

TOWN OF LYME
Select Board Meeting
Thursday May 18th, 2023
9:00 AM
Approved: June 1st, 2023

The following people were present for part or all of the meeting: Select Board members Judith Brotman and Benjamin Kilham, Administrator Dina Cutting, Assessing Clerk Jordan Toland (via zoom)
Public: Richard Brown, Michelle Boydston (via zoom)

1. At 9:00 AM Mrs. Brotman opened the meeting to public comment.
2. Public comment: There was no public comment at this time.
3. Mr. Kilham moved to approve the minutes from the meeting of Thursday, May 4th, 2023. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
4. The Board reviewed and approved two manifests (Mr. Kilham moved and Mrs. Brotman seconded. Voted unanimously in favor.) One totaling \$61,636.04 and the other totaling \$500,000.00.
5. The Board reviewed and approved the request to submit the application for the 2023 tax anticipation note (TAN). (Mrs. Brotman moved and Mr. Kilham seconded. Voted unanimously in favor.)
6. Mrs. Brotman reviewed a memo from George Sansoucy concerning the sale of telephone poles from Consolidated to Public Service Company of NH dba Eversource Energy.
7. The Board reviewed two oaths of office. Mrs. Brotman moved to approved David Pearlman as a member on the Lyme Electrical Aggregation Committee. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. The Board reviewed an oath of office for Debra Kilham. Because Mr. Kahn was not present at this meeting, and Mr. Kilham cannot vote on the appointment, the Board is going to wait to sign this oath until Mr. Kahn is present.
8. The Board reviewed and signed three Intent-to-Cut applications.
9. Mrs. Brotman moved to approve a Report of Woodcut totaling \$1,585.33. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
10. The Catamount Solar contract was signed. The Board voted to approve this contract subject to changes at the last meeting. These changes were made and reviewed by Town Counsel.
11. The report of exemptions and credits from Mr. Stern will be reviewed at the next meeting.
12. Mrs. Cutting reported the 2023 request for information and production of documents for all utilities in town was sent out on May 10th 2023. The due date for replies is July 1st. The plan is to have all assessment information entered in the MS-1 form so the Select Board came meet with Todd Haywood in August for review and approval by the Board prior to the September 1st due date.
13. The Life Safety Agreement has been reviewed by Town Counsel and the Town insurance company. Both Town Counsel and the insurance company felt this agreement did not make it clear what the parameters and responsibilities of each party were. Chief Rich agreed that in the future if we need an agreement of this type Town Counsel will create an addendum that covers the specific situation. It was the sense of the Board to not sign this agreement.
14. At 9:33 am Mrs. Brotman moved to enter non-public session under RSA 91-A:3 II (c) – Reputation for consideration of a request for an abatement and property owner complaint. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. The following were present during the non-public session: Select Board members Judith Brotman, Benjamin Kilham, and Administrator Dina Cutting.
15. At 9:43am Mr. Kilham moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously in favor.

16. At 9:43am Mrs. Brotman moved to enter non-public session under RSA 91-A:3 II (a) personnel. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. The following were present during the non-public session: Select Board members Judith Brotman, Benjamin Kilham, and Administrator Dina Cutting.
17. At 10:07 Ben moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously in favor.
18. The Select Board announced an increase in wages for 2 employees and the hiring of Emily Shepard in the Town Clerk's office.
The Board will be signing an Oath of Office for Debra Kilham to become the "Assistant Town Clerk" at the next Board meeting.
The Board granted a hardship abatement in the amount of \$5,184.34, and waived interest and fees.
19. The Board appointed Bridget Cameron and Shannon Perciballi to the Independence Day Committee- this celebration will take place on July 1, 2023 and will be very low key.
20. At 10:14 am Mr. Kilham moved to adjourn. Seconded by Mrs. Brotman. Voted unanimously in favor.

Respectfully submitted,

Jordan Toland