

TOWN OF LYME
Select Board Meeting
October 20, 2016
8:00AM

Town Office conference Room
Approved: October 27, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), and Jay Smith. Administrative Assistant, Dina Cutting.

At 8:00 AM-MacKenzie called the meeting to order.

- 1) Smith moved to approve the regular minutes of October 13th, 2016. Seconded by MacKenzie. Approved unanimously.
- 2) Matters arising & new business:
 - The board reviewed various projects. MacKenzie noted the Road Committee would like Town Counsel to attend the public meeting to discuss various road subjects for the Town. At this time it was noted concern that Town Counsel does not understand the gravity of the River Road issues and the importance of getting the re-routing done as soon as possible. Smith was not convinced the extra expense of having legal counsel at this informational meeting was necessary. This meeting is not a public hearing. He noted the committee should be reporting on various road maintenance issues and costs associated with that only. If other items come up they should be referred to the Select Board.
 - The beaver dam issues in Clay Brook were reviewed. The Town can allow Clay Brook to ebb and flow naturally. The board discussed having 1 Board member the point person and to be given the authority to make decisions concerning the removal of beaver dam debris in Clay Brook. MacKenzie moved to give Jay Smith this authority. Seconded by Smith and voted unanimously.
 - CLD proposal for River Road south of Grant Brook. The board reviewed the proposal. MacKenzie noted various amounts for possible additional costs. These costs will only be accrued if absolutely necessary. The members signed the proposal.
 - The board discussed having a Select Board member pro-temp for the coming presidential election.
- 3) Public Comment: None
- 4) Manifests were reviewed and signed.
- 5) Appointments of Office for Assistant Moderators: Bill Waste and Nancy Grandine were reviewed and signed.
- 6) Pre-disaster Mitigation grant change of deadline was reviewed and signed.
- 7) New Cruiser is in and being used. The 2010 cruiser will have decals removed and be ready for use by town personnel when needed.
- 8) Mike Becks e-mail concerning the Basswood tree at School: The board reviewed the past issues with this tree. The condition of this tree is questionable. When the Board was originally going to remove it community members approached the board and offered to gather funds to trim this tree in the future in hopes it would last as long as possible. Smith will contact these community members for further information.
- 9) Maintenance worker job description: Corrections and changes were offered. The board unanimously approved this job description with changes noted.
- 10) Granite Hill Municipal Services-Todd Haywood: The contract for services was reviewed and signed.
- 11) Cemetery lot in Highland Cemetery was approved
- 12) Health insurance changes: The board reviewed the necessary changes for the Town employee

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health insurance plan. The board reviewed the co-pay options. It was not agreed upon as to which plan would be used a \$10.00 or \$20.00 co-pay were discussed. A discussion of other towns and options took place. The board would like further information on other options for employee participation for the future. The new 2017 insurance numbers have not come in as of this date. It is hard to vote on a plan without knowing financial impact would be to the 2017 proposed budget. Cutting will contact insurance company.

- 13) Tax Abatement for 2016: Unfortunately an exempt property in the town's tax assessment program had a glitch. This exempt property was charge the total assessed amount and should have only been partially charged. The board reviewed the bill and signed the abatement.

14) Committees and Commissions:

- Planning Board: Smith noted the Planning Board is looking into property owners renting rooms from their homes on an ongoing bases. Is this permissible, state of NH rental tax, what kinds of issue this may cause?
- Transfer station: The Committee is still discussing various options and working on trying to look towards the future.
- Building Committee: Discussed mowing the bank at the LCAB, painting Police evidence garage and various other items were reviewed.
- Roads Committee: Working on presentation for Public meeting: MacKenzie will send the slide show presentation to board members for their review prior to the meeting. MacKenzie noted the committee members are very concerned about the section of the road south of Grant Brook.
- Energy Committee: Waiting for the Eversource energy audit.

- 15) Budget 2017: Reviewed various budget proposals submitted. Discussed hours and some payroll figures. The need for hourly totals from department heads was noted.

- 16) At 9:55AM Smith moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by MacKenzie. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Jay Smith, and Dina Cutting. The board discussed concerns and matters if discussed in public would likely affect adversely the reputation of a person.

At 10:05AM Smith moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to decline a hardship abatement. Seconded by Smith. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Smith. Voted unanimously in favor.

- 17) At 10:05AM Smith moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by MacKenzie. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Jay Smith, and Dina Cutting. The board discussed concerns and matters if discussed in public would likely affect adversely the reputation of a person.

At 10:15AM Smith moved to enter public. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Smith. Voted unanimously in favor.

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- 18) At 10:15 AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Susan MacKenzie and Jay Smith. After a brief overview the Board decided to postpone any discussion until such time as the full Board was available.
- 19) At 10:17AM Mackenzie moved to return to public session. Seconded by Smith. Voted unanimously in favor.
- 20) At 10:18AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting