

TOWN OF LYME
Select Board Meeting
Thursday November 10th, 2022 9:00 AM
Approved: Thursday December 1st, 2022

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Assessing/Office Clerk Jordan Toland

Public: Rich Brown

Public on Zoom: Jan Williams, Hebe Quinton

8:30 AM non-public session, under RSA 91-A:3 II (a) personnel. At 8: 30 AM the Board went into non-public session. At 9:35 am the Board returned to public session. No decisions were made during the non-public session.

At 9:37 AM Mrs. Brotman opened the public meeting.

1. Ms. Williams asked when the Vision assessing data and tax maps will be updated on the website. Ms. Toland explained that we are just waiting on the mapping company to finalize and send us the maps. The Vision assessing data will also be updated as soon as possible. We like to wait until after tax bills have been finalized so if there are any issues that need to be resolved that can happen.
2. Ms. Quinton wondered how the tax rate decreased with the budget increase. Mrs. Brotman gave a brief explanation; Ms. Cutting will follow up with a more detailed explanation if needed.
3. Mr. Brown asked how frequently the Vision assessing data will be updated throughout the year. Ms. Toland stated it will be happening at least quarterly. Mr. Brown asked if this budget request supports the work for the various clerks. Ms. Brotman assured Mr. Brown that we have a sufficient number of employees and the budget supports that. The Board is considering hiring a part-time employee to help with some duties, but it is too early to determine if that will happen. Mr. Brown also expressed concern over the increased littering on the side of roads.
4. Mr. Kahn moved to approve the public and non-public session minutes from the meeting of Thursday October 27th, 2022. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
5. The manifest will be reviewed electronically.
6. Budget review:
 - Mrs. Brotman received some questions pertaining to the budget, and will pass them along to Ms. Cutting. Mrs. Brotman reviewed some suggestions from the Budget Committee. There has been some cutting of the budget. There was a suggestion to increase the cost of the Transfer Station stickers to help offset operation costs. Increasing the price to \$4.00 was the suggested price. Overall, this budget seemed to be well received.
7. HEB Engineering notice was reviewed by the Board. No action was taken on this agenda item, it was just notifying the Board of the project.
8. Mr. Kilham moved to approve an Intent to Cut for Map 402 Lot 17. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
9. The Fire Department requested \$2,227.12 from the Capital Reserve Fund (Town Building and Major Maintenance) to fix the fire tower on the Fire Station. Mrs. Brotman moved to approve the request of \$2,227.12 from the Town Building and Major Maintenance Capital Reserve Fund. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.

10. The Board reviewed a Memorandum of Understanding for a Forest Fire Grant. This grant includes: fire protective clothing, equipment, and materials. The grant amount is \$2,751.71. Mr. Kilham moved to accept the Memorandum of Understanding and match the funds. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
11. Grafton County Economic Council (GRDC) is holding their annual meeting. They will be electing a new director. The Board has been invited to attend the meeting. The Board feels they do not know enough about this to take any action.
12. Mr. Kahn reported on Energy Committee business:
 - The Solar Project for the Fire Department has been put on hold due to frequency interference issues. The committee is thinking of other options for this project (Library or Highway Garage). The committee will reach out to donors before any decisions are made.
13. Mr. Kilham moved to approve the minutes from the Budget Workshop on November 1st, 2022. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
14. Mr. Kilham and Mr. Kahn signed an Emergency Management Grant. This grant was already approved at a previous meeting.
15. Tax Collector office hours will be increasing during tax season. These updated hours will be posted on the website as soon as they are determined.
16. Mrs. Brotman reported on the NH DOT preconstruction meeting about the Thetford/Lyme Bridge. The projected start date is April 1st, 2023. This project is expected to go through October 25th, 2024. Mrs. Brotman was given a plan for the bridge and that is available to view in the Select Board office.
17. At 10:18 AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II. (a) Reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. The following people were present during the non-public session: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; and Police Chief Shaun O'Keefe. Several personnel issues were reviewed. At 10:36 AM Mr. Kahn moved to return to public session. Ms. Brotman seconded the motion. Motion approved unanimously. The Board returned to public session having made no final decisions on the personnel issues.
18. At 10:37 AM Mr. Kilham moved to adjourn, seconded by Mr. Kahn. Motion approved unanimously.

Respectfully submitted,

Jordan Toland