

TOWN OF LYME
Select Board Meeting
August 10th, 2017
8:00 AM

Town Office Conference Room

Approved: August 17th, 2017

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan MacKenzie and Bradford Keith. Road Agent: Steven Williams. Police Chief O'Keefe. Administrative Assistant, Dina Cutting. Community member: Rich Brown.

Smith called the meeting to order at 8:00AM.

1. Rich Brown noted concerns of high water at Post Pond and asked if the board would address the beaver dam issue first. Smith noted this would be discussed later in the meeting inviting Brown to stay but noted it may not be for some time as other issues need to be considered first. Electing not to wait, Brown thanked the board.
2. Highway: The board discussed and Road Agent discussed the following topics:
 - Bidding jobs for \$5,000 or higher amounts
 - Williams noted all the big damaged areas are repaired enough to open the roads except Orfordville.
 - The culvert for Orfordville Road has been ordered and will be arriving in a week or 2. Then the repair will begin.
 - The newly hired employee has not been in contact with Williams. The Ad continues to run for this position.
 - Williams is waiting for the paperwork for the new grader. Cutting will call about this. The check has been processed but not delivered.
 - The board discussed the pros and cons of calcium chloride. Williams was waiting to see if the funds were in the budget for another load. The Board urged Williams to secure and apply another load.
 - Looking forward, Williams noted 2 trucks need significant work coming up- Piston replacement \$3,000 and sandblasting and rust inhibitor-\$4,000. These are big repair items.
 - The board and Williams discussed road side trimming. This should be done soon.
 - The board and Williams reviewed the Road Project List. Williams felt the highway department could do some of these projects and they did not need an engineer for them. The large culverts will need the engineer for the permitting through DES.
 - Hewes Brook Bridge was discussed. This project will require a temporary bridge installation. This could be installed sooner rather than later to insure available River Road access. The temporary bridge could remain for over a year if necessary to allow time to determine the best long-term solution details. This will need to go out to bid for the engineering and the construction. There is some historical information from past work done. MacKenzie will work on an RFP for the engineering to get bids, this will be discussed at the next board meeting.
 - The Planning Board will need a list of problem driveways and recommendations of how the Road agent would like them fixed from Williams. This way they can approach the landowner in order to address this problem.

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3. Mackenzie moved to approve the minutes of the August 3rd, 2017 meeting. Seconded by Keith. Changes were offered. The minutes were unanimously approved with changes noted.
4. Matters arising:
 - Keith informed the board that a researcher with FERC had called him to follow up on the information he had requested concerning documents from the original licensing of the Wilder Dam. Keith is moving this forward in order to determine what happened back when the original license was approved and what part of the requirements were pertinent to Lyme and the preservation of the River Road as a public “reservation” under the Federal Powers Act of 1920
 - River Road Re-route: The town is waiting for the court to set a date to hear the Eminent Domain case. The Board has been informed by Town Counsel that the courts are busy and they have no idea when this date may be. In the meantime the permits have been submitted and DES will hold them there for 1 year to allow sufficient time for the Eminent Domain to conclude.
 - Cutting reviewed the Light Tec project. This is complete in the highway garage. The town office is having some problems with the restroom lights. Cutting to call the company and request they come back. The board does not authorize the signing of the “project completion” form until these light are working properly.
 - Mackenzie offered a draft of a culvert letter to be shared with the town via listserve, and Town web page. The board reviewed it and approved this letter. Members signed it at this meeting. Cutting will send on listserve and ask Robbins to pass on to the Planning Board and post on Town web site.
5. Public Comments: none at this time
6. Manifest: A manifest in the amount of \$203,421.30 (\$150,000.00 was School August appropriation) was reviewed and approved.
7. The board discussed the beavers and Clay Brook. Cutting will make sure Matt addresses this issue on a regular basis in accordance with New Hampshire law. The Board will review the progress at its August 31 meeting.
8. Committee and commissions:
 - Conservation Commission: Smith reported the Commission was discussing a plaque in honor of Freda Swan and placement of it, possibly doing a resolution for her long time commitment to conservation and the Town. The Conservation Commission would like to make sure Mud Turtle Pond Road and Trout Pond Road are both on the Highway departments list. These are Emergency Lanes and need some work in order to allow a fire truck and/or ambulance to pass along these sections.
 - Independence Day: No report

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- Planning Board: Smith will be attending the next meeting where amendments to the zoning ordinance regarding the need for site plan review for the replacements of existing structures will be discussed.
- Building Maintenance Committee: No quorum at the last meeting.
- Keith commented the bidding process has brought in 1 bid for repairs to the Academy building. These repairs need to be done soon. The Committee needs to open and review this bid to decide if the job needs to be re-bid.

9. Ongoing:

- Keith reviewed the abatement appeals with the board. He met with Todd Haywood, Town Assessor. After each abatement was discussed the following voted were taken:
 - i. Berverly K. Strout Trust – Map 201 Lot 83- MacKenzie moved Assessment change of -\$97,900 Seconded by Keith. Voted unanimously in favor.
 - ii. Loch Lyme Lodge LLC- Map 408 Lots 19, 20.1 & 20.2- MacKenzie moved to decline requested assessment change Seconded by Smith. Voted unanimously in favor.
 - iii. Katherine P. Hewett Trust-Map 405 Lot 38.1- MacKenzie moved Assessment change of -\$23,600. Seconded by Smith. Voted unanimously in favor.
 - iv. LLP 77 LLC- Map 415 Lot 19- deny the requested assessment change.. Seconded by Smith. Voted unanimously in favor.

10. Keith suggested the Town may need to request an extension for the MS-1. Keith went on to explain the reason for this may involve the coding within the vision program. He believes the codes should differentiate between Conservation easements and Currant Use land. Hayward and Cutting are unsure of the acreage amounts classified as 79-A or 79-B and will need to look back at past documentation concerning the MS-1 Keith noted he has written to the NH Assessing board to get their opinion on how these 2 land use categories should be coded.

11. At 10:80AM Keith moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by MacKenzie. Voted unanimously by a roll call vote. Present for this non-public was Charles Smith, Susan MacKenzie, Bradford Keith and Dina Cutting. The board moved in to public session at 11:15AM having discussed town counsel issues, engineering and committing to the goal of bettering the communication between legal counsel and the town boards. .

12. There being no more business to come before the board the meeting was adjourned at 11:15AM

Respectfully Submitted,

Dina Cutting