

TOWN OF LYME
Select Board Meeting
July 13th, 2017
8:00 AM
Town Office Conference Room
Approved: July 27th, 2017

The following people were present for part of all of the meeting: Select Board members: Susan MacKenzie and Bradford Keith. Road Agent: Steven Williams & highway employee Scott Bailey. Police Chief O'Keefe. Administrative Assistant, Dina Cutting.

1. At 08:00 AM Mackenzie called the meeting to order.
2. Highways: The Board and Road Agent discussed various location in need of repair. The large fixes need to be reviewed, priced and prioritized. The Board will need to consider what finances the Town will have in order to decided which projects can be repaired as soon as possible and which will have to wait until financing is secured. Williams would like to see the larger repairs contracted out. He is concerned they will not be able to repair everything prior to winter without some additional help.
 - River Road north
 - Preston Hill Road at Washburn Road
 - Goose Pond Road at Baker Hill
 - Whipple Hill Road
 - Orfordville Road

Williams noted he felt the Orfordville Road and Whipple Hill washout could be filled in and the road opened while the board investigated and decided if they were going to try and put bridges at these locations. Williams informed the Board the culvert at Whipple hill was fine, water flowing through it. The headers at the west end would need to be re-set and all gravel filled and compacted. Orfordville culvert was full or rocks, debris and is separated so this would need to be replaced. Williams suggested another culvert be placed next to this one to allow water to flow through, fill in and compact and open the road. After these are open the board can take the time necessary to investigate the options, gather pricing and then decide what the long range plan would be. Williams noted it is important for these areas to be open prior to winter road maintenance. After a lengthy discussion it was the sense of the board to have MacKenzie get estimates on the Preston Road and River Road north projects from local contractors so they can move ahead with these fixes.

The board will be meeting with DES and the DOT bridge inspector will be coming to look at the bridge on Highbridge Road as concerns were noted with the condition of this bridge.

Concerns with Baker Hill Road (asphalt section) were reviewed, DES was visiting this area and it was discovered it had gotten worse in the past 2 days. If this continues to wash then this road will need to be closed to through traffic.

3. Keith moved to approve the minutes of July 6th, 2017. Seconded by Mackenzie. The minutes were approved unanimously in favor.
4. Matters arising & New business:
 - The Town of Lyme has received objections to the declaration of taking from Lyme Farmland LLC & Bear Hill conservancy Trust involving the River Road re-route.
 - Alteration of terrain and Shore land permits for the River Road alternate route are all on hold until the emanate domain issue is finalized.

TOWN OF LYME
Select Board Meeting
July 13th, 2017
8:00 AM

Town Office Conference Room

Approved: July 27th, 2017

- Keith will find out when the State of NH DOT thinks they may get to repairs on Dorchester Road. Safety is a concern with the washouts and bad shoulders on this road.
 - Shoestrap: Mr. Snelling will be coming to the next meeting to discuss this Class VI road and asking permission to do work on it to better the driving conditions. The board is very concerned with the condition of this Class VI road given that so many people are using it. This road was designated as Class VI by a vote of Town Meeting for safety concerns years ago. The board cannot by law spend any funds to upgrade and or fix this road. At this time the board will not allow any person to fix, alter or upgrade this Class VI section of Shoestrap Road. The banks are eroding more and more each storm and this is not safe. If there was an accident at this time it would be a wilderness rescue, the road cannot be used by safety personnel or Town safety vehicles. At this time it is the sense of the board to give Chief O'Keefe the authority to close Shoestrap for safety concerns with cement barriers if the erosion continues to get worse.
 - Keith noted concern as to the public posting of the High school subcommittee and if there meeting are being posted correctly and minutes posted with in the state requirements. Some of the budget committee members will be attending the next meeting and this was not warned for the budget committee. Cutting explained that the high school tuition committee meeting was being held by that school board not the budget committee. The budget committee was invited to come and listen to information. Cutting will check with Chair Brotman on this topic.
 - Given Smith is out for medical reasons and MacKenzie will be on vacation next week the meeting of July 20th 2017 will be canceled. If the need comes up for an emergency to be dealt with the board can hold a meeting and MacKenzie can attend via phone conference.
 - The board reviewed concerns with the Emergency workings after the storm. It is clear that communication needs to be improved. It was clarified the gathering of financial information by Cutting, Jenks and Williams was requested by the Emergency Management Director. This information needs to be recorded in the form of "what will it cost to bring the town roads back to what they were on June 30th, prior to the storm". Lots of information and estimates have come in but they are all for up graded culverts, bridges etc. This is not what FEMA needs at the present time. "Pre-disaster estimates" is what they want. It was also noted that many areas need to be marked better for safety reasons. The Emergency Management Director has asked for more cones, barrels or barricades from the State to help with this.
5. Public Comments: Richard Brown noted the town workers and volunteers are doing a great job. Judy Barker reviewed and picture from the 1950 of what the area around Post Pond looked like. She and other around the pond have concerns because the pond has

TOWN OF LYME

Select Board Meeting

July 13th, 2017

8:00 AM

Town Office Conference Room

Approved: July 27th, 2017

been at a much higher water mark than in the past years. The recent flood and damage to the roads and property is proof of this. Mr. Brown asked for a copy of the legal document involving the Mossissey vs. Town court case to review.

6. MacKenzie will be meeting with NH DOT at 12:00 to discuss the Baker Hill Road long term fix.
7. Manifest: Two manifests in the amount of \$260,672.72 & 9,852.36 were reviewed and approved.
8. Abatement appeals: After a brief discussion the sense of the board was to have Keith review these with Assessor Todd Haywood and report back to the board at the next meeting. In the future a deadline of mid-June will be set for the abatement appeals to come to the board so they have time to review and meet with the assessor prior to making any decisions.
9. Co-emergency Management director request- The board felt this was a good idea. The emergency management group will be meeting to discuss how things can work better and have more coverage. It seemed there were a lot of key people out of town for the holiday when this storm hit. The idea is to get many people involved so there will always be a back up to cover these important jobs. Communications needs to be improved, it is imperative that all emergency personnel be able to talk to each other. The radio and equipment is not compatible among the fire, police, highway etc.
10. Report of wood cut & warrant- Clark, Jeffrey & Stephanie- \$962.73 was reviewed and signed.
11. The board briefly discuss their concerns with driveways causing damage to Town roads from water run-off. These driveways were a significant issue during the storm. The board will be proposing these get address in the near future. It will be important for the Planning Board to follow through with any requirements given to residents concerning the driveway permitting process and making sure they are followed through with. They need to be able to address run off to protect the Towns roads.
12. The CLyme group will not be seeking signatures to rescind the petition for a special town meeting. The board will ask the Supervisors of the check list and town Clerk to review October 2017 and see what Tuesday works for them to hold this meeting. The date will be set at the next regular board meeting on July 27th, 2017.
13. Committee and commissions:
 - Building committee-Keith reported they had received only 1 bid. It was the sense of the board to have more than 1 so this bid was not opened. This project will be re-publicized and this bid will be sealed until the next date.
 - Coffee hour-MacKenzie discussed the pond height and beavers
 - Grant Brook project-Things have changed at this site due to the storm event. The Geotec group will need to come and investigate the changes before anything move forward.
 - Economic Committee- No one knows this committee exists. They are still working some organizational kinks out, lots of good ideas. They will be making a public announcement soon to get more people involved.

TOWN OF LYME
Select Board Meeting
July 13th, 2017
8:00 AM

Town Office Conference Room

Approved: July 27th, 2017

14. The board discussed what need to be done by this board concerning the damage to the roads via July 1st storm-
 - Goose Pond Road east of Baker Hill-need to get an emergency permit, CLD has a rough plan developed on how to fix this. The property owner next to this area is out of town. Chief O'Keefe will contact them to inform them of the damage. The town cannot fix personal property. The estimate for this fix is \$35,000. Mackenzie will confirm this includes engineering fees.
 - The board noted concern with filling in Orfordville Road culvert area and then having to dig it all out when it will be fixed correctly. After a brief discussion it is noted the most important thing to do now is to get estimates for these large project in order to address the financial end of this. Then things can be prioritized.
15. At 10:35AM Keith moved to enter non-public session in accordance with RSA 91-A:3 II (b). The hiring of a municipal employee. Seconded by MacKenzie. Voted unanimously in favor by a roll call vote. The board discussed hiring of personnel.
16. At 10:45AM the board moved out of nonpublic having voted to offer a position to one of the candidates for the office assistant in the Select Boards office.
17. There being no more business to come before the board the meeting was adjourned at 10:45AM

Respectfully Submitted,

Dina Cutting