

TOWN OF LYME  
Select Board Meeting  
March 9<sup>th</sup>, 2017

8:00AM

Town Office conference Room

Approved: March 16, 2017

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Patricia G. Jenks and Jay Smith. Chief O'Keefe and Officer Casale. Road Agent: Steven Williams Administrative Assistant, Dina Cutting. Budget Committee Chair Judith Brotman, Community members: Rusty Keith.

1. At 8:00 AM-MacKenzie called the meeting to order
2. Budget Committee: Mrs. Brotman stopped to discuss some Budget Committee issues. Wanting to make sure the communication and expectations are the same between the Select Board and the Budget Committee a discussion concerning various topics took place. MacKenzie noted concern with the lack of attendance of some Budget Committee members at key meetings. There seems to be a bias toward the school budget by many Budget committee members. The school budget sails right thru and the Budget Committee goes through the Town Budget with a fine-tooth comb Brotman suggested the Budget Committee and Board start in July for an organizational meeting including who is responsible for what and how the gathering of information and development of a Town budget will happen. This way everyone will be on the same page. Brotman thanked the board for entertaining her concerns and discussion these issues.
3. Highway: Road Agent Williams noted he would like to wait to see if funds from the Block Grant is needed for other road areas instead of doing the new treatment discuss at last week's meeting. The board supported waiting to see what will be needed in a prioritized manner. Williams will be putting a hitch on one of the trucks to accommodate a trailer being borrowed from Derby Mountain to move the roller. Estimated cost of this will be \$2,000.00. Williams would like to put a monthly activity report on the web page and listserve. The board supported this idea and Jenks will prepare one each month. The grader is not operating; waiting for the mechanic to assess it and give an estimate. The highway department may need to rent one. Williams asked if the Town could stop plowing the Library and school parking lots. This adds to the demand and if any special events are going on at the Library or School they request additional plowing. The town is responsible for the grounds at the Library and the school has not built any funds in their budget for plowing the parking lot. The plowing schedule will stay the same. It was also clarified with the Police department that fire wood is not exempt from the weight limits on the roads.
4. Jenks moved to approve the public minutes of March 2<sup>nd</sup>, 2017. Seconded by Smith. Voted unanimously in favor.
5. Matters arising:
  - Security camera's- Smith is still reviewing the options. Jenks moved to authorize the expenditure of up to \$600.00 for Smith to purchase the security cameras. Seconded by MacKenzie. Voted unanimously in favor.
  - Community member interested in the purchase of land on Wilmott Way. Cutting reviewed the land and how this lot came to be the towns'. There is still information needed before any discussion can happen. Cutting will find out if the board has the authority to sell land or if this needs to be voted at Town Meeting in the future.
  - Highway Garage lighting: The Town has 2 estimates on this. The Energy Committee will review these and come back to the board with a recommendation. They will also review the lighting changes for the Town Office building also.
6. New business:
  - Conservation Commission voted to give a donation towards the Milfoil treatment after

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they see what the total cost for treatment is.

7. Article 26 will be a ballot vote. This was missed in the warrant review. The correction for the first page of the warrant will be posted with the board's approval. Messages will be sent out by the moderator and posted on the town web page. The board was in support of this.
8. Little Town Meeting: MacKenzie noted she did not want article 27 considered at the same time as the River Road bypass article. They are 2 separate items and felt this would confuse community members. This is ultimately up to the voters at Town Meeting. Chief O'Keefe noted he felt it is important for the board to make sure people understand that even if the closed section of River Road is voted to be Class VI this section will remain close due to safety issues.
9. The board briefly discussed the option of closing Shoestrap Road. Rusty Keith noted he felt this was a safety issue and would encourage the board to discuss this at a later date. MacKenzie noted the board had discussed this and she is very concerned with the safety issues on this road. Chief O'Keefe reminded all that no safety or emergency personnel will drive over Shoestrap road. The board confirmed this and there will be a policy put in place stating this. MacKenzie moved to develop a policy that for safety reasons no town vehicles should travel on the Class VI portion of Shoestrap Road and Maple Lane or the closed section of River Road. Seconded by Jenks. Voted unanimously in favor. The board briefly reviewed the liability of someone maintaining Shoestrap Road and how they could find out who was doing this maintenance without the Boards approval. MacKenzie felt the board had not received a clear answer to this question from Town Counsel. This will be followed through with.
10. Letters to vendors: the board reviewed and approved the letter to be sent to all vendors describing the invoice processing procedure. All payments checks will be mailed via US Postal service.
11. Abatement appeals: The board reviewed Haywood's recommendation for an abatement appeal on Map 408 lot 58. Following some questions Todd Haywood, the Town Assessor will be coming before the board in April. All abatements will wait until after the board has had a chance to discuss the procedure with the Assessor.
12. Public Comment: none at this time.
13. No manifest
14. Committees & Commissions:
  - Conservation Commission: Smith noted the Conservation Commission was not going to take a stand on the Land Use Change Tax article recommended by the Tax Advisory Committee. The Conservation Commission also voted to spend up to \$400.00 to have the plant survey done for the towns land on Holts ledge.
  - The board discussed future coffee hours.
15. Cutting noted the Hanover Ambulance proposed budget increase came back lower than planned.
16. March 13, 2017 for a 5:00PM set up for Town Meeting.
17. At 9:48AM Mackenzie moved to enter RSA 91-A: 3 II (e) to discuss legal matters. Seconded by Smith. Voted unanimously by a roll call vote. Present were MacKenzie, Jenks. Smith and Cutting. The board reviewed a legal matter.  
At 9:52AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor.
18. At 9:52AM Jenks moved to enter non-public session in accordance with RSA 91A: 3 II (c) to discuss personnel matters. Seconded by MacKenzie. Voted unanimously by a roll call vote.

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Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith and Dina Cutting. The Board reviewed personnel matters.

19. At 10:10AM Jenks moved to enter public. Seconded by MacKenzie. Voted unanimously in favor. MacKenzie moved to seal the minutes of this non-public session until June 1, 2017. Seconded by Jenks. Voted unanimously in favor.
20. There being no further business Smith moved to adjourn at 10:10AM. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting