

Select Board Meeting
Minutes
3-17-2016
Approved: March 24, 2016

Present for all or part of this meeting were: Susan MacKenzie, Board Chair, C. Jay Smith-member, Patty Jenks-member, Steve Williams-Highway Dept, Scott Bailey-Highway Dept., Morton F. Bailey, Morton R. Bailey, Jack Elliott-Public, (River Road) Wes from L&M Contractors, Dan & Tim from CLD Engineering.

1. Chair MacKenzie called the meeting to order at 8:00 am.
2. The sand and gravel bids were discussed. Williams had spent time researching product quality and discussing logistics with bidders. Based on this research, Williams reported the Horn pit provides an acceptable quality product at a cost of \$2.00 a delivered yard cheaper than the other bids received. Because of the anticipated cost savings, it was recommended by Williams and agreed by the Board to try the Horn product.
Mackenzie made the motion that the contract for the sand & gravel contract be awarded to Horn. Seconded by Smith and voted unanimously. Williams anticipates push-back from current providers which is unfortunate. He also mentioned Horn has committed to provide short notice service and deliveries on weekends if needed.
3. Regarding the asphalt bids, MacKenzie made the motion to accept the bid from BlakTop Paving. Seconded by Smith and approved unanimously.
4. Morton R. Bailey indicated his disappointment and disapproval of the choice made for acquiring the sand and gravel. He felt people providing bids who pay taxes in town should be given deference and consideration for these types of things. Morton F. Bailey also indicated his displeasure at the awarding of the contract.
5. Williams reported he'd researched the prices obtained for the new truck. Because the quotes were close, he recommended that the purchase be made through Flanders & Patch, who have historically provided repair service to the town. MacKenzie made the motion to accept the bid of \$43,988.00 from Flanders & Patch for the purchase of the new highway truck. Seconded by Smith and approved unanimously.
6. Regarding the dump body, plow & wing for the new truck, Williams had travelled to visit providers of these items of varying types. Based on his research he recommends a Viking body made of stainless steel which costs an additional \$3000.00 but provides a longer life span. This body will cost \$57,000.00. The total package cost for the new truck will be \$104,000.00 plus \$2,000 for 2-way radio purchase and installation. This \$106,000.00 is well below the appropriated amount. Williams also noted that the previously considered International truck is no longer manufactured. The manufacturers of that particular truck have merged with GMC. MacKenzie made the motion to accept the packages recommended by Williams at the prices he was quoted. Seconded by Jenks and approved unanimously.
7. Regarding the tank and brine sprayer, Williams had followed up with Lucky's Trailer Sales & Service about their original quote. The appropriation for this equipment is \$14,000. Because of the new year pricing increases and that the Town wasn't able to commit prior to that changeover, the anticipated price has increased by \$1700.00. MacKenzie made the motion that the Town purchase the VTA-500 5000-gallon storage tank, the Liqui Maxx 750 Gallon Sprayer System and the GPS ground puck for the price of \$13,233.50 (includes municipal discount). Seconded by Smith and approved unanimously. The remainder of the set up costs are actually vehicle maintenance issues, and may be paid for through the vehicle maintenance fund.

8. Jenks asked Williams about following up on a previous request of a couple of years ago for attention to the back corner of the town office parking lot on behalf of the Building Committee. A swale is considered to divert runoff from creating ice in that corner. Additionally, the final pavement was never applied and the Building Committee would like that resolved before more cracking appears. He indicated he'll check into the issues. Also for the Building Committee Jenks asked about a pump installed at the 2013 River Road repair site that was installed for the purpose of maintaining the plantings. Williams isn't sure but thought it belonged to L&M Contractors. He'll check.
9. Williams was asked how things were going with personnel and overtime. Highway team is doing well. The mild winter helped with overtime issues. The highway crew recently worked ½ days on a Saturday and Sunday, with additional help on the grader to stay ahead of the worst of the mud. The strategy appears to be working.
10. There was a brief review of the costs associated with the River Road (Hidden Valley area) emergency repair. A quick accounting brings the costs to approximately \$12,000.00.
11. Williams asked about the rotation schedule for the heavy equipment. Smith referenced the data and indicated the loader gets replaced in 2017, the backhoe in 2018 and the grader in 2019....if the town is able to adhere to the schedule.
12. MacKenzie asked for authorization to proceed with getting complete proposal costs for the Slump #2 area of River Road (near Tullar's Farm). The Board was in agreement to proceed with this.
13. Williams was thanked for the efforts of the Highway Department and their efforts in researching the best products for the town's money.
14. MacKenzie made the motion to approve the minutes of March 10, 2016; seconded by Jenks and approved unanimously.
15. MacKenzie reported another meeting is scheduled between David Roby Sr, CLD Engineering and Jim Kennedy to which she has been invited and will attend.
16. Jenks will have a strategy session with the Transfer Station crew about various issues including how to deal with the grossly overweight bags that are being brought in.
17. A letter to address AED placement and maintenance issues was signed.
18. Jenks will draft a letter as follow up to the skating rink issue.
19. The issue of Knotweed and other invasive species was discussed. There is a technique involving black plastic which can be used to eradicate the plants. It was agreed to have the Highway Department begin this process, which can take a couple of years to complete, in preparation for the River Road project next year, MacKenzie will contact the Society of Protection of NH Forests to be sure they have no objections.
20. Jenks took a call from Rick Evans who is the town's official Forestry Agent and who has taken a job with the NH DRA, ending his status with Lyme effective May 1st. He will research places for the town to locate a replacement and the town will move forward with an advertisement for the position, noting his help to the town was very appreciated.
21. MacKenzie and Williams (Highway Agent) met with the new owners of a property located on River Road where extensive logging and clearing had been done and consequently caused the compromising of culverts from the runoff, along with potential road damage. MacKenzie reported it was an amicable meeting and the owner is responsive to resolving the matter.
22. The disposal of a large number of tires was discussed. NRRA provided a reasonable charge for the removal of clean tires if they can be stacked and made ready for pick up ahead of time. The properties from which these tires are to be removed has been reevaluated and the April 16, 2016 deadline for intervention stands. In conjunction with this issue, Smith will research the Union Leader to locate companies willing to collect vehicles at no charge.

23. The mowing contract will be put out to bid for the 2016 season. MacKenzie will respond on behalf of the Board to Bruce Orcutt who had the contract last year.

24. A letter addressing harassment of a town employee was signed.

Committees & Commissions:

Planning Board-Smith reported the Pinnacle Project issues continue. They're (Pinnacle Project) hoping the town will come up with a solution to correct the issues preventing them from moving forward with their requested 36-unit project. The Planning Board will commence with an assessment of the Common District including well and septic capacities. Expansion is very limited in that area. The State has new septic installation requirements whereby there has to be room for a replacement system in case of a failure. Further, the State has a bill being considered to change the definition of accessory dwellings so zoning laws can be in compliance but the complete information is not yet available.

Building Committee: Jenks reported that the Building Committee recommends that Chaz Hinsley be contacted about the pump issue that's been waiting for attention for close to two years. MacKenzie made the motion that Hinsley and Dickinson P&H be contacted for competitive costs. Motion was seconded by Smith and voted in the affirmative unanimously.

The Building Committee also recommends the Town consider creating a part-time maintenance position to address the routine maintenance issues of all town buildings. The Select Board duly noted the recommendation. Because there has been no follow through from previous commitments to paint the Police Garage, the Building Committee has volunteered to get this done. The Board is appreciative of this offer and asks the BC to get back to them with best case scenario for the facelift. MacKenzie made the motion to have Dead River move forward with repairs to the Academy Building heating system authorizing up to \$3000.00. Any issues having to do with the building are to be directed to the Select Board Office. Smith seconded the motion and it was voted unanimously. Finally, it was the opinion of the Buildings Committee that the plantings on the 2013 River Road repair site are "a disgrace" and need to be tended to. Again, the Board takes this under advisement and feels the issue will be addressed by the road-side mowing effort.

Coffee Hour: MacKenzie met with 4 citizens, discussing River Road, fiber-optics, the pond program and boat trips up/down the river for observation purposes.

MacKenzie has a conflict of meetings Monday night. Smith will take the Energy Committee as Jenks has an Independence Day Committee meeting.

Roads Committee: MacKenzie reported discussions about the gravel roads, pavement preservation, priorities (school bus routes and emergency evacuations.) There are 5 people interested in viewing the river banks by boat and that is being coordinated. There is a culvert between 2 properties at the junction of River Road-south and East Thetford Road which has been deliberately compromised by a landowner there. They will be unplugging the culvert.

On-Going: Fairpoint has made progress on wires & pole near Sump #2 on River Road.

The memorandum of understanding with the State regarding the Park & Ride has not been received. MacKenzie will follow up.

Matters Arising & New Business:

-Need to re-advertise the adjusted Transfer Station Hours.

-Dave Robbins has had a discussion with Fire Chief Mundy concerning the inspection procedures under consideration.

-The residency issue of concern was discussed with the State, and they offer no guidance other than to require a proof of residency. The matter will rest for the moment.

-Jenks reported that the Clerk's office now has the ability to accept over the counter credit/debit cards and that as soon as Dave Robbins has a chance to update the website, people will be able to renew vehicles and dogs online.

--Fiber Optics: Jack Elliott came to bring the Board up to speed on progress made by a small group of individuals working toward getting the town completely serviced for fiber optic capabilities. His information is intriguing and update appreciated. The Board looks forward to the progress on this effort.

At 11:35 Scott Bailey (Highway) arrived to advise the Board of a significant issue found at the Hewes Brook Bridge near the junction of Maple Lane and River Road. A wing wall had dislodged and dropped into the brook, and a small hole had opened up on the decking edge near the guard rail. The Board recessed the meeting and reconvened at the Hewes Brook Bridge at 12:15. Present were Sue MacKenzie, Patty Jenks, Jay Smith, Police Chief O'Keefe, Bailey & Steve Williams. They were joined by a representative from L&M Contractors and 2 reps from CLD Engineering. Upon consideration of the residents living on the accessible part of that road and the urgency of the situation it was mutually agreed to begin remedial measures as soon as possible. The Board authorized the Highway crew and L&M Contractors to begin emergency repairs on Friday March 18th with necessary permitting addressed by CLD. Meanwhile Lyme Highway filled and placed several sandbags to channel water away from the affected area and placed caution cones and barricades to alert drivers. The road will remain open and monitored. Jenks will do a ListServe advisory and Robbins will do a webpage alert.

The Board adjourned the meeting at 2:30PM.

Respectfully Submitted,
Patty Jenks