

TOWN OF LYME
Select Board Meeting
September 7th, 2017
8:00 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair, Susan MacKenzie and Bradford Keith. Road Agent, Steven Williams. Emergency Management Director, Margaret Caudill-Slosberg and Assistant, Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Highway:

The Board and Williams reviewed and discussed various road repairs from the July 1, storm.

- Plowing RFP's went out and are due September 20th, 2017.
- Hewes Brook Bridge: Williams and the Board discussed installing the temporary bridge while this project is going on. It was noted it will be better to have a construction company doing the bridge install the temporary bridge.
- Berway project: Williams noted this project is going to be over budget, still to pay out for material and trucking charges not accounted for. Estimated possibly \$30,000 over budget.
- One of the town trucks will be sand blasted in the coming week.
- Williams and the Select Board reviewed the upcoming budget meeting. Review pay wages. Williams would like to increase starting pay for highway employees, he believe this is why the Town is having difficulty filling these positions. It was noted that depending on the proposed increase the board may need to look at cutting benefits. The benefits package is a high cost to the town. This topic will be discussed further.
- Williams noted he would like to sub-contract out as much work as they can. He feels this has worked well for the past year.
- Road side mowing will be taking place over the next 2 weeks. If any complaints or concerns come in to the office have the community member call one of the Select Board members.

2. Mackenzie moved to approve the minutes of the August 31, 2017 meeting. Seconded by Keith. The minutes were unanimously approved with amendments noted.

3. Matters arising:

- Brian Fogg, Sancousy LLC- Keith discussed his concerns and issues involving the reported assessed values for flowage easements and FERC relicensing. Sancousy is prepared to defend the higher assessed value previously reported in accordance with their contract if the board decides to use that figure. Brian also forwarded a very informative journal article describing the initial process and work done prior to the building of the Wilder Dam. The group of Keith, Johnson, Fogg, McIntyre, Bowles, and Henry are working on a letter for the Board to be sent to FERC reiterating the need for preserving the River Road as a condition of relicensing the dam. The FERC researcher has not been able to locate the original license to

operate from 1943. Keith believes the dam owners have the responsibility for preserving the substructure of road and would like to include documentation of all work done on this road since the late 90's in addition to the invoice previously sent to go along with this letter.

4. Public Comments: none at this time.
5. Manifest: The board reviewed and approved a manifest in the amount of \$44,319.21.
6. The board reviewed the Shoreland permit by notification application for the Grant Brook project. Keith moved to have Smith sign this for the board. Seconded by Mackenzie. Voted unanimously.
7. HEB Engineers e-mail concerning State of NH DOT funding to be used in conjunction with FEMA funds. The board discussed the information and feel that this is something that should be explored further. With that in mind the board decided to not open bids for 2 of the RFP projects for engineering. Dorchester Road and Baker Hill # 2 could qualify for these funds. The board will address the bids for these 2 projects after the State Funding opportunity is investigated. At this time Mackenzie moved to further explore funding options. Seconded by Keith. Voted unanimously in favor. Mackenzie will write a letter to the companies who bid on these 2 project explaining the wait.
8. The bids for Baker Hill # 1 and River Road at Gregory were opened. These bids contain a large amount of information and need to be reviewed. The Roads Committee will review and come back to the board with a recommendation for discussion at the next Board meeting. All board members will review these bids in the coming week. The following bids for engineering services were opened:
Baker Hill # 1
 - Right Angle Engineering, PLLC
 - McCourt Engineering Associates, PLLC
 - CLD Engineers
 - Pathways Consulting, LLC
 - Holden Engineering & Surveying, Inc.River Road at Gregory
 - Right Angle Engineering, PLLC
 - CLD Engineers
 - Pathways Consulting, LLC
 - Holden Engineering & Surveying, Inc.
9. FEMA needs the letter of intent by October 1st, 2017. The following is a list of project that will be repaired in the future.
 - River Road-Grant Brook- Portion of this was washed out and made worse from the storm.
 - River Road at Gregory
 - Highbridge Road
 - Pout Pond Road
 - 393 Dorchester Road
 - Baker Hill # 2
 - Goose Pond Road @ Baker hill (this is in the works)
 - Flint Hill Road

- Whipple Hill Road
- FEMA needs a repair estimate and a description of what the town will be thinking of doing for repairs at all 9 locations. Mackenzie noted the Roads Committee will produce the descriptions and cost estimates for the board to consider.
10. Berway and Grant Brook will be completed and the Town may need to stop after these projects because of funding.
 11. Planning & Zoning:
 - Robbins discussed and reviewed how he handles septic permits at the present time. Robbins suggested the town require the applicant pay the septic review/permit fee prior to getting all the State approvals. Presently the owner will get all the approvals and then Robbins has to track the owner down for the town's permit and fee. After a lengthy discussion the board asked Robbins to write a policy that will spell out this new system and bring it back to the board for review and approval. The sense of the board was to increase the septic permit fee to \$75.00 and include the initial review. Presently owners pay a variable fee based on the cost of putting in the system.
 - Robbins noted he had not forgotten about the problem driveways, he was waiting for a list from Williams.
 - Current Use mapping: Robbins has data from assessor and will work on this project as he has time. The maps are to show people how much land we have in Lyme that is in Current use and conservation easements.
 - Emergency Management maps: Robbins reviewed what the EMD was looking for in these maps. Placement of driveways in comparison with the placement of culvert is important to this type of map. We need to get the culvert inventory done to help with this.
 12. Utility Appraisals: Keith reviewed a discussion with Brian Fogg of Sansoucy LLC. Mr. Fogg was being conservative with the Great River Hydro appraisal in hopes that they would not apply for an abatement in the coming year. Fogg has no problem defending the original appraised amount of \$1,590,000. The following amounts will be listed on the MS-1 for utilities: Eversource- \$2,342,000. New Hampshire Electric Co-operative- \$2,369,700 and Great River Hydro- \$1,590,000.
 13. The board briefly discussed the MS-1, the Current Use and Conservation Easement acreage amounts. The requirements for 79-A and 9-B classifications were debated. The assessing program notes properties in 79-B only if they have a form PA-60 submitted along with this Conservation Easement classification. There was a questions as to if these documents are required for the 79-B classification. Again the board discussed the importance of having these lands classified correctly. Cutting noted that this was a lengthy project and should be done but thought it better done in the coming months. The classification of 79-A or 79-B will not change the values of these properties, thus not effecting the assessed values on the MS-1. Cutting is hoping to get the MS-1 into the DRA as soon as possible.
 14. High Meadow contract for the repair to the Lyme Center Academy building was reviewed and discussed. Keith moved to have Chair Smith sign this contract in the amount of \$11,583.00 for the board. Seconded by Mackenzie. Voted unanimously in favor. The second bid for the steeple repair is still under consideration.
 15. Committee and Commissions:

- Mackenzie reported she had a good conversation with Budget Chair Judy Brotman. She noted concern over the request to have Select Board members recues themselves from the Department head budget meetings. Mackenzie felt it was the board's responsibility to support the department heads in their budget requests and the Select Board members should be present. Smith noted concerns over this process working he feels this is backwards. He felt because of the requested change in the budget committee's work, it was not meant for the Select Board to submit a budget to the budget committee. Some confusion over what was the goal in requiring the budget committee to come up with the budget to recommend from meeting with department heads was noted.
 - Hewes Brook Bridge: The abutting property owner met with Mackenzie and will be working with the town to get this temporary bridge in place.
 - Grant Brook: It was noted NH Fish and Game own a piece of property that is within the Grant Brook erosion area. The Town needs to get ahold of them to have them fix the section they own. MacKenzie will notify them.
 - Some issues concerning Berway were reviewed and discussed. Bringing the rock higher, the location of a pipe at the Tullar Farm needs to be considered, retaining wall, ditch/catch basin were all discussed. Mackenzie will make it known to all working on this project that funding is going fast and to be conservative without cutting corners.
16. 2-Intent to cuts for Bear Hill Conservancy- Map 412 Lot 3 and Map 411 Lot 13 were reviewed and approved.
17. There being no more business to come before the board the meeting was adjourned at 11:30AM

Respectfully Submitted,

Dina Cutting