

TOWN OF LYME  
Select Board Meeting  
November 3<sup>rd</sup>, 2016  
8:00AM

Town Office conference Room  
Approved: November 10<sup>th</sup> 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Fire Chief Mike Mundy, Planning & Zoning, David Robbins. Administrative Assistant, Dina Cutting.

1. At 8:00 AM-MacKenzie called the meeting to order
2. Jenks moved to approve the minutes of October 27<sup>th</sup>, 2016 public session. Seconded by Smith. Voted unanimously in favor. The minutes of the non-public session will be voted at the next meeting.
3. Matters arising & New business:
  - MacKenzie reviewed the Class V Road meeting. Concerns of the position the Town would be in if the bridge goes down and cannot be used. MacKenzie suggested the board find out what the cost for a temporary bridge would be. Mackenzie will contact Army Corp of Engineering and have Williams explore options. This will enable the Town to be prepared and to have a plan in place just in case this happens.
  - Solorizing the Town Office building. Questions concerning if this contract would need to be voted on at Town meeting. Cutting to find answer. The process was briefly discussed and will be revisited at the next meeting.
4. Fire: Chief Mundy reviewed various topics-4-year target for replacing the Fire House. Discussed options on funding this kind of building. The Capital Reserve Fund was discussed. It was noted more funding should go into this CRF. The sense of the board was to increase from \$50,000 to \$75,000 at 2017 Town Meeting. Fire Fighting Safety equipment was reviewed and discussed. Mundy will be requesting funding for 10 breathing units. Then this CRF will need to be rebuilt for future needs. The board will start to ask for funding each year at Town Meeting. Turn-out gear is needed also. It costs about \$2,000 per Fire Fighter to supply this gear. It would make sense to have the Fire Chief or Select Board be able to withdraw from this fund during the year in case something happened. Sometimes the need for safety FF equipment is not known ahead of time. This will be on the warrant for the 2017 Town Meeting. Shoestrap Road: MacKenzie noted her concerns that someone will get in an accident and a rescue will be needed. This will be a difficult and dangerous rescue. Mundy will review this area with other Fire Fighters and come up with an alternate route for access to the steep banks in a place that will not present a danger to the rescue teams. Fire Truck: Mundy reviewed the types and pricing on the replacement trucks. After a review, it was the sense of the board to support the Fire department in considering a 4-wheel drive shorter truck. This will enable the Fire Department to get to many more locations in Town. The replacement truck will most likely be \$400,000 +. The Fire department can put this purchase off for a couple more years.
  - Jenks read from an e-mail sent by the Town of Canaan thanking the Lyme Fire Fighters for mutual aid on Goose Pond Road. Attached to minutes.
5. Public Comment: None at this time
6. Manifests were reviewed and signed: \$ 252,874.19 (\$200,000 school appropriation).
7. 2017 proposed budget review:
  - The board reviewed various budget lines. It was noted Insurance #'s were not final, they will be coming to the Town mid-November. Health insurance change was noted, and a new policy will be considered for 2018. Health Agencies section

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is incomplete, some have yet to put in their request. The board decided to enter 2016 requested numbers for the agencies they had not heard from.

- Warrant articles:

- 1) Alternate Route-
    - Land acquisition \$50,000
    - From taxes \$150,000
    - From the Undesignated Fund Balance \$400,000
  - 2) Berway Farm section-
    - \$70,000
  - 3) River Road south of Grant Brook \$85,000
8. Planning & Zoning: Robbins reviewed the fall push for permits. Things will slow down now. Zoning Board reviewing solar ordinances, community member considering renting barn out for functions, lot line adjustments. Planning Board is working on amendments for Town Meeting. There will be at least 1 petitioned warrant article. Noted some concerns for the Heritage Commission and what they are trying to do, do they have the authority etc. to require property owners to notify them of a demolition of a home? The suggestion was to get the Heritage Commission and Planning Board together to discuss this. Robbins is available to do wetlands applications for dry hydrant and other departments in town.
  9. The Select Board reviewed the space to lease for the Transfer Station to store bags. The board approved the rate of \$100.00 per month for a 10 x 18 storage area. This will be in the Solid Waste budget.
  10. Committees and Commissions:
    - Planning Board: Smith reviewed discussion concerning lot size averaging.
    - Transfer Station: Jenks reported the committee has done all it can. Given the space and regulations constraints this committee has reviewed and found that the town is receiving a good deal from the vendor they are using at the present time. MacKenzie asked the Committee to come up with a conceptual idea of what a perfect Transfer Station should be. The minutes from the report will go on the web.
    - Coffee hour: MacKenzie reviewed the Coffee hour. Tree trimming, River Road and Pond water height.
  - 11 Election next week: Jenks reviewed with the board what needed to be done. Board members work out timing for all to be covered. Set up is Monday at 5:00PM.
  - 12 Smith: Site visit Friday November 4<sup>th</sup>, 2016 at 5:00PM.
  - 13 Ongoing: Office Parking lot. Still waiting for a price and decision on what is best to preserve this lot. Jenks will ask Williams what he found out.
  - 14 After a final review of the 2017 proposed budget numbers MacKenzie moved to approve the confirmed amounts in the 2017 proposed budget. Seconded by Jenks. The final numbers on a few lines will need to be revisited and reconfirmed. MacKenzie will be creating some slides and visual information for this upcoming meeting.
  - 15 Reminder Wednesday November 9<sup>th</sup>, 2016 Budget Committee meeting at 7:00PM. Presentation of the Select Boards budget.
  - 16 At 11:15AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

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Respectfully Submitted,

Dina Cutting