

TOWN OF LYME  
Budget Committee  
January 8, 2020  
Town Office Conference Room  
Approved: January 22, 2020

Budget Committee Members: Richard Jones, Erik Colberg, Michael McKusick, Jennifer Boylston, Elizabeth Glenshaw, Scott May, Greg Bogdanich, Christopher Ramsden, Wilkes McClave, School Board Representative Matthew Hayden, Select Board Representative Judith Brotman.

School Officials: Jeff Valence, School Superintendent/Principal. Janet Mitchell, Business Administrator.

Town Officials: Dina Cutting, Administrative Assistant. Kevin Sahr, Select Board Chair. Fire Chief Michael Mundy.

Public: Sue MacKenzie, Vince Benrk, Phil Barta and Sarah Glass

The meeting was called to order at 7:00 PM by Chair Jones.

1. Mr. May moved to approve the Minutes of December 18<sup>th</sup>, 2019. Seconded by Mrs. Brotman. The motion was voted unanimously in favor.
2. School budget presentation: Mr. Valence reviewed the process the School Board takes to build a budget. The proposed budget from the November 13<sup>th</sup> budget meeting was handed out, reviewed and noted no changes had been made. Questions from the previous meeting were answered in a presentation by Mr. Valence. Budget questions were asked and answered on the following topics:
  - Total enrolment
  - Staffing
  - Professional Ed staffing and out of district students
  - Split classes
  - High school tuition and Trust Fund
  - Out of district student
  - Explained how Para professionals work differently in the elementary school vs. the middle school.
  - This budget was built on the information available at this time.
  - Revenues and grants

3. At this time Mrs. Glenshaw moved to approve the amount of \$ 7,200,373.12 for the 2020-2021 school budget to be considered at the Public Hearing. Seconded by Mrs. Brotman. Further discussion ensued concerning the budget. It was noted that the teacher contracts will be voted on with a separate warrant article, this budget does not include these funds. The motion was voted 9 in favor and 1 opposed (Mr. Ramsden).
4. Mr. Ramsden explained that in order to make an informed decision he would like more details surrounding per student costs, student count in each class, payments of 1-time items & FTE's. In order to supply the Budget Committee with the information they would like Mr. Valance noted he would like to meet with the Budget Committee next year prior to any budget meetings.
5. Town information: Mrs. Brotman reviewed various spreadsheets and a handout (see attachment). The Town operating budget has changed from the original vote. Some increases due to wage changes, administrative costs & a seasonal call in employee.
6. Mr. Jones reviewed the meeting schedule. January 16, 2020 meeting will be canceled. The public meeting to vote on Town, School budgets to go to the Public Hearing and to review warrant articles will be January 22, 2020. The budget committee would like the following items prior to the next meeting:
  - Capital Reserve Fund spreadsheet for future purchases of vehicles and heavy equipment.
  - Balance of Capital Reserve Funds
  - List of warrant articles to be raised by taxation. (reminder-wording of articles is overseen by the DRA and the town attorney)
7. The Conservation Commission has been asked to consider the funding of Milfoil again this year.
8. Chief Mundy gave a brief update on the Fire Station project and fundraising.
9. There being no further business at this time, Mr. McClave moved to adjourn. Seconded by Mr. Hayden. Voted unanimously in favor. This meeting was adjourned at 8:40PM

Respectfully submitted,  
Dina Cutting

Attachment: SAU #76 – Lyme School District, Proposed Budget 2021  
Town spreadsheets and overall budget information