

TOWN OF LYME
Select Board Meeting
Thursday April 20th, 2023
9:00 AM

Approved: Thursday May 4th, 2023

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham, David Kahn, Board Administrator Dina Cutting, Police Chief Shaun O'Keefe. Tax Collector, Marci O'Keefe (via zoom)

Public: Richard Brown, Alicia Willette (Lyme Foundation), Jim Nourse (Energy Committee member), Jan Williams (via zoom), Hebe Quinton (via zoom)

1. At 9:00 AM Mrs. Brotman opened the meeting to public comment.
 - Ms. Quinton expressed the concern that she had not seen advertisement for Lifeguards yet. She noticed Quechee had already advertised for lifeguards, and paying \$19.00 per hour. Ms. Quinton indicated it is an appropriate time for Lyme to start advertising. Mrs. Brotman thanked Ms. Quinton for her comment.
 - Mr. Brown noticed the discussion on Committee, Commission, Trustees, and Board Handbook will be happening later on in the meeting. Mr. Brown cannot stay the entire meeting and was hoping this agenda item could be moved up. Mrs. Brotman stated that they would do their best to accommodate this.
2. At 9:05 AM Ms. Willette came before the Board with a proposal for a Picnic Table and 6 Adirondack Chairs on the Lyme Common. Ms. Willette is coming to the Board on behalf of the Lyme Foundation. The Lyme Foundation thought the community would benefit from some seating on the Common. The Foundation plans to purchase one picnic table and six chairs of neutral toned color, made of recycled material. The Board feels this is a great idea, the only concern is lawn maintenance and storage during winter months. The Board will consider this offer at the next meeting and make a decision.
3. Mr. Nourse, from the Energy Committee, gave a brief description on the library solar bond, as required by the RFP. The Board received advice from Town Council that it is best practice to have the bond. All three members are in agreement that there should be a bond provided by the company (Catamount Solar) for the library solar project.
4. Mrs. Brotman moved to approve the minutes from the meeting of April 6th, 2023. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Two in favor and one abstention.
5. Mrs. Brotman moved to approve the non-public minutes from the meeting of April 10th, 2023 and March 27th, 2023. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
6. Mrs. Brotman made an announcement on office safety changes. There is now limited access to some office spaces and employees only in the vault. A statement from the Board will go out to the Committees, Commissions, and Trustees.
7. The Board reviewed a manifest totaling \$137,572.13. Mr. Kahn moved to approve the manifest. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Two in favor and one abstention (Brotman-due to a relative being paid).
8. The Board reviewed a fee waiver request for the use of the Lyme Center Academy by the Utility Club and Lyme Historians. Mr. Kahn moved to waive the fee for the Utility Club

and the Lyme Historians. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.

9. The Board reviewed the 2023 MS-232. Mr. Kilham moved to approve and sign the 2023 MS-232. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
10. The Board reviewed two Intent to Cuts. Mr. Kilham moved to approve the Intent to Cuts for Kimberly Werner on Map 407-Lot 84 and Aaron and Allison Marcuso on Map 407-Lot 70. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
11. The Board reviewed a Report of Wood Cut for Morton Bailey on Map 406-Lot 21 totaling \$6,216.50. Mrs. Brotman moved to approve the Report of Wood Cut for Map 406 Lot 21 totaling \$6,216.50. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
12. The Board reviewed two Solar Exemptions, Grossman & Park on Map 201 Lot 97 totaling a \$15,000 exemption and Weng/MacDowell Family Trust on Map 407 Lot 124 totaling a \$30,000 exemption. Mrs. Brotman moved to approve both Solar Exemptions. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
13. The Board reviewed two Veterans Credits for Mark Powers and Francis Noel totaling \$500 each. Mrs. Brotman moved to approve the two Veterans Credits. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
14. The 2011 International Highway truck had a significant breakdown. The total cost of repairs is \$6,599.75. Road Agent Mr. Bailey has requested the Emergency Vehicle Repair Capital Reserve Fund be used to fund this repair. Mr. Kilham moved to approve the withdrawal of funds from the Emergency Vehicle Repair Capital Reserve Fund totaling \$6,599.75. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
15. Ben King has been a Recreation area monitor for the past two summers and would like to work again this summer. The Board is in agreement to re-hire Mr. King.
16. Mrs. Cutting stated that she has been advertising for Lifeguards on Listservs (Lyme, Orford, and Thetford), on the Town of Lyme website, and the NH Municipal Magazine multiple times. We have received one interested phone call so far.
17. Chief O'Keefe updated the Board on the Tasco Security bill increase due to the added camera in the conference room (new total \$10,137). Mr. Kilham moved to approve any additional funds for this project. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
18. The Board reviewed the Committee, Commission and Board Hand Book draft changes. Mr. Brown stated his concern with the changes to the Listserv section in the hand book. The Board thanked Mr. Brown for his comment and concern. Mr. Kahn suggested that we provide a copy of the draft changes to the public. The Board will ask for opinions/concerns from the public and return to this discussion at a later meeting.
19. Mrs. Cutting announced that the Highway Department has a new hire. His name is Aaron Apigian. The Board welcomes him to the Lyme Highway Department.
20. At 9:53 AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (a) personnel. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote. Present for this non-public session were the following: Mrs. Brotman, Mr. Kilham, Mr. Kahn and Mrs. Cutting.
The Board reviewed some personnel matters.

At 10:11AM Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor.

21. At 10:15am Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A:3 II (c). Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote. Present for this non-public session were the following: Mrs. Brotman, Mr. Kilham, Mr. Kahn and Tax Collector, Mrs. O'Keefe.

Ms. O'Keefe updated the Board on a number of items.

At 10:50 AM Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor. The Board approved an abatement of \$35.94 for one individual tax payer and waived interest for another individual tax payer.

22. At 11:03 AM Mr. Kilham moved to adjourn, Mr. Kahn seconded the motion. The motion passed unanimously by roll call vote.

Respectfully submitted,

Jordan Toland