

TOWN OF LYME

Select Board Meeting

November 2, 2016

9:00AM

Town Office conference Room

Approved: November 10th, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Administrative Assistant, Dina Cutting.

1) The budget workshop began at 9:00AM

2) The board reviewed and discussed the following topics and budget items:

- Executive
- Elections & Reg
- Financial
- Revaluations
- Legal
- Personal Admin
- Planning & Zoning
- Software for the entire town was briefly discussed. The board would like a comprehensive list of software that could need updating. Plan on this to be in the Capital Reserve funds instead of inflating department budget lines.
- General Government
- Cemeteries
- Insurance: The numbers on the 2017 year will be coming from the insurance company mid-November. Until then it is a 9% increase, which is worst case scenario for the CAP with Primex.
- Advertising
- Police: Waiting on the breakdown of payroll numbers. What is the % increase for each position and how many hours does the Chief have scheduled into these payroll figures?
 - Vehicle – gas and maintenance discussed
- Ambulance-Hanover gave a suggested increase of 6.5%, but they have not completed budget.
- Fire: Board would like to know what the \$1,000 increase to Fast Squad is for. Need to discuss Fire Truck replacement with Chief.
- Emergency Management: Additional funds for 50% of trailer
- Highway:
 - Line 195- increase to \$65,000
 - Line 205- This includes additional grader work on the roads
 - Because the 4th highway employee position will not be filled until spring of 2017 funds will be available for additional help with plowing. The board plans on using 2 subcontractors to operate the town equipment. The funding for additional personnel for winter plowing if needed will come from the highway payroll budget line.
- Streetlights
- Solid waste and solid disposal: The board will be reviewing this at the next regular meeting. The budget request will stay as requested for 2017.
- Health agencies and Officer
- Parks & Rec – Beach coordinator requested increased funds for Lifeguards.

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- Library: The sense of the board was to have the Library employees receive the same raise as all other town employees. Cutting to calculate at 1.1%.
 - Conservation Commission-Same as last year
- 3) The board will revisit this proposed budget at the November 3rd, 2016 regular Select Board meeting.
 - 4) At 11:15AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting