

TOWN OF LYME
Select Board Meeting
September 21st, 2017
8:00 AM
Town Office Conference Room
Approved: September 28th, 2017

The following people were present for part or all of the meeting: Select Board members: Susan MacKenzie and Bradford Keith. Road Agent, Steven Williams. Police Chief Shaun O’Keefe and Assistant, Dina Cutting. Dan Monett, CLD Engineering, Mike Willis, Willis Engineering and James Jenks, Derby Mountain Construction.

Smith called the meeting to order at 8:00AM.

1. Highway:

The Board and Williams reviewed and discussed the Berway project.

- Topsoil- more is needed for the plantings
- Material- sand and silty soil when it is dry it is puffy and light, when it is wet it just turns to mud it is no good for other uses by the town. The town is saving money because they do not have to haul it away and the property owner would take this soil.
- The following roads were discussed. It is believed these roads are considered Class VI or private driveways.
 - ✓ Davidson Lane- historically apparently because there was no turnaround for the plow trucks, the Town plowed and maintained this private drive to the horse barn for access to a turn around. Davidson Lane will now be plowed with a 1 ton able to turn around at the top of the hill. The town will no-longer plow or maintain this private drive. Keith will discuss this with the present land owner.
 - ✓ The end of Three Cellars Lane is also a Class VI road. To provide an adequate turnaround, it needs to be determined where the Class V section should ends.
 - ✓ Pout Pond Lane- the Town built a turnaround and the abutting land owner has blocked it off. This need to be investigated.
 - ✓ Culver Hill Lane- Class V, part of a subdivision. The last section of this road is not wide enough for the town to maintain any longer. The classification and right of way of this road needs to be investigated.
 - ✓ Tavern Lane-adequate turnaround needs to be investigating.

2. Plowing bids were opened:

- Connecticut River Moving Company, LLC- \$17,000
- Winslow Mountain Lawncare- \$23,700
- Thomas Hersey Construction LLC- \$95.00 per hour
- Lyme Lawncare LLC- \$16,000

After a brief discussion concerning the School and Library calling multiple times for additional sanding and salting and this being a possible issue for an outside company. Keith

moved to offer the 2017-2018 plowing contract to Lyme Lawncare LLC. Seconded by MacKenzie. Voted unanimously in favor.

3. Police: Chief O'Keefe and the Board discussed a safety concern at the intersection of Rennie Road and Goose Pond Road. A property owner is placing logs in the road way to keep cars away from the edge of the property. This safety concern has been reported to the Town. Chief O'Keefe will go and discuss the ramification of this action with the home owner. Chief O'Keefe noted Anthony was settling in to his full-time duties well. The active shooter alert at DHMC was discussed and it was noted that Lyme is behind in tactical gear and safety clothing. O'Keefe will be requesting funds in his next budget to get this department up to date. Cones and barricades were noted to be left at location around town that were repaired. The board asked all department to pick them up as they see them, please. MacKenzie noted every culvert should be marked with a reflector, and asked if any were missing to let the highway department know. Whipple Hill culvert repair was discussed, it was noted that a safety concern was present because the guard rails are gone. Waste block should be installed at this location until guard rails are in.
4. MacKenzie moved to approve the minutes of the September 14th, 2017 meeting. Seconded by Keith. Voted unanimously in favor.
5. Matters arising:
 - LCAB- an invoice for the rental of a lift was discussed. The company was giving an estimate on a work project. There was no agreement for the town to pay this prior. The Select Board instructed accounts payable to not pay this invoice.
 - Women's Fellowship reported the yearly usage of the Transfer station by the Bargain Barn.
6. Public Comments: none at this time.
7. Manifest: The board reviewed and approved a manifest in the amount of \$42,221.04.
8. The board reviewed NH Municipal Technical Assistance Grant Program-The Economics Enterprise Committee would like to apply for this grant. The board supported this application. If awarded the grant will need to be reviewed by the board.
9. Milfoil Grant from 2017 was reviewed. Keith would like the Conservation Commission to consider any current need prior to it being put before the voters as a warrant article.
10. Addendum to the MS-1 was reviewed and approved.
11. A Maps showing Current use and Conservation properties was reviewed. Continued discussion of the requirement for PA60 forms was discussed.
12. Oath of Office for Karen Henry to be on the Roads Committee was reviewed and signed.
13. The warrant for the Special Town meeting on October 24th, 2017 at 7:00PM was reviewed and signed. The warrant article is petitioned and was taken directly from the petition.
14. Cutting noted she has received a second 91-A request. This request is very broad in nature. Cutting has asked for clarification from the individual requesting the information.
15. Request to organize site visits to the Holt's Ledge area from CLyme. "we have heard from many Lyme residents that they would like to visit the Holt's Ledge climbing area to better understand the resource and the issues. Very few of us have seen the area and we strongly believe it is important for people to be able to form their own opinions before voting on at the Special Town Meeting. It seems unlikely that any harm could come from allowing controlled access before this important vote. Would it be possible for

