

TOWN OF LYME
Select Board Meeting
Thursday June 1st, 2023
8:30am-Non-public
9:00 AM
Approved: Thursday June 15th, 2023

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn, Administrator Dina Cutting, Assessing Clerk Jordan Toland (via zoom), Tax Collector Marci O'Keefe and LEAC Chair James Graham.

Public: Richard Brown, Michael Whitman, Jan Williams (via zoom)

1. At 8:32am Mr. Kilham moved to enter nonpublic session in accordance with RSA 91-A:3 II (c) reputation. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn, Administrator Mrs. Cutting and Tax Collector, Mrs. O'Keefe. The Board reviewed applications for assistance, interest, fees and back taxes. At 8:47am Mr. Kahn moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously by a roll call vote.

At 8:47am Mrs. Brotman moved to enter nonpublic session in accordance with RSA 91-A:3 II (a) Personnel: The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Mr. Kilham. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Administrator Mrs. Cutting. The Board reviewed a personnel evaluation. At 8:53am Mr. Kilham moved to return to public session. Seconded by Mrs. Brotman. Voted unanimously in favor by roll call vote.

At 8:54am Mrs. Brotman moved to enter nonpublic session in accordance with RSA 91-A:3 II (c) reputation. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote. The Board reviewed a matter which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself. At 9:14am Mrs. Brotman moved to return to public session. Seconded by Mr. Kilham. Voted unanimously in favor by a roll call vote.

All of the above non-public session minutes were sealed in a vote at the end of this meeting.

2. At 9:14am Mrs. Brotman opened the public meeting after the non-public session closed.
3. Mrs. Brotman reported the following information:
 - ✓ The Board granted forgiveness of interest and fees for a property owner.
 - ✓ The Board voted to give a \$1.00 raise to a town employee.
 - ✓ The Board will be looking into a legal matter and the Board will revisit this at its next meeting after legal counsel review.
4. Public comment:
 - Ms. Williams inquired about the discussion on the Committee Handbook and if a draft was available for the public to view. Mrs. Brotman explained that there is only a working

draft at the moment and it is being reviewed by Town Counsel. The public comments pertaining to the Handbook have been taken into consideration by the Board. The Board will be addressing the Committee Handbook at a later date.

- Mr. Whitman asked if town members could help the Committee Handbook process by offering their editing skills. Mrs. Brotman advised that at this time that would not be necessary. Mr. Whitman also expressed his concern with some tree branches on a power line. Mrs. Cutting explained that they have been reported by the Town, as well as the contact number for the utility companies in charge have been made public so that any member of the public can report overhanging or touching branches directly to the responsible companies. Mr. Whitman asked if the Board was aware of a 2012 Superior Court decision, and asked for a scheduled time to allow him to review the state laws concerning junkyards. Mrs. Brotman said that a time would be scheduled for the next Board meeting for Mr. Whitman to present his information.
 - Mr. Brown asked about the timeline of the abatements that have been submitted. Mrs. Cutting stated that the Assessor has started the process and the applicants will hear from the Town on or before the deadline given by the State to respond (July 1st).
5. Mr. Kilham moved to approve the minutes from the meeting on Thursday, May 18th, 2023. Mrs. Brotman seconded the motion. Mr. Kahn abstained because he was absent from the meeting. Voted in favor 2 for with 1 abstention.
 6. Mr. Kilham moved to approve the manifest totaling \$331, 934.42. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 7. Mr. Kilham moved to approve an Intent-to-Cut for Map 418 Lot 3. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 8. Mr. Kilham moved to approve an Intent-to-Cut for Map 409 Lot 9. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
 9. Mr. Kilham moved to approve two Reports of Wood cut. One totaling \$852.81. The second totaling \$55.00. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
 10. Mr. Kilham needed to leave early from this meeting so the Board decided to move the exemptions and credits report from Mr. Sterns to a later date, so all members can be present.
 11. Mr. Kahn and Mrs. Brotman signed an Oath of Office for Mrs. Debra Kilham as Deputy Town Clerk.
 12. At 9:36am Mrs. Brotman moved to enter nonpublic session in accordance with RSA 91-A:3 II (c) reputation. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. Present for this session was Mrs. Brotman, Mr. Kahn and Administrator Mrs. Cutting.
The Board discussed a matter which, if discussed in public, would likely affect adversely the reputation of any person. At 9:47am Mrs. Brotman moved to return to public session. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.
 13. Mrs. Brotman moved to seal the minutes of all non-public sessions of this meeting. Seconded by Mr. Kahn. Voted unanimously in favor by roll call vote.
 14. Mrs. Brotman reported that a second fire proof file cabinet will be purchased for the Trustees of the Trust Funds to enable them to conveniently work from the conference room.
 15. At 9:48am Mrs. Brotman moved to adjourn the meeting. Seconded by Mr. Kahn. Voted unanimously in favor by a roll call vote.

Respectfully submitted,

Jordan Toland