

TOWN OF LYME
Select Board Meeting
Thursday December 1st, 2022 9:00 AM
Approved: December 15, 2022

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Administrative Assistant Dina Cutting; Fire Chief Aaron Rich; Police Chief Shaun O'Keefe; Town Counsel (via Zoom).

Public: Rich Brown, Don Polaski, Karen Keane

Public on Zoom: Jan Williams, Hebe Quinton

1. At 9:03 Mrs. Brotman opened the meeting.
2. Public Comment:
 - Mr. Brown asked about the process of opening bids for the Assessor. Mrs. Brotman assured him that they will be opening them during this meeting so he will see the process first hand. Mr. Brown also inquired about his email that he sent to the Select Board with regard to the Loch Lodge Lyme assessment. The Select Board is going to review the information and will get back to Mr. Brown.
 - Ms. Williams noticed that the Tax Maps and Vision data have been updated on the website. Ms. Williams wanted to know how often that will be updated. Tax Maps are generated annually. The Vision data will be updated quarterly. This process is done by the Vision team. Mrs. Cutting informed everyone that the data on the website is up to date as of April 1st, 2022, which was what residents were taxed on this year.
3. Mr. Kilham moved to approve the public session minutes from the meeting of Thursday November 10th, 2022. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
4. The Board reviewed the manifest totaling \$453,203 and change. Mr. Kahn moved to approve the manifest. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
5. Mrs. Brotman moved to accept the resignation of Adair Mulligan with regret. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
6. The Board reviewed the proposed members for the Lyme Electrical Aggregation Committee. Mr. Kilham moved to appoint James Graham, Jim Nourse, Hebe Quinton and Maureen Byrne as members of the Lyme Electrical Aggregation Committee. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Mrs. Jenks will produce appointment letters for the Board to sign.
7. Lebanon has notified Lyme that the Lebanon Landfill is going to be increasing their tipping fee and punch card fee. There is a Public Hearing scheduled on December 7th, 2022 at 7:00PM at the Lebanon City Council Chambers.
8. The Board reviewed their letter to send to Vicki Davis, of the Upper Valley Lake Sunapee Regional Planning Commission. This letter is in support of USDA Solid Waste Grant application. The Board signed the letter.
9. At 9:16 AM the Board began opening Assessor Bids:
 - Vincent Consulting LLC, located in Hill, NH.
2023 Total cost: \$28,125.00
 - Granite Hill Municipal Services, Todd Haywood.
2023 Total cost: \$20,100 (one year contract – see 2025 quote)

The Board will review the information provided with each bid and make a decision at a later date.

10. The Board did a brief review of the NH DOT public informational meeting concerning the Lyme/Thetford bridge. The presentation was very thorough and well organized. The Board expressed their appreciation for the State, listening to the opinions of residents and taking them into consideration. The Thetford Select Board is exploring options for a separate pedestrian bridge. The overall take away was that if the State postpones this project at this time, the Bridge will need to be closed all together and will end up being closed for a longer period of time. They would have to begin the process over again and possibly need to repay the money already expended.
11. The Board reviewed two solar exemptions. For David & Christine Cullenburg, Assessor; Haywood recommended a \$30,000 exemption. For Kevin Kerin and MaryBeth Durkin, Mr. Haywood recommended a \$15,000 exemption. Mr. Kilham moved to approve the solar exemption for Cullenburg totaling \$30,000 and the solar exemption for Kerin/Durkin totaling \$15,000. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
12. The Board reviewed Administrative Abatements for Kendall Hoyt in the amount of \$3,597.00 and Thomas Green in the amount of \$1,211.00. Mrs. Brotman moved to approve the abatement for Kendall Hoyt. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Mrs. Brotman moved to approve the abatement for Thomas Green. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
13. At 9:46 AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. The following people were present during the non-public session: Select Board members Judith Brotman, Benjamin Kilham and David Kahn; Board Administrator Dina Cutting and Fire Chief Aaron Rich. The Board returned to public session at 10:05 am with no decisions having been made.
14. At 10:07 Mrs. Brotman moved to enter non-public session under RSA 91-A:3 II (c) reputation. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Present for this session were Board members Mrs. Brotman, Mr. Kilham and Mr. Kahn, and Board Administrator Mrs. Cutting. At 10:21 AM the Board returned to public session having agreed to send a letter to the NH Liquor Commission concerning food and liquor service at the Skiway.
15. At 10:23 AM Ms. Brotman moved to enter non-public session under RSA 91-A:3 II (a) personnel. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Present for this session were Board members Mrs. Brotman, Mr. Kilham, Mr. Kahn; Board Administrator Mrs. Cutting; and Police Chief O'Keefe. At 10:27 AM the Board returned to public session. Mr. Kahn move to approve family leave for Sgt. Elliott from 12/11/22-1/3/23. Mr. Kilham seconded the motion. Voted unanimously in favor;
16. At 10:30 AM Mrs. Brotman moved to go into non-public session under RSA 91-A:3 II (l) legal. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote. Present for this session were Board members Mrs. Brotman, Mr. Kilham, Mr. Kahn and Board Administrator Mrs. Cutting; Police Chief O'Keefe and legal counsel Naomi Butterfield. At 11:05 AM the Board returned to public session.
17. At 11:07 AM Mrs. Brotman moved to go into non-public session under RSA 91-A:3 II (c) reputation. Mr. Kilham seconded the motion. Voted unanimously in favor. Present for this session were Board members Mrs. Brotman, Mr. Kilham, Mr. Kahn and Board Administrator Mrs. Cutting. Two abatement requests were reviewed. The Board returned to public session.
 - Mrs. Brotman moved to approve an abatement settlement offer; Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.

- Mrs. Brotman moved to approve a hardship abatement. Mr. Kahn seconded the motion.
Voted unanimously in favor by roll call vote.
18. The Board concurred that Mrs. Cutting should forward an email to Mr. Brown requesting that he file an abatement appeal application form.
 19. At 11:32 AM Mr. Kilham moved to adjourn, Mr. Kahn seconded the motion. Motion voted unanimously in favor.

Respectfully Submitted,

Jordan Toland