

TOWN OF LYME
Select Board Meeting
Thursday May 28th, 2020
9:00 AM
Town Office Conference Room
Approved: June 4, 2020

The following people were present for part or all of the meeting by teleconference: Select Board members Kevin Sahr, Judith Brotman and Benjamin Kilham. Administrative Assistant Dina Cutting. Police Chief Shaun O'Keefe. EMD Margaret Slosberg. School: Superintendent/Principal: Jeff Valence and School Board Chair, Jonathan Voegele. CCL: Martha Tecca and Patty Jenks. Community members: Ellen Mehrbach, Hebe Quinton, Sally Thursby, Luke Prince, Michael Whitman, James Graham and an estimated more than 40 other unidentified people on teleconference. The listed names spoke at this meeting.

As the Town Office is closed to the public and with the Governor's Executive orders allowing for the Board to meet online as long as the Public has telephone access, we offer the following instructions: Please call in on the conference number -1-888-919-7047 (No Pin Needed)

Access is for voice only at this time. If you can't access the conference number please email dina@lymenh.gov. All incoming public lines will be muted until 10:00AM when public comments are accepted. A role call will be made to indicate public members attending via phone.

1. At 9:06AM Chair Sahr called this meeting to order. Per Governor Sununu's Emergency Order # 12, Mr. Sahr reviewed the Right to Know Check List (*see Right to Know checklist at the end of the minutes.)
2. School:
 - a. Mr. Sahr noted the Select Board is happy the SchoolBoard is willing to reinstate the monthly meeting as this will increase the communication between the Boards. The School Board representative will attend every other Select Board meeting and Mrs. Brotman will be attending the School Board meeting on the alternating months.
 - b. Mr. Sahr moved to attach the School Board letter of May 26th, 2020 to these minutes. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
 - c. Mr. Sahr reported the Select Board is waiting for information from NH DOT division of safety and the area engineer of the Federal Highway Administration. Correspondence has been shared with the chair of the School Board and copied on email correspondence from Michelle Marshall NH Division Safety & Area Engineer Federal Highway Administration. There will be more information coming from Michelle Marshall per the School Board's request.
 - d. Mr. Valence reviewed the school protocols during Covid-19, and noted the playground is officially closed. They are allowing individuals into the school and have put in place a system to mark areas they have been so that sanitation can take place once they leave the building. No summer programs are scheduled at the school as of this date. June 12, 2020 is the eighth grade graduation. The tentative plan in to hold it at the Fairlee drive in.
 - e. Mr. Voegele noted the School Board was in unanimous support of the letter dated on May 26, 2020.
3. Covid-19: The Select Board continues to be discussing how to slowly open things up as they await word from the Governor. The Board will not consider loosening any temporary restrictions until the CDC and Governor support this. Ms. Slosberg noted that gatherings of

- less than 10 are now allowed outdoors if they can continue to be physically distant at 6'-8' apart. No larger group gatherings are permitted and large crowds are to be avoided.
4. CCL Lease: The Select Board and Mrs. Tecca review the first 2 sections of the lease. Mrs. Tecca's suggested changes will be discussed at the next Board meeting. Mrs. Cutting and Mrs. Tecca to communicate about these changes prior to the meeting.
 5. Public Comments:
 - a. Ellen Mehrbach, Luke Prince, Sally Thursby, Michael Whitman and James Graham all spoke in support of forming a committee to research the issues surrounding the proposed RRFB and possible alternatives.
 - b. Mrs. Quinton made mention of increased speeding on Shoestrap Road. Now that the Class VI section has been improved and the Hewes Brook Bridge is closed to construction the traffic has increased dramatically. Some of the residents on this road are requesting a speed sign be installed.
 6. Approval of Minutes:
 - Mr. Sahr moved to approve the minutes of the May 14th, 2020 meeting as amended, including the attachment. Seconded by Mrs. Brotman. . Voted unanimously in favor by roll call vote.
 - Mr. Sahr moved to approve the minutes of the May 21st, 2020 meeting, including the attachment. Seconded by Mr. Kilham. Voted unanimously in favor by roll call vote.
 7. Manifest: The manifest has been reviewed electronically. Mr. Sahr moved to approve the manifest in the amount of \$128,193.72. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.
 8. The Fire Station contract is not complete at this time. The Board agreed to meet at the beginning of the week for the final review and signatures.
 9. The Select Board supports purchasing two enhanced laptops. Mrs. Cutting will move forward with this.
 10. Task Tracker:
 - a. The temporary easement for Baker Hill Road was sent to Grafton County.
 - b. The River Road project being done by Army Corp of Engineers is now being considered to start in the fall of 2021.
 - c. The information for the highway boiler comparison will be sent to Mr. Kilham by Ms. Toland.
 - d. 67 cases of Covid-19 in Grafton County. EMD is encouraging the Town follow the Governors recommendations. The Select Board will need to have a check list and procedures for sanitizing as things start to open up. The sense of the Board was to not open any Town building to the public at this time.
 11. Tax Collector deeding spreadsheet and report:
 - a. Due to the Governor's Emergency Orders the Board stayed the deeding of properties until August 31st 2020 due to the Covid-19 pandemic. Mrs. Cutting to check with the Tax Collector on the status of the notices for this deeding.
 - b. Emergency Order #25 Paragraph 2 extended the temporary prohibition on foreclosures as provided in Emergency Order #4 to include late payment of property taxes.
 - c. The Board took action on April 30th 2020, pursuant to Emergency Order #25, to abate interest and fees on delinquent tax payments until July 31st 2020.

Attached is the NHMA's April 29, 2020 informational sheet on Tax Collection during the Covid-19 Pandemic.

12. Land Use Change Tax:

Meyer, Robert and Jane – Mrs. Cutting reviewed the Land Use Change Tax on this property. After careful consideration by the Select Board, Mr. Sahr moved to approve the LUCT warrant in the amount of \$ 28,450.00 Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote.

13. Mr.Sahr acknowledged receipt of the petition concerning the RRFB. In order to give the Board members time to read, review and await the State and FHWA follow up information, this will be addressed at next week's meeting.

14. At 10:50AM Mrs. Brotman moved to enter non-public session in accordance with RSA 91-A: 3 II (l) Legal. Seconded by Mr. Kilham Voted unanimously in favor by a roll call vote. Present for this session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. Legal issues were discussed.

At 11:02AM Mr. Sahr moved to re-enter the public meeting. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. The Board reviewed 2 legal matters.

15. At 11:02AM Mr. Sahr moved to enter non-public session in accordance with RSA 91-A: 3 II (a) Personnel. Seconded by Mr. Kilham Voted unanimously in favor by a roll call vote. Present for this session were Mr. Sahr, Mrs. Brotman, Mr. Kilham and Mrs. Cutting. A personnel matter was reviewed.

At 11:14AM Mr. Sahr moved to re-enter the public meeting. Seconded by Mrs. Brotman. Voted unanimously in favor by a roll call vote. The Board discussed personnel issues.

16. At 11:14AM Mr. Kilham moved to adjourn. Seconded by Mr. Sahr. Voted unanimously in favor by roll call vote.

Respectfully submitted,

Dina Cutting

*** A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency**

As Chair of the Select Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Uberconference for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #1-888-919-7047, or by clicking on the following website address:
<https://www.uberconference.com/kssa1959>.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Uberconference or telephonically. Instructions have also been provided on the website of the Board at:
www.lymenh.gov.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-795-4639 or email at: dina@lymenh.gov.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.