

TOWN OF LYME

Select Board Meeting

November 23rd, 2016

9:00AM

Town Office conference Room

Approved: December 1st 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Administrative Assistant, Dina Cutting.

1. At 9:03 AM-MacKenzie called the meeting to order
2. MacKenzie moved to approve the minutes of November 17th, 2016, public session. Seconded by Jenks. Voted unanimously in favor.
3. Matters arising & New business:
 - MacKenzie noted the police applications were available for the board to review.
 - Highway employee vacation hours: The department had requested the ability to carry over all vacation time. The personnel policy states “an employee may only carry over into the next calendar year the amount of vacation earned in the preceding calendar year, e.g. an employee who earns 80 hours of vacation in a given year will have a maximum of 80 hours of accrued vacation as of January 1st, the employee will lose earned vacation time if not used by December 31, 2016”. Because of the amount of work and the fact the department has been operating short a full time position the department has requesting this. The board feels strongly about employees taking vacation time. After a brief discussion the board will make a decision on this at the next meeting after they have reviewed the employee’s vacation totals.
 - Area road agent salaries were discussed.
 - Frank Bowles will bring in a reimbursement form for paint used while doing the River Road assessment.
 - Tax Question: Bob Boaks: Jenks informed the board he had called wondering about property he shared with his neighbor on Post Pond. Wanting to know about the increase and concerned this property has not been separated from his property. Cutting had spoken to him prior to her absences last week, but has not returned his call yet. Cutting will investigate.
 - Carola Lea: Trees on the River bank- The board cannot give Carola any advice on cutting these trees down. They were put there as part of the agreement to repair the 1200 foot section of River Road. The bank stabilization was required by DES. Carola will need to go directly to DES for this.
 - Property values: A statistical update printout of all property assessments will be made available in the office and on the Town web site.
4. Public: None at this time
5. Notice of Offer letter was reviewed and discussed for the River Road re-routing. Property involved Map 403 Lots 9 & 14 owned by David Roby Trustee of the Bear Hill Conservancy Trust. The board will be meeting on Monday November 28th, 2016 at 10:00AM to act on this.
6. Assessment of non-federal sponsor’s real estate acquisition capability Army Corp of Engineer: the board reviewed this document, answered the questions and signed it.
7. Richard Jones will be appointed as Lyme’s representative to the UVLSRPC Transportation Advisory Committee. MacKenize moved to appoint Mr. Jones. Seconded by Jenks. Voted unanimously in favor.
8. Manifest: reviewed and signed: \$ 2,367.38 Overseer of Welfare. The board would like a total for long term financial recipients. The board would like to meet with Nancy Grandine to review procedures and make sure appropriate documentation is being kept on all clients.
9. There being no further business Smith moved to adjourn at 9:50AM. Seconded by Jenks. Voted

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unanimously in favor.

10. The office will be closed on Friday November 25th, 2016 due to the Thanksgiving holiday.

Respectfully Submitted,

Dina Cutting