

TOWN OF LYME
Select Board Meeting
September 14th, 2017
8:00 AM
Town Office Conference Room

The following people were present for part or all of the meeting: Select Board members: Charles J. Smith, Chair (Attended via Telephone), Susan MacKenzie and Bradford Keith. Road Agent, Steven Williams and Assistant, Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. Highway:

The Board and Williams reviewed and discussed various road repairs.

- Paving bids were opened: Blacktop Inc.-\$21,060.00 and R & D Paving Co - \$26,100.00. The board reviewed the documents. Mackenzie moved to approve the paving at \$21,060.00 by Blacktop Inc. Seconded by Keith. The motion was voted unanimously in favor. Smith-yes via phone.
- The board discussed the concerns noted about the roadside mowing. Williams noted all areas need to be cut no exceptions. The town is paying a company to be out there doing this and no resident should be telling the mowers what they can cut and not cut. The board members had investigated some of the concerned areas. Noted Whipple Hill. These limbs should be cut off at the trunk not just random lengths. Williams noted if the branch is hanging over the road it will be cut. The highway department had a professional tree trimming company in this area during the summer months, residents did not want the trees trimmed.
- 2016 a turnaround was installed on Pout Pond Lane. This is at the beginning of a Class VI road. Now the landowner is placing barricade's etc. So the highway department cannot use it. This needs to be investigated for further action.

2. Mackenzie moved to approve the minutes of the September 14th, 2017 meeting. Seconded by Smith. Changes to section # 13 were discussed. Smith commented he wanted this section to include all information. He felt it was important to include this and was part of the conversation that was held between the board members concerning the MS-1. After a discussion the minutes were unanimously approved with amendments noted. Smith yes via phone.

3. Matters arising:

- Lyme Center Academy Building: Cutting noted there will be at least 1 more bid coming for this work.
- Whipple Hill roadside mowing: This was discussed again. The board felt it was important to clean this area up. Charles DeVaux will be asked to come and cut these branches off at the trunk of the tree so it looks a bit neater in this area. Keith moved to have Charles DeVaux complete this work. Seconded by MacKenzie voted unanimously in favor. Smith yes via phone.

4. Public Comments: none at this time.

5. Manifest: The board reviewed and approved a manifest in the amount of \$593,580.10 (of which \$500,000 was for the school).

6. Conservation Commission: Smith explained the Conservation Commission is requesting the Trout Pond access to the Town forest be smoothed out and make safe and accessible to emergency vehicles. Smith moved to allow the Commission to perform this work. Seconded by Keith. Voted unanimously in favor. Smith yes via phone.
7. The copier contract for the copier in the conference room was reviewed and signed.
8. Use of Common: The board reviewed and approved the use of the Common by the Lyme Utility club for the purpose of a holiday tree lighting event and fundraiser.
9. Grant application: The board reviewed the grant submitted by the Economic development committee. Keith moved to grant permission to the Economic development committee to submit the grant proposal to the Lyme Foundation on behalf of the Town. Seconded by Smith. Voted unanimously in favor. Smith yes via phone.
10. 2 Oaths of office for election clerks were signed.
11. Culvert concerns: The board discussed a problem culvert. Cutting to write a letter to ask the property owner come to a board meeting to discuss this issue.
12. Baker Hill road #1: The roads committee has reviewed the bids for the Baker Hill Road # 1 project. After lengthy discussions they are recommending the board take the approach of seeking an engineer for the final pick using the NH DOT requirements. They would like to ask for references, information for task and sub tasks, and to award this bid based on ability to perform (see attached sheet). Then negotiate the price with the firm. After a lengthy discussion between the Select Board and roads committee members, Frank Bowles and Kevin Sahr the board supported sending this document to the 3 firms recommended by the Roads Committee. Cutting to send to 3 firms along with contract language for document ownership going to the Town. The board thanked the Roads Committee for all the time they are putting into these projects and the town is fortunate to have such knowledgeable people to volunteer to help with this. Mackenzie moved to accept this letter and send to the 3 selected firms, Seconded by Keith. Voted unanimously in favor. Smith via phone.
13. Assessor, Todd Haywood: Haywood and the board reviewed and discussed in-depth the information pertaining to the MS-1. The requirements for 79-A and 79-B were discussed and debated. Current use land and conservation easements were discussed. After a lengthy discussion the sense of the board was to move forward with the MS-1 with the corrected utilities assessments included. This will be up dated, and the board will sign the MS-1 with the understanding that an addendum will be attached to the MS-1 stating the board is seeking clarification on the 79-A vs. 79-B classification and if a PA-60 form is required. Keith will write this note. A meeting with Brian Fogg of Sanscoucy LLC will be set up to review the Towns utilities assessments.
14. Committee and Commissions:
 - Keith brought up some concerns and confusion about the bridge between the recreation director and the town recreation programs. Confusion as to who is in charge and running the summer soccer programs was noted. The advertisements look as if the Town Recreation Commission is offering these sports programs to the youth. It was clarified that the soccer company is paying the Recreation Commission a % of the proceeds to use the field. The programs are offered to any youth. Steve Small organizes housing etc. for the Soccer Company, Challenge Soccer. It is not a recreation commission sport. This was brought to the commission earlier this year and noted that it needs to be made clear in the

advertising that this is not a Recreation Commission sport. Keith also noted discussions of the lifeguard tower and keeping the ropes and floats in later in the year. All safety procedures were reviewed again. What senior programs does the Recreation Commission have?

- Conservation Commission: John Gartner went to the Commission to discuss way to allow culvert to be more eco-friendly. Concerns about effects on streams etc. He also asked the Conservation Commission to consider putting a public trail to Holt's Ledge.

15. The Smith inspection went well. Next appointment will be October 9th, 2017 at 10:00AM at Goose Pond Road.
16. Roads Committee is working hard on the Baker Hill Road # 1 project.
17. Berway: This project is running over financially. Still trying to decide if a catch basin, culvert, wall which one is going to work the best.
18. Fire Station: MacKenzie met with a group that are looking at options for the fire station. Gathering information to inform the budget committee of a long range plan.
19. Mackenzie will be helping Matt Thebodo with a power point presentation for the Transfer Station budget.
20. At 11:10AM Keith moved to enter non-public session in accordance with RSA 91A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Jay Smith (via Phone), Sue Mackenzie, Bradford Keith and Dina Cutting.
Keith moved to approve the document supplied by the Towns at tourney Laura Spector. Seconded by Mackenzie. This motion was voted unanimously in favor by a roll call vote. At 11:15AM the board moved back into public session.
21. At 11:15AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Bradford Keith, Jay Smith and Dina Cutting. The board reviewed and discussed a hardship abatement case. Mackenzie moved to grant a hardship abatement for the remaining 2015 lien and forgive interest. Seconded by Smith. Voted unanimously in favor by roll call vote.
At 11:25 the board moved into public session having granted a hardship abatement.
22. There being no more business to come before the board the meeting was adjourned at 11:25AM

Respectfully Submitted,

Dina Cutting