

TOWN OF LYME

Select Board Meeting

April 7th, 2016

8:00AM

Town Office conference Room

Approved: April 14th, 2016

The following people were present for part or all of the meeting: Select Board members: Susan J. MacKenzie (Chair), Charles J. Smith & Patty Jenks. Police Chief, Shaun O'Keefe. Highway department: Steve Williams, Greg Jenks & Scott Bailey. Administrative Assistant, Dina Cutting. Planning and Zoning: David Robbins.

- 1) At 8:00 AM MacKenzie called the meeting to order.
- 2) Highway: Williams, Jenks & Bailey reviewed the following topics:
 - Loader: Williams noted the loader is slated for replacement in 2017. If this is the plan he would hold off on the new tires, saving \$7,000. This investment would not be adding returnable value to the loader for trade in purposes. The board confirmed the loader is slated for replacement for 2017. Williams will gather information on what loader specs should be and deliver to the Board before the next budget cycle.
 - It was reported that Hammond Trucking was seen driving on Grafton Turnpike. The roads n Lyme are posted. This will be reported to the Police Department.
 - Cutting Hill Lane: The highway department and police chief reported seeing the land owners creating ditches across the town road, and diverting water in the past. It is clear excess water is coming from the landowner's property. There is a metal container on the lawn and the water comes from this area. Putting in more swales above this area was discussed but the water issue is not coming from above this location. This needs to be confirmed with photos. This landowner has made it clear to the board they want this fixed. The cause of this water problem needs to be discovered before anything can be addressed. The Town cannot use tax dollars to fix private land water problems. If this is affecting the town road and the problem is from the landowner's property, the highway department should not be doing repairs. MacKenzie received a quote from CLD Engineering for an evaluation and informal remediation plan of this particular road. The highway department cautioned the board that many other landowners will want this effort made on their behalf should they decide they don't like the way the road is draining or water is running near their property.
 - Hidden Valley: The board will be requesting that Pathways Engineering come back with a permit for DES to repair the entire 130' area, not just the present holes. This is in addition to the emergency repair that was previously done. This will keep the permit under the 200' area and will still be a low impact permit.
 - A 5,000-gallon tank was delivered for the magnesium chloride. The highway department will be putting a concrete slab down and will need to have some plumbing and electrical work done to accommodate this set up.
 - No Though Trucking signs will be ordered.
- 3) Jenks moved to approve the public and non-public minutes of March 31st, 2016. Seconded by Smith. Smith noted the cost of the sprayer unit should be broken down by the invoices for unit and installation. Voted unanimously in favor with change noted.
- 4) Matters arising:
 - Hewes Brook Bridge: The permit was discussed. CLD has prepared this permit and the payment to DES is \$575.20. The board reviewed previous ideas and plans to replace this bridge. This permit is for a precast replacement that give the % increase in flow that DES is looking for. It widens the abutments but does not raise the height of the bridge deck. Jenks made the motion to move forward with the permit application, including a fee of \$575.20. Seconded by Smith. Voted unanimously in

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favor. Cutting will communicate with CLD concerning the payment and documents.

- The board discussed the estimate received from CLD for the Cutting Hill Lane water problem. The estimate is \$1,100.00 to perform a site visit; assess issues and prepare and provide hand-drawn site sketch and proposed design improvements; address comments and finalize sketch & submit final sketch to the Town. Although the road has been built up over the years, as have all Lyme roads due to ledge issues and general maintenance, it remains to be seen exactly where this excess water is coming from and why it's affecting the property as it is. The extreme construction activity has confused the issue somewhat. After careful consideration it was the sense of the board to wait another week (particularly to see what the effects of the anticipated rains would do) to gather more information and discuss this at the next meeting.

5) New Business:

- Common Safety: Chief O'Keefe reported there were "caution pedestrian" signs on the back side of the common already. He did have a chat with children about not playing in the road and being cautious when retrieving a ball that goes into the road.
- Pathways: Mackenzie will call Pathways to make sure Scott Williams realizes the board would like Pathways to be the contact for discussion with DES and that the board would like to address the repairs to the entire bank 130' of the bank.

6) Public Comments: None

7) Manifest: Reviewed and signed in the amount of \$75,644.49.

