

TOWN OF LYME
Select Board Meeting
October 27, 2016
8:00AM

Town Office conference Room
Approved: November 3, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Road Agent, Steven Williams. Police Chief Shaun O'Keefe. Administrative Assistant, Dina Cutting. Community member: Rusty Keith. State of NH representative-Grafton County: Patricia Higgins, Mary Jane Mulligan, Sharon Nordgren and candidate Polly Campion.

At 8:00 AM-MacKenzie called the meeting to order.

1) Bids:

- Road Side mowing bids: None were submitted as of 10-27-2016
- Mowing bids: 1 bid by Lyme Lawncare was submitted- \$41,400.00.
- The bids were advertised in the Valley News, on Lyme Listeserve and on the Town web page.
- Mackenzie moved to accept the bid from Lyme Lawncare LLC for the town mowing. Seconded by Smith. Voted unanimously in favor.
- It was the sense of the board to re-advertise the Roadside mowing bids.

2) Highway:

- Morton and Cargill bulk salt prices were compared. The board signed the Cargill bulk ice contract-\$77.66 per ton.
- Brine: Brine is too expensive to purchase because it needs to be in large quantities. Possibility of working with another town and or Company to purchase a smaller amount to use. Williams will check into this.
- Sand pile could use another 5,000 yards but budget constraints prevent this.
- Canoes and Kayaks: Williams will relocate the ones left from the summer removal.
- Trucks and equipment are ready to go for the first snow storm.
- The highway department will come to the 2nd Thursday meeting instead of the 1st Thursday.

3) Police: O'Keefe reviewed various lines from the Police budget. Animal control, computer software and over time were discussed.

4) Smith moved to approve the regular minutes of October 20th, 2016. Seconded by Jenks. Approved unanimously.

5) MacKenzie reviewed the federal Social Security act for elderly & disabled property tax deferral. The Tax Advisory Committee recommended this but the board has not voted on it. The board needs to know if this requires a vote at town meeting or not. The board discussed this and if the Town meeting does not need to vote on this the board is in support of this. MacKenzie moved to approve this. Seconded by Jenks. Voted unanimously in favor.

6) New Business: MacKenzie requested counsel be present at the Class V Roads Committee public meeting on November 1st, 2016. Various concerns were noted, information may be needed at the meeting, and Mackenzie is concerned about Shoestrap Road and the safety of people who continue to use this Class VI road. MacKenzie noted she feels that Mitchell Municipal does not appreciate the urgency of this situation on the River Road. Because of the closure people are using Shoestrap to avoid the longer way around. Smith reiterated that the Class V Roads committee is an advisory committee; this public meeting should not be a deliberative session. The Committee should be letting the public know what the concerns are,

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and what the road crew and/or town can do to fix them. It was the sense of the majority of the Board to not have Walter Mitchell come to this public informational meeting. The sense of the board was to have Walter come to town meeting on March 14th 2017.

- 7) Roby: The board received a communication about Mr. Roby's willingness to not fight the land needed to re-route the River Road as long as the funds were voted at Town Meeting. Mr. Roby would like the board to stop the eminent domain procedure; he feels there is no point in pursuing this and has stated if the Town supports the re-routing and votes the funds to move ahead with this project, he will not fight the Town on this. The sense of the board was to have Jenks write a letter acknowledging this and requesting Mr. Roby put this in writing and the board would then stop the eminent domain procedure. Jenks will write the letter.
- 8) Select Board pro-temp. The board had a brief discussion on the reason for this. Jenks will inform Moderator Peterson of the potential need of an additional select board appointment for the presidential election.
- 9) Representative Patricia Higgins and group: Higgins started by informing the board of State funding left from previous years' projects not spent. This funding will go back into projects and may move the East Thetford bridge project up sooner for work. Everyone introduced themselves. The board reviewed the issues and problems on River Road, bridges, and funding in general. The board noted the public meetings coming up for Class V Roads Committee and Tax Advisory committee. Concerns about people being taxed out of Town, the taxes are burdensome and are not sustainable. So much work needs to be done to unstable locations on River Road, regular maintenance may not get funded. The representatives were interested in the 2 public informational meetings and have noted 1 or more will be attending the public informational meetings. The board thanked the representatives for coming and listening to their concerns.
- 10) Offsite catering for Lyme Country Store was reviewed and the board will send a letter to NH Liquor commission that there are no issues or concerns from the Town on this request.
- 11) Transfer Station rental space. The board reviewed various options for bag storage. The sense of the board is a 10 x 18 area, that the Town already uses for bag storage would be big enough for the Town's immediate needs.
- 12) Public Comment: None at this time
- 13) Manifests were reviewed and signed: \$ 151,154.44 (\$150,000 school appropriation).
- 14) Matters arising & new business:
 - It was noted people in town are without water, wells have gone dry. The Fire Department will be filling wells with tanker so people can at least have water for necessities.
 - Voting booths have been ordered and will be in before the coming election.
 - Transfer Station hours will change when day light saving happens. Winter hours 2:00-4:00PM on Wednesday, regular morning hours on Sunday—all hours subject to weather conditions.
- 15) Health Insurance:
 - Jenks noted because she is on the Town insurance plan she will not be voting on topic of choosing an insurance policy for the Town employees. The board reviewed and discussed the 2 plans being considered-AB10 and AB20. After careful consideration

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and discussion of both plans, their impact financially and on all employees, the sense of the board was to go with AB10 for the 2017 year and make it known to all employees the plan will change in 2018. The board will review insurance choices again in October of 2017 and will be making AB20 (or an equal price and coverage policy) the Town's choice for employee Health insurance. The Town also had 2 other insurance policies an employee could choose from. In the attempt to make the insurance administration easier and less time consuming the sense of the board was to offer only 1 policy from now on.

MacKenzie moved to adopt AB10 as the only insurance policy offered to the Town employees for the 2017 year, with the understanding that this will change in 2018.

Seconded by Smith. Voted 2 in favor and 1 abstention (Jenks)

- 16) At 10:40 AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Susan MacKenzie, Jay Smith, Patricia Jenks and Shaun O'Keefe.

At 11:23AM Smith moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Smith. Voted unanimously in favor.

17) Committees and Commissions:

- Heritage Commission: Jenks reported concern that the plat from the subdivision for the Chesley School building on Baker Hill Road had not been recorded yet. Mixed reviews from the public on the new fence placed on the little common had been expressed. Still a few invoices to come from this project. Demolition ordinance is still being worked on and considered for placement on the warrant this year. Façade easement is also being considered. The Commission is looking to find out what happened to the historical district information that was on the web site, it is gone now. Can this be put back onto the web?
- Recreation Commission: MacKenzie reported great soccer season, discussion of treatments for 2017 summer, and budget discussion. The Commission will request \$5,000 for Capital Reserve Fund for the Recreation Facilities level funding from last year.
- MacKenzie reported she had met with Chief Mundy and Rob Meyers about future plans for a new Fire Station. Concerns that \$50,000 a year into the CRF will not be enough to fund this. Smith noted this fund was generally used to cover the start of Public building projects i.e. engineering etc., not to fund the entire project.
- Roads Committee: MacKenize noted she had sent the presentation to the board members for their review.

- 18) Jenks reported she had been given information concerning the possible sale of property in town that could be considered low income housing. Keep this on the radar for now.

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- 19) The board discussed the funding of the re-routing of River Road and possible warrant articles: 1) \$250,000 town has at present time, 2) \$150,000 Warrant article for 2017 town meeting to be voted to come from taxes, 3) \$400,000 Warrant article for 2017 town meeting to come from undesignated fund balance.
- 20) Budget 2017: Reviewed various budget items. Funding needs to be added in order to accommodate the use of storage space for highway material and possibly other items. The sense of the board was to have a budget workshop meeting on November 2nd, 2016 at 9:00AM to work only on the proposed 2017 operating budget.
- 21) At 12:12PM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting