

TOWN OF LYME
Select Board Meeting
May 25th, 2017
8:00AM
Town Office conference Room
Approved June 1, 2017

The following people were present for part or all of the meeting: Select Board members: Jay Smith (Chair), Susan MacKenzie and Bradford Keith.
Administrative Assistant, Dina Cutting.

1. At 8:00 AM-Smith called the meeting to order
2. MacKenzie moved to approve the minutes of the regular session of May 18, 2017. Seconded by Keith. Changes were offered. Voted unanimously in favor as amended.
3. Matters arising:
 - Signs for the adult swim dock have been ordered.
 - Trees on Breck Hill road were discussed. The board will discuss this with the Highway department at next week's meeting.
 - Matt Thebodo will be reporting his work hours for the Maintenance job weekly in order to review this position in the future.
 - Employee evaluations need to be started soon. Cutting to give out the employee self-evaluation form.
4. New business:
 - It has been reported that a petition from the Holts Ledge climbing group will be coming to the Select Board. This petition may be to request a Special Town Meeting to reconsider the decision the Board made concerning climbing at Holt's ledge. It was noted that the Board has the authority to make the decision concerning these matters under RSA 41:11-a. Any vote at a special town meeting regarding this issue would be advisory only. The cost of a special town meeting is significant and will need to be taken from the operating budget. The board is concerned about these additional costs.
 - The board reviewed the estimated costs for Phase 1B for River Road re-routing. This is part of the archeological study. Smith moved to approve Phase 1B at the cost of \$2,261.00. Seconded by Keith. Voted unanimously in favor.
 - The board approved the Auditors letter to complete the Tax Collectors re-committal audit. Keith moved to have Chair Smith sign this document. Seconded by MacKenzie. Voted unanimously in favor.
5. No public comments at this time.
6. Manifest in the amount of \$72,840.79 was reviewed and signed.
7. The board reviewed a quote from Complete Recycling Solutions. Matt Thebodo, Transfer Station Supervisor requested the board approve this. MacKenzie moved to have Chair Smith sign this contract. Seconded by Keith. Voted unanimously in favor.
8. DRA audit: Keith noted the DRA criteria used may not be those approved by the

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Assessing Standards Board. The Town did not pass this audit according to the DRA requirements. Keith met with Todd Hayword, the Towns Assessor and reviewed these documents. The board finds it frustrating that the DRA produces this failing audit statement, of the work performed by their certified auditor, 7 months after the DRA used this work to set the tax rate, with no apparent consequence or remedy. It was agreed to have Keith write a letter expressing the Town's frustration to the DRA.

9. Intent to Cuts: The following intent to cuts were approved-
 - Evarts-Map 415 Lot 22
 - Swart- Map 414 Lot 26.2
 - Kelsey- Map 401 Lot 13.2
10. The board signed 8 notices of appointments for the Economic/Enterprise Committee.
11. The board discussed the law requiring tenants of tax-exempt properties to pay property taxes. This would apply to the Town's tenant renting the Pike House and the historical society's tenant. This needs to be looked into as the leases should include a notice of such requirement.
12. Committee & Commissions:
 - Heritage Commission: Keith reported on the meeting. The Commission voted to agree to consider accepting easements restricting alterations to historic structures if presented with documentation of such (noting the need for support funding). Clark is drafting an updated demolition delay ordinance for further consideration. A letter is being drafted to have the River Road placed on the National and/or State Historic registry.
 - Recreation Commission: New tennis net coming, Dugouts for the field have been donated and are coming, June 23rd, 2017 the Recreation Commission will be helping set up the docks and get the beach open for the summer. Challenger soccer program was discussed. This group is an independent group, Steve Small works for them and they use the field for a fee from the program fees.
 - Coffee hour: Was a quiet one
13. Review ongoing business:
 - The board discussed and reviewed the Pond Program. Unfortunately, no one has applied for the advertised position. Considering the fact that parents need to make plans for the summer, it was felt that it was prudent to let the town know that without staffing, there can't be a Pond Program this summer. Keith moved to notify the town that there will be no organized Pond Program this summer. Seconded by MacKenzie. Voted unanimously in favor.
14. At 9:30AM Keith moved to enter non-public session in accordance with RSA

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91A: 3 II (e) for the purpose of discussing legal matters. Seconded by MacKenzie.
Voted unanimously by a roll call vote. Present for this non-public was Jay Smith,
Sue MacKenzie, Bradford Keith and Dina Cutting.

At 9:55AM the board moved into public session having agreed to have Keith
communicate with Town Counsel about this matter.

15. There being no more business to come before this board the meeting was
adjourned at 9.55AM.

Respectfully Submitted,

Dina Cutting