

TOWN OF LYME
Select Board Meeting
Thursday December 29th, 2022 9:00 AM
Approved: Thursday January 12, 2023

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham, David Kahn, Administrative Assistant Dina Cutting
Public: Michael Whitman, Hebe Quinton, Rich Brown
Public on Zoom: Jan Williams, unidentified phone number

1. At 9:00 AM Mrs. Brotman opened the meeting.
2. Public comment:
 - Ms. Quinton followed up with some information pertaining to the conversation about sales that affected the assessments in Town. Mrs. Cutting provided a snapshot list to Ms. Quinton from the Department of Revenue (DRA) showing sales and exclusion codes. Mrs. Cutting explained that the final sales selected are set by the DRA.
 - Mr. Whitman questioned whether the Board has specifically addressed concerns/complaints submitted by taxpayers regarding Mr. Haywood. Mrs. Brotman explained that the Board has had conversations with Mr. Haywood and he is aware of the concerns.
 - Ms. Quinton asked whether the BTLA dispute with a taxpayer had been settled. Mrs. Brotman stated that it has been settled.
3. Mr. Kilham moved to approve the December 15th, 2022 public session minutes. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
4. The Board reviewed two manifests. One manifest totaling \$599,536.39. The second manifest totaling \$23,813.58. Mr. Kilham moved to approve both manifests. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
5. The Board reviewed an Intent to Cut for McLaughlin/Magleby on Washburn Hill Road (Map 409 lot 98). Mrs. Brotman moved to approve the Intent to Cut on Washburn Hill Road. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
6. The Board reviewed draft warrant articles.
7. Mrs. Brotman expressed that the Town should be prepared at Town Meeting for a petition for a Revaluation. Mrs. Brotman suggested that we have a warrant article moving funds into the CRF, to prepare for that possibility.
8. The Board discussed the portable diesel generator available through the State of New Hampshire grant program. The generator is reportedly in good condition. After one year the Town will obtain ownership. The Board is going to ask the Fire Department to come to an upcoming meeting to provide more detail before more action is taken.
9. The Board discussed increasing the Fire Fighters Capital Reserve Funds. The Board discussed adding \$10,000 to the CRF. The Fire Fighter Capital Reserve fund would then total \$20,000.
10. Report of the preliminary DRA ratio report. Mr. Haywood provided a preliminary ratio report that will be attached to the minutes.
11. Review and vote any carryovers if necessary. The Board briefly discussed a Smart TV, office equipment (i.e.: printers) traffic counters, and other safety signage.
 - Mr. Kilham moved to give authority to Ms. Cutting to purchase 1-2 printers totaling up to \$2,500. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

- Mr. Kilham moved to approve the purchase of the Smart TV with additional parts as necessary totaling up to \$2,000. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 - Mrs. Brotman moved to purchase 2 traffic counters totaling up to \$2,500. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.
 - Mr. Kilham moved to approve the purchase of two flashing radar signs up to \$10,500. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
12. Report on Linden Tree work: Mrs. Cutting reported that the Linden Tree, located between the school and the Little Town Common, has been maintained for safety reasons. The funds for this maintenance were provided by donations.
 13. The Board briefly reviewed the Senate Bill 401 payment to the Town, which totals \$69,410.20, to be used towards Municipal Bridge work.
 14. As of 12-29-2022 there is \$305,000 in this years' operating budget. There are still some end of the year costs, and Mrs. Cutting estimates we will end the year with a surplus of roughly \$118,000.
 15. At 10:03 AM Mrs. Brotman moved to enter non-public session under RSA 91-A: 3 II. (c) reputation. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for all or part of this session were Board members Mrs. Brotman, Mr. Kilham, Mr. Kahn and Board Administrator Mrs. Cutting and Assessing Clerk Ms. Toland. At 10:53 AM the Board returned to public session having made the decision to re-interview the two candidates for the assessing position.
 16. At 10:56 AM Mrs. Brotman moved to return to Non-Public Session, under RSA 91-A:3 II (c) personnel. Mr. Kahn seconded the motion. Present for all or part of this session were Board members Mrs. Brotman, Mr. Kilham and Mr. Kahn; and Board Administrator Mrs. Cutting.
 17. At 11:08 AM after returning to public session, Mr. Kilham moved to adjourn and Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

Respectfully submitted,

Jordan Toland