8) Report of Wood Cut for the following were reviewed and signed:

- Henriques, Horace-Map 404 Lot 4- \$1,746.97
- Cutter, Donald-Map 421 Lot 22-\$1,612.57

9) Veteran's Credit was reviewed and approved.

10) Permission to remove a mobile home on Grafton Turnpike was reviewed and signed. It will now go to the Road Agent for review.

11) Community action report was noted as received from DRA

12) Copier contract: Smith moved to have the chair of the board sign this contract. Seconded by Jenks Voted unanimously in favor.

13) Letter from Mitchell Municipal Services was noted and reviewed.

14) Committee & Commission:

- Independence Day Committee: Good group of people still looking for 2 more members. Police & Fire are all on board for making the arrangements and doing their part. More information to come as it develops.
- Lyme community service day will be done in conjunction with Green Up day on May 7.
- Conservation Commission: They will be working on a plan to get rid of invasive plants. Vernal ponds will be considered and discussed at the next CC meeting. The commission is working with Fish and Game on identifying important wildlife areas and reviewing locations in Town to be considered for Conservation Easements.
- School Safety meeting: It would not be cost effective to move the side walk in front of the school. The committee is going to make an effort to educate the parents & children on traffic safety concerns and appropriate ways to exit your car when parted on Route 10. A video will be made for students to watch in

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the hopes they will follow this new rule.

- Road Committee: Met with the River Road volunteers and the study will include much more material than originally anticipated.
- Coffee Hour: MacKenzie had discussions concerning Mr. Roby's property. The Dave Robbins will be making Current Use maps for Rusty Keith. There is report of a contaminated (shared) well on Goose Pond Road. The board suggested the concerned individual call the Town and State health inspector. The town would also like a copy of the contamination report for it's records.

Concerns that Post Pond is too high and will start to rise as rain comes. There is an active beaver dam which needs to be breached. Connecticut River Bank stabilization locations were discussed.

- 14) David Robbins: The board reviewed permits for driveway curb cuts. From now on the board would like to see this signed off on by the Road Agent to be sure the cut is as instructed. A large pine tree needs to be removed for a proposed curb cut. Robbins will be sure correct procedures are followed for this as the tree sits on a boundary line. Robbins is still working on the web site; this will be ongoing for quite some time. It was discussed that we need to cross train, so Terri Hay (assessing clerk) will learn how to post items to the web site and eventually take over posting meeting minutes so they will be up to date at all times. Robbins reported the Planning Board is researching the Common area for housing and septic plans. There are very few places in the common area for increased septic. Eventually the Town will need to consider a treatment plant. MacKenzie requested a time line for this concern. Robbins is working with the Fire Department on mapping all the dry hydrants and with he Committee mapping problem areas along the river.
- 15) Use of Common permit: Chief O'Keefe was concerned with the board sending the wrong message to the public. He feels allowing the Model A group to park cars on the common is against the parking ordinance and the Common use rules. The board reviewed each document and confirmed they had decided to address each permit request individually and decided this request was appropriate. The Model A group will need to find alternate parking for the people attending the show. O'Keefe should review these permits before they come to the board.
- 16) Ongoing:
The board reviewed the following items:
- Fairpoint charges are still pending
 - Transfer Station – It is difficult to rely on volunteers to fill this employee spot. Jenks will discuss with Thebodo.
 - Old Cemetery building electric line: Eversource will be coming to disconnect this.
 - Overseer of Welfare: Wondering how the relocation of documents is coming along. If the Overseer needs help, the board will assist.
- 17) At 11:10AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Jenks. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Patricia Jenks, Jay Smith, Dina Cutting and Chief O'Keefe.
- At 11:17AM MacKenzie moved to enter public session having made no decisions while in non-public session. Seconded by Jenks. Voted unanimously in favor. MacKenzie moved to

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seal the minutes of this non-public session until June 1, 2016 at which time they will be reviewed. Seconded by Smith and voted unanimously in favor.

- 18) Smith reported the CFOIL committee will be moving forward with this study to supply DSL to more locations in Lyme.
- 19) There being no further business at 11:22AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted:

Dina Cutting