

TOWN OF LYME
Select Board Meeting
Thursday June 29th, 2023
9:00 AM
Approved: July 13th, 2023

The following people were present for part or all of the meeting: Select Board members Judith Brotman, Benjamin Kilham and David Kahn, Administrator Dina Cutting, Police Chief Shaun O'Keefe, Select Board/Assessing Clerk Jordan Toland via Zoom
Public: Richard Brown, James Graham, Hebe Quinton via Zoom, Jan Williams via Zoom.

1. At 9:00 AM Mrs. Brotman opened the meeting.
2. Public comment:
 - Mr. Brown made comments on the Committee Handbook. He specifically asked questions on the ability for individual committee members to contact NHMA. Mrs. Brotman clarified that any member of the public is permitted to contact NHMA to ask questions, but NHMA legal has a limited list of specifically authorized people who can contact them.
3. Mr. Kahn moved to approve the public session minutes from the meeting of Thursday June 15th, 2023. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
4. The Board reviewed the manifest. Mr. Kilham moved to approve the manifest totaling \$113,692.26. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
5. Mr. Kilham moved to approve the warrant for dog registration. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.
6. The Board discussed the draft Committee Handbook. The Board discussed adding clarification about committees contacting NHMA legal counsel. With that edit the Board is comfortable approving this. With the one correction Mr. Kahn moved to approve the Committee Handbook. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.
7. The Board reviewed an Intent to Cut. Mr. Kilham moved to approve an Intent to Cut for Mr. Nichols on Map 421 Lot 20. Mrs. Brotman seconded the motion. Voted unanimously in favor by roll call vote.
8. The Board discussed a request from a citizen, Hunter Snyder, to place an asphalt paved apron on Shoestrap Road. Chief O'Keefe gave his opinion on safety concerns. Chief O'Keefe explained that if we were to place an Asphalt paved apron on Shoestrap we should consider placing one on two other dirt roads. Road agent, Mr. Bailey, would like to discuss this with the Board but could not make the meeting this morning. Mr. Bailey is going to get a price estimate on this project and the Board will return to this topic at a later date.
9. Crossroads Academy has requested a private drive name for their facility. The name requested is Crossroads Academy Drive. An agreement will be signed stating that Crossroads is responsible for maintenance. Mr. Kilham moved to approve the name for Crossroads Academy's private driveway, Crossroads Academy Drive. Mrs. Brotman seconded the motion. Voted in favor by roll call vote. Voted two in favor and one abstention (Kahn).
10. Board Administrator Mrs. Cutting advised the Board that the cost to include a self-addressed envelope in the mailing with the tax bills is \$45.00. Mr. Kilham moved to approve this expenditure. Mr. Kahn seconded the motion. Voted unanimously in favor.
11. At 9:30 AM Mrs. Brotman moved to go into non-public session in accordance with RSA 91-A:3 II (c). Mr. Kilham seconded the motion. Voted unanimously in favor. Present for this session were Board Administrator Mrs. Cutting, Board members Mrs. Brotman, Mr. Kilham and Mr. Kahn, and Mr. Graham (LEAC).
12. 9:38 AM Mrs. Brotman moved to return to public session. Mr. Kahn seconded the motion. Voted unanimously in favor. Mr. Kahn moved to approve a citizen representative to the CPCNH

committee, noting that prior Select Board approval is required before the representative may vote on any CPCNH motion. Mr. Kahn moved to appoint Ms. Hebe Quinton as the LEAC representative to the CPCNH committee. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote.

13. The Board signed the mowing contract.
14. Mr. Haywood zoomed into the meeting and explained the revised abatement recommendation for Map 408-22-Units 1 to 22, Loch Lyme Lodge. He explained there was some confusion and the first recommendation he submitted to the board did not include all lots. Mr. Haywood made adjustments for the infrastructure that they owners are putting in place for the condos. Mr. Brown asked clarifying questions about the numbering of the condo units. The Board suggested Mr. Brown meet with Mr. Haywood on July 7th, 2023 and go over the changes and discuss any additional concerns. The Board will then receive an update from Mr. Haywood and the Board will have two weeks to hear from their legal council before giving a final answer to the tax payer/property owner. Mr. Haywood also pointed out that tax payers have until September 1st to appeal to Court.
15. At 10:08 AM Mrs. Brotman moved to go into non-public session in accordance with RSA 91-A:3 II (a) personnel and (c) reputation. Mr. Kilham seconded the motion. Voted unanimously in favor by roll call vote. Present for this session was Mrs. Brotman, Mr. Kilham, Mr. Kahn and Administrator Mrs. Cutting.
16. At 10:20 AM the Board returned to public session, having been updated on several personnel issues; and having decided to schedule a conference call with legal counsel regarding an on-going situation.
17. At 10:37 AM Mr. Kilham moved to adjourn. Mr. Kahn seconded the motion. Voted unanimously in favor by roll call vote.

Respectfully submitted,

Jordan Toland