

TOWN OF LYME  
Select Board Meeting  
February 2, 2017  
8:00AM

Town Office conference Room  
Approved February 9, 2017

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Police Chief: Shaun O'Keefe. Highway Department: Scott Bailey. Planning & Zoning, David Robbins, Roads Committee member, Frank Bowles, Administrative Assistant, Dina Cutting.

1. At 8:00 AM-MacKenzie called the meeting to order
2. The bids for gravel and sand were opened:  
Twin state: ¾" crushed-\$23.90/cy, 1 ½" crushed-\$23.00/cy and winter sand-\$17.30/cy  
Horne Excavating: ¾" crushed- \$15.15/cy, 1 ½" crushed-\$14.65/cy and winter sand- \$10.50 /cy  
After review and phone conference with Road Agent Steve Williams, MacKenzie moved to accept the bid of Horne Excavating. Seconded by Jenks. Voted unanimously in favor.
3. Jenks moved to approve the public minutes of January 26<sup>th</sup>, 2017. Seconded by Smith. Voted unanimously in favor.
4. Matters arising:
  - Chief O'Keefe noted he had received the application for the Prouty for July 2017. Chief O'Keefe reviewed the various routes the organization would like the board to consider. A route being considered involved going south of River Road through the closed section. It was felt by all board member and the Chief this was not a safe option and they would need to pick one of the other options to get back to Hanover.
5. Frank Bowles: Bowles reviewed the information from Right Angle Engineering concerning the possibility of a timber bridge for Hewes Brook Bridge replacement. The board and Bowles discussed various pros concerning this type of bridge. It was felt this engineering study and recommendation could be beneficial along with CLD's report. After a lengthy discussion MacKenzie moved to approve up to \$3,500.00 for Right Angle Engineering to study and make recommendation for the Hewes Brook Bridge for a timber replacement. Seconded by Jenks. Voted unanimously in favor. Bowles will have the proposal documents updated and sent to the board for signatures.
6. New business:
  - The board reviewed the timing of the notice to Lyme Farm Land LLC concerning the rerouting of River Road. The board would like the attorney to consider requesting the BTLA rush this. It is emergent; if any of the other weakened or problem areas on the River Road should go, people would be trapped.
  - MacKenzie moved to remove any claims against this property. Seconded by Jenks. Voted unanimously in favor.
7. Public Comment: None at this time.
8. Manifest: A manifest in the amount of \$492,714.93 (\$450,000 School February appropriation) was reviewed and approved.
9. Solid Waste Agreement between City of Lebanon and Lyme. The board reviewed this agreement, questions were noted; Cutting to come back to the board next week with more information.
10. DOT Project location verification request for utility plan. The Select Board reviewed the plan and determined the town does not have any utilities in this project area.
11. Holt's Ledge: Smith noted he had received more concerns from the residents having to do with vandalism i.e. cutting of trees, making trails and noise for the residents living in this area. The Board reviewed the statements and confirmed the gathering of more information before any

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decision is made concerning this area being opened back up to the public.

12. Shoestrap Road: Hanover dispatch received a complaint from a resident on Shoestrap. Noted: work being done to this Class VI road, the amount of trucks using this road. The board will be trying to identify who is maintaining this section of Class VI road without permission from the Select Board.
13. Concerns of people taking large quantities of sand were noted. People with pickup trucks, rental apartments in town and businesses are coming to the Highway Garage to get sand. The board discussed the policy on this. The highway gate needs to be left shut and locked when the highway workers or Transfer Station workers are not there. The highway employees will be asked to put a pile out by the gate, if people need a bucket of sand they can get it from this pile. Surveillance cameras will be investigated for this location.
14. George Sansoucy, PE, LLC contract for Utility appraisal was reviewed and signed.
15. Vachon Clukay & Company PC contract for the 2016 audit was reviewed and signed.
16. Committees & Commissions:
  - Planning Board held a public hearing for the Pocket Neighborhood petitioned warrant article. After the hearing and discussion the Planning Board voted to not recommend this article.
  - Tax Advisory Committee: This group feels monitoring of State legislation is important and making sure the Town is apprised of the information and changes being made in Concord concerning legislation. After a brief discussion the board will draft a new charge. Economic development, zoning changes, CIP, tracking legislation and communicating to lobbyists etc. will all be part of this new charge. Sam Levey and MacKenzie will work on this.
17. At 9:45AM MacKenzie moved to enter non-public session in accordance with RSA 91A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.
18. At 10:00AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.
19. David Robbins: Robbins reviewed the various proposed zoning amendments for Town Meeting. The information on the lighting at Stella's and Dowd's is in the conference room for the Select Board to review. 2020 census will be filled out by Robbins. The board discussed holding a joint Planning and Zoning Board meeting; the town model is not sustainable now, and things need to be looked at from a different point of view. Robbins reviewed what each board's duties are and what they can and cannot do. After a brief discussion the board noted they hope the Planning Board realizes how important it is to get the CPI updated.
20. At 10:25 AM Jenks moved to enter non-public session in accordance with RSA 91A: 3 II (c) to discuss personnel matters. Seconded by MacKenzie. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting.

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At 10:40AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.

21. There being no further business Smith moved to adjourn at 10:45AM. Seconded by MacKenzie. Voted unanimously if favor.

Respectfully Submitted,

Dina Cutting