

TOWN OF LYME  
Select Board Meeting  
Thursday February 23<sup>rd</sup>, 2023  
9:00 AM

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham, David Kahn, Administrator Dina Cutting, Police Chief Shaun O'Keefe, Road Agent Scott Bailey, Select Board/Assessing Clerk Jordan Toland (via Zoom)  
Public: Hebe Quinton, Rich Brown, Jan Williams (via Zoom)

1. At 9:01 AM Mrs. Brotman opened the meeting.
2. Public comment: no public comment at this time
3. Chief O'Keefe gave an overview of a security concern. Last Friday, the Town Office was visited by a group that is known as the First Amendment Auditors. This group generally visits Town and City Halls and asks town staff questions while videoing public spaces. This group is savvy and knows what they can and cannot do. We believe their main objective is to get a rise out of public officials and for them to call the police. This group then wants to have an interaction with police and then post their footage of officials on the internet for some kind of gain. Chief O'Keefe's suggestions are to keep the Town Clerk office door closed and locked at all times and keep the conference room door closed any time it is not being used. The Select Board will be reviewing the Town office building safety procedures. Chief suggests the Board look into reconfiguring the Select Board office entrance area to look more like the Town Clerk area. Chief O'Keefe also spoke on the option of adding security cameras.
  - Tasco Security provides a camera system for the Police Department. Mrs. Cutting has going to arrange for Tasco to come visit the building and give their recommendation for cameras. The Board will return to this discussion after Tasco has visited.
4. Mr. Kilham moved to approve the public and non-public minutes from the meeting of Thursday January 23<sup>rd</sup> 2023, the public minutes from Thursday January 26<sup>th</sup>, 2023, the public minutes from Wednesday February 8<sup>th</sup>, 2023, and the public minutes from Thursday February 9<sup>th</sup>, 2023. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
5. The Board reviewed and approved the manifest in the amount of \$143,429.14.
6. The Board reviewed and signed an Oath of Office for Hunter Synder to the Electrical Aggregation Committee.
7. Mrs. Brotman restated that the town will not be holding a Little Town Meeting this year. Judy Russell, Library Director, is hosting a Candidates Forum on Sunday, March 5<sup>th</sup>, 2023 at 6 PM via Zoom.
8. At 9:45 AM The towns assessor, Todd Haywood, Granite Hill Municipal Services, spoke before the Board to review the equalization ratio data. Mr. Haywood reviewed the current preliminary COD (Coefficient of Dispersion), PRD (Price Related Differential), weighted mean, medium ratio, as well as other data. Mr. Haywood explained the acceptable parameters for these statistics. The Town is within these parameters for the 2022 equalization ratio. The DRA has a set of procedures for the Equalization Ratio study and that procedural handbook is on the DRA website, as well as linked on the Town of Lyme website.
9. Mr. Kahn moved to sign the Municipal Assessment Data Certificate as required by the DRA. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
10. At 10:02AM Mr. Kahn moved to enter non-public session in accordance with RSA 91-A: 3 II (a), personnel. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Road Agent Scott Bailey and Mrs. Cutting.

The Board and Road Agent Bailey reviewed personnel issues.

11. At 10:20 The Board returned to public session and reported on the following issues. Two temporary seasonal employees will be welcomed back to the highway crew to fill in during the hiring process. Permanent full-time employees will be advertised for these positions.  
Mrs. Cutting will send out NHMA information on Highway wages and benefits.
12. At 10:25 Mr. Kahn moved to enter non-public session in accordance with RSA 91-A:3 II (c) reputation. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Road Agent Scott Bailey and Mrs. Cutting. There followed a discussion that could affect the reputation of one or more persons. Road Agent Bailey reviewed various items.  
At 10:51AM the board returned to public session having made no decisions.
13. At 10:51AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) reputation. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, and Mrs. Cutting. Due to unforeseen circumstances, the individuals invited to this non-public session were unable to attend. The Board will attempt to reschedule this Non-public to inform the individuals of the Board's next action.
14. At 11:00AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c) reputation. Present for this session were Board members Mrs. Brotman, Mr. Kilham and Mr. Kahn.  
The Board continued discussion of previous non-public sessions pertaining to the information received at the January 10, 2023 non-public session.  
At 11:15AM the Board returned to public session having taken no votes in this non-public session.
15. At 11:20 am Mr. Kilham moved to adjourn. Motion seconded by Mr. Kahn. Voted unanimously. Meeting adjourned.

Respectfully Submitted,

Respectfully submitted,  
Jordan Toland