

TOWN OF LYME

Select Board Meeting

March 3th, 2016

8:00AM

Town Office conference Room

Approved: March 10, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks, Highway department: Steve Williams. Planning & Zoning: David Robbins. Police Chief: Shaun O'Keefe. Administrative Assistant, Dina Cutting. Community members: Morton Bailey & Jim Argentati.

- 1) At 8:00 AM MacKenzie opened the meeting.
- 2) Highway: Williams reviewed the following topics:
 - Culvert inventory project
 - Advertising for a highway employee. Williams discussed the hourly pay range being low and concerns about attracting experienced employees.
 - Morton Bailey came in to the meeting: Bailey encouraged the Board to take a good look at the bids for highway material when they come in, consider requiring state certified scale weight slips. Followed was a discussion on material for the highway department, state certified weight slips and Bailey's sense that the town is not getting a fair shake for what the town is paying for at the present time. It is challenging to get good material in the Upper Valley. The group discussed recycling glass and other ways to potentially save money. The board thanked Mr. Bailey for coming in.
 - No Through Trucking: The board reviewed and discussed roads to be considered on the list for this ordinance. After a discussion MacKenzie moved to support this draft no through trucking document and to move ahead to hold a public hearing. Seconded by Jenks. Voted unanimously in favor.
 - The board reviewed the warrant article on the sprayer and confirmed with Williams that all highway department employees will be at Town Meeting.
- 3) Smith moved to approve the minutes of the February 25th & 26th, 2016 meetings. Seconded by Jenks. Voted unanimously in favor.
- 4) Matters arising:
 - NRCS does not have the ability to help with road damages. They are there to help with agricultural soils.
 - Michael Mundy has signed his oath of office and is officially the Fire Chief.
 - Cutting reported some furnace work that needs to be done at the Lyme Center Academy Building. This would normally go through the building committee but the board felt it should not wait. Smith moved to approve the proposal for furnace repair work in the amount of \$3,000. Seconded by Jenks. Voted unanimously in favor.
 - The board received an e-mail containing the resignation of the Pond Program Coordinator. Followed was a brief discussion concerning the salaried amount for this job. MacKenzie moved to accept this resignation. Seconded by Jenks. Voted unanimously in favor. The board will advertise for a Pond Program Coordinator.
 - Concerns about coverage for the Transfer Station were noted. The board felt it would be beneficial to have a backup plan for coverage if needed.
 - Chief O'Keefe brought up some concerns about the community AEDs and who is responsible for keeping these up to date, paying for costs to supply these AED's with batteries and pads? The board reviewed what was agreed to for the "heart safe" community project. It was understood that the heart safe group would be taking on this responsibility. There needs to be a certified, knowledgeable person making sure these are all in safe, working order. The board will communicate these concerns to the Fast Squad president and the Fire Chief.

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- Concerns with the ice rink on the common were noted. Who is the contact person and the responsible party for this rink? Volunteers have been asked to take care of this rink but the board needs a contact person. Concerns have been reported about skating and or work being done on this rink at early morning hours, people have witnessed people playing hockey and or having hockey pucks on the rink which is against the safety rules. Cars have been parking on the Common. There are no signs to inform the public of these various rules. There needs to be someone in charge and willing to enforce the safety rules. The board briefly reviewed the past few years and felt that the rules were in place and working up until this year. The board reviewed the prior rink at the town's recreation facility, the fact that this is an ideal location, the parking lot is set up for this, there is ample parking, lights and no safety concerns about playing hockey were all noted.
- 5) Public Comment: Mr. Argentati shared an idea concerning the fix on River Road. The board noted the engineers had considered this fix and it was not feasible considering the ledge.
- 6) Manifests: None
- 7) The board reviewed and signed the following documents:
 - HealthTrust membership agreement
 - Primex membership agreement
 - Appointments of Zoning board members Swift & Titus
- 8) The board reviewed and discussed little town meeting. Some additional information for River Road, the sprayer unit for brine and brine product, skating rink on the common & Park and Ride will have further information gathered and communications with Moderator, Kevin Peterson will be done by MacKenzie.
- 9) River Road project and funding for warrant article 10 were reviewed and discussed. The sense of the board is to amend the amount in this article from \$500,000 to \$245,000. This will enable the board to start the project, work with engineers, and purchase of land, legal costs and possibly start removal of trees in order to be ready to start the project in the spring of 2017.
- 10) Robbins: The board reviewed the following items with Planning & zoning:
 - Web site
 - Town Meeting
 - New permit involving a historical preservation easement and an Upper Valley Land Trust easement was reviewed.
 - Old Dorchester Road. The zoning board granted the variance for land owner to use Old Dorchester Road as a driveway. He will not need to improve the driveway on the previous lot.
 - 1 Main Street parking issues. The Planning board had reviewed this and determined that 14 parking spaces were required for this property owner to provide. The property owner will be sending information to Robbins with proof of these 14 spaces. Followed was a brief discussion on down town parking and the importance of the Planning Board to make sure business have the required amount of parking spaces.
- 11) At 10:10AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing Matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this nonpublic session was MacKenzie, Jenks, Smith, and Cutting. The board discussed matters which, if discussed in public, would likely affect adversely the reputation of any person. The board reviewed and discussed a veteran's credit application and

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a disability exemption application. The board reviewed a request to waive interest due to a lien on a resident's property.

At 10:40 AM to board moved to enter public session.

- 12)** The board approved and signed the veteran's credit and the disability exemption. At this time MacKenzie moved to waive the interest associated with a lien on the property discussed in the non-public session. Seconded by Smith.
- 13)** A warrant in the amount of \$3,200.00 for the release of a historic preservation easement on the Patridge barn was reviewed and signed by the board.
- 14)** At 10:45AM MacKenzie moved to enter non-public in accordance with RSA 91A:3II (a) for the purpose of negotiations of land purchase. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this nonpublic session was MacKenzie, Jenks, Smith, and Cutting. The board reviewed the information given to them concerning the appraisal of the Bear Hill Conservatory on North Thetford Road. The documents will be sent via email on Friday. The board discussed monetary offers and after careful consideration put a cap on the amount they would be willing to commit to for this land, with the best interest of the Town in mind. At 11:10 AM to board moved to enter public session. Cutting will post for a meeting Friday @ 2:30PM and confirm that Mr. Roby can be present to receive the appraisal and discuss the purchase of this easement for the relocation of River Road.
- 15)** River Road: Location a crossed the road from Berway Farms. MacKenzie reviewed the proposal from CLD for the engineering work on this fix. After review and discussion Mackenzie moved to accept the proposal from CLD @ \$12,050.00. Seconded by Smith. Voted unanimously in favor.
- 16)** Committee & Commissions: None
- 17)** Ongoing:
 - A request from the Smith's to extend the agreed upon date for removal of some items on the Dorchester & Goose Pond Road properties. After a discussion the board noted because of past experiences of extended dates that were still not complied with the board was reluctant to change the Date of April 15th, 2016. Because the request noted ice and water concerns the board will wait until March 24th and assess the conditions. In the meantime there are plenty of items that can be removed while the ground is frozen.
- 18)** Upcoming dates:
 - March 7th 5:00PM-set up for Town Meeting
 - March 8th 9:00AM-Town Meeting
- 19)** Cutting noted there had been many favorable comments about the Town report not being mailed out. People seem to be in support of this. Again if anyone has not received a report and wants one they will be at Town Meeting, and we will keep them available at the Town Offices. For convenience we also have put a box in the lobby so people can get them after office hours.
- 20)** There being no further business at this time Smith moved to adjourn at 11:40PM. Seconded by Jenks and voted unanimously in favor.

Respectfully Submitted,

Dina Cutting