CLyme and a Town official to take a group of interested Lyme residents to the area at predefined date and time?"

The Select Board reviewed and discussed what would be involved in making controlled visits to the posted Holt's Ledge area. After a lengthy discussion the board issued the following response:

At this morning's Select Board meeting the board considered the requests to review and meet to discuss the draft management document and allow controlled access visits to the Holt's ledge area.

In response to the draft management plan review, the Board believes it is best to wait until after the Special Town meeting to address this document review.

To the request of allowing controlled access to Holt's ledge. The board regretfully has to inform you that they will not be supporting a controlled access visitation to this area. The following reasons will be noted in the minutes to the meeting:

There was ample opportunity for people to go to this area prior to its closing. The town does not have the time or the resources to facilitate a mass visit and the board is concerned about the disruption to the residents in this area. At this point the board cannot accommodate this request.

16. Committee and Commissions:

- River Road and The pond program were discussed at Mackenzie's coffee hour the past week.

17. Grant Brook: Dan Monett, Mike Willis and James Jenks were present for this discussion. Dan reviewed the tentative plan to allow the road to stay open while this project is being worked on. Right of way needs to be confirmed in order to complete the plan of action. The board discussed putting down a temporary final surface to allow for winter maintenance and settling of this area. Then paving next year. This was supported by the engineers. The board discussed the overseeing of this project. It was agreed this project needs a clerk of the works. The bidding of this project was reviewed. Because of the time commitment it was felt best to have CLD do the administrative part of bidding this project out. CLD will prepare an estimate for the completed engineering, bidding process oversight of the project and also an estimate of the cost of the project so the board can determine if there is enough funding to complete this project in 2017. It was felt by all that this project should be done in 2017 if at all possible because of the unknown stability of this bank. It could erode further at any time.

18. Berway: Keith brought up concern about the retaining wall and how this wall was determined to be necessary. It was not on the CLD project plan. At the landowners request, the new culvert placement was moved approximately 10' to the south. Because of the sloping required for the roadside ditch leading to the replaced culvert the landowner voiced concern about adequate area for access to his barn. Thus the wall was a solution. It was noted that the landowner told Jenks that no one from the Town had shared construction plans with them. Mackenzie noted that the owner had been part of discussions regarding this project. In addition, upon their request, the town made accommodations for continued deliveries during construction. Cutting noted concerns because there is nothing in writing concerning this new wall. After a lengthy discussion it was clear not all changes to this project came back to the board for review and approval,

there was no overseer on this project. Mackenzie noted she would take the responsibility for these miss-communications. There was concern regarding heavy vehicular traffic behind this wall. The sense of the board and engineers was to put some large boulders or guardrail fencing along the area to limit access to the edge of the wall. Keith will go and discuss this with the landowner. The board thanked all for coming and discussing these concerns.

19. There being no more business to come before the board the meeting was adjourned at 11:50AM

Respectfully Submitted,

Dina Cutting