

TOWN OF LYME  
Select Board Meeting  
September 22<sup>nd</sup>, 2016  
8:00AM

Town Office conference Room  
Approved: September 29, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patty Jenks & Jay Smith. Fire Chief, Michael Mundy. Administrative Assistant, Dina Cutting. Road Agent, Steve Williams, Highway employees, Scott Bailey, Greg Jenks & Matthew Thebodo. School Principle, Jeff Valence.

- 1) At 8:00 AM-MacKenzie called the meeting to order.
- 2) Chief Mundy presented the board with information concerning a generous donation from a community member. This donation is a zodiac inflatable boat, motor and trailer to be used for water rescue. Mundy reviewed the specs on this boat. Noted the Fire Department will have a policy to be followed concerning the safety of this boat and certifications to operate and take part in water rescues. The board will be part of the Lyme Fire Department equipment. Jenks moved to accept the zodiac boat donation, valued at \$4,995.00. Seconded by Smith. Voted unanimously in favor.  
Mundy asked about a trailer for the Emergency Management Director. It was noted at this time the town can take advantage of the State surplus equipment. The EMD will be given this information.
- 3) Jenks moved to approve the regular and non-public minutes of September 15<sup>th</sup>, 2016. Seconded by Smith. Smith asked for an update concerning the storage pit owned by James Jenks. Smith note this could be a good location for the Transfer Station and the highway storage. It was the sense of the board to start the conversation about this topic. The minutes were approved unanimously.
- 4) At this time Mackenzie moved to invite James Jenks to come and start the discussion concerning the town using the pit and/or a long term lease to own. Seconded by Smith. Voted 2 in favor (Jenks recused herself from this vote). Cutting will contact him to set up this meeting.
- 5) 8:20AM-Skating rink on the Common: Celone reviewed a written plan to perform the leveling of the section of the Common for the skating rink. The board clarified the material, Derby Mountain, Tim and Doug Olsen all volunteering equipment and man hours to do this work. Celone noted there have been some offers to donate money to help with this project. This will go through the Gifts & Donations fund. Also volunteers have offered to keep the ice clear and snow blow when necessary. The sense of the board was to approve this plan and move forward as discussed.
- 6) 8:30AM-Matters arising & new business:
  - Eversource organized the tree removal from the river banks.
  - Smith noted some trees on phone wires on the Dorchester Road. Fairpoint will not come and remove them until they affect phone service.
  - MacKenzie will be meeting with CLD to review the erosion on the River Road south of Fisher Bridge.
  - Billing biannual for taxes: Need some hard numbers on this. Tax Collector to gather what is involved as far as billing and payments. Cutting to research the administrative costs. It was noted this is the board's decision but Smith thinks it would be best to have a vote on this at Town Meeting. Last time this was looked at it was not going to save any funds and the survey that was done came back 50/50. Review information and hard numbers at next meeting.

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- Eversource has been contacted about the energy audits for the Highway garage and Town Office building.
- 7) 8:45AM-Jeff Valence: Mr. Valence came to discuss and clarify the crossing guard issues in front of the Lyme Elementary school. Valence feels the route 10 traffic is not a school issue. The school is not in the business of directing traffic and crossing pedestrians. Unfortunately Chief O'Keefe could not be at this meeting to help clarify this issue. Followed was a discussion concerning various ideas on who and how to handle the safety of the students and pedestrians. Mr. Valence does not want to keep discussing the same issues about traffic, parking, crossing pedestrians etc. He will communicate directly with the crossing guard if coverage needs to be scheduled. This discussion will be rescheduled for the next Board meeting.
- 8) Highway: Concerns about a water bar being knocked down were expressed. This needs to be watched and noted if damage to the road occurs from the change in water flow.
- 9) Matters arising cont.
- The roads committee charge was reviewed. It was clarified this committee is to identify chronic failures of roads, review and help solve problems, recommend to the board a solutions and recommend monetary requests to the board. Then the Road Agent makes the final decision on how and what gets fixed. The Road Agent works with the committee to develop the plan for the roads. The Select board is responsible for the budget.
  - MacKenzie gave the Roads Committee report at this time: They are working on the public information meeting. She noted the board continues to appreciate the volunteer hours this committee has put in.
  - New business: Some clarification on 911 addresses needed, this was referred to Don Elder.
  - A resident expressed concern over the location of the 2 end fence posts because of the Linwood tree. Robert Thebodo, Lyme Tree Warden looked at the placement of the fencing for the little common. It was felt at this time the project could move ahead.
  - The Trustees sent a memo to the Conservation Commission to clarify the confusion over the Trout Pond Fund being transferred to the Treasurer from the Trustees of the Trust Fund.
  - Historians sent a message they would allow the town to store the snow blower in their barn, hoping that it can be used for clearing in front of the barn doors.
  - The Bargain Barn gave the annual trash report for use of the transfer station.
- 10) Assessor: It was reported Todd Haywood accepted the assessing position per the proposal. This Assessing Committee is now done with their charge.
- 11) Public Comment: None
- 12) Payroll manifest was reviewed and signed.
- 13) The EOC up date was approved and signed by the Select Board. Additional signatures to be collected.
- 14) Committee & Commission:
- Jenks reviewed the Tax Collector seminar she and Marci O'Keefe attended.
  - Coffee Hour: MacKenzie reported a community member suggested the Board fix up

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Shoestrap Road in place of re-routing River Road. Mackenzie noted the cost would be much more to make Shoestrap passable than re-routing River Road.

15) Budget discussions: The board reviewed various items involved with the norther CPI. The August CPI is 1.1%. After a brief discussion Smith moved to recommend the 2017 employee raises at 1.1% for budgeting purposes. Seconded by MacKenzie. Voted unanimously in favor. The board briefly discussed total % increases for each department. The board did not put suggested % total increase for departments as they would like to encourage the departments to come forward with the budget they need for the 2017.

16) Review ongoing:

- Holt's Ledge Climbers: Smith is still gathering information.
- Mackenzie noted Cuttings evaluation was never completed. The board will work on this.
- Smith inspection: September 30<sup>th</sup>, 2016 10:00AM Goose Pond Road property

17) At 10:45AM Jenks moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.

At 10:55AM Jenks moved to enter public session having made no decision. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.

18) At 10:55AM Jenks moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.

At 11:09AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.

19) At 11:09AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting