

TOWN OF LYME
Select Board Meeting
September 15th, 2016
8:00AM

Town Office conference Room
Approved: September 22, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair) & Patty Jenks. Police Chief, Shaun O'Keefe. Administrative Assistant, Dina Cutting. Community members: Tammy Bailey-Pippin, Mildred Bailey, Gloria LaBombard, James Jenks and Rusty Keith.

- 1) At 8:00 AM MacKenzie called the meeting to order.
- 2) MacKenzie moved to approve the minutes of the non-public and public meeting minutes of September 8th, 2016. Seconded by Jenks. Voted unanimously in favor.
- 3) Matter arising & new business:
 - Eversource tree removal: needs to be clarified what will be done to clean this up.
 - The board reviewed a letter to a property owner concerning a drive way. The sense of the board was to send this letter with a slight revision. Jenks will make the changes and forward to Cutting for signatures and mailing.
 - Erosion south of Fisher Bridge: The Select Board supports asking CLD for a proposal to fix this area.
 - Still waiting on the information from the Towns appraiser concerning the change in acreage for the Roby land.
 - The board will be reviewing and approving the revised EOP at the meeting of September 29th, 2016
 - Information is needed on how to switch the Town to twice a year tax collecting. It was noted the 2 members present at this meeting are in support of this change. Consult with the Tax Collector needs to take place.
 - Martha Smith confirmed with Jenks the change in date for the inspection on the Goose Pond property.
 - MacKenzie attended an energy efficiency workshop put on by Eversource. Lots of information for energy cost savings. Eversource will be scheduled to come and do energy audits for the Highway lights and Town Offices. The grant period has just opened for opportunities to get help funding these types of projects.
- 4) Public Comment: None
- 5) Manifests were reviewed and signed.
- 6) Town Investment policy was reviewed and signed.
- 7) Appointment of office was signed for Roger Berger, ballot clerk.
- 8) Committee & Commission:
 - Road Committee: Cutting to send the Committee charge to the board for review.
 - Assessing Committee: MacKenzie read a memo from Smith in his absence. The Assessing Committee would like to recommend Todd Haywood as the choice for Assessor for the Town of Lyme. The Committee received 3 proposals and conducted 2 interviews. The recommendation comes as what the committee feels is the best fit for Lyme. Mackenzie moved to support the Committees recommendation and accept Todd Haywood's proposal. Seconded by Jenks. Voted unanimously in favor. Cutting will notify Mr. Haywood.
 - Conservation Commission: Some concern and confusion was expressed over the transfer of Trout Pond Funds from the Trustees of the Trust Fund to the Treasurer.

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Conservation Commission members would like to know why this happened and what it means as far as expending these funds. Cutting will ask Trustees of the Trust fund to explain this.

- 2017 proposed budget: The board will come to the next meeting prepared to set a % increase for the 2017 proposed budget as a guideline for department heads while they are preparing their budgets. Also COLA needs to be discussed and set soon so personnel numbers can be revised in order to be revisited in a timely manner.
- 9) 8:45AM: Chief O'Keefe reviewed some recent cases the police department has been working on. Having the North Thetford Road closed has created some traffic issues. In the past few weeks O'Keefe has been able to be out on the road in the morning during the school drop off times. He has realized many people think he will be at the school thus taking advantage of him not being other places in town. There seems to be a high number of speeders during the morning hours. The Crossing guard job was briefly discussed. Next Thursday at 9:00AM School principal Jeff Valance, Steve Williams, Matt Thebodo, Chief O'Keefe and the board will be meeting to discuss this subject.
- Police department is waiting on the new cruiser. O'Keefe will be getting the stats from Tallman soon and will present these to the board as soon as possible.
- 10) At 9:05 MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, and Dina Cutting. Tammy Bailey-Pippin, Mildred Bailey and Gloria LaBombard.
- At 9:21AM Jenks moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.
- 11) Review ongoing:
- Town Office parking lot needs to be crack sealed. Have Williams get a price on having this done.
 - Tuesday September 20th, 2016 the board will be meeting with Army Corp of Engineers at the corner of River Road and North Thetford Road. They will be reviewing the bank erosion from the River side and discussing the potential project to be partially funded by the help of a grant.
 - At this time James Jenks came in and wanted to mention the town's past and current use of his gravel pit. He would be interested in discussing a long-term lease/purchase arrangement with the town. The board will start to think about the discussions and information needed to have these discussions. Patricia Jenks indicated she would recuse herself if these discussions took place while she was still a Board member.
 - Skating rink on the common was discussed. James Jenks has offered to help. It was noted the Board is waiting for Dave Celone to bring a plan back to the board.
- 12) At 9:40AM Jenks moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted: Dina Cutting