

TOWN OF LYME
Select Board Meeting
January 5th, 2017
8:00AM

Town Office conference Room
Approved: January 12th, 2017

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Administrative Assistant, Dina Cutting. Fire Chief Michael Mundy. Planning and Zoning, David Robbins.

1. At 8:05 AM-MacKenzie called the meeting to order
2. Highway: They were not able to attend because of plowing commitments.
3. Jenks moved to approve the minutes of December 29th, 2016, public and non-public sessions. Seconded by Smith. Voted unanimously in favor.
4. Matters arising:
 - The board reviewed and discussed the concern over the proposed school budget. This kind of increase is not sustainable for most community members. Concerns were expressed over the burden this will put on Tax payers especially on fixed incomes.
 - Consideration of Ed Gray's request to reconsider the rules at the Park and Ride and allow overnight parking. There was a recommendation from Town Meeting to reconsider this overnight ban. The board had discussed this previously and discussed it now. The park and ride needs to be maintained and cannot be maintained if vehicles are left parked in it for extended periods of time. The present system of community members contacting the Police department if they need to leave a vehicle in the park and ride overnight has worked for the past 12 months. After a lengthy discussion, it was the sense of the board to keep the no overnight parking ban in place. MacKenzie will discuss this with Mr. Gray. Jenks will ask Chief O'Keefe about a vehicle that has been in the park and ride for some time now which has prevented a complete cleanup of the lot after storms.
 - Boat Racks: The board reviewed the procedures for the use of the new racks. There is a policy in place. After discussing the various requests the Town Clerks office is getting for "picking your spot" on the rack it was decided it would remain a first come, first serve arrangement and that people able to lift their boats safely should be encouraged to choose a rack higher than others out of consideration of those unable to lift the boat. The disbursement of rack numbers and collection of the \$25 annual fee will remain with the Town Clerks office as personnel there are bonded. Cutting and Jenks will discuss and send out a notice for the community.
 - The announcement for Todd Haywood, Assessor for the town was approved and will be put on town web site and Lyme listserv.
 - Filing period for officers will start January 25th and ends February 3rd.
5. Public Comments: none at this time
6. A manifest in the amount of 18,644.34 and a 2017 manifest in the amount of \$450,000 (school partial January 2017 appropriation) was reviewed and approved.
7. The board reviewed the proposed expenditure spreadsheet for the town budget. The Select Board proposal has not changed but the Budget Committees has increased. This spreadsheet was approved.
8. The board reviewed the proposed estimated revenues. The board discussed various items and some recommended changes were made. This Spreadsheet was approved.
9. 9:10AM- Chief Mundy: Jenks presented Mundy with a donation from "Lyme Benefit Fund" which had been granted to the Lyme Fire Department in the amount of \$2,500 to be used for the Fire Department's needs. Mundy publicly thanked the Lyme Benefit Fund and these funds will

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be used for the protective gear needed for our volunteer fire fighters. Mundy reviewed the last few months' activity, which had been quite busy. Mundy noted the fire fighter hurt at the Goose Pond Road fire is doing well, the board sent speedy recovery wishes to him. The fire department and Town insurance policies will be taking care of this incident. Special commendation to the fast squad and fire members involved in saving the life of a young boy who collapsed during a basketball game. It was noted the town sends good wishes to the young boy and his family. How lucky we all are that we have such a dedicated fast squad and fire department members. The board is grateful for a happy ending to this call. The board noted they will be requesting the Planning Board appoint a committee be formed to update the CIP, Capital Improvement Plan. The Fire station will be part of this up date.

10. Committee & Commissions:

- MacKenzie reported on her meeting with Rusty Keith concerning the school budget.
- Roads Committee: MacKenzie reported the committee will be recommending 3 warrant articles. 1) River Road Rerouting: \$150,000 to be raised from Taxes and \$400,000 to come from the Undesignated Fund Balance. 2) River Road 1/10th of a mile north of the North Thetford Road intersection: \$70,000. 3) River Road: South of Grant Brook \$100,000. Amounts on 2 and 3 to be confirmed; these were estimates. Budget Committee next Tuesday January 10th, 2017 @ 7:00PM. Will need figures for the warrant articles the board will be presenting for the Public Hearing on January 18th, 2017 @ 7:00PM. All warrant article information needs to be submitted ASAP. The articles need to be reviewed by town counsel and DRA prior to the public hearing.
- The board discussed changing tax collection to twice a year. The Tax Advisory committee had recommended this. The Board can make this decision. The board discussed the pros and cons of this change. MacKenzie noted she had discussed this with Tax Collector, Marci O'Keefe and as she is new she was not familiar with the amount of work load it might generate but was willing to go ahead with it if the board chooses to do this. Jenks noted an increase in salary may need to be considered and Cutting noted this would increase what the Select Board office does in preparation of Tax bills. After a brief discussion, Smith recommended this be put on the warrant to get the Towns opinion on this change. The board agreed to make this a warrant article for 2017 town meeting.

11. David Robbins, Planning and Zoning: Robbins reported on the lighting situation at Stella's and Dowd Inn/Latham Tavern. Both commercial areas need to have sharp cut off lights installed as required in the sight plan reviews. The board reviewed the past request and procedure. It seems this fell through the cracks. Robbins believes this is the Select Board authority to enforce regulations. Some confusion as to who, what and how these kinds of enforcements should be handled and tracked. Tensen's Farm stand has some lights that need to come down. Robbins will find out if these lights were for the Holidays or if they intended on keeping them up. Cutting to write a letter for the board to sign for the other 2 businesses concerning enforcement of the lights. Robbins noted the web site was going fine. Still some issues with the calendar. The company seems to have a glitch in the programing they do not want to fix. Robbins will continue to work on this.
12. The draft for the Gravel Pit agreement was noted. Cutting will prepare this to be reviewed and signed in the near future.

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13. There being no further business Smith moved to adjourn at 10:35AM. Seconded by Jenks. Voted unanimously if favor.

Respectfully Submitted,

Dina Cutting