

TOWN OF LYME  
Select Board Meeting  
November 9<sup>th</sup>, 2017  
8:00 AM  
Town Office Conference Room  
Approved: November 16<sup>th</sup>, 2017

The following people were present for part or all of the meeting: Select Board members: Charles. Jay Smith, Susan MacKenzie and Bradford Keith. Road Agent: Steven Williams. Administrative Assistant: Dina Cutting.

Smith called the meeting to order at 8:00AM.

1. At 8:00AM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Bradford Keith, Jay Smith, Steven Williams and Dina Cutting. The board discussed a matter which if discussed in public would adversely affect the reputation of a person.  
At 8:08AM Keith moved to enter Public Session having made not decisions in non-public session. Seconded by Smith. Voted unanimously in favor by roll call vote.

2. Highway: Williams discussed the following topic with the board pertaining to the proposed 2018 budget figures:

- Calcium Chloride
- Magnesium Chloride
- Additional hard pack and sand-Stock pile amount will come from 2017 budget. Material line is under due to the July Storm. A lot of the regular material
- The past mud season
- Contractual Services
- Full time employee. Already budgeted for.
- Roadside mowing, winter plowing.

The proposed budget figures were discussed, cuts to these were made. The highway budget as proposed today will be submitted to the budget committee for review. The highway crew will help with test pits for Baker Hill # 1 project on the 16<sup>th</sup> of November. Grant Brook will have straw added to the bank and sides of roadway to help with erosion.

3. Transfer Station: Thebodo discussed Evergreen and trying this company for the metal bin recycling. Thebodo will check in with present hauler to make sure this is not a problem. Thebodo will be checking daily to see what requests have come in for any maintenance work. He reviewed and listed some regular jobs. After reviewing the proposed 2018 budget Thebodo supported lowering the equipment line in the Transfer Station budget.
4. The board reviewed the 2018 proposed budget. After making adjustments the 2018 proposed budget is \$2, 256, 918 or a 2.6% over 2017 budget. The board discussed purchasing a lap top for the office from the 2017 budget if the funds are available. Payroll figures were reviewed and discussed. The sense of the board was to present this revised budget to the Budget Committee at the following Budget meeting.

5. MacKenzie moved to approve the minutes of the November 2<sup>nd</sup>, 2017 meeting. Seconded by Keith. Changes were reviewed and accepted. The minutes amended were voted unanimously in favor.
6. MacKenzie moved to approve the minutes of the November 7<sup>th</sup>, 2017 meeting. Seconded by Keith. The minutes were voted unanimously in favor.
7. Keith reviewed the discrepancy in the commercial building values discovered in the final MS-1 figures. Keith had asked Cutting to stop work on the 2017 tax rate until the board had a chance to discuss this. The Utility value figures had been up dated from the August 28 draft previously discussed Cutting was not aware of these changes. The figures on the final MS-1 match the Assessor's report not previously reviewed with the board. In the future the board would like assessor to come to the board to present and answer any questions pertaining to the MS-1 prior to their signing it.
8. A letter will be sent to the Protection for NH Forests. They have not responded adequately concerning Hidden Valley trees that pose an imminent hazard to the River Road and utility wires.
9. Culver Hill Road: Williams and Keith will be addressing this.
10. Cutting reported the Title search company is suggesting a survey. They believe a survey will be more beneficial in solving this land dilemma. Cutting to get an estimate.
11. An e-mail from Dartmouth College noted a request for a meeting with the board. The board would like to invite them to come meet in Lyme.
12. The board reviewed the Transfer Station/Fire Station facilities committee's charge. The board reviewed and discussed this. It was agreed the board would be the only authority to contract at any point. The committee will make recommendations to the Board. This committee will have a report ready to present at the 2019 Town Meeting and to have a warrant article to be considered. Keith moved to accept this charge. Seconded by MacKenzie. Voted unanimously in favor.
13. Mackenzie noted monitoring of engineering costs needed to take place. These will be tracked by the Administrative Assistant.
14. Tax bills will be going out within 7 days.
15. Right Angle contract for Baker Hill # 1-Keith moved to have Smith sign this contract for the Board. Seconded by MacKenize. Voted unanimously in favor.
16. Committee & Commissions:
  - Heritage Commission: A facade easement was reviewed and discussed. Concerns that any easement needing monitoring would not be accepted without funding to cover this financial liability was noted by the board members. The town, committees and boards are not equipped to manage and oversee these types of easements. Keith moved to deny this easement because the town does not have the recourses to manage this easement. Seconded by Smith. Voted unanimously in favor.
  - Conservation Commission: Public Hearing to approve funding for the plant study on Holt's Ledge. Need information prior to Town meeting for the Milfoil funding.
  - Roads: Reviewed Baker Hill # 1-The engineer is recommending Baker Hill stay 2 lanes. MacKenzie and Erin Darrow painted lines for the placement of Jersey Barriers -MacKenzie moved to make Bake Hill # 1 a 2 lane road with the damaged side barricaded. Smith seconded this motion. The board reviewed the weight restrictions, and requested a written recommendation from Erin Darrow,

Right Angle Engineer. Motion voted unanimously in favor with this information noted.

- Hewes Brook: Upper Valley Land Trust has an easement on this land. They would like to review the plans for the bridge replacement and temporary bridge placement. MacKenzie will supply this information.
- A commercial land owner called and expressed interest in working with the town to improve property regulations to allow more businesses to locate in Lyme. A meeting between the Planning Board and the Community Development committee will take place in the future.
- Coffee Hour: Docks being stored on Town of Lyme property out at Post Pond. It was noted the resident who wanted a longer program at Post Pond was offended that the board felt they were trying to develop a child care program.

17. At 11:35AM MacKenzie moved to enter non-public session in accordance with RSA 91-A:3 II (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with anybody or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Bradford Keith, Jay Smith, Walter Mitchell (via phone) and Dina Cutting. The board briefly discussed an e-mail from Walter Mitchell.

At 12:15 PM the board moved to enter public session having discussed a legal matter.

18. At 12:15PM MacKenzie moved to enter non-public session in accordance with RSA 91A: 3 II (c) for the purpose of discussing matters which, if discussed in public, would likely affect adversely the reputation of any person. Seconded by Smith. Voted unanimously by a roll call vote. Present for this non-public was Sue MacKenzie, Bradford Keith, Jay Smith, Steven Williams and Dina Cutting. The board discussed a matter which if discussed in public would adversely affect the reputation of a person. At 12:35PM Keith moved to enter Public Session. Seconded by Smith. Voted unanimously in favor by roll call vote. At this time the board voted unanimously to forgive interest of a tax payer.

19. Public comment: None at this time.

20. Manifest was reviewed and signed in the amount of \$369,552.92 (\$350,000 school appropriation).

21. The Town Holiday celebration will be arranged.

22. There being no more business to come before the board the meeting was adjourned at 12:40AM

Respectfully Submitted,

Dina Cutting