

TOWN OF LYME
Select Board Meeting
March 23rd, 2017
8:00AM

Town Office conference Room
Approved: March 30th, 2017

The following people were present for part or all of the meeting: Select Board members: Jay Smith (Chair), Susan MacKenzie and Rusty Keith. Police Chief O'Keefe. Road Agent, Steve Williams, Administrative Assistant, Dina Cutting.

1. At 8:00 AM-Smith called the meeting to order
2. Highway: Williams noted he was still tracking down the new grader to get a delivery time line. It was noted Grafton Turnpike is in excellent shape right now. The highway department will be ready and waiting to see what the mud season will bring. The Goose pond Road phase II project was discussed. Asphalt emulsion, tree cutting, culverts were all discussed. On Monday April 3rd, 2017 (time to be announced) Allstate asphalt will be meeting to discuss and review the information on the asphalt emulsion. Williams explained he would like to take advantage of the 40% wood pellet stove grant. There is no funding planned in this budget but if towards the end of the budget year it looks like the funding may be available the board will consider this request. The highway budget was reviewed. The old cruiser will be repaired and back at the highway garage for use Friday.
3. MacKenzie moved to approve the public minutes of March 16th, 2017. Seconded by Keith. Voted unanimously in favor. The non-public minutes will be approved at the next meeting.
4. Matters arising:
 - Keith reviewed a new bill in the Senate, S136. This concerns ownership of land by the federal government. Part of the bill is language housekeeping but it also intends to limit the amount of land (excluding the White Mtn National Forrest) that can owned by the federal government without approval of the Executive Committee and the Governor. This ownership limit to include conservation easements, Keith provided a handout reviewing Lyme's tax-exempt property summary and noted the property currently owned by the federal government. He is reviewing the amount of land subject to Federal Conservation Easements, thus effecting the valuation of the town and the tax rate. Lyme's conservation easement list in the office needs to be updated. Keith will keep the board informed on this topic.
5. Smith moved to have Mackenzie sign the CDFA loan agreement for the solar project. Seconded by Keith. Voted unanimously in favor. The Solar loan agreement was signed by MacKenzie.
6. 2017 assignments of Select Board representatives to committees and commission and the organizational meeting for the Board. The Board reviewed the committee and commissions list (see attached document for assignments).
7. At this time Mackenzie nominated Smith as the Chair. Seconded by Keith. Voted unanimously in favor. Keith nominated MacKenzie as Vic. Chair. Seconded by Smit voted unanimously in favor.
8. The appointment of Deputy Tax collector, Patricia Jenks was signed.
9. The appointment of Road Agent, Steven Williams was signed.
10. Class V Roads committee will be meeting at 08:30, April 18th,2017
11. CAI mapping. Cutting reviewed the changes to this agreement. The deed change of ownership will not go to the mappers. The Vision software is capable of tracking this information. The revised agreement will save \$600.00 in 2017.
12. A copy of the letter from the Town Clerk per the directive from the petitioned Article 28 of the 2017 Town Meeting was noted.

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13. A copy of a letter to the Govern from the City of Lebanon was received.

14. Review ongoing:

- Regular Select Board office hours were reviewed. The Clerk position is open and needs to be advertised. This was discussed. It was noted a finalized job description had not been finished. The board discussed responsibilities of the Administrative Assistant and the Assessing Clerk position. Cutting will send out draft job descriptions and this will be reviewed at the next meeting. It was also noted that the sense of the Board was to have the Select Board/Planning and Zoning offices open Monday – Friday 8:00AM to 4:00PM.

15. Committees & Commissions:

- Building Committee: Keith reported they held the organizational discussion. More members needed to be appointed to have a quorum.
- Coffee Hour: MacKenzie reported River Road was a topic of discussion. Property owner reported being harassed concerning the Holt's ledge climbing concerns and the posting of the land. It was requested that the Board make a decision concerning this so people could move on. The board reviewed the past issues. Questions concerning the prosecution of the individual who installed the bolts and cut the trees was reviewed and discussed.

After a lengthy discussion it was felt the bolts should be disabled. The board talked about having the person responsible for installing these bolts be responsible for disabling them. The town should not be required to fund this cost. At this time MacKenzie moved to have the bolts disabled, any further bolting will result in prosecution and No Trespassing will remain effect until the bolts are disabled, the plant study is completed and the results publicized. Seconded by Keith. Voted unanimously in favor. Smith will draft an announcement for review at the next meeting. Further discussion to come on this topic. Chief O'Keefe will contact the gentleman who installed these bolts.

16. Goose Pond Road: MacKenzie would like the Board to consider giving Williams a budget for the Goose Pond Road phase III project. The board reviewed the following items: Tree cutting, asphalt emulation, culverts, headers and various items concerning this project. The Block Grant funds should be used for this project. Grinding and paving was estimated at \$140,000.

MacKenzie moved to set \$175,000 as the limit for this Goose Pond Road project. Seconded by Keith. Voted unanimously in favor.

17. Berway Farm project: The Highway department is planning on doing this project in May of 2017.

18. Keith would like a tour of the Town roads. Mackenzie and Keith will meet at 9:00AM Wednesday March 29th, 2017 at 9:00AM at the Town Office building to go on a tour of the Town of Lyme roads.

19. Smith noted he would be meeting with Town council Monday March 27th, 2017 at 1:00PM, Hanover and Sansoucy utility appraiser will join this discussion to review the TransCanada abatement appeals. This is information gathering only.

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20. There being no further business at 10:10AM MacKenzie moved to adjourn. Seconded by Keith.
Voted unanimously.

Respectfully Submitted,

Dina Cutting