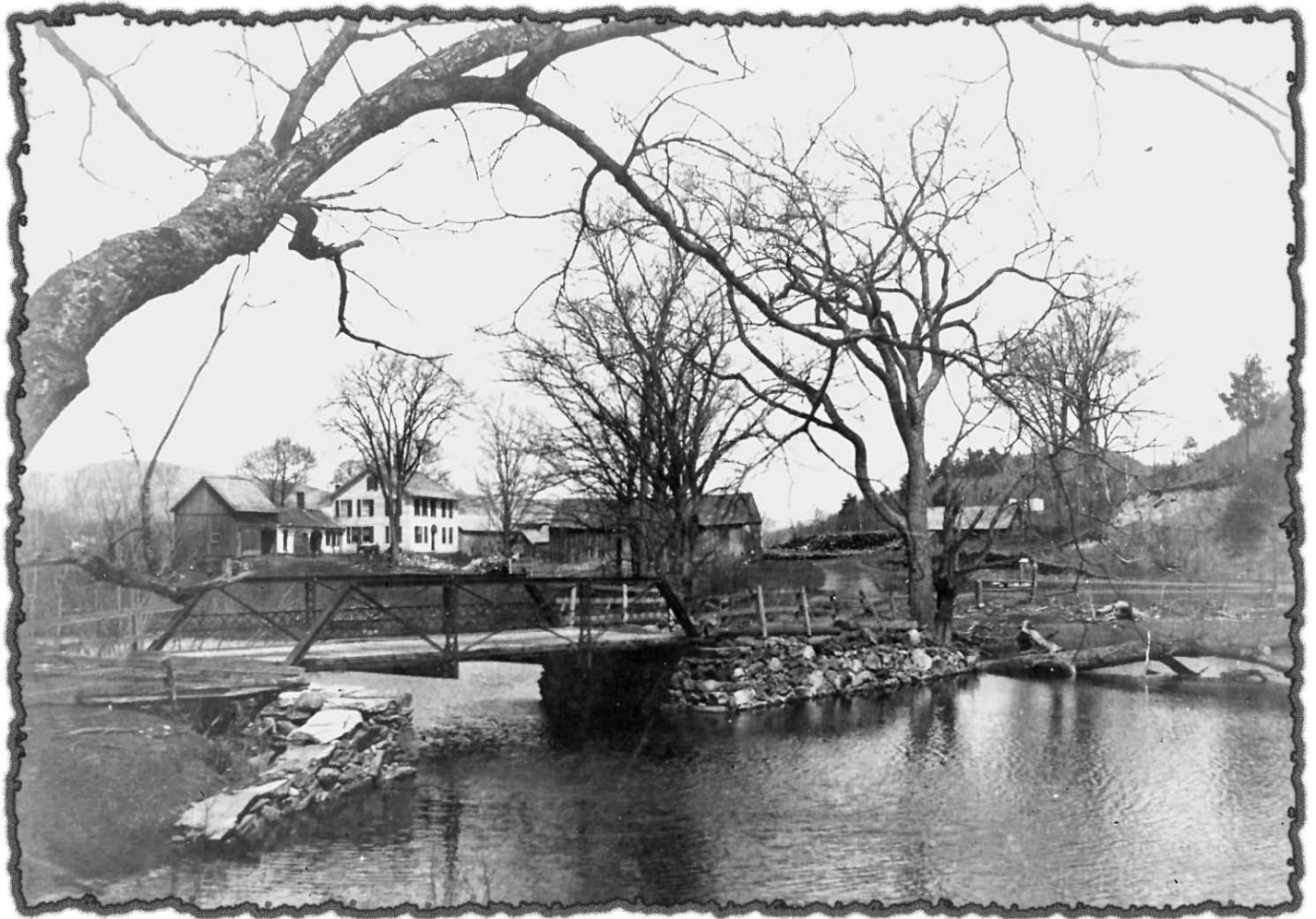


**ANNUAL REPORT**  
**of the**  
**TOWN OF LYME, NEW HAMPSHIRE**



**For the Year Ending December 31, 2007**

**TOWN OF LYME**  
**38 UNION STREET, PO BOX 126**  
**LYME, NEW HAMPSHIRE 03768-0126**  
**WEB SITE: www.lymenh.gov**

**EMERGENCY SERVICES**

<b>FAST Squad</b>	KEVIN PETERSON	Emergency ☎ 911
		All other calls ☎ 643-3610
<b>Fire Chief</b>	MICHAEL C. HINSLEY	Emergency ☎ 911
		All other calls ☎ 643-3610
<b>Police Chief</b>	PAULINE Q. FIELD	Emergency ☎ 911
		Local calls ☎ 795-2047
		Dispatch ☎ 643-2222
<b>Road Agent</b>	FRED O. STEARNS, III	Emergency ☎ 643-2222
		All other calls ☎ 795-4042

**NON-EMERGENCY SERVICES**

**Librarian** BETSY EATON ☎ 795-4622

*Library Hours:*

<i>Monday</i>	<i>1:00 PM - 5:00 PM</i>	<i>Thursday</i>	<i>10:00 AM - 5:00 PM</i>
<i>Tuesday</i>	<i>10:00 PM - 5:00 PM</i>	<i>Friday</i>	<i>10:00 AM - 3:00 PM</i>
<i>Wednesday</i>	<i>10:00 PM - 8:00 PM</i>	<i>Saturday</i>	<i>9:00 PM - 12:00 PM</i>

**Selectmen** RICHARD G. JONES, CHAIR  
CHARLES R. RAGAN  
SIMON L. CARR

*Board of Selectmen Meetings* *Thursdays 8:00 AM until meeting completed*

*Office Hours: M W F 8:00 AM - 2:00 PM* ☎ 795-4639  
FAX 795-4637

**Administrative Assistant** CAROLE A. BONT

**Assessing Agent** DIANA CALDER

*Office Hours: 1<sup>st</sup> Friday of the Month (except snowy months) - By appointment only*

**Assessing Agent's Assistant** ELISE A. GARRITY

**Bookkeeper/Secretary** DINA D.H. CUTTING

**Planning & Zoning Administrator**

FRANCESCA LATAWIEC ☎ 795-2661  
*Office Hours: W F 8:00 AM - 2:00 PM*  
*Th 3:00 PM - 6:00 PM or by appointment*

**Tax Collector** JOANNE GUTHRIE COBURN ☎ 795-4416

*Office Hours: Monday 10:00 AM - 12:00 noon*

**Town Clerk** PATRICIA G. JENKS ☎ 795-2535

**Deputy Town Clerk** SHARON GREATOREX

*Office Hours: M, W, F 8:00 AM - 2:00 PM*

**Transfer Station** Highway Garage *Hours: Sun. 8:30 AM - 11:00 AM*  
*Wed. 4:00 PM - 6:00 PM*

**School Board Meetings** *4<sup>th</sup> Thursday evening each month 7:00 PM*

**ANNUAL REPORT**  
**of the**  
**TOWN OF LYME, NEW HAMPSHIRE**



(Photo: Ann Baird)

**For the Year Ending December 31, 2007**

## Town of Lyme

### Quickie Index for Town Meeting & School Meeting

<b>Warrant (Town)</b> .....	<b>Yellow Pages - Town - 20</b>
<b>Warrant (School)</b> .....	<b>Blue Pages - School - 3</b>

### TABLE OF CONTENTS

Town Office Hours .....	Inside front cover
Table of Contents.....	Table of Contents - 1
Dedication .....	Town - 1
In Memoriam.....	Town - 2
<b>General Information</b> .....	Town - 6
Photo of Lyme .....	Town - 7
About Lyme.....	Town - 8
Town Officers, Committee and Board Members.....	Town - 9
National and State Representatives .....	Town - 18
<b>Warrant (Yellow Pages)</b> .....	Town - 20
<b>Warrant for March 11, 2008, Annual Town Meeting</b> .....	Town - 21
Town Warrant 2008 Narrative:	
Article 1. Candidates on the Official Ballot (March 11, 2008).....	Town - 31
Proposed Amendments To Zoning Ordinance - 2008 (Full text).....	Town - 33
<b>Budget</b>	
<b>Budget for March 11, 2008 Town Meeting</b> .....	Town - 36
Appropriations (State Form MS-7).....	Town - 37
Revenues (State Form MS-7) .....	Town - 43
Budget Committee Supplemental Schedule (for Calculating 10% Maximum Increase).....	Town - 45
<b>Budget for the Town of Lyme – 2008 Selectmen’s Budget Worksheet</b>	
Appropriations – Operating Budget.....	Town - 46
Appropriations – Capital Expenses Budget.....	Town - 58
Estimated Revenues.....	Town - 61
<b>Minutes</b>	
<b>Minutes for March 13, 2007 Town Meeting</b> .....	Town - 65
<b>Financial Reports</b> .....	Town - 92
<b>Audit</b>	
Auditors’ Letter (2007 – Current Year) (Independent Auditor) .....	Town - 93
General Purpose Financial Statements	
Auditors’ Statement (2006) (Independent Auditor)	
Independent Auditors’ Report.....	Town - 94
Report on Internal control Based on an Audit .....	Town - 125

<b>Bonded Debt, Statement of</b> (Showing Annual Maturities)	
Bond Payment Schedule for Public Works Facility.....	Town - 126
<b>Inventory</b>	
Summary Inventory of Assessed Valuation from	
Form MS-1 for 2007 .....	Town - 127
Summary of Revised Estimated Revenues for 2007	
Form MS-4 for 2007 .....	Town - 132
Comparison of Estimated and Actual 2007 Revenues.....	Town - 133
Schedule of Town of Lyme Property for 2007.....	Town - 134
<b>Tax Information</b>	
Statement of Appropriations and Taxes Assessed.....	Town - 137
Statement of Comparative Assessments and Tax Rates	
(1990 – 2007).....	Town - 138
Tax Rate Comparative Analysis (1967 – 2007).....	Town - 139
Tax Collector’s Report (State Form MS-61) .....	Town - 141
<b>Town Clerk Report</b> (Including MV Permits & Dog Licenses) .....	Town - 144
<b>Independence Day Celebration Special Revenue Fund</b> .....	Town - 145
<b>Recreation Revolving Fund</b> .....	Town - 147
<b>Playing Fields Revolving Fund</b> .....	Town - 152
<b>Treasurer Report</b> .....	Town - 153
<b>Treasurer Report</b> for Treasurer-Held Conservation Funds .....	Town - 155
<b>Trustees of Trust Funds:</b> Report of Town Trustees	
as of Dec. 31, 2007	
Trust Funds and Capital Reserve Funds.....	Town - 156
 <b>Narrative Reports – Town Departments, Boards and</b>	
<b>Committees:</b> .....	Town - 162
Academy, Lyme Center Academy Building	
Management Committee.....	Town - 163
Assessing Department.....	Town - 164
Cemetery Commission .....	Town - 165
Communications Committee.....	Town - 166
Connecticut River Joint Commissions	
Upper Valley River Subcommittee of the Connecticut	
River Joint Commissions .....	Town - 167
Connecticut River Joint Commissions .....	Town - 167
Conservation Commission .....	Town - 169
Emergency, Local Federal Emergency Mgmt Agency (FEMA) .....	Town - 171
Energy Committee.....	Town - 174
Fast Squad .....	Town - 176
Fire Department.....	Town - 178
Forest Fire Warden and State Forest Ranger’s Report .....	Town - 181
History Committee .....	Town - 183
Independence Day Committee .....	Town - 187
Library Trustee’s Report (Converse Free Library).....	Town - 189
Planning Board .....	Town - 191

Police Department.....	Town - 193
Pond Program (Summer).....	Town - 196
Recreation Committee.....	Town - 198
Safety Committee.....	Town - 199
Selectmen's Report.....	Town - 200
Town Offices Building Committee.....	Town - 201
Transfer Station Study Committee.....	Town - 209
Upper Valley Lake Sunapee Regional Planning Commission .....	Town - 210
Upper Valley Household Hazardous Waste Committee.....	Town - 213
Zoning Board of Adjustment With Fee Schedule for 2007 .....	Town - 215

## **Narrative Reports – Local & Regional Organizations:**

<b>Supported Outside Agencies Reports: .....</b>	<b>Town - 217</b>
Foundation, The Lyme .....	Town - 218
Grafton County – UNH Cooperative Extension .....	Town - 220
Grafton County Senior Citizens Council, Inc. ....	Town - 222
Headrest .....	Town - 224
Visiting Nurse Alliance of NH & VT .....	Town - 225
West Central Behavioral Health .....	Town - 226
Wise.....	Town - 227

<b>Vital Statistics: .....</b>	<b>Town - 228</b>
Births.....	Town - 229
Marriages .....	Town - 230
Deaths .....	Town - 231

## **Lyme School District (See RSA 32:5,VII)**

*Note: The School portion of this report starts renumbering at “School - 1”*

<b>Title Page.....</b>	<b>School - 1</b>
<b>Officers .....</b>	<b>School - 2</b>
<b>Warrants .....</b>	<b>School - 3</b>
Warrant for Meeting, March 6, 2008 .....	School - 4
Warrant for Meeting, March 11, 2008 (Election of Officers) .....	School - 5
Candidates For Elected Office for March 11, 2008 .....	(See Town - 31)
<b>Budget (Proposed for 2007 Annual School Meeting).....</b>	<b>School - 7</b>
Proposed Budget of Budget Committee & School Board for 2008-2009 (MS-27) – Expenditures & Revenues .....	School - 8

Statement of Proposed Expenditure Budget for the 2008-2009 School Year (Detailed Budget) .....	School - 14
Statement of Projected Revenues for the 2008-2009 School Year .....	School - 27

<b>Minutes</b> .....	School - 28
Minutes of Meeting, March 8, 2007 (Annual Meeting).....	School - 29
Minutes of Meeting, March 13, 2007 (Record of Election of Officers) .....	School – 32

<b>Narrative Reports</b> .....	School - 33
Principal’s Report .....	School - 34
School Board’s Report .....	School - 36
Thetford Academy School, Report of the Head of .....	School - 38

<b>Students and Teaching Staff</b>	
Instructional Staff as of January 1, 2008 .....	School - 40
2007 Lyme School Eighth Grade Graduates .....	School - 41
2007 High School Graduates from Lyme .....	School - 41
Lyme High School Students as of October 1, 2007 .....	School - 41
Comparative Yearly Enrollments as of October 1, of each year .....	School – 42

<b>Photos Information:</b> .....	Inside back cover
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## **DEDICATION OF TOWN REPORT TO ALBERT PUSHEE AND BERNARD TULLAR, SR.**



### **ALBERT W. PUSHEE**

(1927 – 2007)

Albert Pushee was born and raised in Lyme. He stayed a lifelong Lyme resident, raising his six sons here. In 2003 he was declared the Lyme Citizen of the Year. The list of his contributions to town government is long and impressive. His commitments included being an elected town auditor from 1955 – 1963, and again from 1968 – 1971. He served as a Selectman from 1972 – 1974 and as the Selectmen's representative on the first Lyme Planning Board from 1973 – 1974. He served as a member of the Budget Committee from 1959 – 1971, and again from 1975 – 1986, appointed as its chairman from 1979 – 1986. He served as a Trustee of the Trust Funds in 1992. Also in 1992 he was lured back into public service for another extended term as a Supervisor of the Checklist from 1992 – 2001 by Bernard W. Tullar, Sr., who was the chair of the Supervisors of the Checklist at that time. Albert was a charter and lifetime member of the Lyme Fire Department which was founded in 1945. He served as the chair of the building committee for a new firehouse when the present fire house was built. Albert also chaired the fund-raising efforts for the reconstruction of the Record Ridge Barn after it burned down in a fire.

### **BERNARD W. TULLAR, SR.**

(1925 – 2007)

Bernard W. Tullar, Sr., moved to Lyme to farm in 1950 with his wife, Frances, where they raised their son, B. Wayne Tullar, Jr. Bernard was a Lyme resident for more than 55 years. He served on the Lyme Budget Committee from 1963 – 1977. Bernard was an elected Supervisor of the Checklist for more than 40 years from 1964 – 2006. He served as chairman of the Supervisors for most of those years. Bernard helped direct traffic for the "Blisters for Books" student walkathons around the common. He was a good and respectful source of information about people and could tell amusing anecdotes about the goings-on in and around town. He was a past Master of Jackson Lodge No. 60 of Free and Accepted Masons and a past Master of the Eastern Star. He also served on many agricultural extension boards, on both the county and state levels.



## IN MEMORIAM

We are better for having known, shared and lived with these extraordinary people. These people volunteered their time, energy and dedication to the town and the school to make our community a better place to live.



### **Jeanette E. Day (1928 – 2007)**

Jeanette volunteered at the Lyme Library reception desk weekly for 18 years. She also served as a Lyme Library Trustee from 1967 – 1971. A very talented crafter, she displayed and sold her creations at local fundraisers and gift shops. She never passed by an opportunity to swing on the swings at the Lyme Center Academy Building!



### **Warren P. Goldburgh (1927 – 2007)**

Upon his retirement, Warren and his wife Joan moved to Lyme in 1989. During his 18 years as a Lyme resident, he served as a Trustee of the Trust Funds from 1993 – 1997. Annually Warren and Joan volunteered to gather data on the water quality of Post Pond for the State of New Hampshire as part of an effort to monitor Post Pond. After Jean McIntyre's passing, Warren finished taking the photos of Lyme barns as part of the project to inventory historic accessory structures like barns in Lyme. Locally he was on the first Board of the "Institute for Life-Long Education At Dartmouth" (ILEAD) which involves many Lyme residents. He later became its chair. He was also President of West Central Services which serves Lyme residents.

## IN MEMORIAM



### **Amalia W. (Pat) Greenwood (1909 – 2007)**

Pat and her husband Harley moved to Lyme into her husband's mother's house on the back of the Lyme Common around 1966, upon their retirement. For about 32 years (1966-1998) Pat volunteered at the Lyme Library and had a regular weekday as she worked at the Library's reception desk. She was a member of the Lyme Home Health Committee in 1974. In 1998, Pat donated 10 acres of property which is the heart of the 23 acre property now know as the "Big Rock Nature Preserve" located behind Lyme Village along Grant Brook. An active member of the Lyme Congregational Church, she helped to organize and run the summer suppers and the Bargain Barn until 2006. She was also a member of the Pinnacle Quilters and the Lyme Bell Choir. At her death, she held the Boston Post Cane having been recognized as Lyme's oldest eligible citizen. The town report for 2006 was dedicated to her for her contributions to Lyme.



### **Gerard "Sonny" Menard, Jr. (1935 – 2007)**

Sonny served on the Lyme Recreation Committee from 1966 – 1969. A busy local contractor, he was responsible for many projects in town, including the renovations of the Lyme and Lyme Center church kitchens, both of which are used extensively for many community events.

## IN MEMORIAM



**Albert Pushee (1927 - 2007)**

See dedication of Town Report. Albert served as an elected town auditor, a Lyme Selectman and as the Selectmen's representative on the first Lyme Planning Board. He was a member of the Budget Committee Member and served as its chairman. He served as a Trustee of the Trust Funds and then as a Supervisor of the Checklist. Albert was a life-long member of the Fire Department and served as chair of the building committee for a new firehouse. He had the honor of being the Citizen of the Year in 2003.



**Dorothy O. ("Dot") Trottier (1913 – 2007)**

Dot served on the Lyme Home Health Committee from 1975 – 1977. She also volunteered a lot, but primarily for functions put on by the Lyme Congregational Church and later the Lyme Center Baptist Church. She served on the Baptist Church canvas committee which did fund-raising. She volunteered at the Bargain Barn and the Women's Fellowship table for which she made delicious fudge and pickles. She also loved to eat snow!

## IN MEMORIAM



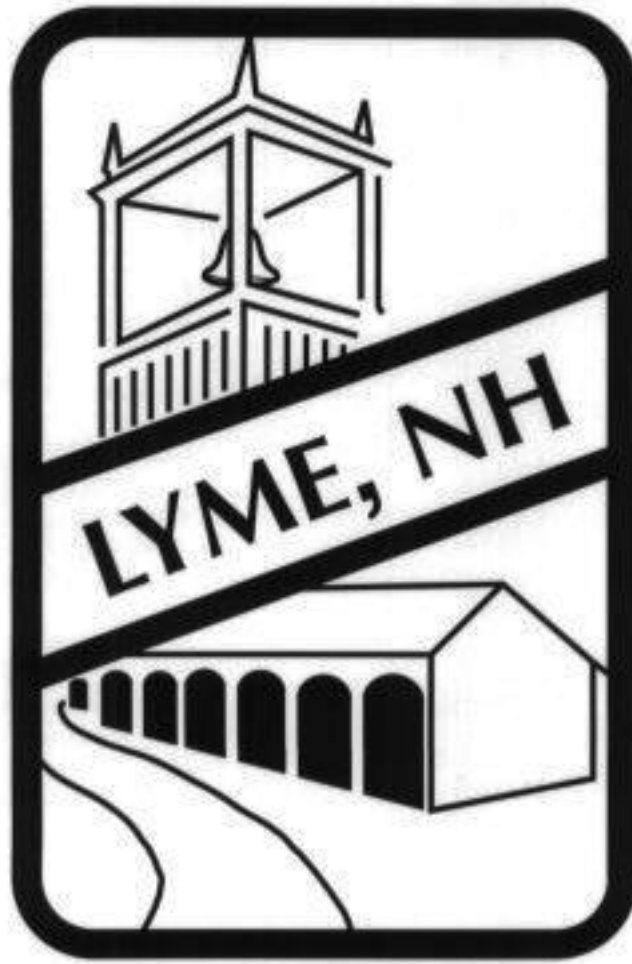
### **Bernard Wayne Tullar, Sr. (1925 – 2007)**

See dedication of Town Report. Bernard served on the Lyme Budget Committee, was an elected Supervisor of the Checklist for more than 40 years and helped to direct traffic for the “Blisters For Books” student walkathons around the common.



Edgell Covered Bridge (Photo by Elise Garrity)

# TOWN OF LYME



## GENERAL INFORMATION

**PHOTO OF LYME, NEW HAMPSHIRE**



**ALDEN COUNTRY INN IN SPRING**

(Photo: Carole Bont)

## ABOUT LYME

***Origin:*** The Town of Lyme is a rural community located in the upper Connecticut River Valley region of New Hampshire, rising from the Connecticut River bottom on the western border to the top of Smarts Mountain in the northeast corner of Lyme at 3,238 feet. Lyme was chartered in 1761 with the first settlers arriving in 1764 and the first Town Meeting convened in 1769. Some think Lyme's name came from Old Lyme, Connecticut, which lies at the mouth of the Connecticut River and others mention Lyme Regis, England. The spelling on the original 1761 charter of "Lime" has been attributed to an error by Governor Wentworth's secretary.

The original settlers were from Palmer, Belchertown and Brookfield in Massachusetts. A great deal of early settlement occurred in the mountainous eastern part of town, however, today most Lyme residents live in the less mountainous western half of town, closer to the Connecticut River. The occasional apple trees and lilac bushes stand sentinel near old cellar holes as evidence of earlier settlers in the eastern part of town. Population peaked in Lyme in 1820 at about 1,824 when the hillsides were covered with sheep farms and then fell to 830 in 1930. Today the population is estimated at 1725 or 32.1 persons per square mile of land area.

***Demographics, 2000 Census:*** The population in Lyme in 2000 was 1,679. The population in 2007 was 1725 – almost a 3% increase in population in six years. In 2000 the median age was 42.6, with 25.5% of the population under the age of 18 and 14% aged 65 or older. The total number of households is 678 with an average size of 2.5 persons per household. Of those households, 475 households had an average size of 3.0 persons. As of April 1, 2000, there were 750 total housing units in Lyme.

***Geography:*** Lyme contains approximately 55 square miles of territory: 54.8 square miles of land and 0.2 square miles of inland water. Lyme has approximately 65 total miles of roads: Of those about 49 miles are town-maintained. Lyme has 28.7 miles of paved roads and 38.7 miles of gravel roads.

Lyme has several distinctive historic buildings. Lyme hosts a row of twenty-seven restored historic horse sheds behind the Congregational Church. These comprise the longest line of contiguous horse sheds in New England standing today. Lyme boasts an 1885 covered bridge, a 1915 forest fire lookout tower and two early nineteenth century churches that retain their historic character. When a new school was needed, Lyme retained the exterior of the 1912 schoolhouse and built new inside and around it. The 1839 Lyme Center Academy's restoration work earned a statewide award. Private homeowners have also restored homesteads, barns and other agricultural outbuildings throughout the town. Despite changes through the years, the Lyme Common in the center of downtown Lyme has retained much of its historic late 19<sup>th</sup> century character and charm.

**TOWN OFFICERS  
COMMITTEE AND BOARD MEMBERS**

**Budget Committee**  
(Elected 3-year term)

DAVID W. CAFFRY	Term expires 2008
GIBBONS G. CORNWELL III	Term expires 2008
B. WAYNE TULLAR, JR.	Term expires 2008
GEORGE W. ("JEFF") LEHMANN	Term expires 2009
STUART V. ("MIKE") SMITH, JR. <i>(Resigned.)</i>	Term expires 2009
<i>(Manning Rountree was appointed until 2008 town meeting.)</i>	
MANNING ROUNTREE	Term expires 2008
<i>(Position is open for election for one year term.)</i>	
ELIZABETH GLENSHAW	Term expires 2009
BARNEY L. BRANNEN III, Chair	Term expires 2010
JOSHUA KILHAM	Term expires 2010
FREDA T. SWAN	Term expires 2010
KATHLEEN MCGOWEN	School Board Representative
RICHARD G. JONES	Select Board Representative
SIMON L. CARR	Alternate Select Board Representative

**Cemetery Commission**  
(Elected 3-year term)

JENNIFER J. COOKE	Term expires 2008
MICHAEL C. HINSLEY	Term expires 2009
JEAN A. SMITH, Chair	Term expires 2010

**Communications Study Committee**  
(Appointed by the Selectmen for an indefinite term)

DAVID L. AVERY	
JUDITH LEE SHELNUTT BROTMAN	Select Board's representative
PAULINE Q. FIELD	Police Chief, ex officio
MICHAEL C. HINSLEY	Fire Chief, ex officio
MICHAEL B. PRINCE	
WALLACE E. RAGAN	Emergency Management Coordinator, ex officio
JOHN H. SANDERS, JR., Chair	



**Connecticut River Joint Commissions**  
**Upper Valley River Subcommittee of the Joint River Commission**  
(Appointed by Selectmen for indefinite term)

HENRY SWAN, CT River Commissioner(Appointed by the Governor)  
ADAIR D. MULLIGAN, CT River Joint Commissions Communications Director  
DAVID KOTZ, Lyme Representative  
VACANT, Lyme Representative  
VACANT, Lyme Representative  
VACANT, Alternate

**Conservation Commission**  
(Appointed by Selectmen 3-year term)

VICKI VANCE MAY	Term expires 2008
MATTHEW STEVENS, Chair	Term expires 2008
MIMI WEINSTEIN ( <i>Resigned.</i> )	Term expires 2009
<i>(Russ Hirshler appointed until 2008 town meeting.)</i>	
RUSS HIRSHLER	Term expires 2008
<i>(Position is open for election for one year term.)</i>	
JAMES GRAHAM	Term expires 2009
LEE E. LARSON, Vice-Chair	Term expires 2010
ADAIR D. MULLIGAN	Term expires 2010
RICHARD G. JONES	Select Board Representative

**Energy Committee**  
(Appointed by Selectmen 3-year term)

SUE MACKENZIE, Co-Chair	Term expires 2008
CAROLA LEA, Co-Chair	Term expires 2009
CLAUDIA A. KERN	Term expires 2010
CHRISTINE L.CULLENBERG (“TINA”), Secretary	Term expires 2010
THOMAS R. HUNTON	Term expires 2010
SHIRLEY B. TULLAR	Term expires 2010
MATTHEW W. BROWN (“MATT”)	Term expires 2010
DANIEL O’HARA	Term expires 2010
CHARLES R. RAGAN	Select Board Representative

**Fast Squad**  
(Volunteers)

KEVIN A. PETERSON, President

**Federal Emergency Management Agency Plan**  
(Appointed by Selectmen)

WALLACE E. RAGAN, Director of Local Emergency Management

**Fire Department Chiefs**  
(Appointed by Selectmen)

MICHAEL C. HINSLEY, Chief  
HENRY S. ("HANK") FLICKINGER, JR., Deputy Chief  
WAYNE J. THOMPSON, Deputy Chief

**Forest Fire Wardens**  
(Recommended by Selectmen, Approved & Appointed by State for 2 year terms\*)

*BRIAN E. RICH	Warden	Term expires 2009
ALFRED BALCH	Deputy Warden	Term expires 2009
DON E. ELDER	Deputy Warden	Term expires 2009
HENRY S. FLICKINGER, JR.	Deputy Warden	Term expires 2009
MICHAEL C. HINSLEY	Deputy Warden	Term expires 2009
*STEPHEN J. MADDOCK	Deputy Warden	Term expires 2009
WILLIAM R. NICHOLS	Deputy Warden	Term expires 2009
A. WAYNE PIKE	Deputy Warden	Term expires 2009
RICHARD A. PIPPIN, JR.	Deputy Warden	Term expires 2009
CHARLES R. RAGAN	Deputy Warden	Term expires 2009
*ROBERT E. SANBORN	Deputy Warden	Term expires 2009
DOUGLAS S. VOGT	Deputy Warden	Term expires 2009

*\*Only these deputies are authorized to issue burn permits.*

**Health Officers (Town)**  
(Recommended by Selectmen, Approved & Appointed by State)

CHARLES M. SAWYER, Health Officer  
THOMAS W. BALL, Assistant Health Officer

**Independence Day Committee**  
(Appointed by Selectmen for 3 year terms)

DINA D.H. CUTTING	Term expires 2008
JOSEPHINE D. RICH ("JODIE")	Term expires 2008
J. MARIE PIPPIN FINLEY ("J.J.")	Term expires 2009
ROBERT N. COUTURE, JR.	Term expires 2010
JAMES B. MAYERS	Term expires 2010

### Inspectors of Election

DONNA J. ANDERSEN	(Independent Nominee)	Term expires	11/2010
JOHN H. ANDERSEN	(Independent Nominee)	Term expires	11/2010
LEE E. LARSON	(Undeclared Nominee)	Term expires	11/2010
NANCY S. DWIGHT	(Republican Nominee)	Term expires	11/2010
JULIA B. ELDER	(Republican Nominee)	Term expires	11/2010
ALISON FARRAR ("ALLIE")	(Republican Nominee)	Term expires	11/2010
ANNE M. HARTMANN	(Republican Nominee)	Term expires	11/2010
GEORGE H. HARTMANN	(Republican Nominee)	Term expires	11/2010
DAVID P. KEANE	(Republican Nominee)	Term expires	11/2010
DARLENE C. LEHMANN	(Republican Nominee)	Term expires	11/2010
GEORGE W. LEHMANN ("JEFF")	(Republican Nominee)	Term expires	11/2010
BEVERLY K. STROUT	(Republican Nominee)	Term expires	11/2010
EARL F. STROUT	(Republican Nominee)	Term expires	11/2010
LAURA P. DEGOOSH	(Democratic Nominee)	Term expires	11/2010
PAUL F. KLEE	(Democratic Nominee)	Term expires	11/2010
MARYA W. KLEE	(Democratic Nominee)	Term expires	11/2010
CHRISTINA M. SCHONENBERGER ("CHRIS")	(Democratic Nominee)	Term expires	11/2010
LETITIA O. SMITH ("TISH")	(Democratic Nominee)	Term expires	11/2010
KATHLEEN D. WASTE	(Democratic Nominee)	Term expires	11/2010
JANET L. WILLIAMS	(Democratic Nominee)	Term expires	11/2010
BARBARA S. WOODARD	(Democratic Nominee)	Term expires	11/2010

### Library Trustees (Elected 3-year term)

STEPHEN CAMPBELL	Term expires 2008
MARGOT H. MADDOCK, Secretary	Term expires 2008
JEFFREY H. MARKS	Term expires 2008
LETITIA O. SMITH ("TISH")	Term expires 2008
MARGARET BOWLES	Term expires 2009
THOMAS HUNTON	Term expires 2009
NORA PALMER GOULD	Term expires 2010
JUDITH G. RUSSELL, Chair	Term expires 2010
BETSY EATON	Librarian
MARGARET C. CAFFRY	Librarian Assistant
LOIS WINKLER	Librarian Assistant

**Lyme Center Academy Building Committee**  
(Appointed by Selectmen for 3-year term)

DON E. ELDER	Term expires 2008
WAYNE P. BATES	Term expires 2009
JOHN L. CAMPBELL, JR.	Term expires 2009
SALLIE M. RAMSDEN	Term expires 2010
CHRISTINA M. SCHONENBERGER	Term expires 2010

**Lyme History Committee**  
(Appointed by Selectmen for 3-year term)

CHRISTINA M. SCHONENBERGER	Term expires 2008
WILLIAM N. MURPHY	Term expires 2009
JANE B. FANT	Term expires 2009
CAROLA LEA	Term expires 2010
SALLIE M. RAMSDEN	Term expires 2010

**Overseer of Public Welfare**  
(Elected 1-year term)

NANCY ELIZABETH GRANDINE	Term expires 2008
--------------------------	-------------------

**Planning Board**  
(Elected 3-year term)

STEPHANIE CLARK	Term expires 2008
JOHN BILLINGS	Term expires 2009
MICHELLE D. BALCH	Term expires 2010
JOHN M. ELLIOTT ("JACK"), Chair <i>(Resigned effective Town meeting)</i> <i>(Position is open for election for a two year term.)</i>	Term expires 2010
RICHARD G. JONES	Select Board Representative
SIMON L. CARR	Alternate Select Board Representative
BENJAMIN KILHAM, Alternate	Term expires 2008
DONALD R. DWIGHT, Alternate <i>(Resigned.)</i> <i>(Position is vacant.)</i>	Term expires 2009
VACANT, Alternate	Term expires 2009
JOHN STADLER, Alternate	Term expires 2009
DAVID M. ROBY, SR., Alternate	Term expires 2010
FRANCESCA LATAWIEC	Planning & Zoning Administrator

**Police and Animal Control Officers**  
(Appointed by Selectmen)

PAULINE Q. FIELD	Police Chief
SHAUN O’KEEFE	Police Officer – full-time
ANTHONY SWETT	Police Officer – part-time
BENJAMIN KILHAM	Deputy Animal Control Officer

**Recreation Commission**  
(Appointed 3-year term)

DINA D.H. CUTTING, Chair	Term expires 2008
ROBERT N. COUTURE, JR.	Term expires 2008
TOR D. TOSTESON	Term expires 2009
KATHLEEN R. HENRIQUES	Term expires 2010
SIMON L. CARR	Select Board Representative
PETER MULVIHILL, Alternate	Term expires 2009
THOMAS YURKOWSKY, Alternate	Term expires 2010
STEPHEN K. SMALL	Recreation Director

**Road Agent**  
(Elected 1-year term)

FRED O. STEARNS, III	Term expires 2008
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**Safety Committee**  
(Appointed for indefinite term)

SCOTT A. BAILEY	Highway Department Representative
STEPHEN CAMPBELL	Library Representative
SHAUN O’KEEFE, Police Officer	Police Department Representative
ELISE GARRITY, Assessing Clerk	Town Offices Representative
WILLIAM LABOMBARD, Sexton	Cemeteries/Parks & Playgrounds
ALLAN B. NEWTON	Community at Large
WALLACE E. RAGAN, Chair	Emergency Management Director
SIMON CARR	Transfer Station Representative
JAN PAPIRMEISTER, School Nurse	School Representative

**Selectmen**  
(Elected 3-year term)

RICHARD G. JONES (“DICK”), Chair	Term expires 2008
CHARLES R. RAGAN	Term expires 2009
SIMON L. CARR, Recorder	Term expires 2010

**Sexton**  
(Elected 1-year term)

WILLIAM LABOMBARD

Term expires 2008

**Supervisors of the Checklist**  
(Elected 6-year term)

ALAN GREATOREX  
ELISE A. GARRITY  
KATHERINE (“KATHY”) P. LARSON

Term expires 2008  
Term expires 2009  
Term expires 2010

**Tax Collector**  
(Elected 3-year term)

JOANNE G. COBURN

Term expires 2010

**Town Clerk**  
(Elected 3-year term)

PATRICIA G. JENKS

Term expires 2009

**Town Moderator**  
(Elected 2-year term)

WILLIAM H. WASTE

Term expires 2008

**Assistant Town Moderator**  
(Appointed by the Town Moderator for each event as it comes up.)

NANCY ELIZABETH GRANDINE

Term expires 2008

**Town Treasurer**  
(Elected 3-year term)

ANDREA N. COLGAN

Term expires 2010

**Town Deputy Treasurer**  
(Appointed)

JOSEPHINE D. RICH (“JODIE”)

**Town Offices Building Committee**  
(Appointed by Selectmen until task is completed.)

PETER A. BLEYLER	
CAROLE A. BONT	Administrative Assistant, ex officio
FRANCIS P. BOWLES (“FRANK”), Co-Chair	
SIMON L. CARR	Select Board Representative
JUDITH LEE SHELNUTT BROTMAN	
PATRICIA G. JENKS	Town Clerk, ex officio
DONALD METZ, JR. (“DON”), Co-Chair	
RICHARD A. PIPPIN, SR. (“TONY”)	
C. JAY SMITH	
LETITIA O. SMITH (“TISH”)	Library’s Representative
FREDA T. SWAN, Recording Secretary	
MICHAEL S. WOODARD	

**Transfer Station Study Committee**  
(Appointed by Selectmen for a 3 year term, extended until project complete)

STEPHEN J. MADDOCK, Chair	
CYNTHIA A. BOGNOLO	
MARYA W. KLEE	
JULIAN F. MCDONALD (“PETE”)	
PETER A. BLEYLER	
VACANCY	
DANIEL QUINN	Transfer Station Supervisor, ex officio
CHARLES R. RAGAN	Select Board Representative

**Trustees of the Trust Funds**  
(Elected 3-year term)

LEONORE I. KATZ-RHOADS (“Nora”)	Term expires 2008
TIMOTHY J. CALLAGHAN	Term expires 2009
CARL O. LARSON	Term expires 2010

**Zoning Board of Adjustment**  
(Appointed by Selectmen and Planning Board 3-year term)

ALAN R. GREATOREX, Chair	Term expires 2008
<i>(Selectmen’s Appointee)</i>	
O. ROSS MCINTYRE, Vice-Chair	Term expires 2009
<i>(Selectmen’s Appointee)</i>	
JAMES F. POAGE	Term expires 2009
<i>(Planning Board Appointee)</i>	
GEORGE H. HARTMANN	Term expires 2010
<i>(Selectmen’s Appointee)</i>	

WALTER D. SWIFT <i>(Planning Board Appointee)</i>	Term expires 2010
MARGOT MADDOCK, Alternate <i>(Planning Board Appointee)</i>	Term expires 2008
FRANCIS L. BOWLES (“FRANK”), Alternate <i>(Planning Board Appointee)</i>	Term expires 2009
JANE FANT, Alternate <i>(Planning Board Appointee)</i>	Term expires 2010
FRANCESCA LATAWIEC	Planning & Zoning Administrator
ADAIR D. MULLIGAN	ZBA Recorder

## LYME SCHOOL

### School Board (Elected 3-year term)

KATHLEEN MCGOWAN (“KATHY”)	Term expires 2008
MARGARET R. MINNOCK (“MAGGIE”)	Term expires 2008
AUDREY C. BROWN	Term expires 2009
KEVIN D.J. KERIN	Term expires 2009
MARY BETH BECK <i>(Resigned.)</i> <i>(Mark Schiffman was appointed until 2008 town meeting.)</i>	Term expires 2009
MARK SCHIFFMAN <i>(Position is open for election for one year term.)</i>	Term expires 2008
PETER T. GLENSHAW, Chair	Term expires 2010
JULIE M. MCCUTCHEON (“JULES”)	Term expires 2010

### School District Clerk (Elected 1-year term)

PATRICIA G. JENKS	Term expires 2008
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### School District Moderator (Elected 1-year term)

WILLIAM H. WASTE	Term expires 2008
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### School District Treasurer (Elected 1-year term)

DINA D.H. CUTTING	Term expires 2008
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## NATIONAL AND STATE REPRESENTATIVES 2006

Lyme is part of Grafton County and in the second Congressional District (New Hampshire has only two.)

### UNITED STATES SENATORS:

Senator Judd Gregg, Republican  
393 Russell Senate Office Building  
Washington, DC 20510-2904  
202-224-3324  
603-225-7115 – 603-622-7979  
<http://gregg.senate.gov>  
[mailbox@gregg.senate.gov](mailto:mailbox@gregg.senate.gov)

Senator John E. Sununu, Republican  
111 Russell Senate Office Building  
Washington, DC 20510  
202-224-2841  
603-647-7500 – 603-430-9560  
<http://sununu.senate.gov>  
[mailbox@sununu.senate.gov](mailto:mailbox@sununu.senate.gov)

### REPRESENTATIVE IN CONGRESS: (District 2)

Representative Paul W. Hodes, Democrat  
506 Cannon House Office Building  
Washington, DC 20515  
202-225-5206  
603-223-9814  
Fax: 202-225-2946  
Local Fax: 603-223-9819  
<http://hodes.house.gov>

### GOVERNOR:

Governor John Lynch, Democrat  
State House  
25 Capital Street  
Concord, NH 03301  
(603)271-2121  
(603)271-7680 (fax)  
<http://nh.gov>

### EXECUTIVE COUNCILOR: (District 1)

Councilor Raymond S. Burton, Republican  
338 River Road  
Bath, NH 03740  
603-271-3632  
603-747-3662  
[rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us)

### STATE SENATOR: (District 2)

Senator Deborah R. Reynolds, Democrat  
Senate Office:  
107 N. Main St., Room 107  
Concord, N.H. 03301  
(603) 271-3569  
[deb.reynolds@leg.state.nh.us](mailto:deb.reynolds@leg.state.nh.us)

Home:  
5 Chaddarin Lane  
Plymouth, NH 03201

## STATE REPRESENTATIVES: (District 09)

Representative Bernard L. Benn, Democrat  
28 ½ Rip Road  
Hanover, NH 03755-1614  
603-643-5058  
[blbenn@valley.net](mailto:blbenn@valley.net)  
[bernard.benn@leg.state.nh.us](mailto:bernard.benn@leg.state.nh.us)

Representative Ruth Z. Bleyler, Democrat  
19 Rocky Hill Lane  
Lyme, NH 03768-3425  
603-795-9912  
[ruth.bleyler@valley.net](mailto:ruth.bleyler@valley.net)  
[ruth.bleyler@leg.state.nh.us](mailto:ruth.bleyler@leg.state.nh.us)

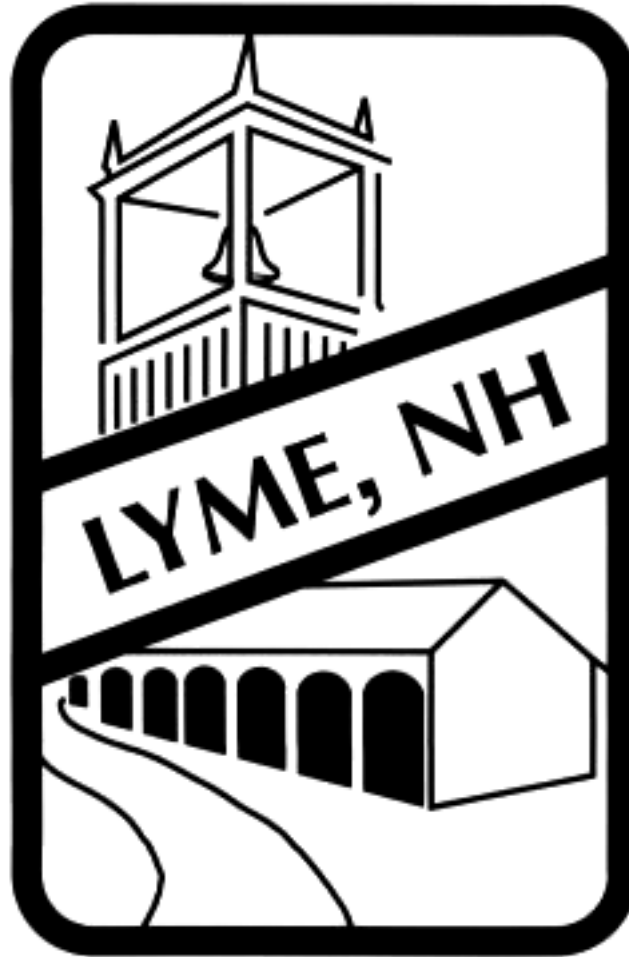
Representative Sharon L. Nordgren, Dem.  
23 Rope Ferry Road  
Hanover, NH 03755-1404  
603-643-5068  
603-643-5069  
[sharon.nordgren@valley.net](mailto:sharon.nordgren@valley.net)  
[sharon.nordgren@leg.state.nh.us](mailto:sharon.nordgren@leg.state.nh.us)

Representative David M. Pierce, Democrat  
PO Box 83  
Etna, NH 03750-0083  
603-643-6010 (home)  
603-359-2878 (work)  
[david.pierce@leg.state.nh.us](mailto:david.pierce@leg.state.nh.us)

Dennis Thorell, State Timber Tax Appraiser for the State of NH Department of Revenue Administration listens to questions from landowners affected by the April 2007 storm causing severe timber blow-downs. (Photo: Carole Bont)



# TOWN OF LYME



WARRANT FOR  
MARCH 11, 2008, TOWN MEETING

**WARRANT FOR THE ANNUAL TOWN MEETING  
STATE OF NEW HAMPSHIRE**

**GRAFTON, SS**

**TOWN OF LYME**

To the inhabitants of the Town of Lyme, New Hampshire, who are qualified to vote in Town affairs:

You are hereby notified that the annual Town Meeting of the Town of Lyme, New Hampshire, will be held at the Lyme Community Gymnasium in the Lyme School on Tuesday, March 11, 2008, at 7:00 A.M., to act upon the following subjects:

(Polls will open for voting by ballot on Articles One to Nine on Tuesday, March 11, 2008, at 7:00 A.M. and will close at 7:00 P.M., unless the Town votes to keep the polls open to a later hour. The business portion of the meeting will convene at 9:00 AM that same day, when all of the other Articles will be considered.

*REMINDER: YOU WILL VOTE FOR OFFICERS AND FOR ARTICLES ON THE OFFICIAL BALLOT ON TUESDAY AND YOU WILL ATTEND TOWN MEETING ON THE SAME TUESDAY MORNING.*

***ELECTION OF OFFICERS***

**ARTICLE 1.** To vote by non-partisan ballot for the following Town Officers:

Three Budget Committee Members to serve for a term of 3 years;  
One Budget Committee Member to serve for a term of 1 year;  
One Cemetery Commissioner to serve for a term of 3 years;  
Three Library Trustees to serve for a term of 3 years;  
One Library Trustee to serve for a term of 1 year;  
One Overseer of Public Welfare to serve for a term of 1 year;  
One Planning Board Member to serve for a term of 3 years;  
One Planning Board Member to serve for a term of 2 years;  
One Road Agent to serve for a term of 1 year;  
One Selectman to serve for a term of 3 years;  
One Sexton to serve for a term of 1 year;  
One Supervisor of the Checklist to serve for a term of 6 years;  
One Town Moderator to serve for a term of 2 years; and  
One Trustee of Trust Funds to serve for a term of 3 years.

## ***ZONING AMENDMENTS***

**ARTICLE 2.** Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Change the definition of “lot” to provide for the demerging of certain lots in common ownership that were merged prior to March 31, 2007 and add a new section 4.57 establishing a procedure for their demerging.

(Majority non-partisan official ballot required.)

**ARTICLE 3.** Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 3.27.1 to include wetlands shown on the National Wetlands Inventory as information provided on the Town’s maps.

(Majority non-partisan official ballot required.)

**ARTICLE 4:** Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Table 4.1 to delete all conditional use approval requirements as Site Plan Review is already required. Change all “CAs” to “SPRs” to indicate they are only allowed after Site Plan Review approval. Delete any reference to Conditional Use Approvals and replace with Site Plan Review where appropriate. Delete Section 12.20 Conditional Use Approvals.

(Majority non-partisan official ballot required.)

**ARTICLE 5:** Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend 4.53 Driveways to clarify preferable development areas and that the road referenced is to be the access road.

(Majority non-partisan official ballot required.)

**ARTICLE 6:** Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Sections 4.62 A. Steep Slopes Conservation District, 4.64 Agricultural Soils Conservation District, and 4.66 Ridgeline and Hillside Conservation District to include fire protection structures as a permitted use.

(Majority non-partisan official ballot required.)

**ARTICLE 7:** Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Appendix E to delete all but the Dowd's Inn well on the map for the 400' protection zone in section 5.13 E. 2.

(Majority non-partisan official ballot required.)

**ARTICLE 8:** Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Delete Section 7.26 Application of Requirements to remove the requirement that a Special Exception be obtained from the ZBA for joint parking.

(Majority non-partisan official ballot required.)

**ARTICLE 9:** Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend Section 10.40A #12 to indicate that a special exception could be conditioned to Site Plan Review approval.

(Majority non-partisan official ballot required.)

***BOND WARRANT ARTICLE FOR MUNICIPAL OFFICES,  
INCLUDING POLICE OFFICES***

***(non-lapsing special warrant article)***

**ARTICLE 10.** To see if the town will vote to raise and appropriate the sum of one million, three hundred nine thousand dollars (\$1,309,000) (gross budget) for the purchase of land and buildings at 1 High Street, Lyme, NH, presently owned by Ray G. Clark and Christina N.L. Clark (Lyme Tax Map 201, Lot 120, including Lots 115 and 116) and for the design, construction and original equipping of new municipal offices including police offices (one of the pre-existing buildings will be partially renovated and will incorporate a substantial addition); and to authorize the issuance of not more than nine hundred twenty-five thousand dollars (\$925,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon, the maturity and other terms thereof, and further to authorize the withdrawal of one hundred forty thousand dollars (\$140,000) from the “Public Land Acquisition Capital Reserve Fund” and forty-four thousand dollars (\$44,000) from the “Town Offices Building Capital Reserve Fund” the balance of the sum of two hundred thousand dollars (\$200,000) to come from donations.

(2/3 ballot vote required) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

*Note: After discussion, the polls and ballot box will remain open for a least an hour for voting on this article.*

***TOWN OPERATING BUDGET***

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of one million, nine hundred seventy-four thousand, three hundred eighty dollars (\$1,974,380) which represents the operating budget as recommended by the Budget Committee. Said sum does **not** include appropriations contained in any other warrant articles.

(Majority vote required.) (The Select Board recommends \$1,978,380.) (Recommended by the Budget Committee.)

**TO CAPITAL RESERVE FUNDS AND TRUST FUNDS**  
**(special warrant article)**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate three hundred thirty thousand five hundred dollars (\$330,500) and make payment to the following Capital Reserve and Expendable Trust Funds previously established for the purposes set forth in the budget submitted by the Budget Committee as follows:

**Capital Reserve Funds:**

Bridge Capital Reserve Fund	\$5,000
Vehicle Capital Reserve Fund	\$150,000
Heavy Equipment Capital Reserve Fund	\$25,000
Property Reappraisal Capital Reserve Fund	\$10,000
Town Offices Building Capital Reserve Fund	\$25,000
Emergency Highway Repair Capital Reserve Fund	\$20,000
Computer System Upgrade Capital Reserve Fund	\$12,000
Town Buildings Major Maintenance and Repair Fund	\$15,000
Fire Fighting Safety Equipment Capital Reserve Fund	\$11,500
Public Land Acquisition Capital Reserve Fund	<u>\$20,000</u>
<b>Capital Reserve Funds Subtotal:</b>	<b>\$293,500</b>

**Expendable Trust Funds:**

Emergency Major Equipment Rebuilding Trust Fund	\$15,000
Town Poor Expendable Trust Fund	<u>\$22,000</u>
<b>Expendable Trust Funds Subtotal:</b>	<b><u>\$37,000</u></b>

**Capital Reserve Funds and Expendable Trust Funds Total: \$330,500**

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**WITHDRAWAL FROM CAPITAL RESERVE FUNDS AND**  
**EXPENDABLE TRUST FUNDS**  
**(individual warrant article)**

**ARTICLE 13.** To see if the Town will vote to raise and appropriate fifty-six thousand, four hundred twenty-three dollars (\$56,423) and to fund this appropriation by authorizing the Select Board, as agents for the Town, to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes for which they were created as submitted by the Budget Committee as follows:

**Machinery, Vehicles & Equipment:**

Fire Fighter Equipment Trust Fund (Bessie M. Hall Trust)	
(Fire Fighting Protective Clothing & Major Equipment)	\$6,923



Fire Fighting Safety Equipment Capital Reserve Fund (Fire Fighter Protective Clothing)	\$4,000
Computer System Upgrade Capital Reserve Fund (Computers, Printers & Wiring)	<u>\$7,500</u>
<b>Machinery, Vehicles &amp; Equipment Subtotal:</b>	<b>\$18,423</b>
Town Buildings Major Maintenance & Repair Capital Reserve Fund (Scapewel Windows & related health & safety remediation measures)	<u>\$20,000</u>
<b>Buildings Subtotal:</b>	<b>\$20,000</b>
<b>Improvements Other Than Buildings:</b>	
Property Reappraisal Capital Reserve Fund (third year of three-year revaluation project – includes payroll)	<u>\$18,000</u>
<b>Improvements Other Than Buildings Subtotal:</b>	<b>\$18,000</b>
<b>Total:</b>	<b>\$56,423</b>

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

***WITHDRAWAL FROM THE CEMETERY MAINTENANCE GIFTS  
AND DONATIONS FUND  
(individual warrant article)***

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of nineteen thousand five hundred ninety-seven dollars (\$19,597) for the completion of the cemetery cremation garden and to authorize funding this appropriation by the withdrawal of such sum from the Cemetery Maintenance Gifts and Donations Fund (established by the Select Board on January 5, 2000).

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority ballot vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

*Note: In 2006 in her will Margaret Burdette Wise devised \$30,000 to the Town of Lyme for cemetery use. In 2006 the Cemetery Trustees spent \$12,457.42 to begin to create a cremation garden. The interest for 2006 was \$1,105.87. The interest for 2007 was \$949.25. Because they did not spend the whole of the devise in the year they received it, they need to ask the town to appropriate the remainder of the monies in successive years.*

**WITHDRAWAL FROM INDEPENDENCE DAY  
SPECIAL REVENUE FUND  
(special warrant article)**

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of eight thousand four hundred dollars (\$8,400) to sponsor an Independence Day celebration, including but not limited to a parade, a picnic and fireworks and to fund this appropriation by authorizing withdrawal of that sum from the Independence Day Celebration Special Revenue Fund established for this purpose at the 2003 town meeting. This is a “special” warrant article pursuant to NH RA 32:3, VI.

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**APPROPRIATING MONIES TO PUT INTO BLISTERS FOR BOOKS  
EXPENDABLE TRUST FUND  
(special warrant article)**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) to put into “Blisters for Books Expendable Trust Fund (ETF)” established in 2007 for the purpose of purchasing children’s books, audiotapes and other resources. Said funds to come from the 12/31/2007 unreserved fund balance, and represent monies taken into the general fund in 2007.

*Note: The Library Trustees were appointed as agents to expend from this fund. This amount of money has already been raised from last year’s Blisters For Books.*

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

***EXPENDING MONEY TO FILL IN LOW-LYING AREAS OF CHASE BEACH***  
***(special warrant article)***

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000.00) for the purpose of filling the low-lying areas behind Chase Beach, to be expended only if the Conservation Commission adopts and implements a policy to manage the beaver dams in the Chaffee Sanctuary so that the average seasonal water level is two (2) feet on the gauge near the Post Pond landing. This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the work has been performed or December 31, 2009, whichever is sooner.

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Recreation Commission.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

***EXPENDING MONEY TO RENOVATE THE JOHN BALCH MEMORIAL FIELD***  
***(special warrant article)***

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of ninety thousand five hundred dollars (\$90,500) for the purpose of renovating the John Balch Memorial Field, thirty thousand five hundred dollars (\$30,500.00) to be raised by taxes and sixty thousand dollars (\$60,000.00) to be raised from donations, to be expended only if the Conservation Commission adopts and implements a policy to manage the beaver dams in the Chaffee Sanctuary so that the average seasonal water level is two (2) feet on the gauge near the Post Pond landing. This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the work has been performed or December 31, 2009, whichever is sooner.

(These appropriations are **not** included in the total operating budget warrant article [Article 11] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Recreation Commission.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

***RECOMMEND “RE-AFFIRM” STANDARD OF CUSTODIAL CARE AND  
MANAGEMENT STEWARDSHIP OF CHAFFEE WILDLIFE SANCTUARY***

**ARTICLE 19.** To see if the Town will vote to recommend that the Town re-affirm the standard of custodial care and management stewardship for the Town’s Chaffee Wildlife Sanctuary consistent with the representations made at the time the Chaffee land was acquired. This standard of custodial care and management of Chaffee includes taking such actions as are necessary to maintain the water level in Post Pond and in the Chaffee land at a level reasonably calculated to protect and preserve the Town’s adjoining recreational facilities. The mean level presently required to protect and preserve the Town’s recreational facilities is not more than 2’ on the water gauge located at the Post Pond boat landing.

(Majority vote required.)

***ADOPT SOLAR EXEMPTION***

**ARTICLE 20.** To see if the Town will vote to adopt the provisions of NH RSA 72:62 to provide for a property tax exemption for solar energy systems used to heat or cool the interior of a building, heat water for use in a building, or generate electricity for a building. The exemption shall be an amount equal to any increase in the assessed valuation that results from the installation of the system. Applications for exemption shall be administered by the Board of Selectmen.

(Majority vote required.)

***DISCONTINUE A PORTION OF BAKER HILL ROAD***

**ARTICLE 21.** To see if the Town will vote to discontinue as a public highway the old portion of Baker Hill Road bounded by a certain parcel of land now owned by David M. Roby, Trustee of the Bliss Lane Realty Trust u/d/t dated 2/28/2006 (known as Tax Map 409, Lot 45 or 216 Dorchester Road)(See Book 3255, Page 709, in the Grafton County Register of Deeds, dated March 1, 2006), a certain parcel of land now owned by Joan Granlund (known as Tax Map 409, Lot 52 – combined with Lot 84 – or 12 Baker Hill Road )(See Book 3325, Page 919, in the Grafton County Register of Deeds, dated September 12, 2006), and a certain parcel of land now owned by Stuart Karon and Jodi Wenger (known as Tax Map 409, Lot 53.2 or 57 Baker Hill Road)(See Book 2612, Page 667 in the Grafton County Register of Deeds, dated December 12, 2001), and relinquish all of the Town’s right, title and interest therein. By way of explanation, this old portion of Baker Hill Road had a very sharp curve that the town bypassed a number of years ago, following a straighter course.

(Majority vote required.)

## ***MAJORITY REPORTING***

**ARTICLE 22.** To see if the Town will vote to adopt NH RSA 32:5, V-a to require that all votes by the Town Budget Committee and the Town governing body relative to budget items and warrant articles shall be recorded votes and the numeric tally of any such vote shall be printed in the town warrant next to the affected warrant article.

(Majority vote required.)

## ***RESOLUTION TO HAVE STATE LEADERS REJECT THE “PLEDGE”***

**ARTICLE 23. (BY PETITION.)** To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Lyme, NH, believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge”, have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

(Majority vote required.) **(BY PETITION.)**

## ***REPORTS OF AGENTS, AUDITORS & COMMITTEES***

**ARTICLE 24.** To hear reports of Agents, Auditors, or Committees or other officers heretofore chosen, and to pass any vote relating thereto.

(Majority vote required.)

## ***OTHER BUSINESS***

**ARTICLE 25.** To transact any other business that may be legally brought before this Town Meeting.

Given under our hands and seal of the Town of Lyme this 21st day of February, 2008.

Town of Lyme  
Select Board

Richard G. Jones, Chair  
Charles R. Ragan  
Simon L. Carr

## **ARTICLE 1. CANDIDATES ON THE OFFICIAL BALLOT**

### **CANDIDATES FOR ELECTED TOWN OFFICE – MARCH 11, 2008**

#### **For Six Years:**

##### **One Supervisor of the Checklist**

Alan R. Greatorex

#### **For Three Years:**

##### **Three Budget Committee Members**

Judith Lee Shelnutt Brotman

Dick Justice

William R. Lewis

##### **One Cemetery Commissioner**

Jennifer Cooke

##### **Three Library Trustees**

Kate Semple Barta

Stephen Campbell

Margot Maddock

Tish Smith

##### **One Planning Board Members**

Stephanie A. Clark

##### **One Selectman**

Richard G. Jones

Scott Steffey

##### **One Trustee of Trust Funds**

William R. Lewis

#### **For Two Years:**

##### **One Planning Board Member**

David M. Roby

##### **One Town Moderator**

William H. Waste

**For One Year:**

**One Budget Committee Member**

Earl F. Strout

**One Library Trustee**

Anne Baird

**One Overseer of Public Welfare**

Nancy Elizabeth Grandine

**One Road Agent**

Fred O. Stearns, III

**One Sexton**

William H. LaBombard

Steven M. Williams

**CANDIDATES FOR ELECTED SCHOOL OFFICE – MARCH 11, 2008**

**For Three Years:**

**Two School Board Members**

Emily Dentzer

Mark Schiffman

**For One Year:**

**One School Board Member**

Tom Goodrich

**One Moderator**

William H. Waste

**One Clerk**

Patricia G. Jenks

**One Treasurer**

Dina Cutting

## Proposed Amendments to Zoning Ordinance – 2008

**Amendment 1:** Change the definition of “lot” to provide for the demerging of certain lots in common ownership that were merged prior to March 31, 2007 and add a new section 4.57 establishing a procedure for their demerging.

**LOT.** A parcel of land occupied or to be occupied by a principal building and the accessory buildings or uses customarily incidental to it. A lot shall be of sufficient size to meet the minimum zoning requirements for use, coverage and area, and to provide such setbacks and other open spaces as are herein required. A lot shall have boundaries identical with those recorded at the Registry of Deeds. Except in the case of two parcels developed with dwellings or other principal structures prior to common ownership, contiguous parcels of land held in one ownership (except for lots created by an approved subdivision, which shall remain separate) shall constitute a single lot for all purposes of this ordinance, even though the parcels comprising such lot may (1) have been acquired by separate deeds, (2) have been described in the deed to the owner as separate parcels, or (3) be physically divided by a public highway. A lot contiguous with a parcel held in common ownership acquired after March 31, 2007 will not merge with the contiguous parcel, notwithstanding the above, unless the owner voluntarily merges the parcels pursuant to RSA 674:39-a. **Certain contiguous parcels of land in common ownership that were merged into a single lot prior to March 31, 2007 may be demerged as provided in section 4.57.**

**4.57 Demerger of Contiguous Parcels of Land in Common Ownership.** Contiguous parcels of land in common ownership that were merged prior to March 31, 2007 into a single lot as provided in the definition of “lot” in Article II may be demerged upon approval by the Zoning Administrator subject to the following requirements:

- A. The application for demerger is filed with the Zoning Administrator before April 1, 2010.
- B. The application for demerger is filed by the landowner whose acquisition of the contiguous parcels created the merger.
- C. The parcel boundaries and ownership have remained unchanged since the parcels were merged.

The demerged lots created under this section shall be considered lots of record should they otherwise qualify as such under these regulations.

**Amendment 2:** Amend Section 3.27.1 to include wetlands shown on the National Wetlands Inventory as information provided on the Town’s maps.

**3.27.1 Wetlands Conservation District.** The Wetlands Conservation District is hereby defined as any area that is inundated or saturated by surface or ground water at a frequency and duration to support, and that under normal conditions does support, a predominance of vegetation typically adapted for life in saturated soil conditions, together with a 100 foot buffer zone around such areas.



Wetlands include but are not limited to swamps, marshes, bogs, and similar areas. Wetlands shall be delineated on the basis of hydrophytic vegetation, hydric soils, and wetlands hydrology in accordance with the current New Hampshire Department of Environmental Services Wetlands Bureau Code of Administrative Rules. One hundred percent (100%) of such wetland areas and 80% of the 100 foot buffer zone shall be excluded in the calculation of lot size. Wetlands less than 2,500 square feet in size are excluded from the provisions of the Wetlands Conservation District, although State regulations may apply. The map available in the Town offices at the time of application will provide the Natural Resources Conservation Service (NRCS) hydric soils **and National Wetland Inventory** which may be used as preliminary guidance for wetlands delineation.

Amendment 3: Amend Table 4.1 to delete all conditional use approval requirements as Site Plan Review is already required. Change all “CAs” to “SPRs” to indicate they are only allowed after Site Plan Review approval. Delete any reference to conditional use approvals and replace with site plan review where appropriate. Delete Section 12.20 Conditional Use Approvals.

Amendment 4: Amend 4.53 Driveways to clarify preferable development areas and that the road referenced is to be the access road.

Permitted:

6. Driveways shall not serve structures located more than 1,000’ from the Class V or better road that **provides access to the lot**.

Special Exception Required:

4. Driveways serving structures located more than 1,000’ from the Class V or better road **that provides access** to the lot may be permitted by special exception if the **preferable** development area cannot reasonably be located within reach of a driveway as restricted above in A.6. A **“preferable development area” would be one where the driveway would be less intrusive to conservation districts and open space than a development area and driveway meeting the restrictions in A.6. above.**

Amendment 5: Amend Sections 4.62 A. Steep Slopes Conservation District, 4.64 Agricultural Soils Conservation District, and 4.66 Ridgeline and Hillside Conservation District to include fire protection structures as a permitted use.

Permitted: Fire protection structures if approved by the Planning Board with the exception that fire ponds of one acre or greater require a special exception.

Amendment 6: Amend Appendix E to delete all but the Dowd's Inn well on the map for the 400' protection zone in section 5.13 E. 2.

Amendment 7: Delete Section 7.26 Application of Requirements to remove the requirement that a special exception be obtained from the ZBA for joint parking.

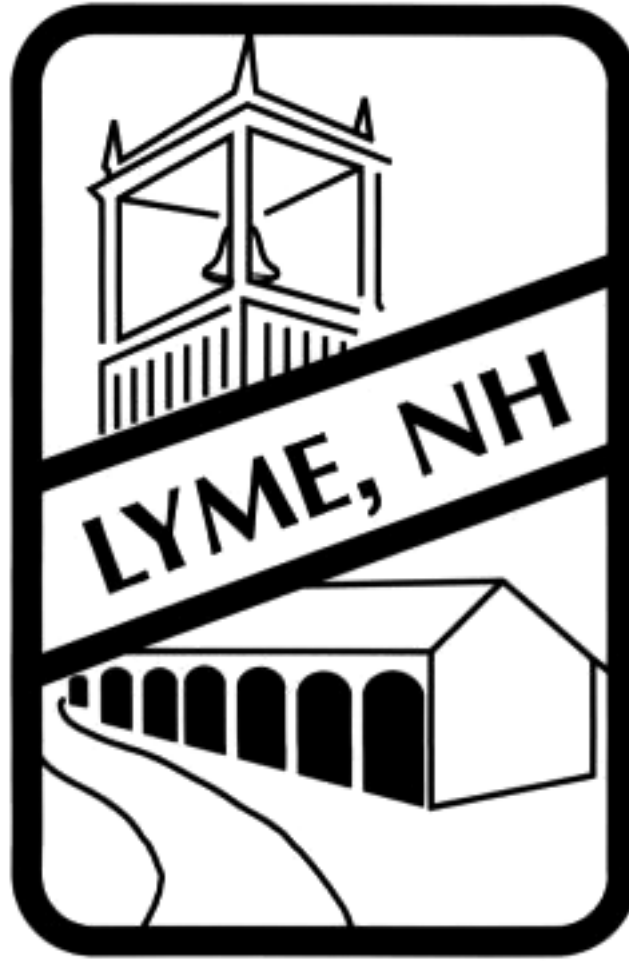
~~**7.26 Application of Requirements.** The ZBA may approve as a special exception the joint use of parking spaces by two or more establishments or uses on the same or contiguous lots, the total capacity of which is less than the sum of the spaces required for each. Such approval shall be based on the following findings and conditions:~~

- ~~A. that the capacity to be provided will substantially meet the intent of the requirements of this Article because of variation in the time of use; and~~
- ~~B. that the approval will automatically terminate upon the termination of any establishment participating in the joint use; and~~
- ~~D. that the approval will automatically terminate upon any substantial change in the time pattern of use of the joint parking facilities by any establishment participating therein which results in the total spaces provided being insufficient for the combined requirements of the users.~~

Amendment 8: Amend Section 10.40A #12 to indicate that a special exception could be conditioned to Site Plan Review approval.

12. The Planning Board shall ~~have reviewed and approved~~ the use if such review and approval is required by this ordinance. **This approval may be a condition of a ZBA approval.**

# TOWN OF LYME



## BUDGET FOR MARCH 11, 2008, TOWN MEETING

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: LYME

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2008 to December 31, 2008

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): **FEB. 21, 2008**

### BUDGET COMMITTEE

*Please sign in ink.*

*[Handwritten signatures of Budget Committee members]*

*[Handwritten signature of Richard A. Jones]*

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive	11	112,430	111,414	117,839	1,580	117,839	0
4140-4149	Election,Reg.& Vital Statistics	11	71,517	69,853	77,365	1,657	78,365	-1,000
4150-4151	Financial Administration	11	113,014	107,675	119,830	1,937	119,830	0
4152	Revaluation of Property	11	74,239	64,966	79,152	2,796	79,152	0
4153	Legal Expense	11	35,000	26,156	30,000	5,000	30,000	0
4155-4159	Personnel Administration	11	62,204	55,445	62,500	3,110	62,500	0
4191-4193	Planning & Zoning	11	79,312	61,228	76,645	618	71,645	5,000
4194	General Government Buildings	11	10,564	7,206	11,000	-900	11,000	0
4195	Cemeteries	11	50,509	38,132	47,744	0	47,744	0
4196	Insurance	11	43,100	41,141	45,210	-3,500	45,210	0
4197	Advertising & Regional Assoc.	11	2,385	3,079	2,385	0	2,385	0
4199	Other General Government	11	100	0	100	0	100	0
PUBLIC SAFETY								
4210-4214	Police	11	195,340	189,828	204,096	1,752	204,096	0
4215-4219	Ambulance	11	38,500	34,638	38,500	0	38,500	0
4220-4229	Fire	11	36,480	42,010	40,175	8,500	40,175	0
4240-4249	Building Inspection							0
4290-4298	Emergency Management	11	2,675	962	2,175	9,066	2,175	0
4299	Other (Including Communications)	11	17,400	17,297	18,100	0	18,100	0
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets	11	633,777	633,777	647,743	1,198	647,743	0
4313	Bridges							

MS-7 Budget - Town of LYME FY 2008

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			OP Bud.		Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#			Warr.	Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	(RECOMMENDED)	Ensuing Fiscal Year (NOT RECOMMENDED)	RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED		
HIGHWAYS & STREETS cont.												
4316	Street Lighting		11		2,000	2,296	2,100	-100	2,100	0		
4319	Other											
SANITATION												
4321	Administration											
4323	Solid Waste Collection		11		22,685	23,197	32,350	-30	32,350	0		
4324	Solid Waste Disposal		11		51,050	37,501	50,900	0	50,900	0		
4325	Solid Waste Clean-up											
4326-4329	Sewage Coll. & Disposal & Other											
WATER DISTRIBUTION & TREATMENT												
4331	Administration											
4332	Water Services											
4335-4339	Water Treatment, Conserv.& Other											
ELECTRIC												
4351-4352	Admin. and Generation											
4353	Purchase Costs											
4354	Electric Equipment Maintenance											
4359	Other Electric Costs											
HEALTH/WELFARE												
4411	Administration											
4414	Pest Control											
4415-4419	Health Agencies & Hosp. & Other		11		14,935	14,835	15,020	0	15,020	0		
4441-4442	Administration & Direct Assist.		11		5,350	4,350	5,350	0	5,350	0		
4444	Intergovernmental Welfare Pymnts											
4445-4449	Vendor Payments & Other											

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)												
ACCT.#	OP Bud.			Appropriations		Actual		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS		
	Warr.	Art.#	Prior Year As	Prior Year	Expenditures	(RECOMMENDED)	Ensuing Fiscal Year	(RECOMMENDED)	Ensuing Fiscal Year	RECOMMENDED	Ensuing Fiscal Year	NOT RECOMMENDED
			Approved by DRA				(NOT RECOMMENDED)				NOT RECOMMENDED	
CULTURE & RECREATION												
4520-4529		11	61,616		53,815	64,579	0	64,579	0	64,579	0	0
4550-4559		11	122,739		120,988	128,599	-13	128,599	0	128,599	0	0
4583		11	1,000		469	1,000	0	1,000	0	1,000	0	0
4589												
CONSERVATION												
4611-4612	Admin. & Purch. of Nat. Resources	11	1,800		1,772	1,800	0	1,800	0	1,800	0	0
4619	Other Conservation											
4631-4632	REDEVELOPMNT & HOUSING											
4651-4659	ECONOMIC DEVELOPMENT											
DEBT SERVICE												
4711	Princ.- Long Term Bonds & Notes	11	25,000		25,000	25,000	0	25,000	0	25,000	0	0
4721	Interest-Long Term Bonds & Notes	11	22,375		22,375	21,125	0	21,125	0	21,125	0	0
4723	Int. on Tax Anticipation Notes	11	11,000		9,745	10,000	0	10,000	0	10,000	0	0
4790-4799	Other Debt Service											
CAPITAL OUTLAY												
4901	Land				0	0		0		0		
4902	Machinery, Vehicles & Equipment		0		0	0		0		0		
4903	Buildings		0		0	0		0		0		
4909	Improvements Other Than Bldgs.		0		0	0		0		0		
OPERATING TRANSFERS OUT												
4912	To Special Revenue Fund											
4913	To Capital Projects Fund											
4914	To Enterprise Fund											
	Sewer-											
	Water-											

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
ACCT.#								
OPERATING TRANSFERS OUT cont.								
	Electric-							
	Airport-							
4915	To Capital Reserve Fund *							
4916	To Exp.Tr.Fund-except #4917 *							
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			1,920,096	1,821,150	1,978,380	32,671	1,974,380	4,000

\* Use special warrant article section on next page.



## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
1	2	3	4	5	6	7	8	9

4903	Buildings	10	25,000	5,954	1,309,000		1,309,000	0
4901	Land	10	0	24,000				0
4915	To Capital Reserve Funds	12	297,500	297,500	293,500		293,500	0
4916	To Expendable Trust Funds	12	30,000	30,000	37,000		37,000	0
4583	Patriotic Purposes	15	8,900	6,399	8,400		8,400	0
4550	Blisters for Books	16	6,351	4,365	7,000		7,000	0
4909	Improvements other than buildings	17			3,000		3,000	0
4909	Improvements other than buildings	18			30,500		30,500	0
	<b>SPECIAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>1,688,400</b>	<b>XXXXXXXXXX</b>	<b>1,688,400</b>	<b>XXXXXXXXXX</b>

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
					Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
1	2	3	4	5	6	7	8	9

4902	Machinery, Vehicles & Equip	13	188,500	332,014	18,423		18,423	0
4903	Buildings	13	40,000	12,707	20,000		20,000	0
4909	Improvements other than buildings	13	19,250	18,856	18,000		18,000	0
4909	Cemetery Maintenance & gifts	14			19,597		19,597	0
	<b>INDIVIDUAL ARTICLES RECOMMENDED</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>76,020</b>	<b>XXXXXXXXXX</b>	<b>76,020</b>	<b>XXXXXXXXXX</b>

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		20,000	24,656	10,000
3186	Payment in Lieu of Taxes		3,500	2,627	3,500
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		10,600	15,944	12,600
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		300,000	306,842	300,000
3230	Building Permits		16,500	9,740	8,000
3290	Other Licenses, Permits & Fees		12,700	11,923	11,180
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		20,167	20,167	24,000
3352	Meals & Rooms Tax Distribution		60,000	71,838	65,000
3353	Highway Block Grant		86,759	83,259	85,176
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		2,050	0	2,050
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		96,524	77,722	58,424
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property				
3502	Interest on Investments		25,000	44,058	45,000
3503-3509	Other		2,500	2,749	201,500
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds	15	8,900	6,399	8,400
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN cont.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	13	286,000	365,866	233,500
3916	From Trust & Fiduciary Funds	13	52,949	45,925	54,007
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes	10			925,000
Amounts VOTED From F/B ("Surplus")					7,000
Fund Balance ("Surplus") to Reduce Taxes					
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>1,004,149</b>	<b>1,089,715</b>	<b>2,054,337</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	1,920,096	1,978,380	1,974,380
Special Warrant Articles Recommended (from pg. 6)	367,751	1,688,400	1,688,400
Individual Warrant Articles Recommended (from pg. 6)	247,750	76,020	76,020
<b>TOTAL Appropriations Recommended</b>	<b>2,535,597</b>	<b>3,742,800</b>	<b>3,738,800</b>
Less: Amount of Estimated Revenues & Credits (from above)	1,004,149	2,054,337	2,054,337
<b>Estimated Amount of Taxes to be Raised</b>	<b>1,531,448</b>	<b>1,688,463</b>	<b>1,684,463</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$ 256,768  
(See Supplemental Schedule With 10% Calculation)

## BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Increase)

(RSA 32:18, 19 & 32:21)

LOCAL GOVERNMENTAL UNIT: LYME FISCAL YEAR END: 12/31/2008

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS7, 27 or 37)	3,738,800
LESS EXCLUSIONS: 2. Principal: Long-Term Bonds & Notes	25,000
3. Interest: Long-Term Bonds & Notes	21,125
4. Capital Outlays Funded From Long-Term Bonds and Notes per RSA 33:8 & 33:7-b	925,000
5. Mandatory Assessments	0
6. Total Exclusions (Sum of rows 2-5)	971,125
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	2,767,675
8. Line 7 times 10 %	276,768
9. Maximum Allowable Appropriations (lines 1 + 8)	4,015,568

# 2008 Selectmen's Budget Worksheet

	A Description	B 2005 Actual	C 2006 Actual	D 2007 Budget	E 2007 12/31/07	F 2008 Department	G 2008 Selectmen	H 2008 Budget Committee
1								
2								
3								
4								
5								
6	<b>4130-4139 Executive:</b>							
7	Selectmen Salary	3,000	3,000	3,000	3,000	3,000	3,000	3,000
8	Town Web Page	1,045	1,125	1,460	1,285	2,160	2,160	2,160
9	Telephone	3,138	3,205	3,900	3,324	3,900	3,900	3,900
10	Internet	1,284	1,564	2,004	1,599	2,004	2,004	2,004
11	Employee Physicals and Immunizations	139	2,217	500	238	500	500	500
12	Meetings, Seminars & Education	3,551	5,119	1,700	1,626	1,700	1,700	1,700
13	New Copier		1,495					
14	Service Contract on Copier	780	780	999	1,268	1,300	1,300	1,300
15	Selectmen's Supplies	5,382	5,800	5,500	5,613	5,500	5,500	5,500
16	Postage	2,249	2,309	3,000	2,237	3,000	3,000	3,000
17	Miscellaneous	5,646	2,168	4,500	1,910	4,500	4,500	4,500
18	Administrative Assistant Wages	52,474	59,844	61,459	64,683	64,532	63,180	63,180
19	Administrative Assistant Benefits	24,424	21,502	24,409	24,630	27,013	26,895	26,895
20	Selectmen's Clerk's Wages	4,551						
21	Energy Committee	158	102			310	200	200
22	<b>4130-4139 Executive:</b>	<b>107,822</b>	<b>110,230</b>	<b>112,430</b>	<b>111,414</b>	<b>119,419</b>	<b>117,839</b>	<b>117,839</b>
23								
24	<b>4140-4149 Elections, Registration and Vital Statistics:</b>							
25	Town Clerk Salary	24,934	26,206	27,253	27,253	28,016	28,016	28,016
26	Town Clerk Benefits	8,828	14,127	15,997	16,022	17,875	17,875	17,875
27	Town Clerk Telephone	548	576	800	625	700	700	700
28	Town Clerk Meetings, Seminars, Education and Dues	733	1,198	1,000	232	1,000	1,000	1,000
29	Town Clerk Supplies	856	798	1,000	500	1,000	1,000	1,000
30	Law Books	308	692	500	712	500	500	500
31	Town Clerk Postage	839	1,033	800	1,280	1,200	1,200	1,200
32	Computer Software	3,694	4,003	4,400	4,343	4,530	4,530	5,530
33	Deputy Town Clerk Wages	9,693	12,999	13,657	13,810	17,700	15,843	15,843
34	Election & Registration Payroll	335	725	1,200	711	2,800	3,000	3,000

# 2008 Selectmen's Budget Worksheet

	A		B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen		2008 Budget Committee
1									
2									
3									
35	Election & Registration	722	1,933	1,500	1,517	2,200	2,200	2,200	2,200
36	Lyme Phone Book	683	504	750	566	750	750	750	750
37	Copier Service Contract	253	253	400	288	400	400	400	400
38	Supervisor of the Checklist-Election & Registration			2,260	1,993	350	350	350	350
39	4140-4149 Elections, Registration and Vital Statistics:	52,424	65,046	71,517	69,853	79,022	77,365	77,365	78,365
40									
41	4150-4151 Financial Administration:								
42	Bookkeeper/Secretary Wages	36,174	39,518	39,327	41,503	42,774	40,954	40,954	40,954
43	Bookkeeper/Secretary Benefits	9,879	19,238	22,066	22,130	24,723	24,704	24,704	24,704
44	Bookkeeper/Secretary Training			1,000	344	1,000	1,000	1,000	1,000
45	Retire Benefits	97							
46	Refunds & Miscellaneous	4,232	2,162	3,100	166	3,100	3,100	3,100	3,100
47	Audit	9,078	8,300	8,700	8,475	9,000	9,000	9,000	9,000
48	Tax Map Updates	1,409	4,025	4,600	2,085	4,600	4,600	4,600	4,600
49	Tax Collector Salary	9,761	10,259	10,669	10,669	10,968	10,968	10,968	10,968
50	Recording Fees Grafton County Register of Deeds	611	375	1,000	378	1,000	1,000	1,000	1,000
51	Tax Collector Telephone	600	541	600	500	600	600	600	600
52	Tax Collector Meetings, Seminars, Education and Dues	50	20	125	50	125	125	125	125
53	Tax Collector Supplies	653	599	800	82	800	800	800	800
54	Tax Collector Postage	636	668	700	1,220	700	700	700	700
55	Deputy Tax Collector Wages	600	600	600	600	800	700	700	700
56	Timber Tax Consultant	540	330	500	665	2,000	2,000	2,000	2,000
57	Treasurer Salary	6,893	6,306	4,000	4,000	4,112	4,112	4,112	4,112
58	Treasurer Supplies	140	206	100	0	50	50	50	50
59	Treasurer Meetings, Education			200	0	200	200	200	200
60	Computer Consultant	4,196	5,782	4,400	5,254	4,500	4,500	4,500	4,500
61	Town Report	5,762	5,397	6,000	5,137	6,000	6,000	6,000	6,000
62	Computer Software	3,319	4,845	3,777	3,490	3,966	3,966	3,966	3,966
63	Budget Committee Expenses	536	570	750	928	750	750	750	750
64	4150-4151 Financial Administration:	95,168	109,742	113,014	107,675	121,767	119,830	119,830	119,830
65									

# 2008 Selectmen's Budget Worksheet

	A		B	C	D	E	F	G	H
1	Description		2005	2006	2007	2007	2008	2008	2008
2			Actual	Actual	Budget	12/31/07	Department	Selectmen	Budget Committee
3									
66	<b>4152 Revaluation of Property:</b>								
67	Assessor		12,375	7,375	14,000	7,063	13,000	13,000	13,000
68	Utility Appraiser			20	600	0	3,300	3,300	3,300
69	Miscellaneous			1,946	250	3,289	250	250	250
70	Assessing Software		2,800	2,800	5,049	4,478	5,049	5,049	5,049
71	Assessing/Selectmen's Clerk Wages		29,508	35,888	38,436	37,303	43,186	40,390	40,390
72	Assessing/Selectmen's Clerk Benefits		9,558	9,510	10,876	10,773	12,063	12,063	12,063
73	Training		485	527	1,000	100	1,100	1,100	1,100
74	Mileage		2,118	1,369	3,160	1,304	2,500	2,500	2,500
75	Per Diem		249	586	868	656	1,500	1,500	1,500
76	Digital Camera								
77	Assessing Software Carryover								
78	<b>4152 Revaluation of Property:</b>		<b>57,093</b>	<b>60,022</b>	<b>74,239</b>	<b>64,966</b>	<b>81,948</b>	<b>79,152</b>	<b>79,152</b>
79									
80	<b>4153 Legal Expense:</b>		<b>35,604</b>	<b>26,364</b>	<b>35,000</b>	<b>26,156</b>	<b>35,000</b>	<b>30,000</b>	<b>30,000</b>
81									
82	<b>4155-4159 Personnel Administration:</b>								
83	Town Portion OASDI (6.2% of total payroll)		31,136	35,311	44,424	37,958	46,719	43,578	43,578
84	Medicare, Town Portion (1.45% of total payroll)		11,659	9,739	10,390	10,468	10,926	10,958	10,958
85	Health and Dental Insurance		6,726	4,260	4,889	4,889	5,464	5,464	5,464
86	Payroll Contract		2,187	2,193	2,500	2,130	2,500	2,500	2,500
87	<b>4155-4159 Personnel Administration:</b>		<b>51,709</b>	<b>51,503</b>	<b>62,204</b>	<b>55,445</b>	<b>65,610</b>	<b>62,500</b>	<b>62,500</b>
88									
89	<b>4191-4193 Planning and Zoning:</b>								
90	Recording Fees		133	355	386	106	123	123	123
91	UVLS Regional Planning Commission Dues		1,763	1,847	1,931	2,688	1,978	1,978	1,978
92	Training		1,204	925	1,000	606	1,000	2,000	2,000
93	Supplies		17	0	50	122	50	50	50
94	Administrator's Wages		37,049	40,610	40,884	38,054	41,600	41,600	44,600
95	Administrator's Benefits		9,770	9,857	11,123	10,218	19,813	18,195	10,195
96	ZBA Recorder		715	625	819	1,325	1,181	1,181	1,181

## 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005	2006	2007	2007	2008	2008	2008
		Actual	Actual	Budget	12/31/07	Department	Selectmen	Budget Committee
3								
97	Mileage	357	377	450	276	361	361	361
98	Advertising	975	755	706	637	510	510	510
99	Postage	1,312	1,053	3,500	1,685	4,400	4,400	4,400
100	Printing	302	193	264	198	202	202	202
101	Publications and Maps	910	1,037	1,100	1,200	945	945	945
102	Master Plan		6,710	17,000	4,114	5,000	5,000	5,000
103	Miscellaneous		175	100	0	100	100	100
104		54,506	64,519	79,312	61,228	77,263	76,645	71,645
105	4191-4193 Planning and Zoning:							
106	4194 General Government Buildings:							
107	Utilities - Academy Building	1,698	2,178	1,800	1,455	1,600	1,600	1,600
108	Heat - Academy Building	1,660	1,673	2,100	3,367	2,600	2,600	2,600
109	Other Buildings - Town	143	10,377	200	490	1,300	1,300	1,300
110	Maintenance and Safety Inspections - Academy Building	1,059	2,477	3,364	1,844	1,500	1,500	1,500
111	Town Offices Maintenance and Safety		6,174	1,000	50	1,000	1,000	1,000
112	Maintenance Town Buildings	596	3	2,000	0	2,000	2,000	2,000
113	Temporary Town Offices		4,629	100	0	100	1,000	1,000
114	4194 General Government Buildings:	5,157	27,512	10,564	7,206	10,100	11,000	11,000
115								
116	4195 Cemeteries:							
117	Wages/Payroll	11,733	14,843	13,303	12,533	12,257	12,257	12,257
118	Electric	98	103	200	120	200	200	200
119	Headstone Repair			200	0	200	200	200
120	Truck Rental (Equipment Rental)	3,500	3,500	3,500	3,500	3,500	3,500	3,500
121	Materials	244	1,426	700	172	700	700	700
122	Equipment Maintenance & Repair	724	1,194	1,000	1,578	1,000	1,000	1,000
123	Gasoline	374	774	1,000	847	1,000	1,000	1,000
124	Propane Heat		515	600	469	600	600	600
125	Other Expenses	74		200	2	300	300	300
126	Perpetual Care Expenses	16,408	27,119	29,306	18,411	27,487	27,487	27,487
127	Sexton, Salary	500	500	500	500	500	500	500
128	4195 Cemeteries:	33,655	49,973	50,509	38,132	47,744	47,744	47,744



# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
129								
130	<b>4196 Insurance:</b>							
131	Property Liability Insurance	22,156	22,774	24,500	23,858	25,000	25,000	25,000
132	Unemployment Compensation Insurance	183	22	200	126	710	710	710
133	Workers Compensation Insurance	12,876	15,695	16,400	17,157	14,000	17,500	17,500
134	Insurance Deductible	3,134	1,000	2,000	0	2,000	2,000	2,000
135	<b>4196 Insurance:</b>	<b>38,350</b>	<b>39,491</b>	<b>43,100</b>	<b>41,141</b>	<b>41,710</b>	<b>45,210</b>	<b>45,210</b>
136								
137	<b>4197 Advertising and Regional Association:</b>							
138	Advertising	372	205	500	1,348	500	500	500
139	Dues	1,655	1,885	1,885	1,730	1,885	1,885	1,885
140	<b>4197 Advertising and Regional Association:</b>	<b>2,027</b>	<b>2,090</b>	<b>2,385</b>	<b>3,079</b>	<b>2,385</b>	<b>2,385</b>	<b>2,385</b>
141								
142	<b>4199 Other General Government:</b>			<b>100</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>
143								
144	SUBTOTAL for GENERAL GOVERNMENT:	533,514	606,492	654,374	586,296	682,067	669,768	665,768
145								
146	<b>4210-4214 Police:</b>							
147	Wages and Salaries	88,712	103,097	109,614	107,936	116,050	114,798	114,798
148	Benefits	34,816	39,527	44,966	44,718	55,098	54,598	54,598
149	Telephone & Communications	1,948	2,760	3,600	2,847	3,000	3,000	3,000
150	Building Rent & Utilities			15,000	13,151	15,000	15,000	15,000
151	Uniforms & Equipment	2,807	3,204	3,000	3,130	1,500	1,500	1,500
152	Gasoline	3,084	4,597	5,760	6,018	6,000	6,000	6,000
153	Vehicle Repair & Maintenance	2,278	4,098	3,000	2,427	2,000	2,000	2,000
154	Miscellaneous	1,126	393	500	456	300	300	300
155	Major Equipment		3,500	2,500	1,430	500	500	500
156	Computer Hardware and Software	146	2,945	2,000	1,425	2,000	2,000	2,000
157	Building and Office Maintenance		353	500	2,126	500	500	500

# 2008 Selectmen's Budget Worksheet

	A Description	B 2005 Actual	C 2006 Actual	D 2007 Budget	E 2007 12/31/07	F 2008 Department	G 2008 Selectmen	H 2008 Budget Committee
1								
2								
3								
158	Training & Education	539	1,450	1,500	1,057	1,500	1,500	1,500
159	Professional Associations	200	1,700	1,800	1,700	1,800	1,800	1,800
160	Animal Control (Cat & Dog)	1,215	1,623	1,600	1,407	600	600	600
161	<b>4210-4214 Police:</b>	<b>136,872</b>	<b>169,248</b>	<b>195,340</b>	<b>189,828</b>	<b>205,848</b>	<b>204,096</b>	<b>204,096</b>
162								
163	<b>4215-4219 Ambulance:</b>	<b>29,471</b>	<b>32,016</b>	<b>38,500</b>	<b>34,638</b>	<b>38,500</b>	<b>38,500</b>	<b>38,500</b>
164								
165	<b>4220-4229 Fire:</b>							
166	Administration			250	250	250	250	250
167	Training	1,025	450	1,000	1,000	2,500	2,500	2,500
168	Dues	2,375	2,300	2,875	2,300	2,875	2,875	2,875
169	Miscellaneous	564	1,833	300	593	300	300	300
170	Chief Salary	1,000	1,000	1,000	750	1,000	1,000	1,000
171	Payroll	2,568	2,796	4,500	5,394	4,500	4,500	4,500
172	Fire Trucks Parts and Supplies	517	253	2,000	916	2,000	2,000	2,000
173	Station Parts and Supplies	514	348	1,000	759	1,000	1,000	1,000
174	Motor Fuel	184	124	1,500	213	1,500	1,500	1,500
175	Fire Trucks Major Equipment	2,416	2,459	3,000	4,563	3,000	3,000	3,000
176	Clothing Major Equipment		2,147		576	4,000		
177	Tools Major Equipment	1,181	7,467	1,000	1,682	1,000	1,000	1,000
178	Station Major Equipment	150	1,591	1,000	509	6,000	1,500	1,500
179	Hazmat Equipment	53	442	500	402	500	500	500
180	Radio Repairs	901	543	750	879	750	750	750
181	Electric	1,568	2,027	2,000	1,333	2,000	2,000	2,000
182	Heat	3,266	4,684	6,000	7,840	6,000	6,000	6,000
183	Station Maintenance and Repair	9,537	2,012	1,050	4,414	2,000	2,000	2,000
184	Fire Trucks Maintenance and Repair	606	4,492	2,255	4,075	3,000	3,000	3,000
185	Breathing Apparatus Maintenance and Repair	604	654	500	950	500	500	500
186	Equipment Maintenance and Repair		212	500	216	500	500	500
187	FAST Squad Equipment and Supplies	3,442	3,617	3,500	2,397	3,500	3,500	3,500
188	<b>4220-4229 Fire:</b>	<b>32,469</b>	<b>41,450</b>	<b>36,480</b>	<b>42,010</b>	<b>48,675</b>	<b>40,175</b>	<b>40,175</b>
189								

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
190	<b>4290-4298 Emergency Management:</b>							
191	Forest Fire Suppression			1,000	0	1,000	1,000	1,000
192	Warden Services			275	0	275	275	275
193	Warden & Deputies Training & Meetings			400	0	400	400	400
194	Emergency Management Planning and Training	769	279	1,000	962	9,566	500	500
195	<b>4290-4298 Emergency Management:</b>	<b>769</b>	<b>279</b>	<b>2,675</b>	<b>962</b>	<b>11,241</b>	<b>2,175</b>	<b>2,175</b>
196								
197	<b>4299 Other Public Safety (including communications):</b>	<b>13,606</b>	<b>14,758</b>	<b>17,400</b>	<b>17,297</b>	<b>18,100</b>	<b>18,100</b>	<b>18,100</b>
198								
199	SUBTOTAL for PUBLIC SAFETY:	213,187	257,750	290,395	284,736	322,364	303,046	303,046
200								
201	<b>4312 Highways and Streets:</b>							
202								
203	REGULAR:							
204	Highway Agent Salary	1,000	1,000	1,000	1,000	1,000	1,000	1,000
205	Telephone	852	1,205	1,300	1,257	1,300	1,300	1,300
206	Alcohol and Drug Testing	318	261	500	338	500	500	500
207	Building Maintenance & Repair	3,908	2,504	3,000	3,408	3,000	3,000	3,000
208	Materials and Maintenance (Gravel and Dirt Roads)	37,027	53,314	50,000	47,502	50,000	50,000	50,000
209	Asphalt, Cold Patch and Shimming	438	10,000	15,000	202	15,000	15,000	15,000
210	Culverts	4,477	6,942	3,000	2,864	3,000	3,000	3,000
211	Payroll	80,413	99,175	111,719	106,598	118,279	118,290	118,290
212	Benefits	29,886	33,324	48,086	49,395	53,018	53,081	53,081
213	Electric	4,393	4,164	5,000	4,530	5,500	5,500	5,500
214	Heat	4,923	2,968	6,000	5,539	6,000	6,000	6,000
215	Equipment Rental	9,407	6,145	9,000	9,000	9,000	9,000	9,000
216	Supplies	5,134	3,513	3,500	3,560	3,500	3,500	3,500
217	Motor Fuel	17,426	24,374	22,000	23,417	22,000	22,000	22,000
218	Vehicle Maintenance & Repair	18,293	17,570	20,000	18,295	20,000	20,000	20,000
219	Parts, Equipment	5,941	4,440	5,000	4,817	5,000	5,000	5,000
220	Miscellaneous	684	449	1,000	360	1,000	1,000	1,000

## 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005	2006	2007	2007	2008	2008	2008
		Actual	Actual	Budget	12/31/07	Department	Selectmen	Budget Committee
3								
221	Spare Tires	7,939	5,782	4,000	4,553	4,000	4,000	4,000
222	Roadside Maintenance	1,806	2,329	4,000	4,653	4,000	4,000	4,000
223	Off Site Storage			1,200	0			
224	REGULAR:	234,265	279,459	314,305	291,292	325,097	325,171	325,171
225								
226	WINTER:							
227	Payroll - Winter	94,552	78,760	104,483	111,988	106,475	105,152	105,152
228	Benefits - Winter	36,359	28,560	38,729	39,782	42,693	42,744	42,744
229	Motor Fuel - Winter	14,067	17,179	16,500	17,138	16,500	16,500	16,500
230	Vehicle Maintenance & Repair - Winter	30,108	23,087	18,000	20,901	18,000	18,000	18,000
231	Materials - Winter	74,969	47,107	55,000	65,379	55,000	55,000	55,000
232	WINTER:	250,055	194,693	232,713	255,189	238,668	237,396	237,396
233								
234	SECONDARY ROAD BLOCK GRANT:							
235	Equipment Rental - Block Grant		3,500	3,500	6,985	3,500	3,500	3,500
236	Upgrade Project - Block Grant	5,532	1,083	83,259	80,312	81,676	81,676	81,676
237	SECONDARY ROAD BLOCK GRANT:	5,532	4,583	86,759	87,297	85,176	85,176	85,176
238								
239	4312 Highways and Streets:	489,851	478,735	633,777	633,777	648,941	647,743	647,743
240								
241	4316 Street Lighting:	10,592	3,051	2,000	2,296	2,000	2,100	2,100
242								
243	SUBTOTAL for HIGHWAYS and STREETS:	500,443	481,786	635,777	636,073	650,941	649,843	649,843
244								
245	4323 Solid Waste Collection:							
246	Payroll - Station Operators	6,874	6,174	12,565	11,319	17,000	16,630	16,630
247	Bin and Dumpster Rent		2,050	1,800	600	1,000	1,000	1,000
248	Pay-per-Throw Trash Bags		8,598	4,500	3,933	2,000	2,000	2,000
249	Commissions for Sale of Trash Bags					500	500	500
250	Rent for Storing Trash Bags		420	420	315	420	420	420
251	Miscellaneous		346	300	4,871	3,000	3,000	3,000
252	Equipment		5,069	300	1,840	1,000	1,000	1,000

# 2008 Selectmen's Budget Worksheet

	A Description	B 2005 Actual	C 2006 Actual	D 2007 Budget	E 2007 12/31/07	F 2008 Department	G 2008 Selectmen	H 2008 Budget Committee
1								
2								
3								
253	Signs			300	0	500	500	500
254	Hazardous Waste Pick-Up Day	2,638	1,888	2,500	0	2,500	3,000	3,000
255	Gas Freeing Refrigerators and Air Conditioners	278			210	300	300	300
256	Recycling	8,043	187		110	200	200	200
257	Protective Structure for Compactor					3,800	3,800	3,800
258	<b>4323 Solid Waste Collection:</b>	<b>17,833</b>	<b>24,733</b>	<b>22,685</b>	<b>23,197</b>	<b>32,220</b>	<b>32,350</b>	<b>32,350</b>
259								
260	<b>4324 Solid Waste Disposal:</b>							
261	Solid Waste Disposal	53,404						
262	Pay-per-Throw Trash Bags	1,000						
263	Haul Charges		26,965	18,100	11,747	20,000	20,000	20,000
264	Trash and C & C Disposal		31,502	32,000	25,186	30,000	30,000	30,000
265	Glass Disposal		494	700	568	600	600	600
266	Freon Collection and Disposal		168	250	0	300	300	300
267	<b>4324 Solid Waste Disposal:</b>	<b>54,404</b>	<b>59,128</b>	<b>51,050</b>	<b>37,501</b>	<b>50,900</b>	<b>50,900</b>	<b>50,900</b>
268								
269	SUBTOTAL for SANITATION:	72,237	83,861	73,735	60,697	83,120	83,250	83,250
270								
271	<b>4415-4419 Health Agencies and Hospitals and Other:</b>							
272								
273	HEALTH AGENCIES:							
274	Visiting Nurse Alliance	10,100	10,100	10,100	10,100	10,100	10,100	10,100
275	Headrest	1,300	1,300	1,300	1,300	1,300	1,300	1,300
276	Hospice	600	600	600	600	600	600	600
277	West Central Behavioral Health	1,500	1,785	1,785	1,785	1,870	1,870	1,870
278	Wise		300	300	300	300	300	300
279	Acorn		250	250	250	250	250	250
280	HEALTH AGENCIES:	13,500	14,335	14,335	14,335	14,420	14,420	14,420
281								

## 2008 Selectmen's Budget Worksheet

	A Description	B 2005 Actual	C 2006 Actual	D 2007 Budget	E 2007 12/31/07	F 2008 Department	G 2008 Selectmen	H 2008 Budget Committee
1								
2								
3								
282	HEALTH OFFICER:							
283	Salary, Health Officer	500	500	500	500	500	500	500
284	Health Officer Expenses			100	0	100	100	100
285		500	500	600	500	600	600	600
286								
287	<b>4415-4419 Health Agencies and Hospitals and Other:</b>	<b>14,000</b>	<b>14,835</b>	<b>14,935</b>	<b>14,835</b>	<b>15,020</b>	<b>15,020</b>	<b>15,020</b>
288								
289	<b>4441-4442 Administration and Direct Assistance:</b>							
290	Overseer of Public Welfare Salary	2,700	2,700	2,700	2,700	2,700	2,700	2,700
291	Town Poor	10,592		1,000	0	1,000	1,000	1,000
292	Community Action Outreach (LISTEN)		850	850	850	850	850	850
293	Grafton Senior Citizens Council	600	800	800	800	800	800	800
294	<b>4441-4442 Administration and Direct Assistance:</b>	<b>13,892</b>	<b>4,350</b>	<b>5,350</b>	<b>4,350</b>	<b>5,350</b>	<b>5,350</b>	<b>5,350</b>
295								
296	SUBTOTAL for HEALTH and WELFARE:	27,892	19,185	20,285	19,185	20,370	20,370	20,370
297								
298	<b>4520-4529 Parks and Recreation:</b>							
299								
300	PARKS:							
301	Wages/Payroll	21,106	21,479	22,162	20,640	23,018	23,018	23,018
302	Benefits	5,727	6,242	7,199	4,968	7,930	7,930	7,930
303	Equipment Maintenance & Repairs	348	564	600	154	700	700	700
304	Gas	128	374	350	500	500	500	500
305	Materials	418	202	400	15	500	500	500
306	Miscellaneous	525	450	500	13	500	500	500
307		28,252	29,313	31,211	26,291	33,148	33,148	33,148
308	PARKS:							
309	RECREATION:							
310	Beach Pumping & Porta Potty	721	550	650	375	350	350	350
311	Beach Pond Program Coordinator Salary	1,800	1,800	1,800	1,800	1,800	1,800	1,800
312	Beach Telephone	930	935	985	1,003	985	985	985
313	Beach Electricity	459	498	500	472	500	500	500
314	Beach Equipment and Supplies	1,177	1,043	1,670	567	1,500	1,500	1,500

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
315	Beach Trash Removal	333	176	250	183	250	250	250
316	Beach Repairs	920	1,500	2,500	1,978	3,500	3,500	3,500
317	Beach Pond Program (Camp) Staff	1,455	1,350	1,500	1,323	1,500	1,500	1,500
318	Beach Lifeguards Wages	8,405	8,224	8,500	8,481	8,500	8,500	8,500
319	Beach Activities Supervisor	2,842	3,013	3,000	2,090	3,000	3,000	3,000
320	Recreation Director Wages	8,641	8,792	8,800	8,802	9,046	9,046	9,046
321	Recreation Miscellaneous	70	314	250	451	500	500	500
322	RECREATION:	27,752	28,197	30,405	27,524	31,431	31,431	31,431
323								
324	4520-4529 Parks and Recreation:	56,005	57,510	61,616	53,815	64,579	64,579	64,579
325								
326	4550-4559 Library:							
327	Salaries and Wages	37,556	39,568	36,544	36,544	38,664	38,664	38,664
328	Librarian Benefits	18,053	20,074	22,777	22,389	19,425	19,438	19,438
329	Librarian's Dues/Seminars	693	641	500	432	670	670	670
330	Library Assistants Wages	19,800	20,239	19,188	20,426	20,400	20,400	20,400
331	Janitor Wages	5,087	5,049	9,100	8,475	8,552	8,552	8,552
332	Library Trustees Dues/Seminars	135	180	285	180	330	330	330
333	Telecommunications	2,859	3,115	2,950	3,029	3,840	3,840	3,840
334	Electricity	5,476	5,586	5,500	5,460	5,500	5,500	5,500
335	Heat	3,180	4,018	4,000	5,374	6,670	6,670	6,670
336	Water	82	107	150	0	150	150	150
337	Fire Inspection - Extinguishers	315	250	600	293	350	350	350
338	Building Repairs & Maintenance	3,619	4,911	4,000	2,817	6,700	6,700	6,700
339	Snow/Window/Rug Cleaning	875	2,795	2,500	1,781	1,250	1,250	1,250
340	Office Supplies & Postage	1,436	1,577	1,500	1,893	1,615	1,615	1,615
341	Janitorial Supplies	185	295	100	63	320	320	320
342	Books	6,854	6,721	7,000	6,717	7,350	7,350	7,350
343	Blisters for Books	2,998	7,097					
344	Magazines	1,168	970	1,200	1,144	1,225	1,225	1,225
345	Audio Tapes	1,818	1,496	1,000	1,045	1,050	1,050	1,050
346	Videos	239	648	300	629	1,000	1,000	1,000

## 2008 Selectmen's Budget Worksheet

	A		B	C		D	E	F	G	H
	Description			2006 Actual	2007 Budget			2007 12/31/07 Department	2008 Selectmen	2008 Budget Committee
1			2005 Actual							
2										
3										
347	Catalog/Processing		1,329	1,197	1,045	1,034	675	675	675	675
348	Programs / Publicity		964	672	500	668	1,000	1,000	1,000	1,000
349	Other Expenses			98	200	168	200	200	200	200
350	Computer Maintenance & Supplies		4,570	2,574	1,800	424	1,650	1,650	1,650	1,650
351	<b>4550-4559 Library:</b>		<b>119,290</b>	<b>129,879</b>	<b>122,739</b>	<b>120,988</b>	<b>128,586</b>	<b>128,599</b>	<b>128,599</b>	<b>128,599</b>
352										
353	<b>4583 Patriotic Purposes:</b>									
354	Memorial Day and Flags		232	1,477	1,000	469	1,000	1,000	1,000	1,000
355	<b>4583 Patriotic Purposes:</b>		<b>232</b>	<b>1,477</b>	<b>1,000</b>	<b>469</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
356										
357	SUBTOTAL for CULTURE and RECREATION:		175,527	188,866	185,355	175,271	194,165	194,178	194,178	194,178
358										
359	<b>4611-4612 Administration and Purchase of Natural Resources:</b>									
360	Conservation Commission Dues		200	200	200	205	200	200	200	200
361	Postage and Supplies		71	105	150	82	150	150	150	150
362	Education		75		100	250	100	100	100	100
363	Monitoring Fund		200	200	200	0	200	200	200	200
364	Environmental Monitoring		120	133	150	0	150	150	150	150
365	Maintenance and Management Conservation Areas		589	457	1,000	1,235	1,000	1,000	1,000	1,000
366	<b>4612 Administration and Purchase of Natural Resources:</b>		<b>1,255</b>	<b>1,095</b>	<b>1,800</b>	<b>1,772</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>
367										
368	SUBTOTAL for CONSERVATION:		1,255	1,095	1,800	1,772	1,800	1,800	1,800	1,800
369										
370	<b>4711 Principal - Long Term Bonds &amp; Notes:</b>		<b>28,900</b>	<b>30,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
371										
372	<b>4721 Interest - Long Term Bonds &amp; Notes:</b>		<b>26,004</b>	<b>23,575</b>	<b>22,375</b>	<b>22,375</b>	<b>21,125</b>	<b>21,125</b>	<b>21,125</b>	<b>21,125</b>
373										
374	<b>4723 Interest on Tax Anticipation Notes:</b>		<b>8,537</b>	<b>7,346</b>	<b>11,000</b>	<b>9,745</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
375										
376	SUBTOTAL for DEBT SERVICE:		63,441	60,921	58,375	57,120	56,125	56,125	56,125	56,125
377										
378	TOTAL OPERATING EXPENSES:		1,587,496	1,699,956	1,920,096	1,821,150	2,010,951	1,978,380	1,978,380	1,974,380



# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
379								
380		CAPITAL EXPENSES						
381								
382	<b>4901: Land and Improvements</b>							
383	Land				24,000	100,000	100,000	140,000
384								
385	<b>4901 Land and Improvements:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,000</b>	<b>100,000</b>	<b>100,000</b>	<b>140,000</b>
386								
387	<b>4902 Machinery, Vehicles and Equipment:</b>							
388	Emergency Major Equipment Rebuilding Trust Fund	4,093	10,340		19,307	Selectmen are agents.		
389	Vehicle Capital Reserve Fund:							
390	Dump Highway Truck			125,000	118,207			
391	1-ton Highway Truck	65,000						
392	Police Vehicle			35,000	35,000			
393	Fire Truck							
394	Rescue Truck			(from 2006)	133,000			
395	Heavy Equipment Capital Reserve Fund:			16,000	14,000			
396	Fire Fighter Equipment Trust Fund (Bessie M. Hall)	1,500	1,500	5,500	5,500	6,923	6,923	6,923
397	Fire Fighting Safety Equipment Capital Reserve Fund						4,000	4,000
398	Computer System Upgrade Capital Reserve Fund	6,300	15,000	7,000	7,000	7,500	7,500	7,500
399	<b>4902 Machinery, Vehicles and Equipment:</b>	<b>76,893</b>	<b>26,840</b>	<b>188,500</b>	<b>332,014</b>	<b>14,423</b>	<b>18,423</b>	<b>18,423</b>
400								
401	<b>4903 Buildings:</b>							
402	Highway Garage	29,567						
403	Town Offices Building CRF		24,222			875,000	875,000	44,000
404	Bond							850,000
405	Police Department Addition Bond							75,000
406	Design and Study			25,000	5,176			
407	Town Buildings Major Maint. & Repair Fund CRF			15,000	7,531	20,000	20,000	20,000
408	<b>4903 Buildings:</b>	<b>29,567</b>	<b>24,222</b>	<b>40,000</b>	<b>12,707</b>	<b>895,000</b>	<b>895,000</b>	<b>989,000</b>
409								

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
410	<b>4909 Improvements Other Than Buildings:</b>							
411	Bridge Capital Reserve Fund							
412	Public Works Facility Capital Reserve Fund						Selectmen are agents.	
413	Emergency Highway Repair Capital Reserve Fund	8,596	14,977		11,121		Selectmen are agents.	
414	Property Reappraisal Capital Reserve Fund Payroll	7,100	10,150		5,789		6,000	6,000
415	Property Reappraisal Capital Reserve Fund	1,153	4,834	16,000	1,500	18,000	12,000	12,000
416	Transfer Station:	23,040	23,000					
417	Library Crosswalk		2,658					
418	High Speed Communication		4,868	3,250	446			
419	<b>4909 Improvements Other Than Buildings:</b>	<b>39,889</b>	<b>60,487</b>	<b>19,250</b>	<b>18,856</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>
420	SUBTOTAL for CAPITAL OUTLAY:	146,349	111,549	247,750	387,577	1,027,423	1,031,423	1,165,423
421								
422	<b>4915 To Capital Reserve Fund:</b>							
423	Bridge Capital Reserve Fund		1,000			5,000	5,000	5,000
424	Vehicle Capital Reserve Fund	100,000	125,000	175,000	175,000	175,000	150,000	150,000
425	Heavy Equipment Capital Reserve Fund	25,000	35,000	25,000	25,000	25,000	25,000	25,000
426	Property Reappraisal Capital Reserve Fund	10,000	10,000	5,000	5,000	5,000	10,000	10,000
427	Public Works Facility Capital Reserve Fund	35,000	35,000	10,000	10,000	10,000		
428	Town Offices Building Capital Reserve Fund		25,000	25,000	25,000	25,000	25,000	25,000
429	Emergency Highway Repair Capital Reserve Fund			20,000	20,000	20,000	20,000	20,000
430	Computer System Upgrade Capital Reserve Fund	5,000	10,000	7,500	7,500	7,500	12,000	12,000
431	Town Buildings Major Maintenance and Repair Fund	5,000	5,000	5,000	5,000	5,000	15,000	15,000
432	Fire Fighting Safety Equipment Capital Reserve Fund	11,000	7,500	5,000	5,000	5,000	11,500	11,500
433	New Cemetery CRF		13,405					
434	Public Land Acquisition Capital Reserve Fund			20,000	20,000	20,000	20,000	20,000
435	<b>4915 To Capital Reserve Fund:</b>	<b>191,000</b>	<b>266,905</b>	<b>297,500</b>	<b>297,500</b>	<b>302,500</b>	<b>293,500</b>	<b>293,500</b>
436								
437	<b>4916 To Expendable Trust Funds (except # 4919):</b>							
438	Emergency Major Equipment Rebuilding Trust Fund	15,000	15,000	15,000	15,000	15,000	15,000	15,000
439	Town Poor Expendable Trust Fund		19,000	15,000	15,000	19,000	22,000	22,000
440	<b>4916 To Expendable Trust Funds (except # 4919):</b>	<b>15,000</b>	<b>34,000</b>	<b>30,000</b>	<b>30,000</b>	<b>34,000</b>	<b>37,000</b>	<b>37,000</b>
441								
442	SUBTOTAL for INTERFUND TRANSFERS OUT:	206,000	300,905	327,500	327,500	336,500	330,500	330,500

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
443								
444	TOTAL CAPITAL EXPENSES:	352,349	412,454	575,250	715,077	1,363,923	1,361,923	1,495,923
445								
446	TOTAL CURRENT YEAR APPROPRIATIONS:	1,939,845	2,112,410	2,495,346	2,536,227	3,374,874	3,340,303	3,470,303
447								

2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
448		ESTIMATED REVENUES						
449								
450	3110 Current Year Property Tax	4,903,050	5,462,309		5,928,107			
451								
452	3185 Timber/Yield Taxes:	25,564	14,334	20,000	24,656	10,000	10,000	10,000
453								
454	3186 Payment in Lieu of Taxes:							
455	United Developmental Services		3,500	3,500	0	3,500	3,500	3,500
456	Other		2,646		2,627			
457	3186 Payment in Lieu of Taxes:	0	6,146	3,500	2,627	3,500	3,500	3,500
458								
459	3190 Interest & Penalties on Delinquent Taxes:							
460	Interest on Delinquent Taxes	11,073	11,667	10,000	15,944	12,000	12,000	12,000
461	Tax Penalties			500	0	500	500	500
462	Tax Overpayments & Miscellaneous.			100	0	100	100	100
463	3190 Interest & Penalties on Delinquent Taxes:	11,073	11,667	10,600	15,944	12,600	12,600	12,600
464								
465	SUBTOTAL for TAXES	36,638	32,148	34,100	43,227	26,100	26,100	26,100
466	(not including current year property taxes):							
467	3220 Motor Vehicle Permit Fees:	308,877	309,970	300,000	306,842	300,000	300,000	300,000
468								
469	3230 Building Permits:	23,551	13,907	16,500	9,740	8,000	8,000	8,000
470								
471	3290 Other Licenses, Permits & Fees:							
472	Dog Licenses & Penalties	1,489	1,673	1,500	1,544	1,500	1,500	1,500
473	Town Clerk Miscellaneous	1,066	1,900	1,200	1,142	1,200	1,200	1,200
474	Town Clerk Fees	8,838	8,985	10,000	8,626	8,000	8,000	8,000

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
475	Marriage Fees	119	98		63	70	70	70
476	Dog Fees	461	387		409	300	300	300
477	Certified Copies	173	169		140	110	110	110
478	<b>3290 Other Licenses, Permits &amp; Fees:</b>	<b>12,145</b>	<b>13,211</b>	<b>12,700</b>	<b>11,923</b>	<b>11,180</b>	<b>11,180</b>	<b>11,180</b>
479								
480	SUBTOTAL for LICENSES, PERMITS and FEES:	344,573	337,089	329,200	328,505	319,180	319,180	319,180
481								
482	<b>3351 NH Shared Revenue Block Grant:</b>	<b>20,167</b>	<b>20,167</b>	<b>20,167</b>	<b>20,167</b>	<b>20,000</b>	<b>24,000</b>	<b>24,000</b>
483								
484	<b>3352 Meals &amp; Rooms Tax Distribution:</b>	<b>62,207</b>	<b>66,724</b>	<b>60,000</b>	<b>71,838</b>	<b>60,000</b>	<b>65,000</b>	<b>65,000</b>
485								
486	<b>3353 Highway Block Grant:</b>	<b>89,238</b>	<b>86,567</b>	<b>86,759</b>	<b>83,259</b>	<b>85,176</b>	<b>85,176</b>	<b>85,176</b>
487								
488	<b>3356 State &amp; Federal Forest Land Reimbursement:</b>	<b>2,049</b>	<b>0</b>	<b>2,050</b>	<b>0</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>
489								
490	<b>3359 Other (Including Railroad Tax):</b>							
491	Other State Reimbursements							
492	Forest Fire Fighting and Training							
493	<b>3359 Other (Including Railroad Tax):</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
494								
495	SUBTOTAL from STATE:	173,661	173,458	168,976	175,264	167,226	176,226	176,226
496								
497	<b>3401-3406 Income from Departments:</b>							
498	Subdivision Fees	2,104	944	1,260	1,859	1,200	1,200	1,200
499	ZBA Hearing Fees	1,380	946	1,100	1,291	900	900	900
500	Planning & Zoning Document Fees	126	289	375	34	60	60	60
501	Police	423	1,098		975			
502	Office Insurance Reimbursement	1,710	495					
503	Solid Waste (fibers)	6,928	5,766	5,500	2,880	2,000	2,000	2,000
504	Solid Waste (drop off fees)	90	158		15			
505	Solid Waste - Sale of Payment Cards		3,516	52,000		5,000	5,000	5,000
506	Solid Waste - Sale of Large Trash Bags		44,453		42,848	20,000	20,000	20,000
507	Solid Waste - Sale of Small Trash Bags	27,883				15,000	15,000	15,000

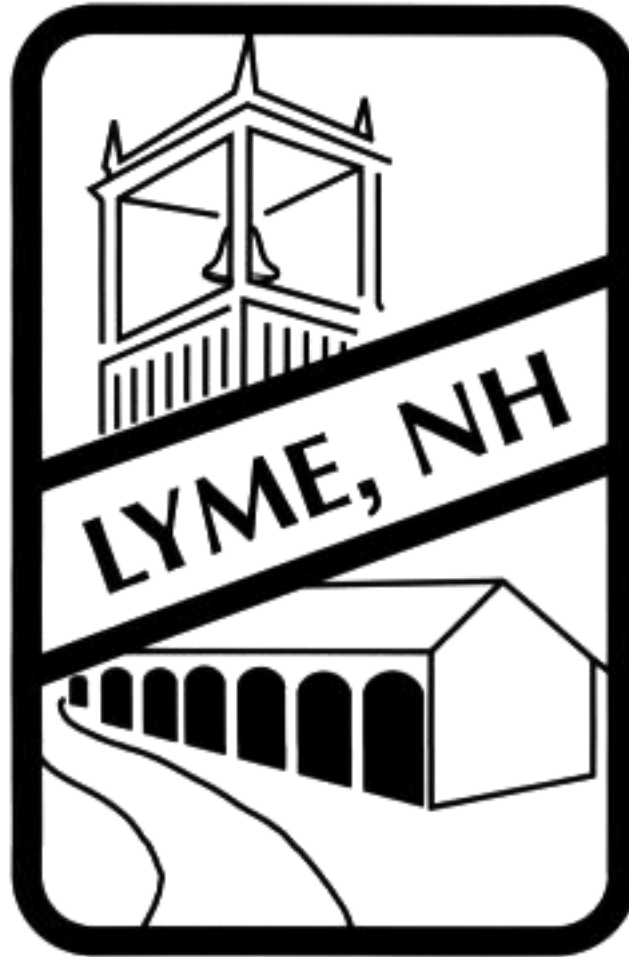
# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
508	Copier	615	603		608	500	500	500
509	Solid Waste - Recycling (scrap metal)		4,412	5,000	2,308	2,000	2,000	2,000
510	School Library Services	64,815	36,688	10,000	0			
511	Blister for Books							
512	Library	3,586	8,327	5,000	0			
513	Health and Dental Insurance	3,884	3,905	4,889	4,889	5,464	5,464	5,464
514	Highway	18,346	8,041		313			
515	Fire Department	4,374	96		12,760			
516	Miscellaneous	8,692	7,982	7,500	1,923	1,500	1,500	1,500
517	Pond Program	2,690	3,778	3,000	4,110	4,000	4,000	4,000
518	Town Clerk (Lyme Phone Book)	978	1,066	900	911	800	800	800
519	<b>3401-3406 Income from Departments:</b>	<b>148,623</b>	<b>132,561</b>	<b>96,524</b>	<b>77,722</b>	<b>58,424</b>	<b>58,424</b>	<b>58,424</b>
520								
521	SUBTOTAL from CHARGES for SERVICES:	148,623	132,561	96,524	77,722	58,424	58,424	58,424
522								
523	<b>3501 Sale of Town Property:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
524								
525	<b>3502 Interest on Investments:</b>	<b>12,015</b>	<b>36,069</b>	<b>25,000</b>	<b>44,058</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
526								
527	<b>3503-3509 Other:</b>							
528	Dividends & Return of Contributions	1,962						
529	Family Health Insurance Reimbursement	6,726						
530	Disability Reimbursement	12,484	5,227		2,099			
531	Legal Reimbursements	16	132					
532	Ambulance Reimbursement	1,357		1,500	650	1,500	1,500	1,500
533	Refunds	4,152		1,000	0			
534	<b>3503-3509 Other:</b>	<b>26,697</b>	<b>5,359</b>	<b>2,500</b>	<b>2,749</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
535								
536	SUBTOTAL from MISCELLANEOUS REVENUES:	38,713	41,428	27,500	46,807	46,500	46,500	46,500
537								

# 2008 Selectmen's Budget Worksheet

	A	B	C	D	E	F	G	H
	Description	2005 Actual	2006 Actual	2007 Budget	2007 12/31/07	2008 Department	2008 Selectmen	2008 Budget Committee
1								
2								
3								
538	<b>3915 From Capital Reserve Funds:</b>							
539	Bridge Capital Reserve Fund	2,320						
540	New Cemetery Capital Reserve Fund	13,405						
541	Public Works Facility Capital Reserve Fund	23,040	58,000	10,000				
542	Vehicle Capital Reserve Fund	65,000		180,000	286,207			
543	Heavy Equipment Capital Reserve Fund			16,000	14,000			
544	Emergency Highway Repair Capital Reserve Fund	8,596	3,217	17,000	11,121			
545	Property Reappraisal Capital Reserve Fund	8,253	14,984	16,000	10,052	18,000	18,000	18,000
546	Computer System Upgrade Capital Reserve Fund	6,300	15,000	7,000	7,000	7,500	7,500	7,500
547	Public Land Acquisition Capital Reserve Fund				24,000	100,000	140,000	140,000
548	Town Offices Building Capital Reserve Fund			25,000	5,954		44,000	44,000
549	Town Building Major Maint. & Repair CFR			15,000	7,532	20,000	20,000	20,000
550	Fire Fighting Safety Equipment Capital Reserve Fund						4,000	4,000
551	<b>3915 From Capital Reserve Funds:</b>	<b>126,914</b>	<b>91,201</b>	<b>286,000</b>	<b>365,866</b>	<b>145,500</b>	<b>233,500</b>	<b>233,500</b>
552								
553	<b>3916 From Trust &amp; Agency Funds:</b>							
554	Fire Fighter Equipment (Bessie M. Hall)	1,500	1,500	5,500	5,500	6,923	6,923	6,923
555	Reimbursements Perpetual Care Trust	2,950	17,288	29,306	21,117	27,487	27,487	27,487
556	Cemetery Special Revenue Fund			600				
557	Emergency Major Equipment Rebuilding Trust Fund	4,093	10,340		19,307			
558	<b>3916 From Trust &amp; Agency Funds:</b>	<b>8,543</b>	<b>29,128</b>	<b>35,406</b>	<b>45,925</b>	<b>34,410</b>	<b>34,410</b>	<b>34,410</b>
559								
560	SUBTOTAL from INTERFUND OPERATING TRANSFERS IN:	135,457	120,330	321,406	411,790	179,910	267,910	267,910
561								
562	<b>3934 Proceeds from Long Term Bonds &amp; Notes:</b>					<b>875,000</b>	<b>875,000</b>	<b>925,000</b>
563								
564	TOTAL SOURCES OF REVENUE:	877,664	837,014	977,707	1,083,315	1,672,340	1,769,340	1,819,340
565								
566	ESTIMATED AMOUNT TO BE RAISED BY TAXES:	1,062,180	1,275,396	1,517,639	1,452,912	1,702,534	1,570,963	1,650,963
567								
568								

# **TOWN OF LYME**



## **MINUTES FOR MARCH 13, 2007 TOWN MEETING**



**TOWN OF LYME**

**TOWN MEETING**

**MARCH 13, 2007**

**Minutes**

The Moderator Bill Waste called this meeting to order at 9:30 A.M., allowing for the large number of attendees (estimated at 320) to enter the Lyme Community Gymnasium and find a seat. The polls were opened at 7:00 A.M. for voting on Articles 1-7 and closed at 7:00 P.M.

The Reverend Lorain Giles from the Lyme Congregational Church offered the invocation.

Members of the Lyme Elementary School 5<sup>th</sup> grade class led the Pledge of Allegiance and sang a song.

Gerry Clancy, representing the Lyme Foundation presented the Citizen of the Year Award to Laura DeGoosh.

Moderator Bill Waste made general community announcements and established procedural guidelines for this meeting.

**ARTICLE 1.** To vote by non-partisan ballot for the following Town Officers:

Three Budget Committee Members to serve for a term of 3 years

Barney Brannen

Joshua Kilham

Freda Swan

One Cemetery Commissioner to serve for a term of 3 years:

Jean A. Smith

Three Library Trustees to serve for a term of 3 years:

Nora Palmer Gould

Jonathan Kuniholm

Judith G. "Judy" Russell

One Overseer of Public Welfare to serve for a term of 1 year:

Nancy Elizabeth Grandine

Two Planning Board Members to serve for a term of 3 years

Michelle Balch

John Elliott

One Planning Board Member to serve for a term of 1 year:

Stephanie Clark

One Road Agent to serve for a term of 1 year:

Fred O. Stearns III

One Selectman to serve for a term of 3 years

Simon Carr

One Sexton to serve for a term of 1 year:

William H. LaBombard

One Supervisor of the Checklist to serve for a term of 1 year:

Alan R. Greateorex

One Tax Collector to serve for a term of 3 years:

Joanne Coburn

One Treasurer to serve for a term of 3 years:

Andrea Colgan

One Trustee of Trust Funds to serve for a term of 3 years:

Carl O. Larson

### ***ZONING AMENDMENTS***

**ARTICLE 2.** Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the Floodplain Development Ordinance with minor changes and additional definitions to comply with the requirements of the National Flood Insurance Program.

(Majority non-partisan official ballot required.)

**YES 454**

**NO 82**

**ARTICLE 3.** Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the definition of "Lot" in Article II to eliminate the automatic merging of contiguous parcels held in the same ownership. This amended definition will be applied to parcels acquired after March 31, 2007.

(Majority non-partisan official ballot required.)

**YES 363**

**NO 159**

**ARTICLE 4:** Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the Ridgeline and Hillside Conservation District map to include only those areas within one thousand feet (1000') of ridgelines that would be visible, if there were no trees, from a public road or waterway, but excluding three hundred feet (300') from any publicly maintained road. Amend Article 3.27.6 to provide a written description of this delineation.

(Majority non-partisan official ballot required.)

**YES 336**

**NO 176**

**ARTICLE 5:** Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend the Telecommunications Facilities Ordinance (which is an addendum to the Zoning Ordinance) to exempt from some restrictions, facilities that receive or receive and send broadband wireless internet signals, amend some safety and aesthetic requirements, and provide oversight by the Planning Board rather than the ZBA. Amend sections 4.62 B (steep slopes conservation district); 4.64 B (agricultural soils conservation district); 4.65 B (flood prone areas conservation district); and 4.66 B (Ridgeline and Hillside Conservation District) to allow telecommunications facilities by special exception.

(Majority non-partisan official ballot required.)

**YES 417**

**NO 101**

**ARTICLE 6:** Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Add definition of "switchback" to Article II. This term is used in section 4.53 Driveways.

(Majority non-partisan official ballot required.)

**YES 400**

**NO 105**

**ARTICLE 7:** Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Lyme Zoning Ordinance as follows:

Amend section 5.13 E. “Sewage Disposal System Setbacks” to clearly allow special exceptions for replacement septic systems for pre-zoning homes within the conservation districts by referencing section 8.20. Eliminate 5.13E.1.b) in deference to State septic system regulations. Add 5.13.E.1.d) to require a one hundred foot (100’) setback from those waterbodies that do not specifically require a two hundred foot (200’) setback. (Majority non-partisan official ballot required.)

**YES 435**

**NO 91**

***BOND WARRANT ARTICLE FOR MUNICIPAL BUILDING***  
***(special warrant article)***

**ARTICLE 8.** Peter Bleyler made the motion that the town vote to raise and appropriate the sum of one million, eight hundred eighty thousand dollars (\$1,880,000) (gross budget) for the purpose of financing the purchase of land and the design, construction and original equipping of a new municipal building, and to authorize the issuance of not more than one million, seven hundred fifty thousand dollars (\$1,750,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon, the maturity and other terms thereof, and further to authorize the withdrawal of one hundred thirty thousand dollars (\$130,000) from the “Public Land Acquisition Capital Reserve Fund” for the remaining land acquisition costs of the project. *[Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee].*

(2/3 ballot vote required) (Recommended by the Select Board.) (Not Recommended by the Budget Committee.)

*Note: After discussion, the polls and ballot box will remain open for a least an hour for voting on this article.*

**SECONDED**

Peter Bleyler went on to provide an overview of Article 8 and advised that Don Metz would be providing an amendment to adjust the requested amount based on the removal of the Police Department portion of the proposed building and associated planning since their relocation to leased space.

Following a short discussion about the history and the procedures followed to arrive at the recommendation for this project Don Metz offered the following :

**AMENDMENT to Article 8:** To see if the town will vote to raise and appropriate the sum of one million, five hundred ten thousand dollars (\$1,510,000.00) (gross budget) for the purpose of financing the purchase of land and the design, construction and original equipping of a new municipal building, and to authorize the issuance of not more than one million, three hundred eighty thousand dollars (\$1,380,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Select Board to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon, the maturity and other terms thereof, and further to authorize the withdrawal of one hundred thirty thousand dollars (\$130,000) from the “Public Land Acquisition Capital Reserve Fund” for the remaining land acquisition costs of the project.

The Moderator confirmed that this amendment was satisfactory to the makers of the original Article and that it would be considered a “Friendly Amendment”.

Peter Bleyler, as original maker of Article 8 agreed and the **amendment was SECONDED.**

Questions from the floor included whether or not the Police Department could be added to this site at a later date. The answer was yes, this site has the potential for future expansion if necessary.

Other comments included support for new offices, but not at this site.

Morton R. Bailey made the **Motion to Table Article 8** for the purpose of investigating the acquisition of the Tuckaway Timber property. This is considered by the Moderator to be an “advisory request”.

**SECONDED.**

There was no discussion. Paper Ballot/Voter Cards were used for voting on this motion and required a 2/3 majority vote.

**MOTION TO TABLE ARTICLE 8 WAS PASSED IN THE AFFIRMATIVE BY PAPER BALLOT/VOTER CARD.**

**YES 205**

**NO 77**

***EXPEND MONEY TO PURCHASE LAND***  
***(non-lapsing special warrant article)***

**ARTICLE 9.** Michael Woodard made the motion to see if the Town will vote to raise and appropriate \$130,000 to purchase land from the Upper Valley Land Trust, located on Map 402, Lot 59, with an address of 223 Dartmouth College Highway, and to fund this appropriation by authorizing the withdrawal of this sum from the "Public Land Acquisition Capital Reserve Fund". This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the purchase is completed or by December 31, 2011, whichever is sooner.

(Majority vote required.) (Recommended by the Select Board.) (Not recommended by the Budget Committee.)

*Note: The purchase price for the land is \$125,000. The additional monies of \$5,000 is the estimated cost of the title search, legal and other services that may be associated with purchasing the property. Any of the amount not needed will remain in the Public Land Acquisition Capital Reserve Fund. This article is intended as an alternative article to Article 8, to be voted on only if Article 8 is not approved.*

**SECONDED.**

Selectmen Richard Jones requested that this article be addressed so that follow-up could be given to the Upper Valley Land Trust as there is a Purchase and Sales Contract in place which needs to be acted on following Town Meeting vote.

**Frank Blanford made the MOTION to table Article 9.**

**SECONDED.**

There was no discussion. Paper Ballot/Voter Cards were used for voting on this motion.

**Motion to TABLE Article 9 was voted by Paper Ballot/Voter Cards and required a 2/3 majority vote.**

YES    144                      NO    136

**Motion to Table Article 9 does not pass did not received the required 2/3 majority.**

**Frank Bowles made the motion to CALL THE QUESTION.**

**SECONDED.**

**Article 9 was voted in the NEGATIVE by Voice Vote.**

### ***TOWN OPERATING BUDGET***

**ARTICLE 10.** Barney Brannen made the motion that the Town vote to raise and appropriate the sum of one million, nine hundred two thousand, three hundred fifty-seven dollars (\$1,902,357) which represents the operating budget as recommended by the Budget Committee. Said sums are **not** included any other warrant articles addressed in the warrant.

(Majority vote required.) (The Select Board recommends only \$1,898,846.) (Recommended by the Budget Committee.)

**SECONDED.**

Barney Brannen gave an overview of the current Library issues. Questions and comments were heard.

Judy Russell offered an **AMENDMENT to Article 10:**

**She moved to reinstate the Library's original request for \$122,739.00 as recommended by the Selectmen, thereby increasing line 357 in the budget worksheet from \$110,000.00 to \$122,739.00**

**SECONDED.**

Judy offered an explanation for her amendment. There was considerable discussion about and support for the Library services.

Freda Swan made the **MOTION TO CALL THE QUESTION.**

**SECONDED.**

**Motion to call the question VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Amendment as presented by Judy Russell was VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

Judith Brotman made the **MOTION to Amend Article 10 to increase line #163 (line item #4210-4214) by \$15,000.00 to a total of \$195,340.00.**

Ms. Brotman confirmed this is to add funds for new Police Offices and explained the history behind the rapid relocation of the Police Department from the old office in the Fire Station to the leased space owned by A. Wayne Pike known as the Mascoma Bank/Long River Studio building. She further explained the air quality concerns and remedies associated with the fire station.

Fire Chief Michael Hinsley concurred that the air quality concerns are addressed and supports this relocation of Police Offices due to the increase of police activity and need for confidential space, which they simply do not have at the fire station.

Tony Ryan also supported the need for larger more confidential police space, based on his years as Police Chief in Lyme.

Don Elder asked if this was a five year lease as previously noted. Judy Brotman responded that no, although originally intended to be a long term lease, the Board of Selectmen must do a year by year lease unless voted otherwise at Town Meeting.

Cybele Merrick asked for clarification as to what the additional \$15,000.00 represents. Ms. Brotman indicated it represents rent and utilities.

**The AMENDMENT to increase line 4210-4214 by \$15,000.00 passed in the AFFIRMATIVE by voice vote.**

David Roby Sr. asked if the Transfer Station was going to open an additional day. He feels it's operating fine now and money could be saved by not adding an additional day.

Concern was expressed that there are limited workers available to do the extra day and that an extra day would increase operating costs.

Dorf Sears asked if the inventory (trash bags) currently being stored at the Green Mountain Studio building for which a monthly charge is paid could be moved to the now vacant police offices thereby saving money. Peter Bleyer explained the bags are on very large pallets and would not fit in the space Dorf is asking about.

**Lee Larson made the MOTION TO AMEND Article 10 by reducing line 251 by \$10,000.00 and recommends keeping the Transfer Station open for one day only.**

Moderator Waste confirmed this was an **ADVISORY** motion.

James Graham spoke in favor of adding the additional day as did Transfer Committee member Peter Bleyler, who indicated that a commitment had been made to the town that with the addition of the compactor the extra would be added to accommodate those with the Sunday morning scheduling conflicts.

Tom Hughes suggested that neighbors could and do help neighbors with helping to get trash to the Transfer Station on Sunday if they have a conflict.

Dan Bailey wondered why an extra day couldn't be staffed by highway personnel if the hours were scheduled accordingly.

**Kathy Larson made the motion to CALL THE QUESTION.**

**SECONDED.**

**Motion to call the question VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Motion to reduce Article 10 by \$10,000.00 was INCONCLUSIVE BY VOICE VOTE.**

**Lee Larson requested a PAPER BALLOT on Motion to reduce Article 10 by \$10,000.00.**

Paper Ballot/Voter Cards were used for voting on this motion.

**AMENDMENT WAS VOTED IN THE AFFIRMATIVE BY PAPER BALLOT/VOTER CARDS.**



YES 156

NO 78

Discussion about ways to lower the operating budget continued.

**ARTICLE 10, AS AMENDED WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Total operating budget stands at \$1,920,096.00.**

***TO CAPITAL RESERVE FUNDS AND TRUST FUNDS***  
***(special warrant article)***

**ARTICLE 11.** Tony Ryan made the motion that the Town vote to raise and appropriate three hundred twenty-seven thousand five hundred dollars (\$327,500) and make payment to the following Capital Reserve and Expendable Trust Funds previously established for the purposes set forth in the budget submitted by the Budget Committee as follows:

**Capital Reserve Funds:**

Vehicle Capital Reserve Fund	\$175,000
Heavy Equipment Capital Reserve Fund	\$25,000
Property Reappraisal Capital Reserve Fund	\$5,000
Public Works Facility Capital Reserve Fund	\$10,000
Town Offices Building Capital Reserve Fund	\$25,000
Emergency Highway Repair Capital Reserve Fund	\$20,000
Computer System Upgrade Capital Reserve Fund	\$7,500
Town Buildings Major Maintenance and Repair Fund	\$5,000
Fire Fighting Safety Equipment Capital Reserve Fund	\$5,000
Public Land Acquisition Capital Reserve Fund	<u>\$20,000</u>
<b>Capital Reserve Funds Subtotal:</b>	<b>\$297,500</b>

**Expendable Trust Funds:**

Emergency Major Equipment Rebuilding Trust Fund	\$15,000
Town Poor Expendable Trust Fund	<u>\$15,000</u>
<b>Expendable Trust Funds Subtotal:</b>	<b>\$30,000</b>

<b>Total:</b>	<b>\$327,500</b>
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(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

There being no discussion on this article the Moderator moved to vote.

**Article 11 was VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***FROM CAPITAL RESERVE FUNDS AND EXPENDABLE TRUST FUNDS  
(individual warrant article)***

**ARTICLE 12.** Sue Ryan made the motion that the Town vote to raise and appropriate two hundred seventy-four thousand, five hundred dollars (\$274,500) and to fund this appropriation by authorizing the Select Board, as agents for the Town, to withdraw and expend such funds from the Capital Reserve and Trust Funds for the purposes for which they were created as submitted by the Budget Committee as follows:

**Machinery, Vehicles & Equipment:**

Vehicle Capital Reserve Fund	
(Highway Dump Truck)	\$145,000
(Police vehicle)	\$35,000
Heavy Equipment Capital Reserve Fund	
(Mower for Cemeteries and Parks & Playgrounds)	\$16,000
Fire Fighter Equipment Trust Fund (Bessie M. Hall Trust)	
(Fire Fighting Safety Clothing)	\$5,500
Computer System Upgrade Capital Reserve Fund	
(Computers, Printers & Wiring)	<u>\$7,000</u>
<b>Machinery, Vehicles &amp; Equipment Subtotal:</b>	<b>\$208,500</b>

**Buildings:**

Town Offices Building Capital Reserve Fund	
(Design & Study)	\$25,000
Town Buildings Major Maintenance & Repair Capital Reserve Fund	
(Air Quality Remediation & to Address Safety Issues)	\$15,000
Public Works Facility Capital Reserve Fund	
(Salt Shed Door)	<u>\$10,000</u>
<b>Buildings Subtotal:</b>	<b>\$50,000</b>

**Improvements Other Than Buildings:**

Property Reappraisal Capital Reserve Fund	
(Second year of three-year revaluation project)	<u>\$16,000</u>
<b>Improvements Other Than Buildings Subtotal:</b>	<b>\$16,000</b>

**Total:** **\$274,500**

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

Discussion followed which concerned the type of dump truck being considered for purchase. As explained by the Selectmen, the rationale for a 10-wheel dump truck with a 14' plow was to reduce the number of trips necessary for materials and to enable faster plowing. This purchase was recommended by the Road Agent. Many comments from the floor indicated dismay with the potential meeting of such a large truck with a larger plow than what's currently being used on our narrow back roads. Heavy equipment contractors in attendance all concurred that this size truck was too large and 6-wheelers were more serviceable for the town. Selectmen indicated that a specific cost analysis had not been done either for the purchase of the 10-wheeler or for the acquisition of a smaller 6-wheeler similar to what we're using now. Speaking for the Budget Committee, Jeff Lehmann said that the Budget Committee did not vote specifically on a 10-wheeler, only on the approval for a dump truck. A highway employee who currently drives the 6-wheelers in all conditions and who has driven much larger trucks, agrees that to run a 10-wheeler with a 14' plow on Lyme's roads is not feasible.

**Dan Bailey made the motion to AMEND ARTICLE 12 changing the Dump Truck line from \$145,000.00 to \$125,000.00 thereby changing the bottom line to \$254,500.00.**

**AMENDMENT WAS SECONDED.**

Further discussion followed, including concern by Selectmen that \$125,000 was not enough money. The point was made that this purchase needed to be about practicality, not just the money.

**AMENDMENT AS PRESENTED BY DAN BAILEY WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

Discussion continued, including concerns about the Highway Salt Shed door, the mower and the Police Department cruiser.

It was confirmed by the Selectmen that the proposed cruiser is a 2-wheel drive SUV to replace the existing Ford Explorer. This is a scheduled replacement and recommended by the Police Department.

Several suggestions were made to address the purchase and installation of a salt shed door at the Highway Department in an effort to reduce the cost.

**Rusty Estes made the motion to AMEND ARTICLE 12, reducing the line item to \$0.00, bringing the bottom line for Public Works Facility Capital Reserve Fund to \$244,500.00.**

**AMENDMENT WAS SECONDED.**

**Amendment was voted in the AFFIRMATIVE BY VOICE VOTE.**

Moderator Waste confirmed that Article 12 has been reduced so far by \$30,000.00.

Questions about why the Police Department wanted 2-wheel drive were asked.

Chief Pauline Field was given **voice without vote** for purposes of explanations and comments during this meeting.

She answered the various questions and addressed comments about this recommendation.

**Barbara Woodard made the motion to CALL THE VOTE.**

**ARTICLE 12 AS AMENDED WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***EXPEND MONEY TO PAY COSTS ASSOCIATED WITH CLOSING, SUBJECT TO GATES AND BARS, A SMALL SECTION OF SHOESTRAP ROAD (APPROXIMATELY 1,415 FEET)***  
***(non-lapsing special warrant article)***

**ARTICLE 13.** Vicki Smith made the motion that in accordance with NH RSA 229:5, VII, the Town vote to close, subject to gates and bars, a small portion of Shoestrap Road of approximately one thousand four hundred fifteen feet (1,415') in length (located approximately one thousand three hundred forty-five feet (1,345') east of River Road to three thousand, one hundred sixty-five feet (3,165') west of Dartmouth College Highway\*) and make that portion of the road a Class VI road and vote to raise and appropriate the sum of up to seventeen thousand dollars (\$17,000) to pay for costs associated with closing the road and providing permanent bar-gate barricades, appropriate road signage for closure, modification of the vehicle turn around at the end and limited engineering assistance for construction and oversight, the seventeen thousand dollars (\$17,000) to come from the Emergency Major Highway Repair Capital Reserve Fund. This will be a non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the project is completed or by December 31, 2011, whichever is sooner.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

*\*Note: The measurements may change slightly when (and if) we install the gates and build the turn-around.*

**SECONDED.**

Rusty Estes expressed concerns about this project and suggested that the town take another year to study alternatives. He feels this should be discussed with the property owners on Shoestrap Road.

The Selectmen confirmed that money has been spent on engineering services to study this problem. Barriers have been placed and a turnaround has been expanded to accommodate plow trucks.

Bill Waste asked what the road may be used for under these circumstances. Selectmen replied that it allows for foot and bike traffic, similar to a Class 6 road.

Concern was expressed through public comment about how to maintain this section for any kind of traffic without stabilizing it and how emergency vehicles would be accommodated.

Dan Bailey wanted to know why it had to be closed, and why the Highway Department couldn't repair it.

**Dan Bailey then MADE THE MOTION TO TABLE ARTICLE 13.**

**Moderator indicated MOTION TO TABLE WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

Discussion continued for a short amount of time.

**Tammy Bailey-Pippin asked if it was too late to request a paper ballot vote on the motion to table Article 13.**

**Moderator Waste asked if there were 7 people who supported this request. It was determined there were, by a show of hands.**

Paper Ballot/Voter Cards were used for voting on this motion.

**MOTION TO TABLE ARTICLE 13 WAS VOTED IN THE NEGATIVE BY PAPER BALLOT VOTE.**

<b>YES</b>	<b>88</b>	<b>NO</b>	<b>101</b>
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**A motion to CALL THE QUESTION WAS MADE.**

**SECONDED.**

**A vote on Article 13 was inconclusive by Voice Vote.**

**Moderator Waste called for Paper Ballot vote.**

Paper Ballot/Voter Cards were used for voting on this motion.

**Article 13 passed in the AFFIRMATIVE BY PAPER BALLOT.**

<b>YES</b>	<b>101</b>	<b>NO</b>	<b>86</b>
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***EXPEND MONEY FOR PHASE TWO OF  
THE PLAN FOR HIGH SPEED COMMUNICATION  
(non-lapsing special warrant article)***

**ARTICLE 14.** Judith Brotman made the motion that the Town vote to raise and appropriate the sum of three thousand two hundred fifty dollars (\$3,250) to pay Lyme's share of the cost of funding (with the West Central New Hampshire Regional Homeland Security Communications Consortium ) the financial and technical engineering portions of the project. The project is to research, find funding for and plan for the installation of internet/broadband communication infrastructure with the goal of building a fiber optic cable system or some other system linking our community to state of-the-art high speed communications. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2011, whichever is sooner.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority Vote) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

**ARTICLE 14 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***TRANSFER FUNDS FROM THE CEMETERY SPECIAL REVENUE FUND INTO THE  
NEW CEMETERY CAPITAL RESERVE FUND  
(special warrant article)***

**ARTICLE 15.** Simon Carr made the motion that the Town vote to appropriate six hundred dollars (\$600) from the "Cemetery Special Revenue Fund," into the "New Cemetery Capital Reserve Fund".

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority ballot vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

**ARTICLE 15 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**EXPEND MONEY FROM THE CEMETERY MAINTENANCE GIFTS AND DONATIONS  
FUND  
(Individual warrant article)**

**ARTICLE 16.** Alfred Balch made the motion that the Town vote to raise and appropriate seventeen thousand five hundred forty-three dollars (\$17,543) for the cremation garden to come from the Cemetery Maintenance Gifts and Donations Fund (established by the Select Board on January 5, 2000).

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority ballot vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

*Note: In 2006 in her will Margaret Burdette Wise devised \$30,000 to the Town of Lyme for cemetery use. The Cemetery Trustees spent \$12,457.42 to begin to create a cremation garden. Because they did not spend the whole of the devise in the year they received it, they need to ask the town to appropriate the remainder of the monies in successive years.*

**SECONDED.**

After explanation on behalf of the Selectmen, Judith Brotman moved to TABLE ARTICLE 16.

**SECONDED.**

**MOTION TO TABLE ARTICLE 16 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**RENAME THE SUBSTANCE ABUSE EDUCATION FUND AS THE SUBSTANCE ABUSE  
TRUST FUND, CHANGE THE PURPOSE OF THE FUND AND AUTHORIZE THE  
SELECT BOARD AS AGENTS TO EXPEND MONEY FROM THE TRUST FUND  
(individual warrant article)**

**ARTICLE 17.** Kevin Peterson made the motion that the Town vote to rename the “Substance Abuse Education Fund” the “Substance Abuse Trust Fund,” and to change its purpose to allow expenditures not only for substance abuse education, but also for supplies, equipment and training related to the detection and/or prevention of substance abuse; and further to appoint the Select Board as agents to expend from this fund. Balance is four thousand one hundred forty-five dollars and fifty-four cents (\$4,145.54) which represents the fines plus interest collected since the fund was established in 1989 under RSA 31:19-a.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(2/3 vote required) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

Chief Pauline Field answered questions about this fund, further indicating this was a bookkeeping issue, enabling the use of the monies collected and place in this fund.

**This article to be voted on by special paper ballot and required a 2/3 majority to pass.**

**Moderator Waste instructed registered voters as to procedure and indicated that in order to move along with the meeting, Article 18 will be passed over while Article 17 is processed and counted.**

**ARTICLE 17 did not receive the required 2/3 majority.**

**ARTICLE 17 WAS VOTED IN THE NEGATIVE BY PAPER BALLOT.**

**YES 103 NO 65**

***EXPEND FROM THE SUBSTANCE ABUSE EDUCATION FUND  
(individual warrant article)***

**ARTICLE 18.** Putnam Blodgett made the motion that the Town vote to raise and appropriate a sum of four thousand, one hundred forty-six dollars (\$4,146) from the Substance Abuse Education Fund” or the successor fund entitled the “Substance Abuse Trust Fund,” for an in-car video system. The balance represents the fines plus interest collected since the fund was established in 1989 under RSA 31:19-a.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Not recommended by the Budget Committee.)

**SECONDED.**

**David Roby Sr. made the motion to CALL THE QUESTION.**

**Motion to CALL THE QUESTION was SECONDED.**

**ARTICLE 18 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**



***APPOINT SELECT BOARD AS AGENTS TO EXPEND FROM THE  
BRIDGE RESERVE FUND (ESTABLISHED IN 1956)  
(special warrant article)***

**ARTICLE 19.** Richard Jones made the motion that the Town vote to appoint the Select Board as agents to expend monies from the Bridge Reserve Fund established on March 13, 1956.

(Majority vote required.) (Recommended by the Select Board.)

*Note: In an emergency the Select Board is not presently authorized as an agent to expend monies in the Bridge Reserve Fund should it become necessary to expend this money before the next town meeting.*

**SECONDED.**

**ARTICLE 19 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Because of the lateness of the hour (2:45pm), Michael Hinsley asked if it would be possible for this meeting to move out of order to recognize and act on Article 26 while there were still people in attendance. Many voters would need to leave with the ending of the school day.**

**Moderator Waste, after research and conference with Assistant Moderator Nancy Grandine, and seeing a show of hands by a strong majority of the meeting in favor, agreed to suspend rules and move to Article 26 as requested.**

***PETITION TO ADD MONEY TO PLAN FOR IMPROVING  
CHASE BEACH RECREATION AREA  
(petitioned special warrant article)***

**ARTICLE 26. (BY PETITION.)** Ross McIntyre made the motion that the Town vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to add to the sum recommended by the Budget Committee for approval in the Recreation Budget at the 2007 Town Meeting. This amount is to be used to pay the costs incurred by the Town as the Recreation Commission develops a plan making recommendations and developing Warrant Article(s) for the improvement or replacement of Chase Beach, the adjacent ball field and other recreational facilities to be considered at the 2008 Town Meeting. If during 2007 the relevant parties involved in the management of Post Pond water levels are able to eliminate ongoing damage to the Town's recreation property and restore normal use to Chase Beach and the adjacent ball field, the Recreation Commission is instructed to reduce the scope of the plan for improvements to that involving facilities on the present site only.

(These appropriations are not included in the total operating budget warrant article [Article 25] as approved by the Budget Committee.)

(Majority vote required.) **(BY PETITION.)** (Not Recommended by the Select Board.) (Not Recommended by the Budget Committee.)

**SECONDED.**

Ross McIntyre spoke to this Article as generator of the petitioned warrant article.

**He then MADE THE MOTION TO AMEND ARTICLE 26 to read as follows:**

**To see if the Town will vote to add one dollar to the amount recommended by the Budget Committee for the Recreation budget and instruct the Selectboard to convene the relevant parties involved in the management of Post Pond water levels for the purpose establishing an average water level that avoids damage to Town-owned recreational facilities and maintains the use of Chase Beach and the adjacent ball field. Such a level, except during extreme inflows to the Pond, is a foot below the Natural Mean High Water Level set by the State of New Hampshire.**

**SECONDED.**

Many people spoke in favor of Dr. McIntyre's proposed amendment. The question was asked where the money would come from to do another "Beaver Deceiver" (the pipe used to regulate the beaver dams).

Town Bookkeeper Dina Cutting indicated there was \$1500.00 in the budget to address this need.

There were many other comments and questions regarding this issue including a lengthy objection by Tom Morrissey.

Bob Sanborn spoke as part of the Balch family who had originally established the funding for the creation of the Chase Beach playing field in memory of John F. Balch. He is in favor of Dr. McIntyre's amendment and any effort to save the playing field and beach areas from the beavers.

**Gloria LaBombard MADE THE MOTION TO CALL THE QUESTION.**

**Motion to end debate was VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**AMENDMENT AS PRESENTED BY DR. MCINTYRE WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

Discussion continued.

**ARTICLE 26, AS AMENDED WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***APPOINT SELECT BOARD AS AGENTS TO EXPEND FROM EMERGENCY HIGHWAY  
REPAIR CAPITAL RESERVE FUND (ESTABLISHED IN 1997)  
(special warrant article)***

**ARTICLE 20.** Dick Jones made the motion that the Town vote to appoint the Select Board as agents to expend monies from the Emergency Highway Repair Capital Reserve Fund adopted by the town meeting on March 11, 1997, under RSA 35:1.

(Majority vote required.) (Recommended by the Select Board.)

*Note: In an emergency, the Select Board is not presently authorized as an agent to expend monies in the Emergency Highway Repair Capital Reserve Fund should it become necessary to expend this money before the next town meeting.*

**SECONDED.**

The question was asked why this money couldn't be use for the repairs on Shoestrap Road. Selectmen responded that some of it had been used to pay for the engineering costs and there was about \$76,000.00 left in the account.

**ARTICLE 20 WAS PASSED IN THE AFFIRMATIVE BY VOICE VOTE.**

***EXPEND MONEY TO CREATE A PARKING LOT AT  
THE LYME CENTER ACADEMY BUILDING  
(non-lapsing special warrant article)***

**ARTICLE 21.** Judy Brotman made the motion that the Town vote to raise and appropriate eleven thousand forty dollars (\$11,040) to design and construct a parking lot at the Lyme Center Academy Building (owned by the Town of Lyme) and located on Map 409, Lot 18, with an address of 183 Dorchester Road, eleven thousand forty dollars (\$11,040) to come from tax monies. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2011, whichever is sooner.

(Majority Vote) (**Not** recommended by the Select Board.) (Not recommended by the Budget Committee.)

**SECONDED.**

There was considerable discussion about this project, including comments about the condition of the parking area during mud-season, how this should be considered a "wish" not a need at this time, and how the road crew should be able to do whatever needs doing.

**ARTICLE 21 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

***EXPEND MONEY TO RESURFACE THE TENNIS COURTS AND BASKET BALL  
COURT AT CHASE BEACH RECREATION AREA  
(non-lapsing special warrant article)***

**ARTICLE 22.** Cindy Swart made the motion that the Town vote to raise and appropriate eight thousand five hundred sixty dollars (\$8,560) to resurface the tennis courts and basketball court at the Chase Beach Recreation Area owned by the Town of Lyme. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2011, whichever is sooner.

(Majority Vote) (**Not** recommended by the Select Board.) (Not recommended by the Budget Committee.)

**SECONDED.**

After lengthy discussion about this issue, Paul Killebrew stepped forward to remind voters that many years ago when he was a member of the Recreation Committee, he orchestrated a volunteer group of contactors who created the base for the tennis and basketball courts, and he'd be happy to try doing that again now if it means saving the taxpayers money and getting the job done.

**BOB SANBORN MADE THE MOTION TO TABLE ARTICLE 22.**

**SECONDED.**

**MOTION TO TABLE ARTICLE 22 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

**The motion was made to CALL THE QUESTION ending debate.**

**ARTICLE 22 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

***WITHDRAWAL FROM INDEPENDENCE DAY  
SPECIAL REVENUE FUND  
(special warrant article)***

**ARTICLE 23.** Charles Ragan made the motion that the Town vote to raise and appropriate the sum of eight thousand nine hundred dollars (\$8,900) to sponsor an Independence Day celebration, including but not limited to a parade, a picnic and fireworks and to fund this appropriation by authorizing withdrawal from the Independence Day Celebration Special Revenue Fund established for this purpose at the 2003 town meeting. This is a "special" warrant article pursuant to NH RA 32:3, VI.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

**ARTICLE 23 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***ESTABLISHMENT OF BLISTERS FOR BOOKS EXPENDABLE TRUST FUND AND  
WITHDRAWING FROM IT  
(special warrant article)***

**ARTICLE 24.** Tish Smith made the motion that the Town vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the “Blisters for Books Expendable Trust Fund (ETF)” for the purpose of providing monies for the Library Trustees to spend on Children’s Books and Audios and to raise and appropriate the sum of six thousand three hundred fifty-one dollars (\$6,351) for deposit in that fund and to appoint the Library Trustees as agents to expend from this fund. These monies are donated funds.

(These appropriations are **not** included in the total operating budget warrant article [Article 10] as approved by the Budget Committee.)

(Majority vote required.) (Recommended by the Select Board.) (Recommended by the Budget Committee.)

**SECONDED.**

**ARTICLE 24 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***AUTHORIZE THE PLANNING BOARD TO PREPARE AND  
AMEND A CAPITAL IMPROVEMENTS PROGRAM***

**ARTICLE 25.** Lee Larson made the motion that the Town vote to authorize the Planning Board pursuant to RSA 674:5 to prepare and amend a Capital Improvements Program (CIP). This would include recommendations for future major expenditures for roads, equipment and other capital expenses over a period of at least six years. The sole purpose and effect of the CIP shall be to aid the Select Board and the Budget Committee in their consideration of the annual budget. The CIP shall classify projects according to the urgency and need for realization and shall recommend a time sequence for their implementation.

(Majority ballot vote required.) (Recommended by the Planning Board.) (Recommended by the Budget Committee.) (Recommended by the Select Board.)

**SECONDED.**

Selectman Dick Jones explained that this is a document prepared by the Planning Board which is non-binding on the Board of Selectmen or Budget Committee. It's a one-time vote.

**ARTICLE 25 VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Note: Articles 26-30 are petitioned warrant articles.**

***PETITION FOR COMMITTEE TO REASSESS PLANNING AND ZONING  
REGULATIONS FOR LYME COMMON AND LYME CENTER VILLAGE DISTRICTS***

**ARTICLE 27. (BY PETITION.)** Don Metz made the motion that the Town vote to authorize the Select Board to delegate a committee to re-assess the Planning and Zoning Regulations pertaining to the Lyme Common and Lyme Center Village Districts. This committee would be charged with proposing means of increasing the population and mixed-use density potential in these areas in such a way that is consistent with Lyme's 2006 Town Attitude Survey.

(Majority vote required.) **(BY PETITION.)** (Not recommended by the Select Board)

**SECONDED.**

Don Metz spoke to this article, explaining that its intent is to emphasize findings from the Community Attitude Survey.

When asked why the Selectmen voted against this the response was that they felt this was a Planning Board obligation.

It was relayed that approximately 65% of the surveys were completed and returned.

**ARTICLE 27 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

***PETITION TO APPOINT A COMMITTEE TO MAKE  
ZONING REGULATIONS LESS COMPLICATED***

**ARTICLE 28. (BY PETITION.)** Roland Smith made the motion that the Town vote to authorize the Select Board to delegate a committee charged with making the Zoning Regulations less complicated and more user-friendly while maintaining the goals expressed in Lyme's 2006 Town Attitude Survey.

(Majority vote required.) **(BY PETITION.)** (Not Recommended by the Select Board.)

**SECONDED.**

Again the question as to why this article was not recommended by the Selectmen was answered that this belongs to the Planning Board to deal with. Furthermore any zoning changes have to be done by paper ballot.

**ARTICLE 28 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

***PETITION TO EXEMPT CERTAIN STRUCTURES FROM  
ZONING BOARD REVIEW AND LOT COVERAGE CALCULATIONS***

**ARTICLE 29. (BY PETITION.)** Davie Roby Sr. made the motion that the Planning Board agree to exempt certain structures from Zoning Board review and lot acreage calculations as long as these structures:

- (1) Are not for human habitation.
- (2) Are less than 150 square feet in area.
- (3) Conform to lot setback controls.
- (4) Conform to setbacks from shorelines.
- (5) Do not exceed more than one per existing lot at the time of enactment.

(Majority vote required.) **(BY PETITION.)** (Not Recommended by the Select Board.)

**SECONDED.**

Don Metz addressed this article, explaining it's really intended to exempt structures such as chicken coops and other structures smaller than 150 square feet from Zoning review.

Bill Grant remembers from his days on the Zoning Board that these structures used to be exempt. He wasn't aware the regulations had changed.

After much further discussion Moderator Waste reminded voters that any vote on this article would be an ADVISORY VOTE only, intended to send a strong message.

**ARTICLE 29 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

***PETITION TO REQUIRE QUORUM OF PLANNING BOARD & ZONING BOARD OF  
ADJUSTMENT MEMBERS VISIT ALL APPLICANTS' PROPOSED SITES***

**ARTICLE 30. (BY PETITION.)** Allan Newton made the motion that the Town request that a quorum of Planning Board and Zoning Board members, and/or their alternatives, shall visit all applicants' proposed sites prior to the first public hearing scheduled to hear the merits or liabilities of such proposals.

(Majority vote required.) **(BY PETITION.)** (Not Recommended by the Select Board.)

**SECONDED.**

Allen Newton addressed this article indicating the intent is to make sure the members of the Planning/Zoning Boards were familiar with the case and could make an informed decision.

Jeanie McIntyre worried that this would require public notice for each visit.

**ARTICLE 30 WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

### ***PETITION FOR NEW HAMPSHIRE CLIMATE CHANGE RESOLUTION***

**ARTICLE 31. (BY PETITION.)** George Palmer made the motion that the Town vote to go on record in support of effective actions by the President and the Congress to address the issue of climate change, which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Lyme, NH. These actions shall include:

1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy; and
2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investment.

This climate change resolution is endorsed by the Lyme Conservation Commission and the Lyme Energy Committee.

The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices.

(Majority vote required.) **(BY PETITION.)**

**SECONDED.**

**Moderator declared ARTICLE 31 VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**A request for paper ballot did not receive the required additional 7 requests.**

**The vote stands.**

### ***REPORTS OF AGENTS, AUDITORS & COMMITTEES***

**ARTICLE 32.** To hear reports of Agents, Auditors, or Committees or other officers heretofore chosen, and to pass any vote relating thereto.



**SECONDED.**

Town Clerk, Patty Jenks asked that folks make a note in their Town Reports in the BIRTHS section, adding Caleb Eugene Smith who was born to Jedediah Smith and Catherine Pixley on January 7, 2006.

The minutes of the 2006 Town Meeting were approved as submitted.

**ARTICLE 32 WAS VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

### ***OTHER BUSINESS***

**ARTICLE 33.** To transact any other business that may be legally brought before this Town Meeting.

Moderator Bill Waste thanked everyone who worked so hard behind the scenes to prepare for this long and detailed meeting.

**TOM MORRISSEY MADE AN ADVISORY MOTION to move that if the Town Selectmen are unable to effect a change in the State's decision on the Mean High Water Mark for Post Pond, then the Town should repair Chase Beach by installing a "perched beach" and make repairs to the soccer field so that it is usable in wet weather and at current water levels. These repairs shall be performed on an expedited basis so that the beach and soccer field are serviceable at Natural Mean High Water for the summer of 2007.**

**SECONDED.**

**After concern expressed that this motion is out of order, both Moderator Waste and Assistant Moderator Nancy Grandine agreed it was acceptable.**

**There was discussion which focused on the expenses that could be incurred as the result of this action which have not been budgeted for.**

**This ADVISORY MOTION WAS VOTED IN THE NEGATIVE BY VOICE VOTE.**

Don Elder advised folks about Old Home Day planned for August 4, 2007 at the Academy Building and grounds.

Tammy Bailey-Pippin remarked that this was an "awesome" meeting and she wished as much thought and discussion could happen at the School District Meeting.

Martha Smith thanked the Highway Crew, the Emergency Services crews and Cemetery crew for their continuing efforts on behalf of the town. She also asked for notices to be posted in

places other than the Town Web site and Lyme Listserv, for those who don't have access to computers on a regular basis.

Jason Reeves expressed appreciation for the organization and execution of this Town Meeting which was very much busier than usual.

Cynthia Bognolo thanked everyone who came to the meeting, particularly those younger people who grew up in town and who are becoming interested and involved in our town government.

This meeting was adjourned at 5:00 PM.

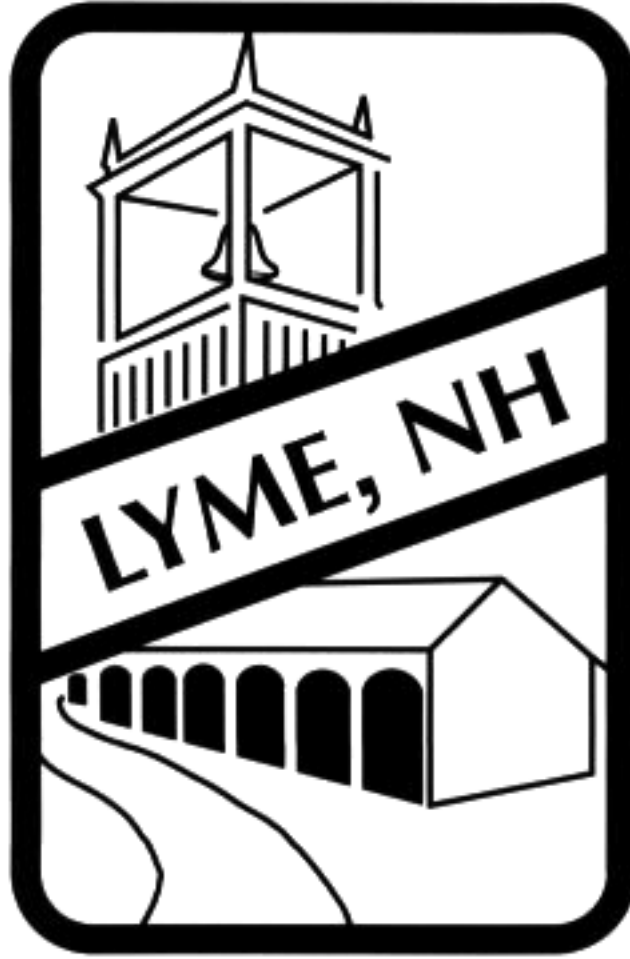
Respectfully Submitted,

Patricia G. Jenks, Town Clerk



Morton Russ Bailey expresses his opinion at the 2007 Town Meeting.  
(Photo: Carolyn Bardos)

# TOWN OF LYME



## 2007 FINANCIAL REPORTS

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

January 24, 2008

Board of Selectmen  
Town of Lyme  
Town Offices  
Lyme, New Hampshire 03768

Dear Members of the Board:

We expect to complete the fieldwork in connection with the audit of the Town of Lyme's December 31, 2007 financial statements no later than April 4, 2008. Unless we encounter circumstances beyond our control the completed reports will be available within six weeks of that date.

Very truly yours,

*Vachon, Clukay & Co., PC*

**TOWN OF LYME, NEW HAMPSHIRE**

**Financial Statements**

**December 31, 2006**

**and**

**Independent Auditor's Report**

**TOWN OF LYME, NEW HAMPSHIRE**  
**FINANCIAL STATEMENTS**  
**December 31, 2006**

**TABLE OF CONTENTS**

	<u>Page(s)</u>
INDEPENDENT AUDITOR'S REPORT	
MANAGEMENT'S DISCUSSION AND ANALYSIS	i-iv
<b>BASIC FINANCIAL STATEMENTS</b>	
EXHIBITS:	
A Statement of Net Assets	1
B Statement of Activities	2
C Balance Sheet – Governmental Funds	3
D Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	4
E Statement of Fiduciary Net Assets – Fiduciary Funds	5
F Statement of Changes in Fiduciary Net Assets	6
NOTES TO BASIC FINANCIAL STATEMENTS	7-19
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
SCHEDULE:	
1 Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual (Budgetary Basis) – General Fund	20
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION	21-22
<b>SUPPLEMENTAL SCHEDULES</b>	
SCHEDULES:	
A Combining Balance Sheet – Governmental Funds – All Nonmajor Funds	23
B Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – All Nonmajor Funds	24

# Vachon, Clukay & Co., PC

*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Lyme, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lyme, New Hampshire (the Town) as of and for the year ended December 31, 2006, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lyme, New Hampshire as of December 31, 2006 and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and the budgetary comparison information on pages i-iv and 20-22, respectively, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyme, New Hampshire's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

July 30, 2007



**TOWN OF LYME, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2006

Presented herewith please find the Management Discussion & Analysis Report for the Town of Lyme for the year ending December 31, 2006. The responsibility for accuracy of the data, the completeness and fairness of this documentation (including all disclosures) rests with management. To the best of our knowledge and belief, the data contained herein is accurate in material aspects. This report and its content has been designed to fairly present the Town's financial position, including the result of operations of all the funds of the Town. All the disclosures necessary to enable and to assist the reader in acquiring an accurate understanding of the Town's financial activities have been included.

The Town's management is responsible for establishing accounting and internal control structures designed to ensure that the physical, data, informational, intellectual, and human resource assets of the Town are protected from loss, theft and misuse, and to ensure that adequate accounting information is maintained and reported in conformity with generally accepted accounting principles (GAAP). Management also strives to ensure that these assets are put to good and effective use. The internal control structure is designed to provide reasonable assurances that these objectives are attained.

**Overview of the Financial Statements**

The financial statements presented herein include all of the activities of the Town of Lyme using the integrated approach as prescribed by GASB Statement 34.

This discussion and analysis is intended to serve as an introduction to the Town of Lyme's financial statements. The basic financial statements comprise three components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the basic financial statements

This report also contains supplementary information in addition to the financial statements.

***Government-Wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to most private-sector companies.

The statement of net assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net assets changed during the most recent fiscal year. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain the control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and to



**TOWN OF LYME, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2006

demonstrate compliance with finance-related legal requirements. The Town maintains two fund types: governmental, and fiduciary funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, our readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between the governmental activities statement of net assets and statement of activities.

The Town maintains several individual government funds. Information is presented separately in the government fund balance sheet and the statement of revenues, expenditures and changes in fund balances for the General Fund, Capital Reserve Fund, and the Permanent Funds, all of which are considered major funds.

The Town adopts an annual appropriation budget for its governmental funds. A budgetary comparison has been provided for the General Fund to demonstrate compliance with this budget. Other governmental funds are aggregated as non-major funds.

Fiduciary funds are used to account for resources held for the benefit of parties outside of the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs.

#### **Notes to the Basic Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

#### **Government-Wide Financial Analysis**

##### **Statement of Net Assets**

Net assets of the Town of Lyme as of December 31, 2006 and 2005 are as follows:

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
Current and other assets:		
Capital assets (net)	\$ 2,854,893	\$ 2,872,494
Other assets	4,602,915	4,039,989
Total assets	<u>7,457,808</u>	<u>6,912,483</u>

**TOWN OF LYME, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2006

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
Long term liabilities:		
General obligation bonds payable	\$ 450,000	\$ 480,000
Compensated absences	29,500	25,331
Other liabilities	<u>1,170,675</u>	<u>984,586</u>
Total liabilities	<u>1,650,175</u>	<u>1,489,917</u>
Net assets:		
Invested in capital assets, net of related debt	\$ 2,404,893	\$ 2,392,494
Restricted	1,793,129	1,466,864
Unrestricted	<u>1,609,611</u>	<u>1,563,247</u>
Total net assets	<u>\$ 5,807,633</u>	<u>\$ 5,422,605</u>

**Statement of Activities**

Change in net assets for the year ending December 31, 2006 and 2005 are as follows:

	Governmental Activities	
	<u>2006</u>	<u>2005</u>
Program revenues:		
Charges for services	\$ 146,227	\$ 155,805
Operating grants and contributions	<u>95,485</u>	<u>96,565</u>
Total program revenues	<u>241,712</u>	<u>252,370</u>
General revenues:		
Property and other taxes	1,466,923	1,258,010
Licenses and permits	337,089	344,573
Intergovernmental revenue	87,647	82,533
Interest and investment earnings	177,711	73,906
Miscellaneous	<u>91,425</u>	<u>71,156</u>
Total general revenues	<u>2,160,795</u>	<u>1,830,178</u>
Total revenues	<u>2,402,507</u>	<u>2,082,548</u>
Program expenses:		
General government	687,023	588,259
Public safety	303,023	249,184
Highways and streets	649,246	541,420
Health and welfare	28,736	27,892
Sanitation	81,935	83,423
Culture and recreation	238,100	210,175
Interest and fiscal charges	<u>29,416</u>	<u>31,990</u>
Total expenses	<u>2,017,479</u>	<u>1,732,343</u>
Change in net assets	385,028	350,205
Net assets - beginning of year	<u>5,422,605</u>	<u>5,072,400</u>
Net assets - ending of year	<u>\$ 5,807,633</u>	<u>\$ 5,422,605</u>

**TOWN OF LYME, NEW HAMPSHIRE**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
Year Ending December 31, 2006

**Town of Lyme Governmental Activities**

As shown in the above statement the Town experienced an improvement in financial position of \$385,028 on the full accrual basis of accounting, an increase of 7.1% over the previous year.

The General Fund shows a fund balance of \$1,229,533. This represents a decrease in fund balance of \$6,049 from the prior year.

The Capital Reserve Funds recorded net operating transfers of \$133,222 which contributed to the fund's \$169,129 increase in fund balance.

The Permanent Fund's fund balance increased by \$81,371 to a year end balance of \$916,183. The Fund benefited from investment income of \$102,014 during the year.

**Capital Assets**

The Town of Lyme considers a capital asset to be an asset whose costs exceed or equal \$10,000 and has a useful life of greater than one year. Assets are depreciated using the straight-line method over the course of their useful life. Note 5 to the financial statements contains a detailed analysis of the 2006 changes in capital assets.

**Long-Term Obligations**

During FY 2006 the Town had an decrease in general obligation bonds of \$30,000 due to scheduled payments.

**Contacting the Town of Lyme's Financial Management**

This financial report is to provide our citizens and creditors with a general overview of the Town's finances and to show a measure of accountability for the money it receives. If you have any questions about this report or need to get additional information, contact the Board of Selectmen at, PO Box 126, Lyme, NH 03768, telephone number 603-795-4639.

**EXHIBIT A**  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Statement of Net Assets**  
December 31, 2006

	Governmental Activities
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 2,472,842
Investments	1,805,152
Accounts receivable	57,359
Taxes receivable, net	<u>267,562</u>
Total Current Assets	<u>4,602,915</u>
Noncurrent Assets:	
Capital assets:	
Non-depreciable capital assets	1,430,449
Depreciable capital assets, net	<u>1,424,444</u>
Total Noncurrent Assets	<u>2,854,893</u>
Total Assets	<u>\$ 7,457,808</u>
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts payable	\$ 58,140
Accrued expenses	8,391
Deferred revenue	7,767
Deferred bond premium	18,990
Deposits	9,282
Due to other governments	1,068,105
Current portion of bonds payable	<u>25,000</u>
Total Current Liabilities	<u>1,195,675</u>
Noncurrent Liabilities:	
Bonds payable	425,000
Compensated absences	<u>29,500</u>
Total Noncurrent Liabilities	<u>454,500</u>
Total Liabilities	<u>1,650,175</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	2,404,893
Restricted	1,793,129
Unrestricted	<u>1,609,611</u>
Total Net Assets	<u>5,807,633</u>
Total Liabilities and Net Assets	<u>\$ 7,457,808</u>

*See accompanying notes to the basic financial statements*

**EXHIBIT B**  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Statement of Activities**  
For the Year Ended December 31, 2006

Functions/Programs	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Assets</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental Activities:				
General government	\$ 687,023	\$ 16,230		\$ (670,793)
Public safety	303,023	1,194	\$ 7,762	(294,067)
Highways and streets	649,246	8,041	86,567	(554,638)
Health and welfare	28,736			(28,736)
Sanitation	81,935	58,304		(23,631)
Culture and recreation	238,100	62,458	1,156	(174,486)
Interest and fiscal charges	29,416			(29,416)
Total governmental activities	<u>\$ 2,017,479</u>	<u>\$ 146,227</u>	<u>\$ 95,485</u>	<u>(1,775,767)</u>
General revenues:				
Property and other taxes				1,466,923
Licenses and permits				337,089
Grants and contributions:				
State shared revenues				18,277
Rooms and meals tax distribution				66,724
National Park System				2,646
Interest and investment earnings				177,711
Miscellaneous				91,425
Total general revenues				<u>2,160,795</u>
Change in net assets				385,028
Net assets - beginning - as restated				<u>5,422,605</u>
Net assets - ending				<u>\$ 5,807,633</u>

*See accompanying notes to the basic financial statements*

**EXHIBIT C**  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2006

	General Fund	Capital Reserve Funds	Permanent Funds	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 2,310,226	\$ 4,762	\$ 3,355	\$ 154,499	\$ 2,472,842
Investments		757,957	916,183	131,012	1,805,152
Accounts receivable	57,359				57,359
Taxes receivable, net	267,562				267,562
Due from other funds		200		63,877	64,077
Total Assets	<u>\$ 2,635,147</u>	<u>\$ 762,919</u>	<u>\$ 919,538</u>	<u>\$ 349,388</u>	<u>\$ 4,666,992</u>
<b>LIABILITIES</b>					
Accounts payable	\$ 58,140				\$ 58,140
Deferred revenue	190,975				190,975
Deferred bond premium	18,990				18,990
Deposits	9,282				9,282
Due to other governments	1,068,105				1,068,105
Due to other funds	60,122	\$ 600	\$ 3,355		64,077
Total Liabilities	<u>1,405,614</u>	<u>600</u>	<u>3,355</u>	<u>\$ -</u>	<u>1,409,569</u>
<b>FUND BALANCES</b>					
Reserved for endowments			770,076		770,076
Reserved for Town Forest	12,655				12,655
Unreserved, reported in:					
General fund	1,216,878				1,216,878
Special revenue funds		762,319		349,388	1,111,707
Permanent funds			146,107		146,107
Total Fund Balances	<u>1,229,533</u>	<u>762,319</u>	<u>916,183</u>	<u>349,388</u>	<u>3,257,423</u>
Total Liabilities and Fund Balances	<u>\$ 2,635,147</u>	<u>\$ 762,919</u>	<u>\$ 919,538</u>	<u>\$ 349,388</u>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds 2,854,893

Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis 183,208

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:

Bonds payable (450,000)  
Accrued interest on bonds payable (8,391)  
Compensated absences payable (29,500)

Net assets of governmental activities \$ 5,807,633

See accompanying notes to the basic financial statements

## EXHIBIT D

## TOWN OF LYME, NEW HAMPSHIRE

Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds

For the Year Ended December 31, 2006

	General Fund	Capital Reserve Funds	Permanent Funds	Other Governmental Funds	Total Governmental Funds	
<b>Revenues:</b>						
Taxes	\$ 1,386,221			\$ 42,500	\$ 1,428,721	Net Change in Fund Balances--Total Governmental Funds \$ 338,146
Licenses and permits	337,089				337,089	
Intergovernmental	182,608			524	183,132	Amounts reported for governmental activities in the
Charges for services	132,561			13,666	146,227	statement of activities are different because:
Interest and investment income	35,534	\$ 30,180	\$ 102,014	9,983	177,711	Governmental funds report capital outlays as expenditures.
Miscellaneous	27,247	5,727		58,451	91,425	However, in the statement of activities, the cost of those
Total Revenues	<u>2,101,260</u>	<u>35,907</u>	<u>102,014</u>	<u>125,124</u>	<u>2,364,305</u>	assets is allocated over their estimated useful lives as
						depreciation expense. This is the amount by which
<b>Expenditures:</b>						depreciation exceeded capital outlay in the current period. (17,601)
Current operations:						
General government	606,492		17,288		623,780	Revenues in the statement of activities that do not provide
Public safety	262,914				262,914	current financial resources are not reported as revenues
Highways and streets	481,786			9,551	481,786	in the funds. 38,202
Health and welfare	19,185				28,736	
Sanitation	83,861				83,861	Repayment of bond principal is an expenditure in the
Culture and recreation	191,692		3,355	38,081	233,128	governmental funds, but the repayment reduces long-term
Capital outlay	252,088				252,088	liabilities in the statement of net assets. 30,000
Debt service:						
Principal	30,000				30,000	
Interest and fiscal charges	29,866				29,866	
Total Expenditures	<u>1,957,884</u>	<u>-</u>	<u>20,643</u>	<u>47,632</u>	<u>2,026,159</u>	In the statement of activities, interest is accrued on
						outstanding bonds, whereas in governmental funds,
Excess revenues over (under) expenditures	<u>143,376</u>	<u>35,907</u>	<u>81,371</u>	<u>77,492</u>	<u>338,146</u>	an interest expenditure is reported when due. 450
Other financing sources (uses):						Some expense reported in the statement of activities,
Operating transfers in	151,480	261,905		39,000	452,385	such as compensated absences, do not require the use
Operating transfers out	(300,905)	(128,683)		(22,797)	(452,385)	of current financial resources and therefore are not
Total other financing sources (uses)	<u>(149,425)</u>	<u>133,222</u>	<u>-</u>	<u>16,203</u>	<u>-</u>	reported as expenditures in governmental funds. (4,169)
Excess revenues and other sources over expenditures and other uses	<u>(6,049)</u>	<u>169,129</u>	<u>81,371</u>	<u>93,695</u>	<u>338,146</u>	Change in Net Assets of Governmental Activities \$ 385,028
Fund balances at beginning of year	<u>1,235,582</u>	<u>593,190</u>	<u>834,812</u>	<u>255,693</u>	<u>2,919,277</u>	
Fund balances at end of year	<u>\$ 1,229,533</u>	<u>\$ 762,319</u>	<u>\$ 916,183</u>	<u>\$ 349,388</u>	<u>\$ 3,257,423</u>	

See accompanying notes to the basic financial statements

**EXHIBIT E**  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
December 31, 2006

	Private- Purpose <u>Trust Funds</u>	Agency <u>Funds</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 2,667	
Investments	<u>121,467</u>	<u>\$ 465,460</u>
Total assets	<u>\$ 124,134</u>	<u>\$ 465,460</u>
<b>LIABILITIES</b>		
Due to other governments	<u>\$ 2,667</u>	<u>\$ 465,460</u>
Total liabilities	<u>2,667</u>	<u>\$ 465,460</u>
<b>NET ASSETS</b>		
Held in trust	<u>121,467</u>	
Total net assets	<u>121,467</u>	
Total liabilities and net assets	<u>\$ 124,134</u>	

*See accompanying notes to the basic financial statements*



**EXHIBIT F**  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Assets**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2006**

	<u>Private- Purpose Trust Funds</u>
<b>ADDITIONS:</b>	
Investment earnings:	
Interest	\$ 6,403
Net increase in the fair value of investments	<u>9,503</u>
Total Additions	<u>15,906</u>
 <b>DEDUCTIONS:</b>	
Benefits	<u>2,667</u>
Total Deductions	<u>2,667</u>
 Change in Net Assets	 13,239
 Net assets - beginning of year	 <u>108,228</u>
Net assets - end of year	<u>\$ 121,467</u>

*See accompanying notes to the basic financial statements*

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2006**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Lyme, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Lyme, New Hampshire (the Town) was incorporated in 1798. The Town operates under the Town Meeting form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net assets and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

***Fund Accounting***

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Town's major governmental funds:

The General Fund is the operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

Capital Reserve Funds account for all financial resources of the various trust arrangements held by the Trustees of Trust Funds in which the principal and income benefit the various departments of the Town.

Permanent Funds account for the financial transactions related to resources that are legally restricted to the extent that only earnings and not principal may be used for purposes that support the Town's programs.

**2. Fiduciary Funds:**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into two classifications: private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town's only trust fund is a private purpose trust which accounts for a program for the Lyme School District. The Town's agency fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operations. The Town's agency fund accounts for the capital reserve funds of the Lyme School District, which are held by the Town as required by State Law.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Town are included on the Statement of Net Assets.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust fund is reported using the economic resources measurement focus.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

In the government-wide financial statements, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, are followed to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. The Town has elected not to follow the FASB pronouncements issued subsequent to November 30, 1989.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Town, available means expected to be received within sixty days of year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: property taxes and interest on investments.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

Licenses and permits, charges for services, and miscellaneous revenues (except interest on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received.

**2. Deferred Revenue:**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2006, the Town applied \$100,405 of its unappropriated fund balance to reduce taxes.

***Investments***

Investments are stated at their fair value in all funds.

***Taxes Receivable***

Taxes levied during the current year and prior and uncollected at December 31, 2006 are recorded as receivables net of reserves for estimated uncollectibles of \$25,000.

***Capital Assets***

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

All capital assets including infrastructure are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Town maintains a capitalization threshold of \$10,000. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

The Town is not required to retroactively report its general infrastructure (e.g. roads, bridges, and sidewalks). Infrastructure records are maintained effective January 1, 2004.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Buildings and improvements	39
Vehicles and equipment	6-24

***Compensated Absences***

The Town's sick leave policy allows employees to accumulate sick leave at the rate of one hour for each twenty-six hours of base compensated time, cumulative to a maximum of four hundred eighty hours. No payment for unused sick leave is made upon termination. Employees earn vacation at ten to twenty days per year dependent upon length of service. An employee may not carry accumulated vacation days into the next calendar year without prior permission of the Board of Selectmen. Provision is made in the annual budget for vacation and sick leave.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements.

***Accrued Liabilities and Long-Term Obligations***

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current year. General obligation bonds that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

***Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

***Fund Balance Reserves***

The Town reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. Fund balance reserves have been established for amounts reserved for the Town Forest and playing fields and carryforward appropriations.

***Interfund Activity***

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense, the allowance for uncollectible taxes, and estimated property tax collections received within sixty days of year end.

**NOTE 2--PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$307,933,559 as of April 1, 2006) and are due on December 1, 2006. Taxes paid after the due date accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property is tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Lyme School District and Grafton County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$3,668,105 and \$361,574 for the Lyme School District and Grafton County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

**NOTE 3--RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2006, the Town was a member of the Local Government Center (LGC) and the New Hampshire Public Risk Management Exchange (PRIMEX). The Town currently reports all of its risk management activities in its General Fund. These Trusts are classified as a "Risk Pools" in accordance with accounting principles generally accepted in the United States of America.

The Trust agreements permit the Trusts to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trusts foresee no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2006.

***Property and Liability Insurance***

The LGC provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the LGC, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000.

***Worker's Compensation***

PRIMEX provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

**NOTE 4--CASH AND INVESTMENTS**

The Town has combined the cash resources of its governmental fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance.

Cash and investments as of December 31, 2006 are classified in the accompanying financial statements as follows:



**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

Statement of Net Assets:	
Cash and cash equivalents	\$ 2,472,842
Investments	1,805,152
Statement of Fiduciary Net Assets:	
Cash and cash equivalents	2,667
Investments	586,927
	<u>\$ 4,867,588</u>

Cash and investments at December 31, 2006 consist of the following:

Deposits with financial institutions	\$ 2,525,960
Investments	2,341,628
	<u>\$ 4,867,588</u>

The Town's investment policy for governmental fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, money market accounts and certificates of deposit in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Investments by the Lyme Library Trustees and the Trustees of Trust Funds are made at their discretion.

***Credit Risk***

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The following is the actual rating as of year end for each investment type.

<u>Investment Type</u>	<u>Not Rated</u>
State investment pool	\$ 1,249,836
Mutual funds	904,241
	<u>\$ 2,154,077</u>

***Custodial Credit Risk***

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

Of the Town's deposits with financial institutions at year end, \$2,182,117 was collateralized by securities held by the bank in the bank's name.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

***Investment in NHPDIP***

The Town is a voluntary participant in the New Hampshire Public Deposit Pool (NHPDIP). The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company.

The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

**NOTE 5—CAPITAL ASSETS**

The following is a summary of changes in capital assets in the governmental funds:

	Balance 01/01/06	Additions	Reductions	Balance 12/31/06
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 1,430,449			\$ 1,430,449
Total capital assets not being depreciated	1,430,449	\$ -	\$ -	1,430,449
Other capital assets:				
Buildings and improvements	803,239	36,927	-	840,166
Vehicles and equipment	1,095,429	26,042	-	1,121,471
Total other capital assets at historical cost	1,898,668	62,969	-	1,961,637
Less accumulated depreciation for:				
Buildings and improvements	80,013	20,037		100,050
Vehicles and equipment	376,610	60,533		437,143
Total accumulated depreciation	456,623	80,570	-	537,193
Total other capital assets, net	1,442,045	(17,601)	-	1,424,444
Total capital assets, net	\$ 2,872,494	\$ (17,601)	\$ -	\$ 2,854,893

Depreciation expense was charged to governmental functions as follows:

Public safety	\$ 28,269
Highways and streets	48,871
Sanitation	1,116
Culture and recreation	2,314
Total governmental activities depreciation expense	\$ 80,570

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

**NOTE 6—DEFINED BENEFIT PLAN**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

***Funding Policy***

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas general employees are required to contribute 5.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers and general employees were 9.68% and 6.81% respectively through December 31, 2006. The Town contributes 65% of the employer cost for police officers and fire employees, and the State contributes the remaining 35% of the employer cost. The Town contributes 100% of the employer cost for general employees of the Town. On-behalf fringe benefits (GASB Statement #24) contributed by the State of New Hampshire of \$5,164 have been reported as a revenue and expenditure in the General Fund of these Financial Statements.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2006, 2005, and 2004 were \$39,590, \$34,298, and \$27,957 respectively, equal to the required contributions for each year.

**NOTE 7—SHORT-TERM OBLIGATIONS**

The Town issues tax anticipation notes during the year. These borrowings are to assist in the payment of operating expenses during the year and are guaranteed to be repaid from the property tax revenue received in December from the various taxpayers within the Towns.

The changes in short-term debt obligations for the year ended December 31, 2006 are as follows:

Balance - January 1, 2006	\$ -
Additions	1,360,000
Reductions	<u>(1,360,000)</u>
Balance - December 31, 2006	<u>\$ -</u>

**NOTE 8—LONG-TERM OBLIGATIONS**

***Changes in Long-Term Obligations***

The changes in the Town's long-term obligations for the year ended December 31, 2006 are as follows:

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

	Balance 01/01/06	Additions	Reductions	Balance 12/31/06	Due Within One Year
Governmental activities:					
Bonds payable	\$ 480,000		\$ 30,000	\$ 450,000	\$ 25,000
Compensated absences	25,331	\$ 4,169		29,500	-
Total governmental activities	<u>\$ 505,331</u>	<u>\$ 4,169</u>	<u>\$ 30,000</u>	<u>\$ 479,500</u>	<u>\$ 25,000</u>

Payments on the general obligation bonds are paid out of the General Fund. Compensated absences will be paid from the fund where the employee's salary is paid.

***General Obligation Bonds***

Bonds payable at December 31, 2006 are comprised of the following individual issues:

\$508,900 Public Works Bond due in annual installments of	
\$25,000 - \$30,000 through August 2024; interest at 3.0%-5.0%	<u>\$ 450,000</u>

Debt service requirements to retire general obligation bonds outstanding at December 31, 2006 are as follows:

Year Ending December 31,	Principal	Interest	Totals
2007	\$ 25,000	\$ 22,375	\$ 47,375
2008	25,000	21,125	46,125
2009	25,000	19,875	44,875
2010	25,000	18,625	43,625
2011	25,000	17,375	42,375
2012-2016	125,000	68,125	193,125
2017-2021	125,000	37,062	162,062
2022-2024	75,000	7,500	82,500
	<u>\$ 450,000</u>	<u>\$ 212,062</u>	<u>\$ 662,062</u>

**NOTE 9—INTERFUND BALANCES AND TRANSFERS**

The Town has combined the cash resources of certain governmental funds. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at December 31, 2006 are as follows:

	General Fund	Due from Capital Reserve Funds	Permanent Funds	Totals
Due to Capital Reserve Funds	\$ 200			\$ 200
Nonmajor Governmental Funds	59,922	\$ 600	\$ 3,355	63,877
	<u>\$ 60,122</u>	<u>\$ 600</u>	<u>\$ 3,355</u>	<u>\$ 64,077</u>

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

During the year, several interfund transactions occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2006 are as follows:

	General <u>Fund</u>	Transfer from		<u>Totals</u>
		Capital Reserve <u>Funds</u>	Nonmajor Governmental <u>Funds</u>	
Transfer to General Fund		\$ 128,683	\$ 22,797	\$ 151,480
Capital Reserve Funds	\$ 261,905			261,905
Nonmajor Governmental Funds	39,000			39,000
	<u>\$ 300,905</u>	<u>\$ 128,683</u>	<u>\$ 22,797</u>	<u>\$ 452,385</u>

**NOTE 10—PERMANENT FUNDS**

Permanent funds account for resources that are legally restricted to the extent that only earnings and not principal may be used for purposes that support the Town's programs. Principal and income balances at December 31, 2006 are as follows:

	<u>Principal</u>	<u>Income</u>	<u>Total</u>
Cemetery Funds	\$ 693,079	\$ 141,464	\$ 834,543
Library Funds	66,997	-	66,997
Miscellaneous Funds	10,000	4,643	14,643
	<u>\$ 770,076</u>	<u>\$ 146,107</u>	<u>\$ 916,183</u>

**NOTE 11—NET ASSETS RESTRICTED FOR OTHER PURPOSES**

The balance of net assets restricted for other purposes is as follows:

Restricted :	
Capital reserve funds	\$ 762,319
Conservation fund	184,682
Recreation fund	8,468
Independence day fund	8,938
Expendable trust funds	68,046
Cemetery lot sales	600
Endowments	760,076
Total per Exhibit A	<u>\$ 1,793,129</u>

**NOTE 12—CONTINGENT LIABILITIES**

***Litigation***

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**For the Year Ended December 31, 2006**

**NOTE 13—RESTATEMENT OF EQUITY**

***Government-Wide Statements***

The net assets in the government-wide statements were overstated at December 31, 2005.

Net assets of the Governmental Activities as of January 1, 2006 have been restated as follows:

Net Assets - January 1, 2006 (as previously reported)	\$ 5,445,223
Amount of restatement due to:	
Understatement of compensated absences payable	<u>(22,618)</u>
Net Assets - January 1, 2006, as restated	<u>\$ 5,422,605</u>

**SCHEDULE 1**

**TOWN OF LYME, NEW HAMPSHIRE**

**Schedule of Revenues, Expenditures and Changes in Fund Balances**

**Budget and Actual (Budgetary Basis) - General Fund**

For the Year Ended December 31, 2006

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Favorable (Unfavorable)
	Original	Final		
<b>Revenues:</b>				
Taxes	\$ 1,407,896	\$ 1,407,896	\$ 1,424,423	\$ 16,527
Licenses and permits	321,400	321,400	337,089	15,689
Intergovernmental	174,214	174,214	177,444	3,230
Charges for services	113,400	113,400	132,561	19,161
Interest income	24,369	24,369	35,534	11,165
Miscellaneous	22,647	22,647	27,247	4,600
Total Revenues	<u>2,063,926</u>	<u>2,063,926</u>	<u>2,134,298</u>	<u>70,372</u>
<b>Expenditures:</b>				
<b>Current:</b>				
General government	651,018	636,905	606,492	30,413
Public safety	268,130	268,130	257,750	10,380
Highways and streets	551,544	469,560	481,786	(12,226)
Health and welfare	20,285	20,285	19,185	1,100
Sanitation	86,674	86,674	83,861	2,813
Culture and recreation	191,413	191,413	191,692	(279)
Capital outlay	601,951	454,682	252,088	202,594
<b>Debt service:</b>				
Principal retirement	30,000	30,000	30,000	-
Interest and fiscal charges	34,574	34,574	29,866	4,708
Total Expenditures	<u>2,435,589</u>	<u>2,192,223</u>	<u>1,952,720</u>	<u>239,503</u>
Excess revenues over (under) expenditures	<u>(371,663)</u>	<u>(128,297)</u>	<u>181,578</u>	<u>309,875</u>
<b>Other financing sources (uses):</b>				
Operating transfers in	463,770	327,229	151,480	(175,749)
Operating transfers out	<u>(302,405)</u>	<u>(302,405)</u>	<u>(300,905)</u>	<u>(1,500)</u>
Total other financing sources (uses)	<u>161,365</u>	<u>24,824</u>	<u>(149,425)</u>	<u>(177,249)</u>
Excess revenues and other sources over expenditures and other uses	<u>(210,298)</u>	<u>(103,473)</u>	<u>32,153</u>	<u>132,626</u>
<b>Fund balances at beginning of year</b>				
- Budgetary Basis	<u>1,401,689</u>	<u>1,401,689</u>	<u>1,401,689</u>	<u>-</u>
<b>Fund balances at end of year</b>				
- Budgetary Basis	<u>\$ 1,191,391</u>	<u>\$ 1,298,216</u>	<u>\$ 1,433,842</u>	<u>\$ 132,626</u>

See accompanying notes to the basic financial statements

**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**December 31, 2006**

**NOTE 1--BUDGET TO ACTUAL RECONCILIATION**

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual (Budgetary Basis) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Budgetary information in these financial statements has been presented only for the General Fund as it is neither practical nor meaningful for other funds. Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary expenditures were adjusted for on-behalf payments for fringe benefits.

	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
per Exhibit D	\$ 2,252,740	\$ 2,258,789
Difference in property taxes meeting susceptible to accrual criteria	38,202	
On-behalf fringe benefits	(5,164)	(5,164)
per Schedule 1	<u>\$ 2,285,778</u>	<u>\$ 2,253,625</u>

**NOTE 2--BUDGETARY FUND BALANCES**

The components of the budgetary fund balance for the General Fund are as follows:

Unreserved:	
Designated for carryforward appropriations	\$ 106,824
Designated for subsequent years' expenditures	24,545
Undesignated	<u>1,302,473</u>
	<u>\$ 1,433,842</u>

**NOTE 3--UNRESERVED DESIGNATED FUND BALANCES**

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year end, continuing appropriations are reported as a component of unreserved fund balance and are detailed as follows:



**TOWN OF LYME, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION ((CONTINUED))**  
**December 31, 2006**

Highway block grant	\$ 81,983
Police major equipment and computer	5,754
Property reappraisal	2,763
Planning publications and maps	8,290
Fire station and police station canopy	5,823
Library crosswalk	3,342
Hi-speed communications	1,632
Town offices building	778
Vehicle	<u>133,000</u>
	243,365
Less: revenues not susceptible to accrual	<u>(136,541)</u>
	<u>\$ 106,824</u>

## Schedule A

## TOWN OF LYME, NEW HAMPSHIRE

## Combining Balance Sheet - Governmental Funds - All Nonmajor Funds

December 31, 2006

	Cemetery Lot <u>Sales Fund</u>	Converse Free <u>Library Fund</u>	Conservation <u>Fund</u>	Recreation Revolving <u>Fund</u>	Independence <u>Day Fund</u>	Expendable <u>Trust Funds</u>	Combining <u>Total</u>
ASSETS							
Cash		\$ 12,333	\$ 142,166				\$ 154,499
Investments		62,966				\$ 68,046	131,012
Due from other funds	\$ 600	3,355	42,516	\$ 8,468	\$ 8,938		63,877
Total Assets	<u>\$ 600</u>	<u>\$ 78,654</u>	<u>\$ 184,682</u>	<u>\$ 8,468</u>	<u>\$ 8,938</u>	<u>\$ 68,046</u>	<u>\$ 349,388</u>
FUND BALANCES							
Fund Balances:							
Unreserved:							
Special revenue funds	\$ 600	\$ 78,654	\$ 184,682	\$ 8,468	\$ 8,938	\$ 68,046	\$ 349,388
Total Fund Balances	<u>\$ 600</u>	<u>\$ 78,654</u>	<u>\$ 184,682</u>	<u>\$ 8,468</u>	<u>\$ 8,938</u>	<u>\$ 68,046</u>	<u>\$ 349,388</u>

SCHEDULE B  
**TOWN OF LYME, NEW HAMPSHIRE**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds - All Nonmajor Funds**  
For the Year Ended December 31, 2006

	Cemetery Lot Sales Fund	Converse Free Library Fund	Conservation Fund	Recreation Revolving Fund	Independence Day Fund	Expendable Trust Funds	Combining Totals
Revenues:							
Taxes			\$ 42,500				\$ 42,500
Intergovernmental revenue		\$ 524					524
Charges for services				\$ 13,666			13,666
Interest and investment income		2,515	3,804	263	\$ 278	\$ 3,123	9,983
Miscellaneous	\$ 600	15,686	5,000	-	7,165	30,000	58,451
Total Revenues	<u>600</u>	<u>18,725</u>	<u>51,304</u>	<u>13,929</u>	<u>7,443</u>	<u>33,123</u>	<u>125,124</u>
Expenditures:							
Current operations:							
Health and welfare						9,551	9,551
Culture and recreation		16,252	465	13,946	7,418		38,081
Total Expenditures	<u>-</u>	<u>16,252</u>	<u>465</u>	<u>13,946</u>	<u>7,418</u>	<u>9,551</u>	<u>47,632</u>
Excess of revenues over (under) expenditures	<u>600</u>	<u>2,473</u>	<u>50,839</u>	<u>(17)</u>	<u>25</u>	<u>23,572</u>	<u>77,492</u>
Other financing sources:							
Operating transfers in						39,000	39,000
Operating transfers out						(22,797)	(22,797)
Total other financing sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,203</u>	<u>16,203</u>
Excess of revenues and other sources over (under) expenditures	<u>600</u>	<u>2,473</u>	<u>50,839</u>	<u>(17)</u>	<u>25</u>	<u>39,775</u>	<u>93,695</u>
Fund balances at beginning of year	<u>-</u>	<u>76,181</u>	<u>133,843</u>	<u>8,485</u>	<u>8,913</u>	<u>28,271</u>	<u>255,693</u>
Fund balances at end of year	<u>\$ 600</u>	<u>\$ 78,654</u>	<u>\$ 184,682</u>	<u>\$ 8,468</u>	<u>\$ 8,938</u>	<u>\$ 68,046</u>	<u>\$ 349,388</u>

# Vachon, Clukay & Co., PC

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## REPORT ON INTERNAL CONTROL BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS

To the Board of Selectmen  
Town of Lyme, New Hampshire

In planning and performing our audit of the financial statements of Town of Lyme as of and for the year ended December 31, 2006, in accordance with auditing standards generally accepted in the United States of America, we considered Town of Lyme's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Lyme's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Lyme's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, Board of Selectmen, others within the organization and is not intended to be and should not be used by anyone other than these specified parties



July 30, 2007

# NEW HAMPSHIRE MUNICIPAL BOND BANK

2004 SERIES B  
 20 YEAR DEBT SCHEDULE FOR HIGHWAY FACILITY  
 BOND DATED 8/15/2004

AMOUNT OF LOAN \$508,900.00  
 PREMIUM \$21,100.00  
 TOTAL RECEIVED \$530,000.00

## BOND PAYMENT SCHEDULE FOR PUBLIC WORKS FACILITY - LOAN DATE 2004

DEBT YEAR	PERIOD	PRINCIPAL OUT- STANDING	PRINCIPAL	RATE	INTEREST	YEAR ENDING PAYMENT	PAYMENTS
1	8/15/2005	\$508,900.00	\$28,900.00	3.00%	\$26,003.57	\$54,903.57	\$54,903.57
2	8/15/2006	\$480,000.00	\$30,000.00	4.00%	\$23,575.00	\$53,575.00	\$53,575.00
3	8/15/2007	\$450,000.00	\$25,000.00	5.00%	\$22,375.00	\$47,375.00	\$47,375.00
4	8/15/2008	\$425,000.00	\$25,000.00	5.00%	\$21,125.00	\$46,125.00	
5	8/15/2009	\$400,000.00	\$25,000.00	5.00%	\$19,875.00	\$44,875.00	
6	8/15/2010	\$375,000.00	\$25,000.00	5.00%	\$18,625.00	\$43,625.00	
7	8/15/2011	\$350,000.00	\$25,000.00	5.00%	\$17,375.00	\$42,375.00	
8	8/15/2012	\$325,000.00	\$25,000.00	5.00%	\$16,125.00	\$41,125.00	
9	8/15/2013	\$300,000.00	\$25,000.00	5.00%	\$14,875.00	\$39,875.00	
10	8/15/2014	\$275,000.00	\$25,000.00	5.00%	\$13,625.00	\$38,625.00	
11	8/15/2015	\$250,000.00	\$25,000.00	5.00%	\$12,375.00	\$37,375.00	
12	8/15/2016	\$225,000.00	\$25,000.00	5.00%	\$11,125.00	\$36,125.00	
13	8/15/2017	\$200,000.00	\$25,000.00	5.00%	\$9,875.00	\$34,875.00	
14	8/15/2018	\$175,000.00	\$25,000.00	5.00%	\$8,625.00	\$33,625.00	
15	8/15/2019	\$150,000.00	\$25,000.00	4.75%	\$7,375.00	\$32,375.00	
16	8/15/2020	\$125,000.00	\$25,000.00	4.75%	\$6,187.50	\$31,187.50	
17	8/15/2021	\$100,000.00	\$25,000.00	5.00%	\$5,000.00	\$30,000.00	
18	8/15/2022	\$75,000.00	\$25,000.00	5.00%	\$3,750.00	\$28,750.00	
19	8/15/2023	\$50,000.00	\$25,000.00	5.00%	\$2,500.00	\$27,500.00	
20	8/15/2024	\$25,000.00	\$25,000.00	5.00%	\$1,250.00	\$26,250.00	
TOTALS			\$508,900.00		\$261,641.07	\$770,541.07	

# Summary Inventory of Assessed Valuation From Form MS-1 for 2007

Value of Land Only		Number of Acres	Assessed Valuation
Current Use at Current Use (CU) Values		32,681.20	\$ 2,681,516
Discretionary Preservation Easement RSA 79-D		8.70	\$ 926,965
Residential Land (Improved & Unimproved Land)		2,580.16	\$ 113,773,868
Commercial/Industrial Land		87.59	\$ 5,711,160
Total of Taxable Land		35,357.65	\$ 123,093,509
Tax Exempt & Non-Taxable Land		5,559.48	\$ 14,724,657
Value of Buildings Only			
Residential			\$ 178,970,996
Manufactured Housing			\$ 1,318,050
Commercial/Industrial Land			\$ 9,180,053
Discretionary Preservation Easement RSA 79-D - No. of structures: 10			\$ 165,669
Total of Taxable Buildings			\$ 189,634,768
Tax Exempt & Non-Taxable Buildings			\$ 14,535,405.00
Public Utilities			
Public Utilities			\$ 3,043,050
Central Vermont Public Service Co.	\$ 450		
NH Electric Cooperative, Inc.	\$ 1,837,600		
Public Service of NH	\$ 1,126,500		
Transcanada Hyrdo Northeast Inc.	\$ 78,500		
Grand Total Valuation of All A Utility Companies	\$ 3,043,050		
Gross Sum of Taxable Valuation Before Exemptions			\$ 315,771,327

**Summary Inventory of Assessed Valuation From Form MS-1 for 2007**

<b>Exemptions</b>	<b>Number of Exemptions</b>	
Blind Exemption	2	\$ 135,000
	\$ 67,500	
Elderly Exemption	20	\$ 3,211,610
Age 65-74 8 @ \$135,000 *some exemptions are greater than value of residence	\$ 1,076,320	
Age 75-79 4 @ \$190,000 *some exemptions are greater than value of residence	\$ 704,140	
Age 80+ 8 @ \$240,000 *some exemptions are greater than value of residence	\$ 1,431,150	
Total Dollar Amount of Elderly Exemptions	\$ 3,211,610	
Deaf Exemption	0	\$ -
	\$ 135,000	
Disabled Exemption *some combined exemptions are greater than value of residence	3	\$ 405,000
	\$ 135,000	
Amount granted per exemption		\$ 3,751,610
Total Dollar Amount of All Exemptions		
Income Limits for all exemptions except blind, if single	\$ 30,000	
Income Limits for all exemptions except blind, if married	\$ 40,000	
Asset Limit for all exemptions except blind	\$ 150,000	
<b>Calculations</b>		
Net Valuation on Which Tax Rate for Municipal, County & Local Education Tax Is Computed		\$ 312,019,717
Less Public Utilities		\$ 3,043,050
<b>Net Valuation Without Utilities on Which Tax Rate for State Education Tax Is Computed</b>		<b>\$ 308,976,667</b>

Summary Inventory of Assessed Valuation From Form MS-1 for 2007

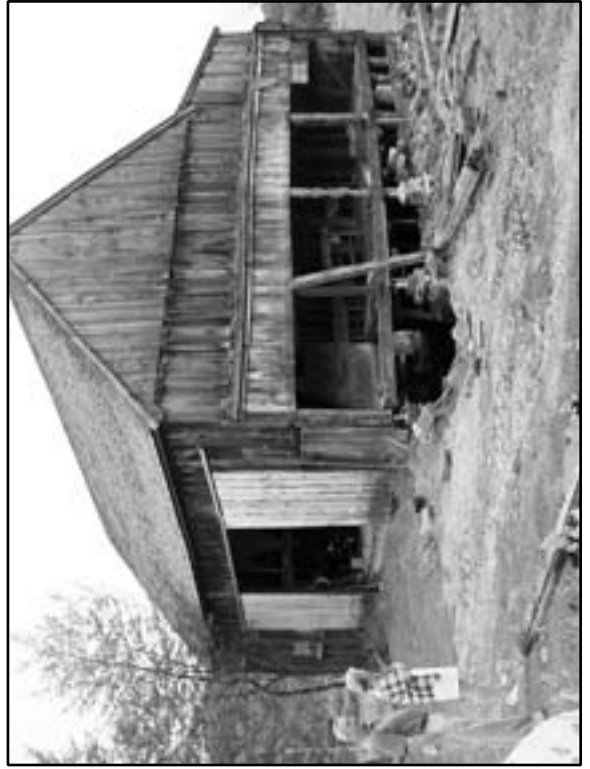
LYME			
TAX CREDITS (Excerpts from the MS-1)	LIMITS	*NUMBER OF	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35 (\$2,000 amount adopted by town)	\$700 minimum	0	\$0
	\$2,000	2	\$4,000
Other war service credits. RSA 72:28 (\$500 amount adopted by town)	\$50 minimum	0	\$0
	\$500	67	\$33,500
TOTAL NUMBER AND AMOUNT		69	\$37,500
*If both husband & wife qualify for the credit they count as 2.			
*If someone is living at a residence as say brother & sister, and one qualifies count as 1, not 1/2.			
LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX (Excerpts from the MS-1)	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes	
Amounts listed below should not be included in assessed valuation column on page 2			
State & Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 &	\$2,627	National Park Service	
Number of Federal Acres: 1,727.00Acres			
TOTALS	\$2,627		



**Summary Inventory of Assessed Valuation From Form MS-1 for 2007**

LYME						
ELDERLY EXEMPTION REPORT - RSA 72:39-a (Excerpts from the MS-1)						
Number of First Time Filers Granted Elderly Exemption For The Current Year		Per Age Category	Total Number of Individuals Granted An Elderly Exemption For The Current Year and Total Amount of Exemption Granted			
Age	Number	Amount Per Individual	Age	Number	Maximum Allowable Exemption Amount	Total Actual Exemption Amount
65 - 74	0	\$ 135,000	65 - 74	8	\$ 1,080,000	\$ 1,076,320
75 - 79	0	\$ 190,000	75 - 79	4	\$ 760,000	\$ 704,140
80 +	0	\$ 240,000	80 +	8	\$ 1,920,000	\$ 1,431,150
Asset Limit = \$150,000 single or married			TOTAL	20	\$ 3,760,000	\$ 3,211,610
Income Limits = \$30,000 if single, \$40,000 if married						
CURRENT USE REPORT - RSA 79-A (Excerpts from the MS-1)						
Type	of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics		Total Number of Acres	
Farm Land	3,404.420	\$ 940,644	Receiving 20% Recreation Adjustment		23,707.770	
Forest Land	17,865.220	\$ 1,271,831	Removed From Current Use During Current Year		1.550	
Forest Land With Documented Stewardship	10,271.800	\$ 456,660				
Unproductive Land	451.180	\$ 4,707				
Wet Land	688.580	\$ 7,674				
TOTAL	32,681.200	\$2,681,516	TOTAL NUMBER OF OWNERS IN CURRENT USE		TOTAL NUMBER	
			TOTAL NUMBER OF PARCELS IN CURRENT USE		353	
					459	
Land Use Change Tax						
	Gross Monies Received for Calendar year (Jan. 1, 2007 - December 31, 2007)					\$42,516
			Monies to General Fund to offset taxes			\$ -
			Monies to Conservation Fund			\$42,516

TOWN OF LYME			
DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D			
Historic Agricultural Structures			
DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED:			
(i.e.; Barns, Silos etc.)			
TOTAL NUMBER OF STRUCTURES IN	Description	Map/Lot	% Easement
<b>10</b>	Barn on homesite	201-16	25%
TOTAL NUMBER OF ACRES	Creamery used as antique shop with apt above on homesite	201-117	25%
<b>8.70</b>	Barn on homesite	407-31	50%
ASSESSED VALUATION	Barn on homesite	407-85	40%
Land only	Barn on rear acres	407-90	70%
Building Only	"Cobbler" or wood shed on homesite	407-90	25%
TOTAL NUMBER OF OWNERS	Barn on rear acres	408-35	50%
<b>9</b>	Attached barn on homesite	409-49	50%
	Attached barn on homesite	409-13	45%
	Barn on homesite	201-51.1	25%



Allan Newton &  
Marcia Armstrong  
reviewed the repairs  
in progress on  
Marcia's historic barn  
several years ago.  
(Photo: Richard G.  
Jones)

**SUMMARY OF REVISED ESTIMATED REVENUES FOR 2007**  
**(RSA 21-J:34) (Excerpts From The MS-4)**

SOURCE OF REVENUE	WARR. ART.#	REVENUES
<b>TAXES</b>		
Timber Tax	10	\$ 22,349
Payment in Lieu of Taxes - UDS	10	\$ -
Interest & Penalties on Delinquent Taxes	10	\$ 15,051
<b>LICENSES, PERMITS &amp; FEES</b>		
Motor Vehicle Permit Fees	10	\$ 300,000
Building Permits	10	\$ 7,577
Other Licenses, Permits & Fees	10	\$ 9,393
<b>FROM STATE</b>		
Shared Revenues	10	\$ 11,171
Meals & Rooms Tax Distribution	10	\$ 71,838
Highway Block Grant	10	\$ 83,259
Other (Including Railroad Tax)	10	\$ 2,627
<b>CHARGES FOR SERVICES</b>		
Income from Departments	10	\$ 48,701
<b>MISCELLANEOUS REVENUES</b>		
Sale of Municipal Property		\$ 4,700.00
Interest on Investments	10	\$ 34,541
Other	10	\$ 1,053
<b>INTERFUND OPERATING TRANSFERS IN</b>		
From Special Revenue Funds	15 & 23	\$ 9,500
From Capital Reserve Funds	12 & 13	\$ 256,000
From Trust & Fiduciary Funds	12	\$ 5,500
<b>SUBTOTAL OF REVENUES</b>		<b>\$ 883,260</b>
<b>**General Fund Balance**</b>		
Unreserved Fund Balance = MS-5 =	\$ 1,281,372	
Less Voted From Surplus (W/A #24)	\$ 6,351	\$ 6,351
Less Fund Balance - Reduce Taxes	\$ 150,000	\$ 150,000
Fund Balance - Retained	\$ 1,125,021	
<b>TOTAL REVENUES AND CREDITS</b>		<b>\$ 1,039,611</b>
<b>REQUESTED OVERLAY (RSA 76:6)</b>		<b>\$ 75,000</b>

COMPARISON OF ESTIMATED AND ACTUAL 2007 REVENUES			
	2007 Town Meeting Warrant - Proposed 2007 Budget	MS-4 (September) - Used To Set Tax Rate	2007 Actual
<b>TAXES:</b>			
Timber Tax	\$ 20,000	\$ 22,349	\$ 24,656
Payment in Lieu of Taxes - UDS	\$ 3,500	\$ -	\$ -
Interest & Penalties on Delinquent Taxes	\$ 10,600	\$ 11,208	\$ 11,667
Excavation Tax (\$.02 cents per cu yd)	\$ -	\$ -	\$ -
<b>LICENSES, PERMITS &amp; FEES:</b>			
Motor Vehicle Permit Fees	\$ 300,000	\$ 300,000	\$ 306,842
Building Permits	\$ 16,500	\$ 7,577	\$ 9,740
Other Licenses, Permits & Fees	\$ 12,700	\$ 9,393	\$ 11,923
<b>FROM STATE:</b>			
Shared Revenues	\$ 20,167	\$ 11,171	\$ 20,167
Meals & Rooms Tax Distribution	\$ 60,000	\$ 71,838	\$ 71,838
Highway Block Grant	\$ 90,000	\$ 83,259	\$ 83,259
State & Federal Forest Land Reimbursements	\$ 2,050	\$ -	\$ -
Other (Including Railroad Tax) (Appalachian Trail)	\$ -	\$ 2,627	\$ -
<b>CHARGES FOR SERVICES:</b>			
Income from Departments	\$ 141,913	\$ 113,400	\$ 132,561
Other Charges	\$ -	\$ -	\$ -
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$ -	\$ 4,700	\$ -
Interest on Investments	\$ 25,000	\$ 34,541	\$ 44,058
Other (Reimbursements)	\$ 2,500	\$ 1,053	\$ 2,749
<b>INTERFUND OPERATING TRANSFERS IN:</b>			
From Special Revenue Funds	\$ 9,500	\$ 9,500	\$ 9,500
From Capital Reserve Funds	\$ 286,000	\$ 256,000	\$ 365,866
From Trust & Agency Funds	\$ 35,406	\$ 5,500	\$ 45,925
<b>OTHER FINANCING SOURCES:</b>			
Proceeds from Long Term Bonds & Notes	\$ -	\$ -	\$ -
<b>TOTAL REVENUES:</b>	\$ 1,035,836	\$ 944,116	\$ 1,140,752

## SCHEDULE OF TOWN OF LYME PROPERTY - 2007

### LAND & BUILDINGS:

Description	Street Address	Map #	Lot #	Acreage	Assessed Value
Library	38 Union Street	Map 201	Lot 38	0.44 acres	\$707,145
Jail	2 Pleasant Street	Map 201	Lot 94.1	0.07 acres	\$14,258
Fire Station	44 High Street	Map 201	Lot 103	1.28 acres	\$273,234
Town Garage	24 High Street	Map 201	Lot 110.1	3.47 acres	\$642,374
Post Pond Beach Recreation Area					
	105 Orford Road	Map 407	Lot 4	35.00 acres	\$404,618
Academy Building	183 Dorchester Road	Map 409	Lot 18	1.30 acres	\$519,071
<b>LAND &amp; BUILDINGS SUBTOTAL:</b>				<b>41.56 acres</b>	<b>\$2,560,700</b>

### CEMETERIES:

Description	Street Address	Map #	Lot #	Acreage	Assessed Value
Old Lyme Cemetery	1 Pleasant Street	Map 201	Lot 78	3.70 acres	\$302,608
Highland Cemetery	26 High Street	Map 201	Lot 110.2	6.57 acres	\$654,000
Porter Cemetery	597 River Road	Map 405	Lot 25	0.36 acres	\$14,427
Beal Cemetery	517 Dorchester Road	Map 420	Lot 5	0.57 acres	\$9,187
Gilbert Cemetery	240 River Road	Map 402	Lot 72	0.00 acres	\$0
The Gilbert Cemetery is located on land owned by the Upper Valley Land Trust.					
The Town does not own the land.					
Tinkhamtown Cemetery	Unknown location			We can't find it.	
CEMETERIES SUBTOTAL:				11.20 acres	\$980,222

## SCHEDULE OF TOWN OF LYME PROPERTY (continued)

**LAND (VACANT):**

Description	Street Address	Map #	Lot #	Acreage	Assessed Value
Lyme Plain Common	1 On The Common	Map 201	Lot 28	1.40 acres	\$23,110
Big Rock Nature Preserve					
	18 Market Street	Map 201	Lot 31.2	9.99 acres	\$37,974
Small Common in Front of Former Kilham's House (now Anthony Greenleaf & Catherine Creegan-Greenleaf)					
	39 Union Street	Map 201	Lot 59	0.38 acres	\$14,732
Land under Horsesheds	6 John Tomson Way	Map 201	Lot 93.01	0.16 acres	\$30,178
Land with cul-de-sac at the end of Wilmott Way					
	30 Wilmott Way	Map 401	Lot 62	1.30 acres	\$8,996
Land on Hews Brook – formerly town dump					
	39 Shoestrap Road	Map 402	Lot 39	1.80 acres	\$11,054
Land across from Colgan's house					
	263 Orford Road	Map 406	Lot 1	8.80 acres	\$25,079
Land from Sevigny now known as the Lyme Town Forest (also includes land from Britton)					
	85 Orfordville Road	Map 406	Lot 30	372.00 acres	\$510,593
Land on back of Post Pond with pond frontage					
	92 Post Pond Lane	Map 408	Lot 12	13.90 acres	\$97,307
Island at intersection of Franklin Hill Road and Acorn Hill Road where Highbridge Road starts					
	170 Acorn Hill Road	Map 408	Lot 68	0.04 acres	\$300

SCHEDULE OF TOWN OF LYME PROPERTY (continued)

**LAND (VACANT):**

<u>Description</u>	<u>Street Address</u>	<u>Map #</u>	<u>Lot #</u>	<u>Acreage</u>	<u>Assessed Value</u>
Lot on Canaan Ledge Lane located just before cul-de-sac at the end of the road					
	17 Canaan Ledge Lane	Map 413	Lot 19	2.70 acres	\$16,936
Lot on Canaan Ledge Lane with cul-de-sac					
	25 Canaan Ledge Lane	Map 413	Lot 20	16.00 acres	\$60,826
Small triangle on Dorchester Road abutting Grant Brook tributary					
	379 Dorchester Road	Map 414	Lot 39	0.54 acres	\$4,469
Land from Stevenson via Upper Valley Land Trust now known as Trout Pond Forest					
	4 Trout Pond Lane	Map 415	Lot 3	385.40 acres	\$722,625
Shelby Lot located on Trout Pond surrounded by Trout Pond Forest					
	55 Trout Pond Lane	Map 415	Lot 5	2.50 acres	\$62,759
Lot providing municipal access to Reservoir Pond					
	637 Dorchester Road	Map 421	Lot 1	0.37 acres	\$70,596
Lot providing public canoe only access to Connecticut River from UVLT (former Sithavady property)					
	111 River Road	Map 402	Lot 89	1.00 acres	\$19,188
Lot just south of Chris Jackson's house on Union Street/Route 10 (former Wagner property)					
	20 Union Street	Map 201	Lot 47	12.82 acres	\$389
<b>LAND (VACANT) SUBTOTAL:</b>					<b>\$1,717,111</b>
<b>TOTAL ACREAGE &amp; VALUE OF LAND/BUILDINGS OWNED BY TOWN</b>					<b>\$5,258,033</b>

**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED**  
**Summary of 2007 Tax Rate Calculation By**  
**Municipal Finance Bureau of Department of Revenue Administration**

**TOWN OF LYME**

Gross Appropriations	\$ 2,528,198
Less: Revenues	\$ (1,040,911)
Less: Shared Revenues	\$ (7,106)
Add: Overlay	\$ 49,979
War Service Credits	\$ 37,500

Net Town Appropriation	\$ 1,567,660
------------------------	--------------

Approved Town Tax Effort	\$ 1,567,660	<b>TOWN RATE</b>
		<b>\$ 5.02</b>

**SCHOOL PORTION**

Net Local School Budget (Gross Appropriations - Revenue)	\$ 4,208,983	<b>LOCAL SCHOOL RATE</b>
Less: Adequate Education Grant	\$ (203,734)	
State Education Taxes	\$ (704,840)	
Approved School(s) Tax Effort	\$ 3,300,409	<b>\$ 10.58</b>

**STATE EDUCATION TAXES**

Equalized Valuation (no utilities) X \$314,660,534	\$ 2.24	<b>STATE SCHOOL RATE</b>
Divide by Local Assessed Valuation (no utilities) \$308,976,667	\$ 704,840	
Excess State Education Taxes to be Remitted to State Pay to State ->	\$ -	
		<b>\$ 2.28</b>

**COUNTY PORTION**

Due to County	\$ 397,221	<b>COUNTY RATE</b>
Less: Shared Revenues	\$ (1,890)	
Approved County Tax Effort	\$ 395,331	
		<b>\$ 1.27</b>

Total Property Taxes Assessed	\$ 5,968,240	<b>TOTAL RATE</b>
Less: War Service Credits	\$ (37,500)	
Total Property Taxes Commitment	\$ 5,930,740	

**PROOF OF RATE**

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$ 308,976,667	\$ 2.28	\$ 704,840
All Other Taxes	\$ 312,019,717	\$ 16.87	\$ 5,263,400
			\$ 5,968,240



# STATEMENT OF COMPARATIVE ASSESSMENTS AND TAX RATES (1990 - 2007)

YEAR	ASSESS- MENT STATUS	TOTAL NET TAXABLE VALUATION	CHANGE IN VALUATION (+/-)	Percentage Increase in Valuation	TOTAL PROPERTY TAXES	SERVICE CREDITS OFF TAX	TAX RATE PER/\$1000
2007		\$ 308,692,443	\$ 758,884	0.2%	\$ 5,876,770	\$ 37,500	19.15
2006	Update	\$ 307,933,559	\$ 43,060,789	16.3%	\$ 5,459,809	\$ 37,500	\$ 17.87
2005		\$ 264,872,770	\$ 2,451,635	1%	\$ 4,902,550	\$ 45,500	\$ 18.67
2004	Update	\$ 262,421,135	\$ 81,389,051	45%	\$ 4,759,859	\$ 45,800	\$ 18.63
2003		\$ 181,032,084	\$ 4,489,922	3%	\$ 4,398,660	\$ 10,900	\$ 24.88
2002		\$ 176,542,162	\$ 3,251,678	2%	\$ 4,086,955	\$ 11,700	\$ 23.79
2001	Update	\$ 173,290,484	\$ 18,928,616	12%	\$ 4,071,233	\$ 12,200	\$ 24.04
2000		\$ 154,361,868	\$ 4,027,448	3%	\$ 3,603,611	\$ 12,500	\$ 23.97
1999	Revaluation	\$ 150,334,420	\$ 17,969,848	14%	\$ 3,301,033	\$ 13,800	\$ 22.53
1998		\$ 132,364,572	\$ 4,212,249	3%	\$ 3,339,644	\$ 13,900	\$ 25.64
1997		\$ 128,152,323	\$ 4,383,584	4%	\$ 3,070,700	\$ 15,500	\$ 24.29
1996		\$ 123,768,739	\$ 4,435,121	4%	\$ 3,046,243	\$ 15,200	\$ 24.92
1995		\$ 119,333,618	\$ 702,654	1%	\$ 2,958,280	\$ 15,400	\$ 24.79
1994		\$ 118,630,964	\$ 3,098,572	3%	\$ 2,639,539	\$ 15,600	\$ 22.25
1993		\$ 115,532,392	\$ 1,446,688	1%	\$ 2,496,655	\$ 15,700	\$ 21.61
1992		\$ 114,085,704	\$ 1,501,603	1%	\$ 2,366,210	\$ 15,900	\$ 20.88
1991	Revaluation	\$ 112,584,101	\$ 67,865,758	152%	\$ 2,227,701	\$ 16,100	\$ 19.93
1990		\$ 44,718,343	\$ 2,084,548		\$ 1,919,957	\$ 15,900	\$ 43.29

Note: Town-wide revaluations were performed in 1991 and 1999. A town-wide "update" was performed in 2001, 2004 and 2006. Certification of property tax assessments in Lyme by the State of New Hampshire was completed by the middle of 2007.

# Tax Rate Comparative Analysis 1967-2007

Year	Tax Rate Per \$1000	% Increase in Total Tax Rate	Breakdown: County, Town, School	County Tax Rate	Town Tax Rate	School - Local School Tax Rate	School - State School Tax Rate	Total School Tax Rate
2007	\$ 19.15	7.16%		\$ 1.27	\$ 5.02	\$ 10.58	\$ 2.28	\$ 12.86
2006	\$ 17.87	-4.28%		\$ 1.17	\$ 4.77	\$ 9.78	\$ 2.15	\$ 11.93
<b>TOWN-WIDE ASSESSMENT UPDATE</b>								
2005	\$ 18.67	0.21%		\$ 1.25	\$ 4.82	\$ 9.96	\$ 2.64	\$ 12.60
2004	\$ 18.63	-25.12%		\$ 1.34	\$ 4.82	\$ 9.65	\$ 2.82	\$ 12.47
<b>TOWN-WIDE ASSESSMENT UPDATE</b>								
2003	\$ 24.88	4.58%		\$ 1.84	\$ 6.25	\$ 11.72	\$ 5.07	\$ 16.79
2002	\$ 23.79	-1.04%		\$ 1.61	\$ 6.07	\$ 10.59	\$ 5.52	\$ 16.11
2001	\$ 24.04	0.29%		\$ 1.54	\$ 5.52	\$ 11.08	\$ 5.90	\$ 16.98
<b>TOWN-WIDE ASSESSMENT UPDATE</b>								
2000	\$ 23.97	6.39%		\$ 1.56	\$ 5.17	\$ 11.00	\$ 6.24	\$ 17.24
1999	\$ 22.53	-12.13%		\$ 1.50	\$ 4.97	\$ 9.66	\$ 6.40	\$ 16.06
<b>REVALUATION</b>								
1998	\$ 25.64	5.56%		\$ 1.70	\$ 5.46	\$ 18.48		\$ 18.48
1997	\$ 24.29	-2.53%		\$ 1.84	\$ 4.25	\$ 18.20		\$ 18.20
1996	\$ 24.92	0.52%		\$ 1.72	\$ 4.88	\$ 18.32		\$ 18.32
1995	\$ 24.79	11.42%		\$ 1.53	\$ 4.33	\$ 18.93		\$ 18.93
1994	\$ 22.25	2.96%		\$ 1.38	\$ 4.13	\$ 16.80		\$ 16.80
1993	\$ 21.61	3.50%		\$ 1.39	\$ 4.45	\$ 15.77		\$ 15.77
1992	\$ 20.88	4.77%		\$ 1.21	\$ 4.46	\$ 15.21		\$ 15.21
1991	\$ 19.93	-53.96%		\$ 1.03	\$ 5.72	\$ 13.18		\$ 13.18
<b>REVALUATION</b>								
1990	\$ 43.29	3.54%		\$ 2.32	\$ 9.47	\$ 31.50		\$ 31.50
1989	\$ 41.81	14.64%		\$ 2.83	\$ 7.46	\$ 31.52		\$ 31.52
1988	\$ 36.47	2.96%		\$ 2.33	\$ 5.94	\$ 28.20		\$ 28.20
1987	\$ 35.42	15.83%		\$ 2.40	\$ 7.43	\$ 25.59		\$ 25.59

# Tax Rate Comparative Analysis 1967-2007

Year	Tax Rate Per \$1000	% Increase in Total Tax Rate	Breakdown: County, Town, School	County Tax Rate	Town Tax Rate	School - Local School Tax Rate	School - State School Tax Rate	Total School Tax Rate
1986	\$ 30.58	10.76%						
1985	\$ 27.61	1.99%						
1984	\$ 27.07	8.54%						
1983	\$ 24.94	12.34%						
1982	\$ 22.20	2.30%						
1981	\$ 21.70	27.65%						
1980	\$ 17.00	16.44%						
1979	\$ 14.60	-72.45%						
REVALUATION								
1978	\$ 53.00	3.31%						
1977	\$ 51.30	3.85%						
1976	\$ 49.40	13.56%						
1975	\$ 43.50	9.85%						
1974	\$ 39.60	11.24%						
1973	\$ 35.60	13.38%						
1972	\$ 31.40	4.67%						
1971	\$ 30.00	8.70%						
1970	\$ 27.60	-21.14%						
REVALUATION								
1969	\$ 35.00	0.00%						
1968	\$ 35.00	-5.41%						
1967	\$ 37.00							

**TAX COLLECTOR'S REPORT**

For the Municipality of Lyme, NH      Year Ending 12/31/07

**DEBITS**

UNCOLLECTED TAXES-		Levy for Year	PRIOR LEVIES		
BEG. OF YEAR*		of this Report	2006.00	(PLEASE SPECIFY YEARS)	
Property Taxes	#3110	XXXXXX	260080.27		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185		458.23		
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189				
			XXXXXX		

**TAXES COMMITTED THIS YEAR**

Property Taxes	#3110	5928107.08	
Resident Taxes	#3180		
Land Use Change	#3120	40117.00	
Yield Taxes	#3185	24656.23	
Excavation Tax @ \$.02/yd	#3187		
Utility Charges	#3189		

**FOR DRA USE ONLY****OVERPAYMENT:**

Property Taxes: Refunded	#3110	2705.50	8263.17		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Interest - Late Tax	#3190	908.68	9528.74		
Resident Tax Penalty	#3190				
<b>TOTAL DEBITS</b>		<b>5996494.49</b>	<b>278330.41</b>	<b>\$</b>	<b>\$</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

## TAX COLLECTOR'S REPORT

For the Municipality of Lyme, NH      Year Ending 12/31/07

## CREDITS

REMITTED TO TREASURER	Levy for this Year 2007.00	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2006.00		
Property Taxes	5648338.36	170535.47		
Resident Taxes				
Land Use Change	40117.00			
Yield Taxes	22272.81	458.23		
Interest (include lien conversion)	908.68	9528.74		
Penalties				
Excavation Tax @ \$.02/yd				
Utility Charges				
Conversion to Lien (principal only)		75519.28		
<b>DISCOUNTS ALLOWED</b>				

## ABATEMENTS MADE

Property Taxes	4077.48	22288.69		
Resident Taxes				
Land Use Change				
Yield Taxes	2383.42			
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>				

## UNCOLLECTED TAXES -      END OF YEAR #1080

Property Taxes	278396.74			
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>TOTAL CREDITS</b>	<b>5996494.49</b>	<b>278330.41</b>	<b>\$</b>	<b>\$</b>

**TAX COLLECTOR'S REPORT**

For the Municipality of Lyme, NH      Year Ending 12/31/07

**DEBITS**

	Last Year's Levy 2006	PRIOR LEVIES (PLEASE SPECIFY YEARS) 2005                      2004		
Unredeemed Liens Balance at Beg. of Fiscal Year		24182.12	7840.83	
Liens Executed During Fiscal Year	79824.59			
Interest & Costs Collected (AFTER LIEN EXECUTION)	123.97	2627.79	2754.33	
<b>TOTAL DEBITS</b>	<b>79948.56</b>	<b>26809.91</b>	<b>10595.16</b>	

**CREDITS**

REMITTED TO TREASURER:		Last Year's Levy 2006	PRIOR LEVIES (PLEASE SPECIFY YEARS) 2005                      2004		
Redemptions		7201.11	12650.47	7840.83	
Interest & Costs Collected (After Lien Execution)	#3190	123.97	2627.79	2754.33	
Abatements of Unredeemed Liens		8132.24	3319.35		
Liens Deeded to Municipality					
Unredeemed Liens Balance End of Year	#1110	64491.24	8212.30		
<b>TOTAL CREDITS</b>		<b>79948.56</b>	<b>26809.91</b>	<b>10595.16</b>	

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ?    NO

TAX COLLECTOR'S SIGNATURE \_\_\_\_\_ /s/ Joanne Guthrie Coburn

## REPORT OF THE TOWN CLERK 2007

Auto Registration Fees	\$ 306,870.00
Dog Licenses and Penalties	\$ 1,544.00
Fees	\$ 9,237.60
Miscellaneous	\$ 1,141.65
Phone Books	\$ 911.00
Transfer Station Inventory Sales (TC only)	\$ 29,004.00
Fees to the State of New Hampshire	\$ 1,510.00

The Town Clerk's Office staff continues its efforts to help taxpayers and visitors with whatever their needs are in the Town Office. In addition to the usual dealings with cars, dogs and trash, we encounter all kinds of interesting requests and help folks however we are able to.

We attended the mandatory meetings required by the State of New Hampshire in addition to participating in local town committees and fact-finding efforts to aid in the efficient operations for town government.

We welcome Mr. Dan Quinn our new Transfer Station Supervisor, who keeps the Bag Ladies supplied with bags and the Transfer Station operating ... now two times a week!

Watch for information about the annual Rabies Clinic to be held in the spring.

Patricia Jenks, Town Clerk



Lyme sheep.  
(Photo: Courtesy of Lyme Historians, Inc.)

**INDEPENDENCE DAY CELEBRATION SPECIAL REVENUE FUND**

***(ESTABLISHED MARCH 9, 2004, IN ARTICLE 11 AT TOWN MEETING)***

**2007 Appropriation voted \$8,900.00**

**Summary Report of Expenditures and Revenues for 2007**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Balance 01/01/2007		\$ 8,937.26
	Deposits	\$ 5,896.29
	Income	\$ 295.21
	Withdrawals	\$ (6,399.05)
Balance 12/31/2007		<u>\$ 8,729.71</u>

Independence Day Committee



Ready for Independence Day. (Photo: Carole Bont)



# INDEPENDENCE DAY SPECIAL REVENUE FUND

*(ESTABLISHED MARCH 9, 2004, IN ARTICLE 11)*

**2007 Appropriation voted \$8,900**

*Independence Day 2007*

*Detailed Expenditures and Revenues*

Prepared by Independence Day Committee

	<b>Expenses</b>	<b>Revenue</b>
<i>Appropriation voted \$8,900.00</i>		
<b>Expenditures:</b>		
Ice Cream & Soda		\$ 427.86
Chicken b-bque misc.	\$ 742.17	\$ 1,952.00
After b-bque sales		\$ 65.00
After b-bque sales		\$ 145.00
Glow Sticks	\$ 150.00	\$ 334.07
Gate Donations		\$ 757.11
Donations		\$ 116.00
Donations		\$ 2,099.25
Fire works	\$ 4,400.00	
Supplies for signs		
Supplies for bb-que	\$ 246.22	
Valley Chords	\$ 100.00	
Lyme Town Band	\$ 100.00	
Lyme Fire Fighters Assoc.	\$ 100.00	
Whipple Hill Gang	\$ 200.00	
Don Elder (tent)		
Those Guys (tent)	\$ 100.00	
K&R Port-a-potties	\$ 90.00	
Misc. Supplies	\$ 95.66	
Lyme 8th Grade	\$ 75.00	
<b>TOTAL =</b>	<b>\$ 6,399.05</b>	<b>\$ 5,896.29</b>
<b>Amount to add for 2007</b>	<b>\$ (502.76)</b>	
<b>Carry over from last year =</b>	<b>\$ 8,937.26</b>	
<b>Total in account =</b>	<b>\$ 8,434.50</b>	
<b>Interest</b>	<b>\$ 295.21</b>	
<b>to be carried over to 2008</b>	<b>\$ 8,729.71</b>	

**TOWN OF LYME RECREATION REVOLVING FUND**  
***(ESTABLISHED MARCH 11, 2003, TOWN MEETING IN ARTICLE 16)***

**Summary Report of Expenditures and Revenues for 2007**

DATE	DESCRIPTION	AMOUNT
Balance 01/01/2007		\$8,468.43
	Deposits	\$9,981.00
	Income	\$175.87
	Withdrawals	<u>-\$13,424.45</u>
Balance 12/31/2007		\$5,200.85

Recreation Commission



Dartmouth Skiway. (Photo: Allie Farrar)

# RECREATION REVOLVING FUND 2007

## TOWN OF LYME RECREATION REVOLVING FUND (Established March 11, 2003, Town Meeting, in Article 16) Detailed Report of Expenditures and Revenues For 2007 Prepared by Recreation Commission

Expenditures for 2007				
DATE	PAYMENT DESCRIPTION	TO WHOM	AMOUNT	
01/13/07	3/4 Boys Tournament	CSO	\$ 25.00	
02/20/07	3/4 girls Tournament	CSO	\$ 25.00	
03/07/07	Bus for skiing	First Student	\$ 97.60	
03/07/07	Bus for skiing	First Student	\$ 97.60	
03/07/07	Ski School Dartmouth skiway	Dartmouth Skiway	\$ 1,565.00	
03/14/07	Rec. Com postage	Stephen Small	\$ 15.90	
03/14/07	Rec. Com Phone Feb	Stephen Small	\$ 22.89	
03/14/07	Rec.Com Phone March	Stephen Small	\$ 22.43	
03/28/07	1 Major & 1 Minor	CVLL South	\$ 275.00	
03/28/07	Basketball Score keepers	Lyme 8th grade	\$ 600.00	
04/05/07	Hanover Tournament Olsen	Hanover Parks & Rec.	\$ 30.00	
04/09/07	Recreation Dues 2006-2007	Upper Valley Rec	\$ 50.00	
05/01/07	Baseball Equipment	Stateline Sports, LLC	\$ 1,208.50	
05/01/07	Rec. Com Phone	Stephen Small	\$ 24.00	
05/01/07	Rec. Com Phone	Stephen Small	\$ 22.45	
05/01/07	Rec. Com Phone	Stephen Small	\$ 22.54	
05/07/07	124,601,243,112,459	Stateline Sports, LLC	\$ 702.00	
05/15/07	Baseball Equipment	Stateline Sports, LLC	\$ 8.00	
06/05/07	Baseball port a potties	K & R Portable Toilets	\$ 111.00	
06/05/08	School baseball field	K & R Portable Toilets	\$ 111.00	
06/05/07	Baseball supplies	Stateline Sports, LLC	\$ 320.50	
06/26/07	School baseball field	K & R Portable Toilets	\$ 84.00	
07/17/07	May & June Phone	Stephen Small	\$ 45.33	
07/17/07	Rec. Postage	Stephen Small	\$ 16.70	
08/07/07	Jock Sand for field	Twin State Sand & Gravel	\$ 45.93	

**RECREATION REVOLVING FUND 2007**

<b>DATE</b>	<b>PAYMENT DESCRIPTION</b>	<b>TO WHOM</b>	<b>AMOUNT</b>		
08/14/07	reimbursement for hat	Brian Cook	\$ 15.00		
08/28/07	Rec. Com Phone July & Aug	Stephen Small	\$ 44.90		
08/28/07	Rec. Postage	Stephen Small	\$ 25.74		
08/28/07	Play Soccer	Play Soccer Accounts	\$ 482.00		
10/08/07	Soccer Port a potties	K & R Portable Toilets	\$ 95.00		
10/23/07	Pumpkin Festival	Oriental Trading	\$ 182.50		
10/30/07	Soccer Tournament	Cardigan Mtn School	\$ 150.00		
11/13/07	Soccer Port a potties	K & R Portable Toilets	\$ 95.00		
11/13/07	Soccer Port a potties @ school	K & R Portable Toilets	\$ 95.00		
11/13/07	Postage	Stephen Small	\$ 27.04		
11/13/07	Rec Phone	Stephen Small	\$ 22.99		
11/13/07	Rec Phone	Stephen Small	\$ 22.98		
11/13/07	Reimbursement Soccer equip.	Stephen Small	\$ 1,939.05		
11/13/07	Reimbursement Soccer equip.	Stephen Small	\$ 45.00		
11/13/07	Soccer Equipment	Stephen Small	\$ 180.00		
11/13/07	Reimbursement Soccer equip.	Stephen Small	\$ 1,635.00		
12/04/08	Basketball supplies	Stateline Sports, LLC	\$ 707.00		
12/04/08	Supplies	Stephen Small	\$ 19.95		
12/04/08	Rec. Phone Nov.	Stephen Small	\$ 22.98		
12/04/08	Postage	Stephen Small	\$ 8.95		
12/11/08	B-Ball tournament	Orford Lions Club	\$ 150.00		
12/13/08	CCBA	Dues 2007	\$ 50.00		
12/27/08	B-Ball tournament	Lyme 8th grade	\$ 150.00		
		<b>Total</b>	<b>\$ 11,714.45</b>		

**RECREATION REVOLVING FUND 2007**

<b>DATE</b>	<b>PAYMENT DESCRIPTION</b>	<b>TO WHOM</b>	<b>AMOUNT</b>		
<b>Payroll</b>	<b>Expenses</b>				
	1/13:1/19 Payroll	Ryan Small	\$ 260.00		
	1/13:1/19 Payroll	Patrick Small	\$ 355.00		
	1/13:1/19 Payroll	Matthew Wetherell	\$ 280.00		
	2/10:2/16 Payroll	Patrick Small	\$ 70.00		
	2/10:2/16 Payroll	Matthew Wetherell	\$ 175.00		
	3/24:3/30 Payroll	Patrick Small	\$ 70.00		
	3/24:3/31 Payroll	Matthew Wetherell	\$ 25.00		
	6/23:6/29 Payroll	Nathan Saler	\$ 110.00		
	7/21:7/27 Payroll	Stephen Small	\$ 150.00		
	12/01: 12/07 Payroll		\$ 215.00		
		<b>Total</b>	<b>\$ 1,710.00</b>		<b>\$ 13,424.45</b>
<b>Revenues for 2007</b>					
<b>DATE</b>	<b>SPORT</b>	<b>AMOUNT</b>			
30-Mar	Skiing	\$330.00			
15-May	Baseball/Softball	\$1,713.00			
12-Jul	Baseball/Softball	\$69.00			
4-Sep	Play soccer	\$990.00			
19-Sep	Soccer	\$2,628.00			
27-Sep	Correction	\$6.00			
13-Nov	Soccer	\$297.00			
4-Dec	Skiing	\$2,015.00			
4-Dec	Basketball	\$1,933.00			
	<b>Total</b>	<b>\$9,981.00</b>			

RECREATION REVOLVING FUND 2007

DATE	PAYMENT DESCRIPTION	TO WHOM	AMOUNT	
	<b>Review of account</b>			
	<u>Balance for Recreation revolving fund as of 1/1/2007</u>			\$ 8,468.43
	<b>As of November 26th, 2007</b>			
	2007 Total Expenses	\$13,424.45		
	2007 Total Revenues	\$9,981.00	<u>deficit of \$ (3,443.45)</u>	
	<b>Grand Total left for this year</b>		\$ 5,024.98	
	Interest for 2007		\$ 175.87	
			<u>\$ 5,200.85</u>	
	<b>Previous years numbers</b>			
			Carry over from 2004	\$ 5,741.95
	2005 Expenses	\$10,375.48		
	2005 Revenues	\$13,118.50	<i>surplus</i>	\$ 2,743.02
			Carry over from 2005	\$ 8,484.97
	2006 Expenses	\$13,946.02		
	2006 Revenues	\$13,666.10	<i>deficit</i>	<u>\$ (279.92)</u>
			Carry over from 2006	\$ 8,205.05
			2006 Interest	\$ 263.38

## PLAYING FIELDS REVOLVING FUND

*Money held by the Treasurer Town of Lyme, Andrea Colgan*

### Summary Report of Expenditures and Revenues for 2007

DATE	DESCRIPTION	AMOUNT
Balance 01/01/2007		\$ 11,889.73
	Deposits	\$ 3,000.00
	Income	\$ 400.40
	Withdrawals	\$ (3,449.64)
Balance 12/31/2007		<u>\$ 11,840.49</u>

Recreation Commission

### *Detailed Expenditures and Revenues*

DATE	REVENUE SOURCE	AMOUNT	
12/31/2006	2 CD's into this fund	<b>\$ 11,889.73</b>	
12/12/2007	Donation for school field	\$ 3,000.00	
	from Lyme Foundation		
11/13/2007	Pathways	\$ 3,083.64	spent
12/11/2007	Pathways	\$ 366.00	spent
		\$ 8,440.09	
	Donation for school field	\$ 3,000.00	
	Subtotal	\$ 11,440.09	
	Interest	\$ 400.40	
	Total for 2007	<b>\$ 11,840.49</b>	

**REPORT OF THE TREASURER**  
**for the calendar year ended December 31, 2007**

**Summary of Activity**

Cash on Hand January 1, 2007	\$	2,285,557.59
Adjustment for 2006 per auditor	\$	24,575.03
Debits (including investment transfers)	\$	9,186,534.46
Credits (including investment transfers)	\$	<u>(8,296,071.77)</u>
Cash on Hand December 31, 2007	\$	3,200,595.31

Note:

The Grafton County Tax was \$397,221.00

The Tax Anticipation Note (line of credit) was \$2,000,000.00

**Balance Sheet**

**Assets**

Cash in hands of Treasurer (General Fund)		
Mascoma Savings Bank	\$	3,197,597.37
Ledyard National Bank	\$	<u>2,997.94</u>
	\$	3,200,595.31
Unredeemed Taxes		
Levy of 2005	\$	8,212.30
Levy of 2006	\$	<u>64,491.24</u>
	\$	72,703.54
Uncollected Taxes		
Property Tax 2007	\$	278,396.74
Reserve for Uncollectible Accounts	\$	(25,000.00)
December receipts dated 12/07, deposited in 2008	\$	441,931.60
<b>Total Assets</b>	<b>\$</b>	<b>3,968,627.19</b>



**Liabilities and Fund Equity**

Accounts Owed by the Town		
School District Taxes Payable	\$	1,950,000.00
Payments made in 2007 for 2006	\$	38,250.00
Other Liabilities	\$	19,238.75
<b>Total Liabilities</b>	\$	<b>2,007,488.75</b>

<b>Undesignated Fund Balance</b>	\$	<b>1,860,659.06</b>
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**Designated Fund Balance**

Town Forest Maintenance Fund (see report)	\$	13,098.41
Reserve for Recreation Revolving Fund	\$	5,200.85
Reserve for Independence Day Special Revenue Fu	\$	8,729.71
Reserve for Playing Fields	\$	11,840.49
Property Reappraisal CRF 2007 carryover	\$	8,710.70
Master Plan 2007 carryover	\$	12,885.96
Master Plan 2006 carryover	\$	8,289.91
High Speed Communications 2007 carryover	\$	2,804.00
Town Offices Bldg CRF 2007 carryover	\$	19,824.32
Town Buildings Major Maint & Repair CRF 2007	\$	7,468.94
Communication Phase 1 2006 carryover	\$	1,632.00
	\$	100,485.29

<b>Total Liabilities &amp; Fund Equity</b>	\$	<b>3,968,633.10</b>
--	----	---------------------

Prepared by Andrea Colgan, Treasurer

CONSERVATION FUND

Summary of Treasurer's Report for 2007

ACTIVITY	TOTAL COMBINED	CURRENT USE	CHAFFEE WILDLIFE	EASEMENT MONIT.	NRI	NRI BOOK REVENUE
YTD Interest	4,688.24	4,500.71	46.88	140.65	0.00	0.00
Current Use deposits	42,516.37	42,516.37				
Current Use withdrawals	(15,000.00)	(15,000.00)				
Chaffee Wildlife withdrawals	(350.00)		(350.00)			
Chaffee Wildlife deposits	348.00		348.00			
Easement deposits						
Easement withdrawals						
NRI deposits						
NRI withdrawals	(3,563.00)				(3,563.00)	
NRI book revenue	250.00					250.00
Net Activity	28,889.61	32,017.08	44.88	140.65	(3,563.00)	250.00
Beginning Balance	142,165.70	132,385.43	\$963.01	4,367.26	4,450.00	0.00
Ending Balance	\$171,055.31	\$164,402.51	\$1,007.89	\$4,507.91	\$887.00	\$250.00

TOWN FOREST MAINTENANCE FUND

Summary of Treasurer's Report for 2007

ACTIVITY	TOTAL
YTD Interest 2007 (avg 3.5%)	442.94

Net Activity	\$ 442.94
Beginning Balance	\$ 12,655.47
Ending Balance	\$ 13,098.41

Prepared by Andrea Colgan, Treasurer

## REPORT OF THE TOWN TRUSTEES

AS OF DECEMBER 31, 2007

### SCHOOL TRUST (1918)

#### a. PRINCIPAL ACCOUNT

Balance 1/1/2007	\$	85,020.54
Capital Gain	\$	8,485.60
Balance 12/31/2007	\$	93,506.14

#### b. INCOME AND EXPENSE ACCOUNT

Investment Income	\$	2,781.38
Expense (to Lyme School)	\$	2,781.38

### LIBRARY TRUST (1960)

#### a. PRINCIPAL ACCOUNT

Balance 1/1/2007	\$	62,730.72
Capital Gain	\$	462.10
Balance 12/31/2007	\$	63,192.82

#### b. INCOME AND EXPENSE ACCOUNT

Investment Income	\$	3,564.57
Expense (to Lyme Library)	\$	3,564.57

### CEMETERY TRUST (1903)

#### a. PRINCIPAL ACCOUNT

Balance 1/1/2007	\$	484,786.95
Capital Gain	\$	48,957.93
Balance 12/31/2007	\$	533,744.88

#### b. INCOME AND EXPENSE ACCOUNT

Balance 1/1/2007	\$	141,464.65
Investment Income - Principal	\$	16,131.41
Investment Income - Income	\$	7,292.68
Withdrawals	\$	(21,117.32)
Balance 12/31/2007	\$	143,771.42

**EMERGENCY MAJOR EQUIPMENT REBUILDING TRUST FUND (1986)**

	Balance 1/1/2007	\$	16,113.94
Deposits		\$	15,000.00
Income		\$	857.89
Withdrawals		\$	(19,307.29)
	Balance 12/31/2007	\$	<u>12,664.54</u>

**CEMETERY GENERAL MAINTENANCE TRUST FUND (1986)**

	Balance 1/1/2007	\$	8,377.58
Deposits		\$	-
Income		\$	102.50
Withdrawals		\$	-
	Balance 12/31/2007	\$	<u>8,480.08</u>

**BESSIE HALL TRUST (FIRE DEPARTMENT) (1983 and 1987)**

	Balance 1/1/2007	\$	12,422.93
Deposits		\$	3,973.00
Income		\$	620.40
Withdrawals		\$	(5,500.00)
	Balance 12/31/2007	\$	<u>11,516.33</u>

**TROUT POND MANAGEMENT AREA TRUST (1998)**

	Balance 1/1/2007	\$	10,270.10
Deposits		\$	-
Income		\$	522.65
Withdrawals		\$	-
	Balance 12/31/2007	\$	<u>10,792.75</u>

**TOWN OF LYME CAPITAL RESERVE FUNDS****COMPUTER SYSTEM UPGRADE CAPITAL RESERVE FUND (2000)**

	Balance 1/1/2007	\$	10,662.80
Deposits		\$	7,500.00
Income		\$	561.69
Withdrawals		\$	(7,000.00)
	Balance 12/31/2007	\$	<u>11,724.49</u>

**BRIDGE RESERVE FUND (1956)**

	Balance 1/1/2007	\$	141,700.59
Deposits		\$	-
Income		\$	6,787.49
Withdrawals		\$	-
	Balance 12/31/2007	\$	148,488.08

**PROPERTY REAPPRAISAL FUND (1985)**

	Balance 1/1/2007	\$	87,755.64
Deposits		\$	5,000.00
Income		\$	4,215.14
Withdrawals		\$	(10,052.00)
	Balance 12/31/2007	\$	86,918.78

**HEAVY EQUIPMENT FUND (1988)**

	Balance 1/1/2007	\$	108,683.53
Deposits		\$	25,000.00
Income		\$	5,595.16
Withdrawals		\$	(14,000.00)
	Balance 12/31/2007	\$	125,278.69

**VEHICLE CAPITAL RESERVE FUND (1988)(MBNA 0013)**

	Balance 1/1/2007	\$	163,054.36
Deposits		\$	175,000.00
Income		\$	8,321.18
Withdrawals		\$	(286,207.00)
	Balance 12/31/2007	\$	60,168.54

**SPECIAL EDUCATION RESERVE FUND (1987)**

	Balance 1/1/2007	\$	140,542.49
Deposits		\$	25,000.00
Income		\$	7,167.12
Withdrawals		\$	-
	Balance 12/31/2007	\$	172,709.61

**HIGH SCHOOL TUITION EXPENDABLE FUND (1995)**

	Balance 1/1/2007	\$	239,175.17
Deposits		\$	83,300.00
Income		\$	12,218.83
Withdrawals		\$	-
	Balance 12/31/2006	\$	334,694.00

**NEW CEMETERY FUND (1988)**

	Balance 1/1/2007	\$	14,490.00
Deposits		\$	-
Income		\$	737.57
Withdrawals		\$	-
	Balance 12/31/2007	\$	15,227.57

**LYME CENTER ACADEMY BUILDING RESTORATION CAPITAL RESERVE FUND (1996)**

	Balance 1/1/2007	\$	810.05
Deposits		\$	-
Income		\$	40.74
Withdrawals		\$	-
	Balance 12/31/2007	\$	850.79

**PUBLIC LAND ACQUISITION CAPITAL RESERVE FUND (1997)**

	Balance 1/1/2007	\$	116,015.16
Deposits		\$	20,000.00
Income		\$	5,955.68
Withdrawals		\$	(24,000.00)
	Balance 12/31/2007	\$	117,970.84

**EMERGENCY HIGHWAY REPAIR FUND (1997)**

	Balance 1/1/2007	\$	56,073.71
Deposits		\$	20,000.00
Income		\$	2,929.87
Withdrawals		\$	(11,120.94)
	Balance 12/31/2007	\$	67,882.64

**PUBLIC WORKS FACILITY RESERVE FUND (1997)**

	Balance 1/1/2007	\$	1,226.90
Deposits		\$	10,000.00
Income		\$	87.65
Withdrawals		\$	-
	Balance 12/31/2007	\$	11,314.55

**MAINTENANCE SCHOOL BUILDING FUND (1998)**

	Balance 1/1/2007	\$	85,742.45
Deposits		\$	-
Income		\$	4,367.40
Withdrawals		\$	-
	Balance 12/31/2007	\$	90,109.85

**FIRE FIGHTING SAFETY EQUIPMENT FUND (NEW FUND) (2002)**

	Balance 1/1/2007	\$	33,194.17
Deposits		\$	5,000.00
Income		\$	1,702.28
Withdrawals		\$	-
	Balance 12/31/2007	\$	39,896.45

**OTHER FUNDS****SUBSTANCE ABUSE EDUCATION FUND (1989)**

	Balance 1/1/2007	\$	4,145.54
Deposits		\$	-
Income		\$	16.57
Withdrawals		\$	-
	Balance 12/31/2007	\$	4,162.11

**TROUT POND FUND (1998)**

	Balance 1/1/2007	\$	14,643.00
Deposits		\$	-
Income		\$	745.40
Withdrawals		\$	-
	Balance 12/31/2007	\$	15,388.40

**BLISTERS FOR BOOKS EXPENDABLE TRUST FUND (2007)**

	Balance 1/1/2007	\$	-
Deposits		\$	13,351.07
Income		\$	16.82
Withdrawals		\$	(4,550.72)
	Balance 12/31/2007	\$	<u>8,817.17</u>

**CEMETERY MAINTENANCE GIFTS & DONATIONS FUND (2000)**

	Balance 1/1/2007	\$	21,273.54
Deposits			0
Income		\$	1,082.88
Withdrawals		\$	-
	Balance 12/31/2007	\$	<u>22,356.42</u>

**TOWN BUILDINGS MAJOR MAINTENANCE & REPAIR TRUST FUND (2005)**

	Balance 1/1/2007	\$	10,252.00
Deposits		\$	5,000.00
Income		\$	534.40
Withdrawals		\$	(7,531.06)
	Balance 12/31/2007	\$	<u>8,255.34</u>

**TOWN OFFICES BUILDING CAPITAL RESERVE FUND (2006)**

	Balance 1/1/2007	\$	1,682.64
Deposits		\$	25,000.00
Income		\$	276.79
Withdrawals		\$	(5,953.73)
	Balance 12/31/2007	\$	<u>21,005.70</u>

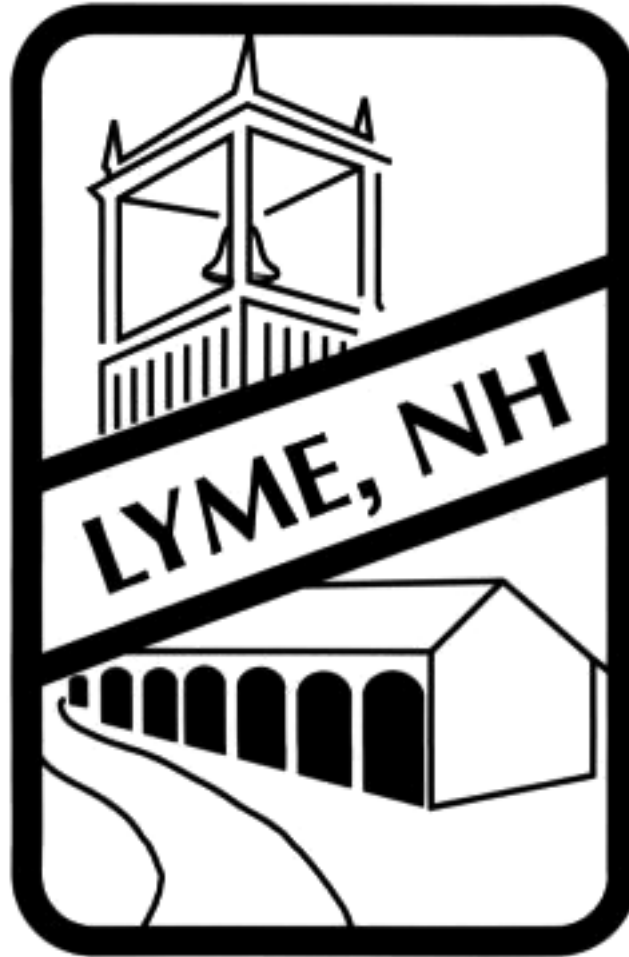
**TOWN POOR EXPENDABLE TRUST (2006)**

	Balance 1/1/2007	\$	10,136.34
Deposits		\$	15,000.00
Income		\$	561.74
Withdrawals		\$	(24,153.98)
	Balance 12/31/2007	\$	<u>1,544.10</u>

Carl Larson, **Trustee**  
Nora Rhoads, **Trustee**  
Timothy Callaghan, **Trustee**



# TOWN OF LYME



## NARRATIVE REPORTS FOR TOWN DEPARTMENTS, BOARDS AND COMMITTEES 2007

## **LYME CENTER ACADEMY BUILDING MANAGEMENT COMMITTEE ANNUAL REPORT 2007**

The Lyme Center Academy Building Committee oversees the operation and maintenance of the restored 1839 Academy Building at 183 Dorchester Road in Lyme Center. The building contains a meeting room and hall which are available for community events and the History Committee's museum. Recent events held include: meetings of Town boards and committees, public hearings, square dances, yoga classes, dance rehearsals and Tai Chi classes. Applications for use of the building may be obtained from the Selectmen's Office.

The Academy building continues to see increased use by many town committees and service groups. Applications for use of the Academy Building are available in the Selectmen's Office or at the town website at [www.lymenh.gov](http://www.lymenh.gov)



Lyme Center Academy Building  
(Photo: Richard G. Jones)

## **ASSESSING DEPARTMENT ANNUAL REPORT 2007**

We continued with our project of measuring and inspecting every building for the 10 year cycle. Data verification will resume in Lyme Center this spring. In 2007 I visited every property in the Lyme Common District.

Every year the NH Department of Revenue Administration (DRA) does several statistical studies to determine the level of assessment and equity of those assessments in every town in NH. The results of those studies are used to determine what percentage of the County Tax each town contributes and for State funding of education. Needless to say, the State does not contribute a significant amount to defray the cost of education in Lyme. Our level of assessment this past year was determined to be 94. That means that the average property is assessed for 94% of what it would sell for. Using the qualified sales that occurred, it was determined that the average property is assessed for within 10% of 94% of value. We had a lot fewer sales to work with than in previous years. Not as many properties are selling, but when they do, they are selling for about what they would have sold for in 2006.

Because of the important role that these statistics play in your taxes, I continue to visit every property that sells to interview the buyers and ensure that only arms-length transactions are used for the studies.

In 2007 I started training Elise Garrity, our Assessing Clerk, how to Data Collect. This will enable her to more effectively explain the information on your property record card, and will advance her professional skills and experience.

We maintain a large amount of information and documentation in our assessing files. Keeping this, mandated, ever-increasing amount of information on hand falls primarily under Elise's job description. So when you receive a letter from our office requesting an updated Current Use application or documentation for an exemption that you may be receiving, please respond promptly with forbearance. Some exemptions, such as the Educational and Charitable exemptions require, by law, that we verify the status every year.

We look forward to another year of serving you. Lyme really is a special place Elise and I are grateful to be a part of that.

Diana G Calder, Assessing Agent  
Elise Garrity, Assessing Clerk



A picnic on the Lyme Common.  
(Photo: Carole Bont)

## **LYME CEMETERY COMMISSION ANNUAL REPORT 2007**

Gilbert Cemetery restoration work continued this year with several more of our earliest settler's gravestones mended and set into the ground.

There was a good year of growth on the new red oaks and crabapples in the Highland Cemetery.

The tiny white pines planted to shield the cemetery entrance from the state sand pile are beginning to get some good height. More planting was done in the newer part of Highland at the crest of the hill above Rt.10. The Memorial Garden is filling in nicely. Cremation sized plots, which will be located around the Memorial Garden, will be available this spring when the cemeteries open.

Mapping and documentation of Porter Cemetery began in the fall and will continue into 2008.

Respectfully submitted,  
Jean A. Smith, Chair



Memorial Garden  
(Photo: Jean Smith)

## LYME COMMUNICATIONS COMMITTEE ANNUAL REPORT 2007

2007 has seen some progress in communication within Lyme, and there promises to be additional progress. The April Northeaster highlighted the need for all types of emergency and civil communication. Since then several advances have been made.

The addition of a Verizon cell tower in Thetford, VT, has improved cell service in Lyme slightly. It is generally possible to use cell phones on ridges and on the slopes facing VT. Further inland, reception remains dead and further work needs to be done.

Segtel has rolled out broadband and phone service in Lyme using its subsidiaries, Turnpike and NHVT. DSL can now be obtained over standard phone lines, but only within 2-3 miles of the Central Office on the Common. Wavecom has added an antenna collocated on the new Fire Department antenna. While basically line-of-sight, the potential for adding additional small booster/repeater stations is real and could extend service to areas currently out of reach of broadband.

The Fire Department antenna is now active. Its placement was greatly helped by the wording in last year's communication ordinance specifying standards for installation. It is providing excellent page and other coverage to our fire and emergency services. Areas for focus in 2008 include trying to obtain broader cell service and facilitating the extension of existing or new broadband coverage.

Respectfully submitted,

John Sanders  
Chair, Lyme Communications Committee



Artist Felix delaConcha captures the traditional means of telephonic communications.  
(Photo: Carole Bont)



## **Upper Valley River Subcommittee of the Connecticut River Joint Commissions ANNUAL REPORT - 2007**

This year the Upper Valley Subcommittee completed a new and expanded water resources chapter of the *Connecticut River Management Plan*. The chapter focuses on the many environmental and economic benefits of keeping floodplains free of development and vegetated riparian buffers along riverbanks. Buffers help keep riverbanks stable, shade the water, and filter pollutants from runoff.

The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river. We encourage towns to consider our *Plan* and to incorporate its recommendations when updating town plans and revising zoning ordinances. We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo, the newly discovered invasive alga in the Connecticut River.

Citizens who wish to represent the town should contact the selectmen. The Subcommittee is advisory and has no regulatory authority. The public is welcome at our meetings on the third Monday evening of every other month at the Thetford Bicentennial Building. A calendar, more about Didymo, advice on bank erosion and obtaining permits for work near the river, the *Connecticut River Management Plan* and much more are on the web at [www.crjc.org](http://www.crjc.org).

David Kotz, Lyme representative to the Upper Valley Subcommittee

### **CONNECTICUT RIVER JOINT COMMISSIONS**

This year the Connecticut River Joint Commissions (CRJC) issued a new Riverwide Overview for water resources in the watershed. Look for a presentation in your area in 2008. We cooperated with Vermont and New Hampshire agencies in responding to the discovery in the river of the seriously invasive alga Didymo, and hosted Governor Jim Douglas for Vermont's Clean and Clear Water Action Day. We also helped guide the new conservation plan for the Conte Refuge, supporting the public's original vision, and assisted with the passage of improved shoreland protection legislation in New Hampshire. Our new Atlas of the Upper Connecticut River Watershed will be published soon.

In 2007 CRJC considered issues as wide-ranging as the operation of hydro dams on the Connecticut River, silver maple floodplain forest health, mercury emissions, and Important Bird Areas.

CRJC supports efforts to safeguard the valley's natural, agricultural, and historic assets, and is working with businesses and the states to strengthen the local base for tourism through the Connecticut River Byway. In 2007 we worked with Wells River, Woodsville, Hartford, and other towns on a signage plan for the Byway. Visit the Byway at [www.ctrivertravel.net](http://www.ctrivertravel.net).

Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river region. We welcome the public to our meetings on the last Monday of every other month. Visit our web site for a calendar of events, useful information and links, and our newsletters, *River Valley News* and *River Byway News*.

*Hank Swan, Connecticut River Commissioner*  
*Adair Mulligan, Conservation Director*



East Thetford Bridge.  
(Photo: Allie Farrar)

## **CONSERVATION COMMISSION ANNUAL REPORT 2007**

### **Natural Resources Inventory**

2007 saw the completion of the Natural Resources Inventory started last year. Watershed to Wildlife, Inc. gathered information during the summer and autumn of 2006 and into the winter of 2007. Many Lyme residents contributed valuable data to the inventory. WTW prepared both a written report with large maps and provided all the digital data that went into the report for use by the town, which allows for periodic updating over time. The report was presented at a well-attended public meeting in July. At present the CC is looking for a site to locate a publicly accessible computer at which any interested citizen can create a map from the NRI data.

About 1/3 of the funds for this project were provided from the town budget, with the remainder from grants from the State Conservation Committee "Moose Plate" program and the Connecticut River Joint Commissions Partnership program and by a number of very generous gifts from Lyme residents.

### **Post Pond area and the Chaffee Wildlife Sanctuary**

The Commission spent considerable time and energy trying to resolve the difficult issues associated with the water level in Post Pond caused partly by beaver activity in the Sanctuary.

The CC again engaged Skip Lisle of Beaver Deceivers International to install 2 additional flow devices (Castor Masters) in both dams in Clay Brook. The second of these devices was installed in November in the midst of a snow squall. Skip has now installed three of devices through the dam in an effort to mitigate high-water events and provide some relief to problems at the beach and adjacent playing fields.

### **Tree City**

Lyme continued as an official "Tree City" for 2007, a national recognition by the Arbor Day Foundation as a community which cares for trees on publicly owned land and highway right-of-ways. The Bartlett Tree Service donated a large Prairie Fire Crab Apple tree to the Town for its participation in the Tree City USA program.

### **Land Conservation**

This year the Commission assisted in conserving 3 acres of wooded land adjacent to farm land owned by Wayne and Shirley Tullar. After a public hearing, the CC donated \$15,000 from the Conservation Fund toward the project, which protects the land from development and ensures its continued use for agriculture and as open space. The project also helps the Tullars maintain their dairy operation and make the transition to an all organic dairy.



## **Other Projects**

The Commission agreed to be the sponsoring organization for a New Hampshire “Protected River” sign to be placed near the E. Thetford bridge over the Connecticut River viewed as traveling west. The sign indicates the ecological and cultural importance of the Connecticut River in the region.

The Commission sponsored a workshop with CT River Aquatic Invasive Plants Project. Many local townspeople attended the excellent and informative presentation by Laurie Callahan on invasive aquatic plants to educate the public on the recognition and threat of invasive plants to our waters.

The commission engaged John O’Brien to prepare a salvage timber harvest from the Town Forest as a result of April’s destructive storm. The harvest not only cleaned up most of the trails through the forest but also provided some modest income to the Town Forest Management fund.

The Commission received a permit from NH DES Wetlands Bureau to begin a streambank stabilization project in Grant Brook along the Lower Grant Brook Trail. The bank of the stream has been substantially eroded over the last few years due to inadequate vegetative buffer. The project will likely get underway in late July or August of 2008.

## **Continuing Activities**

- Reviewed numerous applications for construction activities in or near wetlands and submitted comments to the Zoning Board Adjustment or the State Department of Environmental Services as appropriate. (Remember, if you are planning any projects around water bodies or wetlands, check before you start. You may well need a permit.)
- Sponsored the town Green Up Day.
- Coordinated water quality monitoring by the State in Post Pond and Reservoir Pond.
- Hosted a trail maintenance day on town-owned trails as part of the national Trails Day, a beautiful day and well-attended effort. Much of the work was directed toward clearing the numerous blow-downs that resulted from the April storm.
- Wrote monthly “Conservation Corner” articles for the Church News, highlighting local conservation or environmental news and issues.
- Coordinated a group of dedicated volunteers who monitored the town-held conservation easements.

Conservation Commission meetings are held on the first Monday of the month at 7:30 pm in the meeting room at the Academy Building. Visitors are always welcome. If you have ideas on how we can more effectively serve the Town, please let us know. We also welcome volunteers to help maintain trails for which the Commission is responsible. If you are interested contact any member (whose names are listed near the front of this Annual Report).

## **EMERGENCY MANAGEMENT ANNUAL REPORT 2007**

### **THE BEGINNING OF 2007**

The year started out with routine planning in progress, however after an April windstorm, nothing remained routine.

### **MONDAY APRIL 16, 2007**

April 16, 2007 is a date that definitely will be remembered as a date that changed our lifestyle for the rest of the week. By 1:30AM on April 16 Lyme Fire Dept. personnel was responding to reports of trees on wires and blocking the roads. By 7:30AM a major portion of the community was without electrical power, a fact that some residents would have to live with until April 23, 2007.

Lyme Fire Chief Michael Hinsley, at 7:30AM declared additional assistance was needed and requested Lyme Emergency Operating Center (LEOC) be opened. At 7:45AM LEOC was open and at 7:55AM the Concord Office of N.H. Emergency Operating Center was notified that LEOC had been opened and they were advised of our situation.

Early Monday morning as we became aware of the extent of damage Lyme had sustained we acknowledged the immediate needs of our emergency responders and the highway crew and were concerned for their health and safety. The emergency responders were called back to LEOC to regroup and be redeployed. We were very fortunate that no one was injured as trees were falling while crews were clearing the roads. These conditions continued throughout the week as trees had been weakened by the storm.

Immediately after opening, LEOC placed its Emergency Operating Plan (EOP) in use. It contained resource lists for in town personally owned equipment, such as, portable pumps, generators, chain saws and etc. In addition to equipment lists our plan contained various maps of the town that included detailed prints of our electrical power distribution grid. Responding linemen for the power companies did not have this information and these prints were invaluable while restoring our power. Updates or replacement prints are not available as Homeland Security restricts access to this information due to a perceived threat by terrorists.

What ensued was the response of a community that came together! Our workforce was Fire, FAST, Police, Highway, Town Office Staff and many, many Volunteers from throughout the community. Documented damaged assessment reports were completed before the power companies arrived which allowed them to immediately start restoring power. Daily door-to-door surveys of the at risk community were established to make sure everyone was ok. The information generated by the door-to-door contacts with the community was used to develop the next day's color-coded bulletin (each day the bulletin was a different color) advising everyone of our progress the prior day, making everyone aware of our goal for that day, when they could expect the power to be restored in their area and safety/survival recommendation.

Dowd's Country Inn did not lose power and became a key player in our response as they offered the services of their facility. They provided hot food at LEOC and bag lunches that were delivered to the emergency workers and power crews in the field. This greatly increased our productivity and recovery time.

Lyme Country Store lost power and a tractor-powered generator was set up at the store, which was our single source of fuel and provided staples for the community.

The Town of Lyme Office staff assumed other duties, such as, managing the shelter set up at Lyme School, coordinating feeding of the emergency responders and power crews and managing Lyme Town Office. A significant workload given the increased activities generated by the storm and the extent of damage the community had sustained. Timber tax was a concern and Federal Emergency Management Administration (FEMA) was scheduled to be in Lyme.

Our shelter at the Lyme School had electrical power from a 100KW generator. 25 cots were set up in the gym for anyone that needed them. Additionally, potable water, bathrooms, heat, kitchen facilities, lights, comfort and companionship were available for the community. A few years ago this would not have been possible, because we would not have had the emergency generator.

In conclusion, on the storm and its aftermath, I'm sure we have failed to recognize individuals and businesses that went out of their way to help us. For any omissions I apologize, as it was not our intent, as we certainly needed all of you to make our response a success. The staff of Lyme Emergency Operating Center thanks everyone for the excellent assistance and support we received after the April Storm.

## **PANDEMIC PLANNING 2007-2008**

In 2007 a Public Health Emergency Preparedness and Response Plan For The Upper Valley All Health Hazards Region IV was developed. The intent of the plan is to serve as a general guide for preparedness, response and recovery for a variety of public health situations. As part of our pandemic planning we are developing a resource inventory that would assist in the event of an incident. Pandemic planning needs to be flexible and as an example, several weeks before the April storm, we received 25 cots as part of our pandemic planning resources. Lyme Foundation provided the funds to purchase the cots. Our first use was for a storm rather than sickness.

During 2007 several exercises were held to evaluate the progress of our response.

## ONGOING PLANNING FOR 2008

1. We need to update our inventory of resources in Lyme:
  - a) Volunteers who can assist first responders and other emergency staff.
  - b) Services for special needs population.
  - c) Training for direct care workers and volunteers.
  - d) A plan for continuity of community government operations.
  - e) Public and privately owned structures, equipment, and supplies.
  - f) Human resource list of professions, trades, and expertise.
  - g) Updated 1998 inventory of Lyme resources for use in emergencies.
2. The Select Board is considering our emergency management ordinance based on New Hampshire RSA 21-P: 34-48, which is titled "Emergency Powers".
3. We need to establish street or road captains! In our exit summary of the storm we identified the need for street or road captains who would be familiar with the residents of their assigned area and in the event of an incident; they would report their findings to LEOC.

IN CLOSING: LEOC thanks the community and all of the Town of Lyme employees for the excellent response and support we received during 2007.

Respectfully submitted,  
Wallace Ragan, Emergency Management Director



Mature hardwood trees knocked over like pick-up-sticks.  
(Photo: John Sanders from DHART helicopter.)

## **ENERGY COMMITTEE 2007 ANNUAL REPORT**

The mission of the Lyme Energy Committee is to promote energy conservation, energy efficiency, the reduction of greenhouse gas emissions, and the use of renewable energy resources among the residents, businesses, community organizations, schools, and Lyme town government. The LEC was reinstated for an additional three years at the last annual meeting.

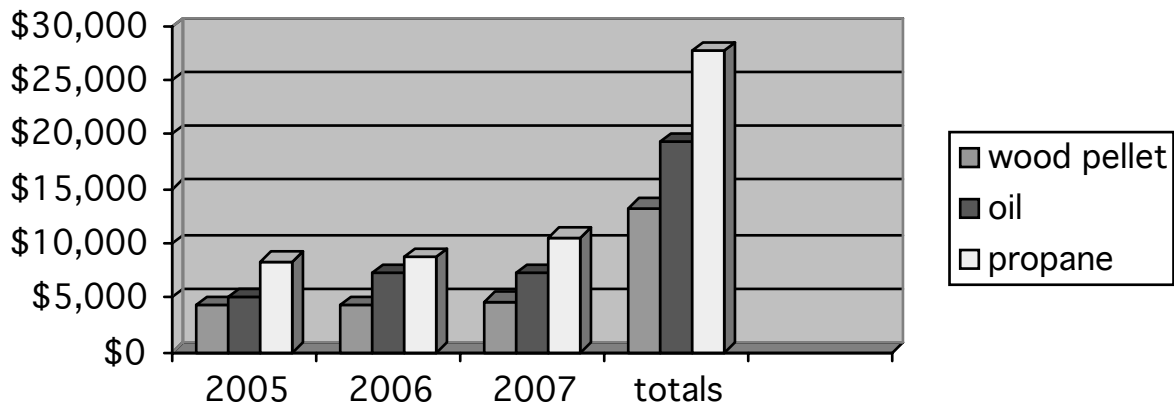
To this end in the past year the LEC has:

- Encouraged a “no idling” policy at local town businesses and school by raising awareness of the waste and pollution emitted by idling vehicles.
- Facilitated an energy audit of the Converse Library by PSNH.
- Continued a representative presence in the search for an appropriate town office building.
- Collaborated with Veracka’s Garage to provide a free self-serve access to a tire pressure compressor and gauge to encourage efficient tire pressure of all area vehicles.
- Facilitated a tour of a local off-the-grid solar house to generate interest and ideas for local residents.
- Facilitated the Carbon Challenge presentation at Academy Hall, Lyme Center for surrounding town energy committees and interested citizens entitled “Local Solutions to a Global Problem.”
- Initiated discussion with officials/owner of the possibilities of photovoltaic panels on the Lyme Elementary School and Stella’s Restaurant.
- Provided ongoing tips and education through the listserve, Church Newsletter, etc.

Ongoing services to the town people include:

- an informational pamphlet of energy saving tips available to prospective homeowners applying for a building permit
- Trial CFLs in suitcase for anyone to check out at the Converse Library
- Trial watt meter for check out at the Converse Library
- Catalogues for CFLs through PSNH in the Converse Library
- Multiple energy savings and green written material available in Converse Library

Additionally, we wish to report on performance of the wood pellet system at the Town's Highway Garage. Going into its fourth heating season we are now able to confidently report this system is saving the Town significant dollars in energy costs. Over these three years we estimate a savings of \$15K over the propane system originally specified in the bond proposal for the building. The Town appropriated \$2697 for this project and the rest of its \$36K cost was raised privately.



	<u>04/05</u>	<u>05/06 (est)</u>	<u>06/07</u>	<u>Totals</u>
<b>Wood Pellet</b>	\$4,312	\$4,310	\$5,651	\$13,273
<b>Oil, estimated</b>	\$4,943	\$5,240	\$8,665	\$19,409
<b>Propane, estimated</b>	\$8,344	\$8,732	\$12,686	\$27,634

Lyme residents are encouraged to contact the committee with questions regarding energy use. Community members are welcome to meetings held the third Monday of the month 7:00 PM at the Academy Building.

Respectfully submitted,  
Lyme Energy Committee

Matt Brown  
Tom Hunton  
Carola Lea, co-chair  
Dan O'Hara  
Shirley Tullar

Tina Cullenberg  
Claudia Kern  
Sue MacKenzie, co-chair  
Charles Ragan, Selectman representative

## **LYME FAST SQUAD ANNUAL REPORT 2007**

The Lyme FAST Squad (LFS) provides emergency medical services to residents and visitors to the Town of Lyme, and to surrounding communities as a participant in the Upper Valley mutual-aid system. LFS members work closely with personnel from the Hanover Fire Department, which provides primary ambulance coverage to Lyme. As a 'first response' squad, LFS provides critical primary care in the field in the 10-30 minutes that it takes the ambulance to arrive on the scene from Hanover. This team approach ensures high-quality emergency medical care to all parts of Lyme.

In 2007, LFS members responded to a total of 51 calls (compared to 76 calls in 2006 and 48 in 2005), as follows:

Medical Emergency:	36
Motor Vehicle Crash:	4
Non-vehicular Accidents:	7
Mutual aid to other towns:	2
Assist at fire calls:	2

These calls included a wide range of medical problems, including seizures, chest and abdominal pain, cardiac arrest, difficulty breathing, medication problems, trauma, and diabetic emergencies. In each case, well-trained LFS members were able to provide prompt medical attention prior to the arrival of an ambulance for transport of the patient to the hospital. Eleven of the 49 medical calls resulted in no transport of the patient to the hospital. LFS members also respond to support the Lyme Fire Department at structure fires and other major fire calls. LFS members on these fire scenes help to ensure the safety, health and well-being of our dedicated volunteer firefighters.

LFS members participated in the response to the devastating Patriot's Day windstorm in April, contributing dozens of hours to the rescue and clean-up effort over a five-day period during and after the storm.

LFS continues to be an active participant in community events, including 4<sup>th</sup> of July Parade, Pumpkin Festival, demonstrations at the Lyme School and Crossroads Academy, and medical coverage for Winter Special Olympics at the Dartmouth Skiway each January.

The Lyme FAST Squad added two important pieces of new equipment in 2007:

**Zoll Cardiac Monitor/Defibrillator.** This new unit, which replaces the previous defibrillator that was purchased more than six years ago, is the same as the units used by Hanover Ambulance, resulting in seamless patient care all the way to the hospital. The new unit also has advanced capabilities that enable paramedics to perform high-level care on scene. The new defibrillator was purchased (at a significant discount from the list price) using a combination of LFS funds, a \$5,000 grant from the Lyme Foundation, and

more than \$6,000 in direct contributions from many generous Lyme residents. Thanks to all who contributed—we couldn't have done it without you!

**Lyme Rescue Vehicle.** After a more than one-year delay, the long-awaited Lyme Rescue vehicle arrived in August. With four-wheel-drive, 5-passenger capacity and segregation of medical and fire equipment, this new vehicle will provide both the FAST squad and fire department with greatly enhanced response capacity. Already, Lyme Rescue has seen service on several Fire, FAST and mutual aid calls, and it is living up to our expectations in terms of handling, storage capacity, and practicality. We appreciate the support that residents provided through town appropriations to enable the purchase of this vehicle, and we look forward to using it to serve the town for many years to come.

In terms of personnel, LFS continues to be a strong and well-trained group:

EMT-Paramedic: Michael Hinsley, Dani Ligett, Mary Sansone

EMT-Basic: Tim Estes, Tom Frawley, Jim Mason, Scott Nichols, Kevin Peterson

First Responder: Doug Vogt

Medical Advisor: Dr. Scott Rodi

As we begin a new year, we welcome three new Emergency Medical Technicians to the Lyme FAST Squad: Jennifer Hilbert, Karen Keane and Rebecca Lovejoy. In order to receive EMT certification, these three participated in 110 hours of classroom instruction, countless hours of study and hands-on practice learning specific skills, and written and practical-skills tests. In order to maintain their certification, EMTs are required to complete 48 hours of continuing education, a three-day refresher course, and a practical exam — every two years. Congratulations to these new members for stepping up to serve their neighbors!

The LFS now has a roster of 13 active members with a wide variety of skills and experience, including wilderness search-and-rescue, low-angle backcountry rescue and water rescue.

In 2008 and beyond, we will continue to provide the highest quality emergency medical care to anyone at anytime. If you have questions about the Lyme FAST Squad, please feel free to contact me at any time. Remember, if you have an **emergency, please dial 9-1-1!**

Kevin A. Peterson, President  
Lyme FAST Squad  
795-2614

Rebecca Lovejoy  
and Kevin Peterson of  
the Lyme FASTSquad in  
front of the new Lyme  
Rescue vehicle at the  
Dartmouth Skiway for the  
2008 Special Olympics.  
(Photo:Tom Frawley)





**FIRE DEPARTMENT  
LYME VOLUNTEER FIRE DEPARTMENT  
ANNUAL REPORT 2007**

The Lyme Fire Department provides the Town of Lyme with fire protection and emergency response capabilities for other calls for assistance. The Department is composed of over twenty-five members who respond when an emergency occurs and is equipped with four pieces of apparatus.

In 2007 the Fire Department responded to 77 calls for assistance and one major wind storm. Responses in Lyme included one structure fire, 3 chimney fires, 15 fire alarm activations, 3 carbon monoxide alarms, 11 motor vehicle collisions, 4 trees into wires, 2 wires down, 2 brush fires, 1 utility pole on fire, 2 trees down blocking the road, 1 smoke investigation, 1 smell of propane, 2 flooded basements, 4 calls to assist the FAST Squad, 1 illegal burn, 1 assist the police, 2 electrical problems, 1 smell of smoke in the area, 1 check a boat in the Connecticut River and 5 service calls.

The Lyme Fire Department also responded to mutual aid calls 14 times in 2007. These calls included:

- Thetford-4 calls: 1 to a multi-car crash on I-91, 2 structure fires and 1 station coverage when they were at a fire.
- Orford-3 calls: 2 for structure fires and 1 for station coverage.
- Hanover-3 calls: 1 for a woods fire and 2 for station coverage.
- Fairlee-1 call for a structure fire.
- Norwich-2 calls for structure fires.
- Lebanon-1 call for station coverage.

Lyme suffered a severe wind storm this spring with high winds blowing in from the Northeast. This storm caused significant structural damage to a number of houses and barns and flattened acres of timberland. The storm resulted in the entire town being without power and multiple roads being impassable. Portions of the town were without power for more than a week. The Lyme Fire Department was out early responding to calls for trees on the wire when the full weight of the storm hit. Members quickly realized that this was no ordinary wind storm and the Emergency Management Plan that the Town had developed was implemented. The Town's *Emergency Operation's Center* was opened in the Fire Station. Police, Fire, FAST Squad, and Highway personnel worked with Lyme's Emergency Management Director assessing the situation, developing and prioritizing plans, carefully reevaluating the situation and progress throughout the day. This was repeated for the entire week following the day of the storm.

An Emergency Shelter was opened at the Lyme School, using equipment recently purchased by the Lyme Foundation. The Shelter was staffed with many generous and willing volunteers and town employees.

Department members worked diligently, helping to cut open roads in order to gain access to each of the houses in Lyme. They responded to individual calls for assistance as they came in. Teams

were sent out to pump water from basements and provide portable generators to those homeowners who remained without power during the aftermath of the storm.

The Town of Lyme's response to this situation and the level of preparedness was noted by the Director of the State of New Hampshire Bureau of Emergency Management who came to Lyme to assess the damage. Governor Lynch called to ask if we needed any resources and congratulated the town for its performance in dealing with this event.

Congratulations and recognition needs to be directed to Wallace Ragan who has served as the Lyme's Emergency Management Director for years and who was instrumental in establishing the Emergency Management Plan. He also has a number of resources available to him which were used during this time.

We learned what procedures and resources worked well during the storm and we learned of items which need to be improved in the future. The Fire Department is working to make these identified improvements. We were fortunate that it was warm when this storm struck, as things could have been a lot worse had there been freezing temperatures.

***We take this opportunity to recognize and thank the many citizens who generously offered their time, equipment, food, understanding and support during the storm and after.***

A new Rescue Truck was placed into service during the summer. This vehicle is four-wheel drive, can carry five first responders and the equipment required for medical calls, cold water and back-country rescue and rescue from heights. It also carries equipment needed to help with structure fires, motor vehicle collisions and forest fires. It is equipped with a 500 GPM pump that the department utilizes for accessing remote water sources for firefighting. This vehicle is a versatile piece of apparatus that is planned to serve the town well for the next twenty years.

Lyme hosted a State of New Hampshire Level 1 Firefighter Course. Eight members from Lyme and members from area departments dedicated over 150 hours to this course as well as courses on hazardous materials response. In addition to this training the department drilled on our ability to utilize dry hydrants, provide sustained delivery of water for firefighting with area fire departments, to draft through ice, other portable pump operations and basic firefighting evolutions.

Three dry hydrants were installed this year at these locations: Steffy's Pond on Washburn Hill Road, north of Kimball's Corner on Route 10 into a cistern constructed by Estes and Gallup, and at Metz's fire pond on Franklin Hill Road. These hydrants were funded by generous support from private individuals and donations. The department plans on installing three more hydrants in 2008. We are working with property owners and the state for the permitting of these upcoming projects.

Members of the Lyme Volunteer Fire Department sincerely thank the generous people who have donated time and money to the fire department. These gifts are received with appreciation and will be used carefully and with consideration for a variety of equipment, training sessions and

supplies. We extend an open invitation to any citizen who would be interested in joining the department.

Respectfully submitted,  
Michael C. Hinsley, Fire Chief



Lyme Shelter set up at Lyme Elementary School following the April windstorm.  
(Photo: Elise Garrity.)

## FOREST FIRE WARDEN AND STATE FOREST RANGER ANNUAL REPORT 2007

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under state law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Fire activity was very busy during the spring of the 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!



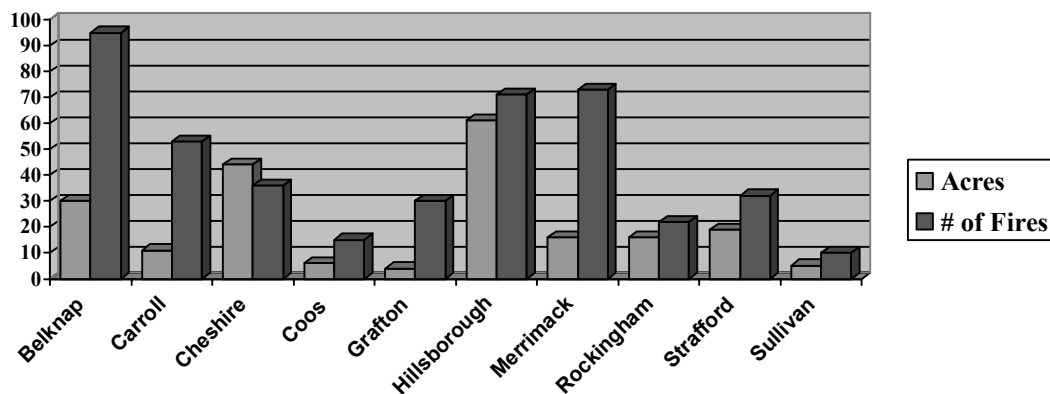
Smokey the Bear attended  
Old Home Day in Lyme Center.  
(Photo: Jessica Lahey)

## 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007)

(figures do not include fires on the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	30	95
Carroll	11	53
Cheshire	44	36
Coos	6	15
Grafton	4	30
Hillsborough	61	71
Merrimack	16	73
Rockingham	16	22
Strafford	19	32
Sullivan	5	10



### CAUSES OF FIRES REPORTED

			Total Fires	Total Acres
Arson	5	<b>2007</b>	437	212
Debris	197	<b>2006</b>	500	473
Campfire	38	<b>2005</b>	546	174
Children	22	<b>2004</b>	482	147
Smoking	41	<b>2003</b>	374	100
Railroad	5			
Equipment	3			
Lightning	7			
Misc.	*119	(*Misc.: power lines, fireworks, electric fences, etc.)		

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## LYME HISTORY COMMITTEE ANNUAL REPORT 2007

### **OVERVIEW**

After the 2006 restructuring of the organization of the Lyme Historians/Lyme History Committee and the launch of two new initiatives, 2007 became the year of application - putting into practice what we began last year. We have 261 members of as December 31, 2007. Our most visible initiatives were the Cellar Holes Survey Project that now involves about 35 residents; our Annual Meeting with its speaker program; and our open house on Old Home Day.

### **VISION**

*A knowledge and appreciation of Lyme's history and heritage will increase community feeling as well as enhance the enjoyment of living in Lyme.*

### **MISSION**

*To encourage our fellow townspeople, as well as travelers passing through, to explore the storied history of Lyme and appreciate that its tradition and character are the foundation of its future.*

### **LYME HISTORIAN MUSEUM**

- The extensive collections in the museum continue to be the cornerstone of the Lyme Historians. New computer software has been added to digitize and codify all of the Museum's contents for easier access. Close to 400 residents, visitors, elementary and high school students, and older citizens from Elder Hostel and Kendal visit these collections. Displays included "Crazy Quilts;" Bill Murphy's collection of political buttons; a major display of maple sugaring equipment, a barn study, conducted by Joan and Warren Goldburgh with photographs by Jean McIntyre and assistance from Bernard Tullar; Hobbs Memorial bunting hung on July 4<sup>th</sup> and Old Home Day celebrations; clothing from Bill and Francis Ackerly; and photos/CDs, including the Fairlee fire and the storm in April 2007.
- In addition to enjoying the displays, visitors research genealogy, learn about Lyme, or buy gifts from the extensive collection of cards, maps and books. The Historians open the museum to the public every Tuesday morning from 9:00 A.M. until noon and by appointment.

### **HIGHLIGHTS OF EVENTS/ACTIVITIES**

- *Annual Meeting* (May 6<sup>th</sup>) - Steve Taylor, NH Commissioner of Agriculture, Food and Market, shared facts and told entertaining stories about the rise, the economic and social importance, and the virtual disappearance of the 13,000+ sheep in Lyme between 1855 and 1927, when Professor James Goldthwaite wrote his book.

- Old Home Day (August 4<sup>th</sup>) - A fun and successful day, especially with Carola Lea inspiring homemade pies which were auctioned, raising funds to help sustain Historians' activities.
- Discovering Lyme Cellar Holes - A continuing project to identify and record Lyme's extensive inventory of cellar holes, that will provide a new and exciting look into our past and relationship to the land. Reprints of "*The Town That Went Downhill*" - written by Dartmouth Professor James Goldthwaite in 1927 who began mapping Lyme cellar holes - are available at \$7.50.
- New Book on Lyme - Published by Arcadia Publishing. Historic photos of Lyme between 1860-1960 with text written by Jane Fant, Sallie Ramsden and Judy Russell. Available at the Historians' Museum for \$19.95.
- The Historian - The quarterly newsletter, imaginatively created by Adair Mulligan.
- New Elm Tree - Planted near the site of the former Nichols' Hardware & Lyme Town Hall, dedicated to that structure's 200-year history in Lyme.
- Jack Wright Prize - New ways are being explored to recognize local students' interest in Lyme's history.

The Committee invites and welcomes your involvement. We have reached out to *Those Guys* and the *Utility Club* to share our new or evolving initiatives. When you join the Historians, you receive a free copy of "*Patterns and Pieces*," which offers a wonderful history of our town, as well as four quarterly issues of our newsletter. The leadership team welcomes your ideas as we meet regularly to develop new projects and events that will instill more understanding of and pride in the tradition and history of Lyme.

Respectfully submitted  
The Lyme History Committee

Jane B. Fant  
Carola Lea  
William N. Murphy  
Sallie M. Ramsden  
Christina M. Schonenberger

This is the leadership team of the Lyme Historians, Inc.:

Stephen Alden	Membership Director	Judy Russell	Member At Large
Marcia Armstrong	Member At Large	Sallie Ramsden	President
Simon Carr	Treasurer	Doug Wise	Secretary
Jane Fant	Vice President	Bill Murphy	Education Director
Karen Keane	Development Director	Julia A. O'Hara	Museum Director
Carola Lea	Events Director	Laurie Wadsworth	Member At Large
Adair Mulligan	Newsletter Editor		

## WHAT IS OLD HOME DAY?

### LYME'S OLD HOME DAY

Events of the Day  
Saturday August 4<sup>th</sup>

10:00am - 11:00am

- COFFEE AND DONUTS in the Lyme Historians' Museum at the Academy Building and Grounds

10:00am - 6:00pm

- ACADEMY BUILDING TOURS; historical exhibits; continuous video of historic photographs of Lyme
- Visits by SMOKEY THE BEAR, new LYME POLICE CRUISER, and LYME FIRE DEPARTMENT and FAST SQUAD
- Say "hello" to Grafton County officials RAY BURTON and MIKE CRYANS
- BAPTIST CHURCH will display church treasures and historical artifacts in celebration of its 200th anniversary.
- Music by FORD DALEY & DAN FREIHOFFER & CO throughout the day.

10:00am - 12:00pm

- TENTS will have crafters and demonstrators, including jewelry, handmade cards, American Girl Doll accessories, spinning demonstrations and framed photographs of beautiful local scenes
- RAFFLE TICKETS will be on sale to win
  - ~ Handmade quilt crafted by Margaret Hewes
  - ~ Handmade porcelain doll by Edith Jenks
  - ~ Thanksgiving turkey donated by Bailey's Turkey Farm (Benefit the Missionary Society & Baptist Church).
  - ~ T-shirts will be on sale.

11:30am - 3:00pm

- SNACK SHACK for munchies of all kinds and for all ages.

1:00pm - 2:00pm

- OLD HOME DAY PARADE starts at Acorn Hill Road and travels down to Alex Stedman's turnaround (the old Will & Mary Day place) and back to the Lyme Center Academy Building. Local floats, bike riders and walkers all join the parade.

2:00pm

- Famous HISTORIAN'S PIE AUCTION (Benefits the Historians community activities and projects).

2:30pm

- A CLOWN pays a visit.

3:00pm - 4:00pm

- VARIETY SHOW in the second floor 'theatre' and dance hall of the Academy Building.
- Performers include friends from near and far... tap dancing, singing, C&W swing and piano pieces.
- If you want to share your talent, be our guest !



4:00pm - 5:00pm

- ALFRED BALCH presents an interactive slide show narrated by *Alfred & Friends*, depicting Lyme folks and history we remember fondly.
- Slides will be interspersed with spontaneous recollections and anecdotes. Get your memories in order!

5:30pm - 7:00pm

- The GREAT OLD HOME DAY TURKEY & PIG ROAST
- Enjoy a variety of meats, baked beans, coleslaw, roasted potatoes, rolls and your choice of beverages and dessert (\$10.00 per person; \$5.00 for 6 year olds & under)
- Hosts RAY BURTON and MIKE CRYANS
- Sponsored by the Baptist Church for church renovation.

7:00pm

- ROUND & SQUARE DANCE upstairs in the Academy Building dance hall.
- The RAFFLE DRAWING will kick off the dancing.

### OLD HOME DAY IN LYME CENTER 2007



## INDEPENDENCE DAY COMMITTEE ANNUAL REPORT 2007

The Lyme Independence Day Committee wishes to thank all who generously donated to this year's event. It is greatly appreciated and this year's fireworks were spectacular! Many thanks to all those kind folks who were at the pond early in the morning to start fires and cook all the chicken, those who made macaroni salads and the yummy pies and servers for BBQ. Due to the weather we didn't have as many folks for chicken BBQ, but we ended up selling all that was left, thanks to people at the Lyme Country Store packaging it and putting it out for sale. Thanks to Dan Parrish and Tony Roisman for donation of firewood and to those other folks who offered.

We can't forget the car-parking attendants, those that collected donations, the glow stick and ice cream sales people and all the others who helped with this wonderful Lyme event. Thanks to Don Elder and Those Guys for letting us use their tents and for their time putting them up and taking down.

Thanks also to the participants in the Parade and those who came to watch. The Parade was great and once again we had lots of people involved. We greatly appreciate Hank Flickinger allowing us to use the One Lyme Common parking lot and lawn while folks got in line for parade.

Those gathering at Post Pond while waiting for Fireworks were wonderfully entertained by Valley Chords, Lyme Town Band and Whipple Hill Gang. They are such an important of the celebration and we thank them!!!!

All of the money raised during the BBQ and proceeds from glow sticks and ice cream all goes towards the fireworks. No Tax Dollars go to supporting the Fireworks, it's all raised and that's a tribute to the people of Lyme. This is a huge undertaking each year and thanks to the many folks who donate their time or money it was a very successful event.

Safety is a huge issue for the fireworks and enormous thanks to the Lyme Fire Department for their time in keeping the safety zone safe. The Dartmouth Skiway kindly loaned us fencing for the safety zone-thanks. There is a fireman on duty at the pond from midmorning until the fireworks are over. We also want to thank the Lyme Police for their efforts during the parade and fireworks. None of this can happen without the cooperation of the Lyme Police and Fire Department.

This community has continued to support the Independence Committee efforts and we THANK YOU very much for your support!

This community has continued to support the Independence Day Committee efforts and we THANK YOU very much!

Independence Day Committee Members:

Robert Couture, Dina Cutting, Jim Mayers, JJ Pippin-Finley and Jodie Rich



Members of the Lyme Town Band.  
(Photo: Matthew W. Sturdevant,  
Reporter for Connecticut Valley Spectator)



Valley Chords, from left to right Sylvia Paxton, Julie O'Hara, Barbara Ticehurst and Sue Bigl.  
(Photo: Matthew W. Sturdevant, Reporter for Connecticut Valley Spectator)

**LIBRARY**  
**CONVERSE FREE LIBRARY TRUSTEES**  
**ANNUAL REPORT 2007**

The Converse Free Library has enjoyed another busy year of programs and patronage. Borrowers and visitors made more than 13,000 trips to the library to partake of a wide array of services and programs. The wireless Internet connection continues to grow in popularity and usage. Library staff and volunteers lent 25,584 books, audios, and videos during the course of 2007, about 500 more than in 2006. The public was treated to three Kilham nature lectures this year, covering subjects as diverse as wildebeests, moose, and birds. Among the other programs offered by the library were a book chat on appraising old books, Granite State Stories book discussions, novel and poetry readings by local authors, six ValleyNet workshops, and the annual volunteer luncheon (masterfully hosted by our Library Director Betsy Eaton). In total, 463 adults attended these programs.

The library continued to provide quality programming to children during 2007 as well. Wildlife Encounters, a traveling educational zoo, drew a huge crowd. The summer reading program, Reading Roadtrip USA, attracted many enthusiastic participants. Throughout the year, kids could choose from preschool story hours, organized weekly activities for grades 3 to 5, a parent-child fairy house-building or a nesting doll workshop, and a program entitled "Our National Thanksgiving," with actors taking on the roles of Abraham Lincoln and Sarah Josepha Hale. The library saw a total of 964 children attend these programs. During school hours, classes made 179 trips to the library. This year, we were pleased to have Jake Cooke, Library Assistant and school staff member, establish a library space within the school office. There, students get to choose from a sampling of the library's collection and check out books for research or pleasure. Mr. Cooke takes children across the street to the library regularly, and makes frequent classroom visits to support curricular activities.

The Friends of the Lyme Library, ably led by Lauri Annis-Rich, sponsored a number of fascinating programs, among which were "Frost and Eliot: Two Titans at Odds," "The Rubaiyat of Omar Khayyam," with Lyme's Pete MacDonald, and a talk on cellar holes by Jere Daniell. The Friends sponsored the annual Trina Schart Hyman Memorial event, this year a visit by famed children's author and illustrator Ashley Bryan. We are so grateful to the Friends for their generosity and continued devotion to the library. This year they donated funds to purchase a new paperback rack in the children's area and a coffee/tea machine. Now patrons can enjoy a free hot beverage in the Balch Room during a library visit. Thank you, Friends!

As for the facility itself, the library underwent a number of important improvements in 2007. Through a loan from Public Service of New Hampshire (and the hard work of our Buildings and Grounds Committee), sixty-four fluorescent fixtures were replaced, complete with energy-efficient bulbs. We also made repairs to the front steps for safety and aesthetics, repaired the sign holder out front, and added white lines to the parking lot for easier parking. Our techie Trustee, Steve Campbell, helped us acquire several iMacs free through Kiewit at Dartmouth. These replaced some older machines and amounted to a considerable savings in our 2007 budget.

Robin Model-Lornitzo and her intrepid group of Blisters for Books volunteers did it again. With their help, Lyme School students raised over \$7,000 for children's materials at the library by running laps around the Common. We thank them all (including the community, for your continued support).

As always, we wish to acknowledge our hard-working staff for all they do for the library's patrons. Betsy Eaton, Margaret Caffry, and Lois Winkler are a crack team who go above and beyond the call of duty to make the Converse Free Library one of the best small-town libraries in New Hampshire. Many thanks to all the Trustees, too, for their dedication: Mardi Bowles (Treasurer), Steve Campbell, Alan Hewitt, Tom Hunton, Jon Kuniholm, Margot Maddock (Secretary), Nora Palmer-Gould, and Tish Smith. And of course, gratitude goes to the myriad volunteers who keep the library running. We couldn't do it without them.

Finally, I want to mark the passing of a beloved volunteer. Jeanette Day worked at the circulation desk Tuesday mornings for eighteen years. Her smiling face and friendly conversation always made a trip to the library that much more special. She was kind and generous and funny, and she never forgot a face. We all miss her very much.

Respectfully submitted,  
Judith G. Russell, Chair



Wildlife Encounters, a traveling educational zoo, found plenty of volunteers to handle the snake, but School Secretary, Judy Barton, was not one of them. (Photo: Elise Garrity.)

## **LYME PLANNING BOARD ANNUAL REPORT 2007**

The Lyme Planning Board conducted 30 separate meetings in 2007. These meetings consisted of regular scheduled meetings twice a month, and special meetings on various topics including; the Community Attitude Survey, neighborhood meetings on the Master Plan and a meeting concerning the practice of merging lots in Lyme.

During the year there were 19 formal and 15 informal hearings with property owners in Lyme on various land use issues, including boundary line agreement (BLA), minor subdivision, site plan review (SPR), and lot line adjustment (LLA); and one public hearing for fire protection structure approval. There were five public meetings to discuss the community attitude survey from April to July.

The spring was spent tabulating the results of the 864 Community Attitude Surveys and formatting them into a document to be presented to the Town at a public meeting on April 25<sup>th</sup>. There were 1315 surveys sent to the population of Lyme and we received about 66% back to be tabulated! The information has been valuable to determine the views of the town, and provides the basis for the updating of the Master Plan. All the results are available on the town website and hardcopies are in the library. The information is interesting reading and everyone is encouraged to review the documents.

During the summer, neighborhood meetings were conducted to further enhance the survey results and “fill in the blanks” on regional issues throughout the town. Four meetings were held on 6/26, 7/12, 7/18 and 7/26. These meetings allowed residents to participate in various exercises concerning both the historical events of the town and favorite aspects of town life. There were open discussions about future needs of the town, and possible future directions that may need to be incorporated into the master plan. The notes of the meetings are available on the town website and results of the exercises are compiled and will be published in hardcopy in the Library. The Upper Valley Regional Planning Commission is assisting in the process of compiling the information and providing guidance on the revisions to the Master plan.

The Planning Board has also contracted with the NH Department of Environmental Services to map the geologic aspects of our town. Their report will document those important resources and incorporate the state (water) well information. This will give the town a much better view of where the water resources are and what the impact of development will be on the town’s water resources. The mapping began in September of 2007 and will be completed in September of 2008. The results will be incorporated into the Master Plan.

The Board would like to express great appreciation to Don Cooke who developed a Geographic Information Systems (GIS) map of the Town’s conservation districts as an overlay of the tax maps. What a huge undertaking and a great help to the Town!

The Capital Improvement Committee began meeting in the fall of 2007 and is led by the Planning Board. The goal is to revise the existing plan, and incorporate the future capital needs of the town’s departments.

The Planning Board typically meets on the second and fourth Thursdays of the month. You are welcome to attend. Hearings are posted outside the town offices, Nichols Hardware Store, and the Lyme Center Post Office, and abutters and other interest holders are noticed by certified mail. Applicants and anyone with a question may contact Francesca Latawiec, Planning & Zoning Administrator at 795-2661. Her office hours are Wednesdays and Fridays 8:00 AM – 2:00 PM and Thursday afternoons from 3:00 PM to 6:00 PM.

Respectfully submitted,  
John Elliott, Planning Chairman



Perambulation monuments designate the boundary-line between Lyme and its neighboring towns. Towns are required to perambulate their boundaries every seven years. There is no record that the Dorchester-Lyme boundary has ever been successfully perambulated. (Photo: Victoria Davis)

## **POLICE DEPARTMENT ANNUAL REPORT 2007**

In February 2007, the department moved to 1 Main Street, Unit #9. The two-story location has allowed us to properly secure and maintain our records and storage requirements. It has also provided the much needed privacy requirements that were lacking in our previous location. The department continues to operate as a part-time police agency. We have two full time officers and one part time officer. We provide regularly scheduled coverage during the busiest times of the week and are called in for emergencies. The New Hampshire State Police are our support coverage.

One of our Town's greatest challenges for emergency services occurred this year. The violent windstorm that swept our area in April caused significant devastation to our community's electrical and communication services. Natural Disasters, such as the magnitude of this one, are not predictable or preventable. Emergency personnel must have the resources in place so that they can be successful in their response. Police department personnel worked long hours assisting to you and your neighbors; assisting highway department personnel with road clearing, identifying hazards and road closings; participating in the Emergency Command Operations; and providing safety and security assistance, as needed.

It is truly an honor to be part of Lyme's emergency service network. In addition to the members of the Fast Squad, Fire Department, Highway Department, Town Office Personnel, and Emergency Management teams, including the Hanover Dispatch Center, community volunteers made themselves available to:

- Make posters/signs
- Check the well-being of residents living alone
- Distribute information
- Deliver generators and other needed supplies
- Man the shelter
- Provide food/water for others
- Open their homes and businesses to accommodate others
- Lend support/comfort
- Lend equipment and supplies
- Set up cots
- Answer phones, take messages, document services

The community support was phenomenal! Volunteers of all ages made a difference. I am proud of each one of you. Thank You.

Again, we participated in the NH Highway Safety Initiatives and secured grants that funded extra patrols that targeted speed enforcement and drunk driving. These grant funds did not require any matching funds from the Town. They allowed our department to perform 120 hours of extra patrols during the high traffic times with no cost to the taxpayer.



The Technology Grant project was completed this year. This project has been in the works since 2005. The computers in both cruisers are able to communicate wirelessly with Hanover Dispatch's database, allowing officers to enter information into the police log, query license and registration information, and check subject history within our database.

We also extend our gratitude to this year's sponsors of the Halloween Safety Project. This year, the Pearl Dimick Fund purchased the glow necklaces that were distributed on 2007's Halloween night. Each year we seek a community member or organization that is interested in promoting pedestrian safety to donate glow necklaces for distribution on Halloween night. Police and Fire Officials spend the evening passing out the necklaces and promoting pedestrian safety. The project has grown over the years and this year, with the mild weather of that evening, we gave out over 300 necklaces.

The following is a computation of the types of incidents, investigations, and activities, which were reported, investigated, or performed by the Lyme Police Department for the year 2007 (through the month of November):

### **Crimes Against Persons**

Assault	1	Criminal Threatening	5
Fraud (including ID Theft)	4	Violation of Protective Order	1
Fight in Progress	1	Disobeying an Officer	1
Sexual Assault	1		
False Report to Law Enforcement	1		

### **Crimes Against Property**

Burglary/Attempt	3/1	Theft	6
Issuing Bad Check		Criminal Mischief	9

### **Disturbances**

Domestic Disputes	8	Suspicious Person/Activity	59
Disorderly Conduct	4	Trespassing	1
Noise Complaint	3	Intoxicated Subject	1
Weapon Fired	3	Violation of Bail Conditions	3

### **Motor Vehicle**

Improper Operation Complaints	35	Stranded Motorist	32
Parking Violations/Warnings	19/3	Road Hazards	33
Abandoned Motor Vehicles	2	Hit & Run	2
Evading	2	Driving Under Influence	1
Operating w/out License	6	Driving after Susp/Revocation	13
Unlawful Poss. Of Alcohol	5	Open Container	1

### **Animal Control: 52 calls**

Stray Dog/Cat	21	Dog Bite	1
Dog Nuisance	7	Other	23

## Other Services / Miscellaneous Offenses

Mental Health Issues	2	Neighbor Dispute	3
Assistance to Citizens	47	Civil Problem	5
Fish & Game Violations	5	Suicidal Subject	1
Assist E 9-1-1	21	Vacant Residence	16
Lost/Found Property	9/6	Keep the Peace	12
MV Unlock	14	Fingerprinting	15
Assist Social Services	5	Illegal Dumping	8
Check the Well-being	16	Emergency Notification	3
Missing/Overdue Person	5	Juvenile Issues	3
Repossess MV	3	VIN # Inspection	14
Medical Call	29	Assist other Police Agency	11
Alarm Activation	49	Assist Other Town Dept	11
Paper Service	7	Assist Fire Department	20
Telephone Harassment	1	Directed Patrol	45
Poss. Of Controlled Drugs	5		

## Motor Vehicle Crashes:

### With Personal Injury – 5, Primary Cause:

Alcohol Involved	1	Fail to Keep Right	1
Unsafe Passing	1	Bicyclist Movement Violation	1
Obstacle in Road	1	Unreasonable Speed	1

### With No Personal Injury – 5, Primary Cause:

Unreasonable Speed	1	Unsafe Passing	1
Inattention	2	Fail to Yield Right of Way	2

## Traffic Stops - 505

Warnings (Written/Verbal)	382/40	Citations-Arrests	83
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**Cruiser Miles Traveled: 49,207**

**Submitted by: Chief Pauline Q. Field**

Police Officer Shaun O'Keefe assists the torch bearer for the Special Olympics at the Dartmouth Skiway.  
(Photo: Elise Garrity)



## **POND PROGRAM ANNUAL REPORT 2007**

This years Summer Pond Program began on July 2, 2007 and ended on July 20, 2007. The program was located at Chase Beach at Post Pond and the hours were 8:30am –12:00pm. The program is available to the children of Lyme for \$50 per week. Each day included Red Cross swimming lessons, snack, arts and crafts, free choice, read aloud, drama and a sport. The program is available to children entering grades K - 5.

The program averaged 35 children and 10 counselors (ages 11-15) per week. I had a great year of Red Cross swimming lessons, as well as a great first year as Pond Program Coordinator. I hope to make a few more changes to better the program for next year.

Thank you to all that helped support the program this year. I look forward to a fun-filled program next summer!

Respectfully,  
Torey Cutting  
Pond Program Coordinator





1914  
Postmark

## RECREATION COMMISSION ANNUAL REPORT 2007

Youth programs, with scholarships available, were offered in many popular sports. As in the past, all fees collected were used to support the programs directly (e.g., referees, uniforms, tournament entries, equipment). We are gratified that the vast majority of Lyme children participate in one or more Recreation programs. The following list details the specific programs and participation numbers.

Soccer	130 participants
Skiing/Snowboarding	96 participants
Basketball	55 participants
Baseball	55 participants
Softball	14 participants
Lacrosse	20 participants

The Commission is very grateful to our volunteer sports Commissioners: Pete Mulvihill, Monica Ha, Helen Dennis, Peter McGowan, Tom Yurkosky and Matt Stevens. All of our youth teams are coached and instructed by volunteers, more than 50 in total. We are indeed grateful for your hard work and long hours devoted to our children.

A range of more informal programs were available for adult participants, including tennis, softball, Tai Chi, and yoga.

The excellent work of Chase Beach Activities Supervisor Dina Cutting and her staff of certified lifeguards provided another summer season of swimming at Chase Beach.

Torey Cutting coordinated another successful summer Pond Program, which included swimming lessons, arts and crafts, and sports. Three additional week-long summer sports camps were available to children: two offerings of Play Soccer camp for 1st-8th grade children and a basketball program for 3rd-4th grade girls coordinated by Peter McGowan.

Pete Mulvihill spearheaded a terrific set of improvements to the on-ground ice rink, which is now available for skating well into the evening with the addition of lights.

Residents can get easy access to a listing of our current programs and policies on the Town web site ([www.lymenh.gov](http://www.lymenh.gov)) or through the unofficial Lyme Listserve. The Recreation Commission meets on the fourth Monday of the month at 7:00 PM at the Lyme Center Academy Building. We always welcome public participation and are eager to hear your ideas for new programs.

## **SAFETY COMMITTEE ANNUAL REPORT 2007**

Lyme Safety Committee (LSC), for calendar year 2007, scheduled and completed a safety inspection of each Town of Lyme building as required by the State of N.H.

During the year 2007 LSC held eight meeting which met the State requirement for a minimum of one meeting per each quarter.

At our May 2007 meeting LSC discussed and approved the following items:

1. In lieu of monthly meetings the committee will meet every other month.
2. Action/safety concerns documented on LSC spreadsheets that have been corrected and have maintained that status for one year since date of correction will be relegated to LSC archives. (The spreadsheets identified 46 safety concerns of which 34 had been corrected or resolved and 11 had maintained that status for one year or more.)

In 2007 Lyme Fire Chief, with Select Board approval, mandated fire extinguishers of the appropriate size and type will be provided at each Town of Lyme facility.

During the April storm response no injuries were reported. LSC thanks everyone for being vigilant and working safely.

In 2007 LSC developed a safety inspection and maintenance schedule that will dictate the follow-up dates in 2008.

Members of LSC are representatives of each Town of Lyme entity and with the seasonal demands it is difficult for everyone to make the meetings. However, in general the attendance has been very good. LSC appreciates the support our TOWN of Lyme entities give us.

The workmen's compensation claims summary for the Town of Lyme is as follows:

Year of Claim	Amount Paid	Number of Incidents
2005	\$ 2,145.49	1
2006	\$1,699.55	1
2007	\$13,167.00	2

Safety Committee meetings are open to the public.

Report respectfully submitted by,

Wallace Ragan, Chairman  
Lyme Safety Committee

## **SELECT BOARD'S ANNUAL REPORT 2007**

This year Lyme again proved the strength and dedication of its citizen volunteers, most significantly in dealing with the emergency conditions following the April wind storm. Under the leadership of Wally Ragan, our Emergency Management Director, a state of emergency was declared when almost the entire town was without electric power and telephone services and many roads were blocked as a result of fallen trees. Volunteer firefighters and FAST Squad members augmented our police in insuring all residents were safe and the limited number of emergency generators were provided to those most in need. The highway department worked almost continuously for several days to clear the fallen trees and open the roads, and a cadre of unaffiliated volunteers opened and operated an emergency shelter in the school. The emergency management center, in the fire station, was staffed entirely by volunteers who coordinated the efforts of both townspeople and utility crews. A special thanks is extended to Dowd's Inn that provided hot meals and box lunches to both volunteers and utility personnel.

The Town Offices Building Committee under the leadership of Don Metz and Frank Bowles worked tirelessly to prepare a proposal for new Town offices. In addition to meeting almost weekly throughout the year, the committee held several public hearings and many neighborhood meetings to get public input and develop a proposal for this major facility that would serve the town for many years to come.

Progress continued on the updating of the "Master Plan". The Conservation Commission completed the first comprehensive "Natural Resources Inventory" of the town. The Planning Board completed the "Community Attitude Survey" after holding several neighborhood meetings to gather additional community insights. These two reports provide the building blocks upon which the revised "Master Plan" will be based.

The Recreation and Conservation Commissions continue to work on a resolution of the Clay Brook beaver dams' impact on the Post Pond water level and the resulting conditions on Chase Beach and the playing field. The difficult balance between the conservation needs of the Chaffee Wildlife Refuge and recreation facilities' needs has not yet been resolved.

In the legal area, the tax appeal of the New Hampshire Electric Co-Operative has not yet been resolved.

While we say good-bye to Vickie Davis and wish her the best in her new endeavors, we extend a hearty welcome aboard to Daniel Cutting (the seasonal worker in our cemeteries), Daniel Quinn (transfer station supervisor) and Francesca Latawiec (planning and zoning administrator).

From left to right,  
Select Board members:  
Charles R. Ragan,  
Richard G. Jones, Chair  
& and Simon L. Carr.  
(Photo: Elise Garrity)



## REPORT OF TOWN OFFICES BUILDING COMMITTEE



### FORMER LELA PIKE HOUSE

Standing in front of the former Lela Pike house presently owned by Ray and Tina Clark (Recreate) are from left to right: Harley Gray, Sr., Rosario Biladue, George Shattuck (who worked for the State of New Hampshire as a highway worker and who lived in Lyme with his mother), Lonnie Pike, Ellery Balch and Raymond Balch, the former Lyme Road Agent. This is the site being proposed as the site for new town offices.

(Old Photo above: Courtesy of Alfred Balch.) (New photo below: Carole Bont)





## TOWN OFFICE BUILDING COMMITTEE REPORT

The recent history of re-locating Lyme's Town Offices goes back to 1983, when an expansion to the Library resulted in bonus basement space. It was, by definition, not the ideal long-term solution for Lyme's Town Offices – but the space was available, the price was right, and that basement space has served us well for many years.

So, you might ask, why change now? What's wrong with leaving the 1983 offices where they are? In fact, some voters are genuinely worried that the need for a move is exaggerated, and the cost to the taxpayer is unsupportable. While one must admire Yankee frugality and the wisdom of *"If it ain't broke, don't fix it"* there is a justifiable concern from all corners of our community that we have outgrown our basement quarters and need to move on. Let's consider a few statistics:

In 1983, according to the Annual Town Report, five people worked in the town offices. Their schedules varied widely. The total staff workload amounted to about 50.5 hours per week. Over the next 25 years, the demands on the staff grew significantly. The Selectmen reported in the 1991 Annual Town Report that the administrative staff is ***"...continually required to undertake new tasks and relearn previous procedures."*** Town Office requirements got increasingly complicated, and today, there are nine employees who put in a total of 228 hours a week.

So, not only is our staff working more than four-and-a-half times the hours required in 1983, they've also naturally needed to add the extra desks and tables, chairs and file cabinets and miscellaneous office equipment required to keep the office running. Document storage has become a true burden. Overflow files are now stored in an unheated steel shipping container parked in the snow outside the office doors. We have no choice. State law mandates that 41 categories of maps, plans, and legal documents be kept permanently, while another 34 categories of miscellaneous receipts, checks, permits, liens, property inventory and purged record cards be kept for a minimum of 5 years – and many, many other essential records be kept for 1,2,3 and 4 years. The shipping container and the growing island of file cabinets dominating what was once the Town office meeting room tells a cautionary tale of what the future holds for the town's storage needs.

Add to those nine employees, and all their computers and furniture, the three selectmen and their increasing workload – plus an average of seven visits per day to the Selectman's administrative assistant, plus an average of 28 visits per day to the town clerk's office, plus assorted realtors, builders, genealogists, lost dog hopefuls and occasional visits from the 138 members of various town commissions and boards – and you have a very busy, crowded basement.

Lyme's first serious attempt to address the overcrowding was launched in 2001 when it was thought that the Chaffee house might provide a solution. Despite a careful analysis and detailed drawings, the project was voted down.

In 2005, the selectmen again appointed a committee and charged it with finding an appropriate site and building proposal for Lyme's new town offices. At last year's town meeting, this committee proposed a solution south of town on Route 10. The bond requested was for \$1.75

million – with a police station included – or \$1.25 million, without the police station. Although the land cost was reasonable, the Rt. 10 proposal was problematic. The site was on a high-speed highway and too far from the Common. The proposed structure seemed too big, and the cost was too high – and yet it seemed like the only viable solution at the time. In retrospect, several committee members weren't heartbroken when, thanks to Mort Bailey, the warrant was tabled. Virtually everyone we've talked with agrees that the site and the floor plan proposed in 2008 is far superior in every way.

Among the many things we learned from last year's proposal was the need to listen and learn from Lyme's voters. To that end, we were fortunate to have seven families offer to host neighborhood gatherings. We met with the friends of the Library, and had a 6 a.m. breakfast with "Those Guys". We've held three public hearings, met three times with the budget committee, and we've been helped by the Lyme Foundation. The committee has held approximately 45 weekly Tuesday morning meetings open to the public. And throughout all of these, we've listened, learned, evolved our thinking, and acted upon some intelligently critical suggestions put forth by the public.

Most compelling among the many things we heard were these:

- The offices must be as close to the Common as possible.
- The site must provide for adequate parking, and the possibility of future growth.
- The bond amount must be below \$1 million.
- The new building must complement the town's historic architecture, be energy-efficient, economical to maintain, and leave a respectable legacy to Lyme's future.

In our search for the best solution to the town office needs, the committee did a lot of homework. We looked long and hard at Nichol's Hardware, Tuckaway Timber and the Alden Inn. We did cost analysis and drew up floor plan scenarios for each, and found them all unsuitable for one reason or another. Searching for available properties that might have slipped our notice, we sent out letters of inquiry to 114 owners of properties within the Lyme village district and outlined a set of essential criteria: the lot could be vacant or contain a building adaptable for renovation. It had to have proper drainage for a septic system, adequate parking, room to grow, safe vehicular access and market price, etc. Of the half-dozen responses we received, the property owned by Ray and Tina Clark at # 1 High Street stood far above the rest.

This property includes the historic Lela Pike house, a heated two-car garage, several outbuildings and the Recreate shop, all on three-plus acres of land. It includes a large-capacity septic system and a reliable water supply. The 30'x60', south-facing shop can be easily renovated to form roughly half of the town office needs. The drawings we've developed show the interior layout, the exterior views and how the completed complex fits on the site.

Although our committee was not charged with finding a home for the police, the issue kept coming up, and we kept passing it back to the selectmen. When we were encouraged to look for some synergistic approaches to the funding of this proposal, it was suggested that by adding on space to the Town offices for the police, we would eliminate their current monthly rental fees.

Furthermore, the Lela Pike house could provide a revenue stream which would quickly offset the building costs of the police offices, and more than cover town office operating costs in the future.

What about the cost to the taxpayers? How will this project affect our pocketbooks?

First, the purchase price of the Clark property:

We had an outside appraisal done based on the fair market value. The appraisal came in with a range of \$475,000 to \$675,000. The higher figure was based on the highest, best use, such as if the property were subdivided and sold as two lots. The price we negotiated was \$599,000.

The second item concerns the cost estimate for renovating the existing shop structure and the construction of additional new space connected to it. To make this as accurate as possible, the architects on our committee drew up a full set of working drawings (pro bono) and took these to Estes and Gallup for a professional cost estimate. Jay Barrett, an independently-hired architect, reviewed Estes and Gallup's numbers and found them to be thorough and realistic.

Our target price for renovation and construction, without the police station, was \$625,000. The estimate came in at \$711,059, so we removed the "like-to-have" but non-essential items such as the cupola, museum-grade file storage system and radiant heat – to name a few –and were able to reduce the estimate to \$628,738.

Next, in order to add on the police station, \$72,000 was added to the \$628,738 which brings the total to \$700,738.

The total cost of land purchase, renovation and new construction = \$1,299,738. How it will be funded is as follows:

1. The biggest portion of the funding, the \$925,000 bond on the warrant, will be the only portion of the cost taken from future taxes.
2. \$140,000 will be taken from the Public Land Acquisition Capital Reserve Fund.
3. \$44,000 will be taken from the Town Offices Building Capital Reserve Fund.
4. The last and second largest portion of the funding, \$200,000 will be raised through private donations. As of February 12<sup>th</sup>, we have received pledges from 84 individuals pledging a total of \$126,775 and fully expect to reach our goal in time for the 2008 town meeting on March 11<sup>th</sup>.

Note that the total of funding figures is \$1,309,000 while the total of cost figures is less, at \$1,299,738. The higher funding figure is such as it is because bonds are issued in \$25,000 increments. Any savings in costs below the higher figure will be returned to the town.

Once the bond issue is passed, the project will go out to competitive bids. We anticipate construction will begin mid-summer, 2008, with completion in the spring of 2009. The net cost to the town budget is based on current (mid-Feb, 2008) bond bank interest rates of 5.25%.

Although we won't know the final rates until the bond bank sale in July of 2008, there is a likelihood that the rate will decrease to as low as 4.25%.

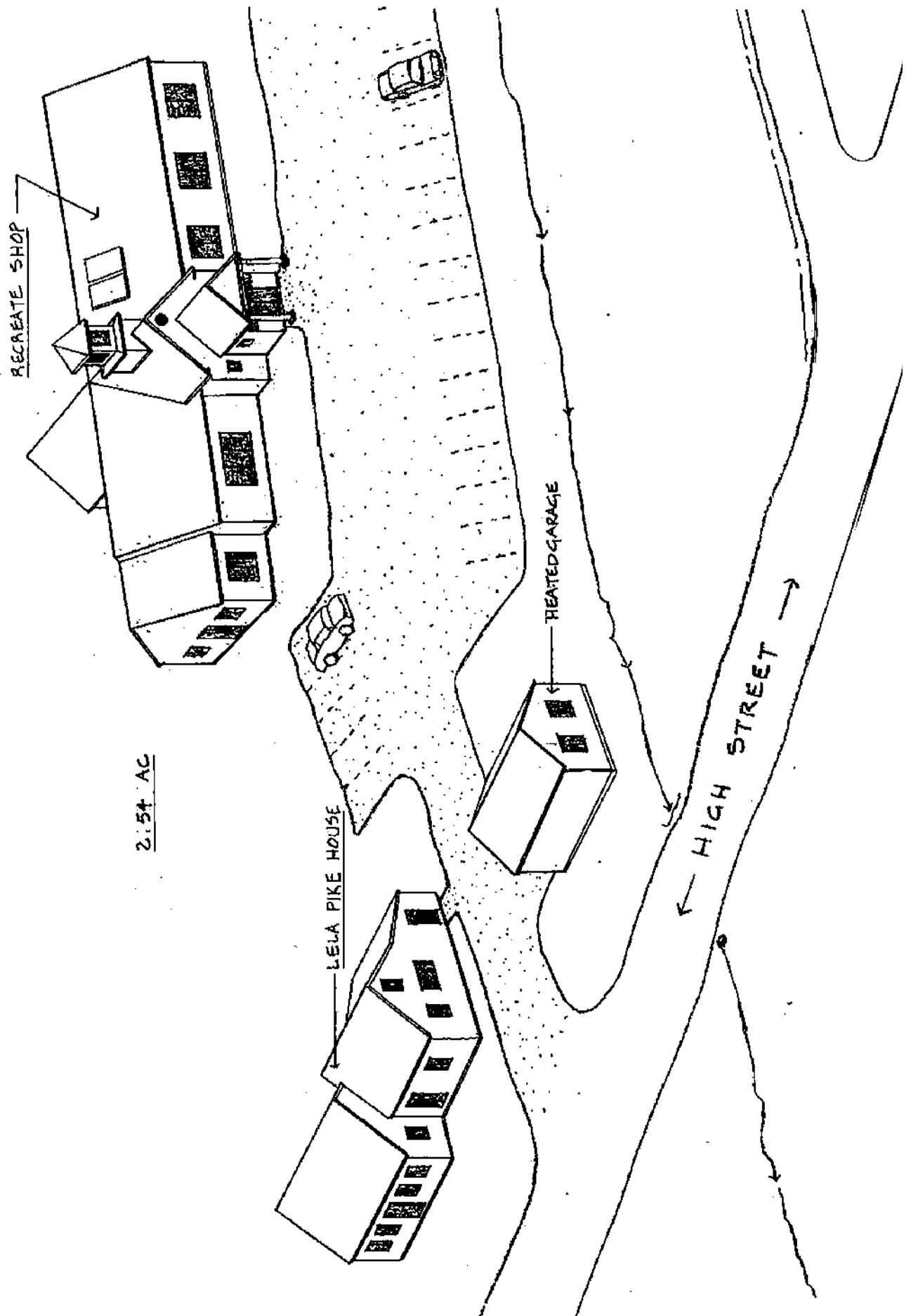
Respectfully submitted,  
The Lyme Town Office Building Committee  
Don Metz and Frank Bowles, co-chairs

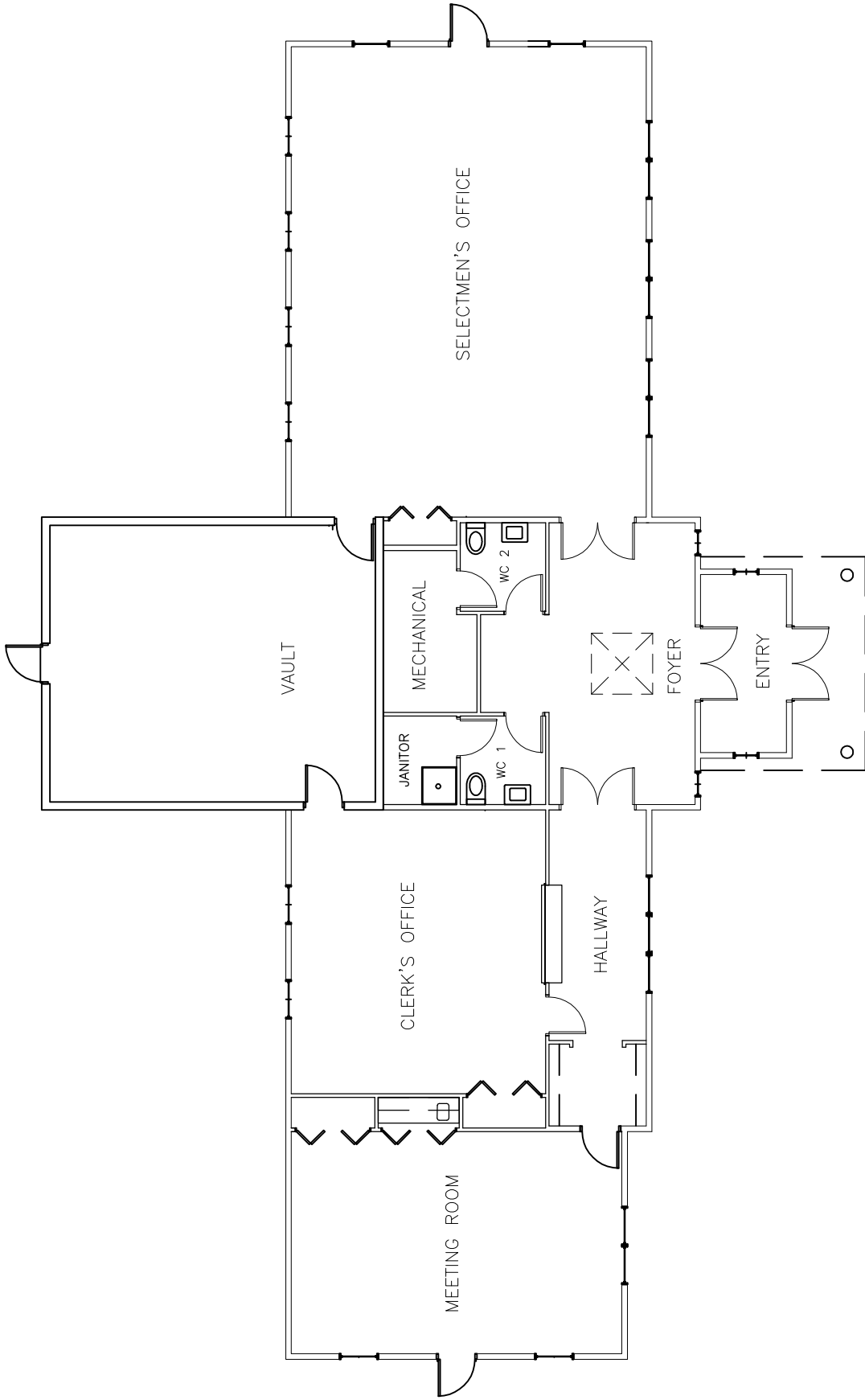


### **RECREATE SHOP**

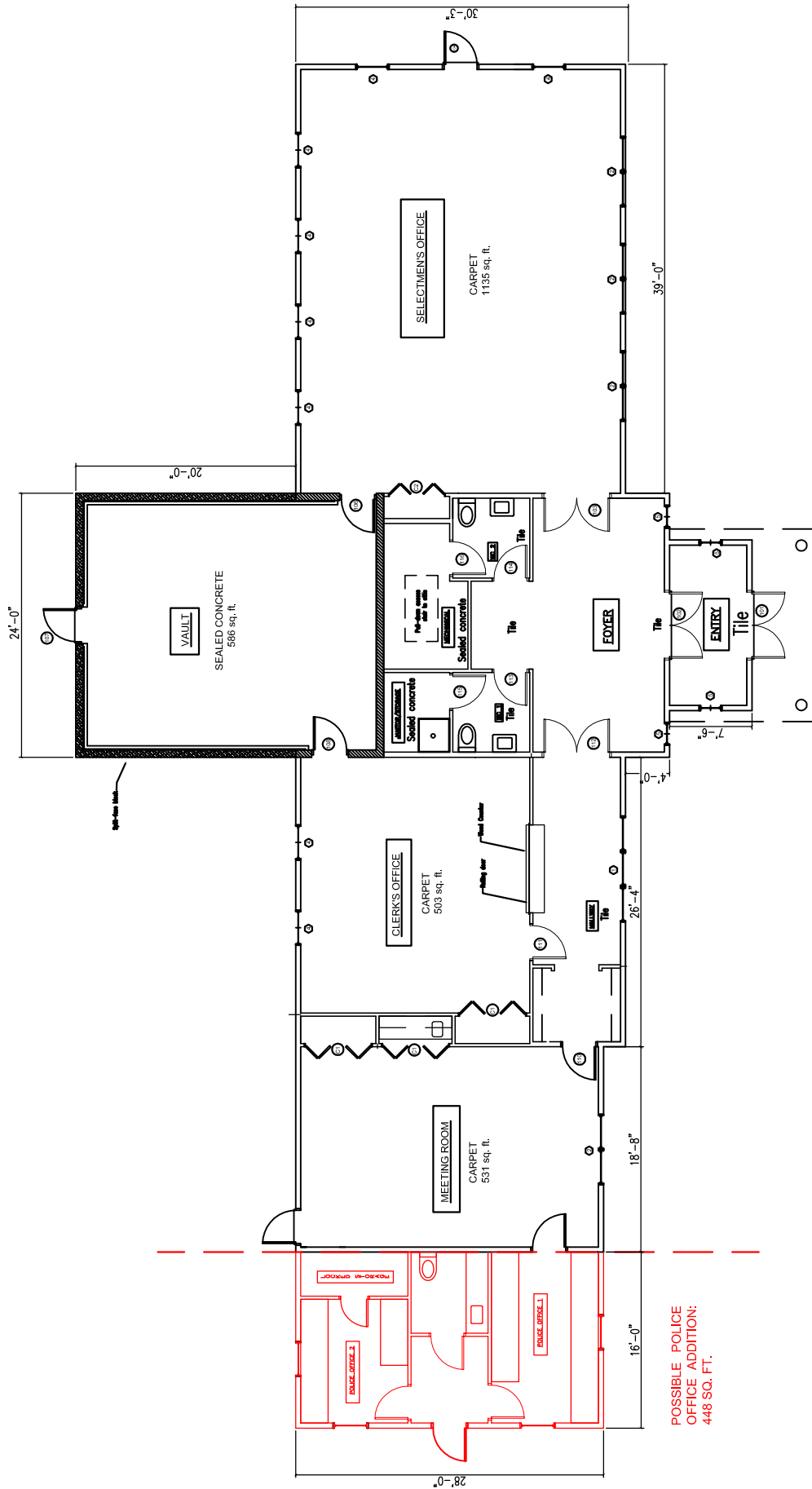
This building would be a part of the proposed town offices. (Photo: Carole Bont)

# THE RECREATE SITE AND THE NEW OFFICE BUILDING





# THE RECREATE SITE AND THE NEW OFFICE BUILDING



POSSIBLE POLICE  
OFFICE ADDITION:  
448 SQ. FT.

# THE RECREATE SITE AND THE NEW OFFICE BUILDING

## TRANSFER STATION COMMITTEE ANNUAL REPORT 2007

Two major events took place at the transfer station this year. First, and most important, was the opening of the station on Wednesday afternoons from 4 to 6 PM. The initial response to this second day of operation was somewhat slow, but we now see a significant number of citizens on Wednesday and most of them are very pleased with the opportunity to be able to dispose of their trash and recyclables during the week. Second, we have a new superintendent of operations as well as a third member of the station crew. Although we regret saying goodbye to Al Pryor after 14 years, we were fortunate to find Dan Quinn who lives in Thetford and is able to oversee the station operation during the week. Our third, and able, staff member is Lance Goodrich from Lyme. Dan and Lance join Jedidiah Smith to complete the station's helpful and friendly crew.

The compactor is running well and we are seeing the predicted savings in trash haul charges by not having a packer truck on site every Sunday. Both scrap metal and paper prices went up during year, resulting in more revenue for the town than in previous years. We do hope residents will remember that recycling is mandatory in Lyme. The green plastic trash disposal bags and the pink payment cards are again available at the Lyme Country Store.

The Committee meets once a month on the first Wednesday of the month at the Fire House. We invite you to attend our meetings or contact any of our members with suggestions you might have that could benefit the operation of the transfer station.

Respectfully submitted,

Pete Bleyler  
Cynthia Bognolo  
Simon Carr

Marya Klee  
Pete MacDonald

Steve Maddock, Chair  
Dan Quinn, Superintendent  
Charles Ragan, Selectman

### NRRA

**Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234**

Congratulations for being such active recyclers! Below please find information on the positive impact this recycling has had on your environment. The recyclable materials were sent to market to be remanufactured into new products through your non-profit recycling cooperative, the Northeast Resource Recovery Association.

#### **Environmental Impact!**

Here is only one benefit of using this recycled material rather than natural resources (raw materials) to manufacture new products.

<b>Recyclable Material</b>	<b>Amount Recycled in 2007</b>
--------------------------------	------------------------------------

Paper	178 Tons
Scrap Metal	22 Tons

Saved 3,023 trees!  
Conserved 22,277 pounds of coal



## **UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION ANNUAL REPORT 2007**

Through UVLSRPC membership, the 27 cities and towns of the Upper Valley, Sullivan County and Lake Sunapee area strive to ensure that the growth of the Region does not lower our quality of life, and that it enhances rather than threatens our healthy economy. Regional planning provides a mechanism for communities that live and work together to collaborate on issues of common concern, such as transportation, emergency preparedness, economic development, housing and resource protection. Your community's active participation in UVLSRPC provides you with a voice in regional activities, as well as in decision-making at the state level that affects the future of your community.

Here is a summary of our work during the past year:

- Completed Phase I of the Route 120 Corridor Management Plan in Hanover and Lebanon, and began transit plans with Community Transportation Services in Sullivan County and Advance Transit in Grafton County.
- Continued to participate and facilitate the Comprehensive Economic Development Strategy (CEDS) developed for Sullivan County to increase eligibility for federal funding for economic development and infrastructure improvements.
- Continued to collaborate with economic development partners in Grafton County through the North Country CEDS Committee.
- Partnered with Lake Sunapee Protective Association and Sunapee Area Watershed Coalition to help communities collaborate on watershed management planning.
- Completed the Route 4 Corridor Management Plan to balance growth of Canaan and Enfield village centers with needs of commuters.
- Obtained funding for Source Water Protection inventories, planning and outreach for Claremont and Croydon.
- Promoted our Region's priorities for federal and state transportation funding including Transportation Enhancement (TE) Grants. Served on NH Congestion Mitigation & Air Quality Advisory Committee (CMAQ).
- Participated in work group studying sprawl in NH and effectiveness of state smart growth policies with NH Association of Regional Planning Commission's Legislative Policy Committee, NH GIS Advisory Committee, and Mount Sunapee Ski Area Advisory Committee.
- Co-wrote innovative zoning guidebook with NHDES and NHARPC.
- Began updating the Land Use Chapter of the Regional Plan.

- Participated in the New Hampshire Office of Energy and Planning's fall conference.
- Assisted Connecticut River Joint Commissions with update of corridor management plan.
- Participated in Sullivan County Community Mobility Project to begin identifying and addressing unmet transportation needs.
- Performed over 100 traffic counts in 13 communities throughout the Region to provide data for state and regional transportation plans.
- Continued to participate with Advance Transit, Community Transportation Services, Upper Valley Transportation Management Association, Connecticut River Joint Commissions, Connecticut River.
- Byway Council, Upper Valley Household Hazardous Waste Committee, Upper Valley Housing Coalition, North Country Resource Conservation & Development, and Lake Sunapee Protective Association.
- Organized 4 hazardous waste collections in which over 1,100 households participated to keep approximately 11,000 gallons of hazardous chemicals out of the Region's groundwater.
- Organized, facilitated and participated in a panel discussion for local officials regarding solid waste disposal issues in Sullivan County.
- Assisted 7 communities with updates of local master plans, 2 with zoning amendments, 1 with a Natural Resource Inventory, 1 with starting a capital improvement program and 3 with other regulations.
- Completed road inventories in 5 member communities and processed inventories in an additional 3 communities, ensuring that full state aid for maintenance is received.
- Conducted hazard mitigation planning in 6 communities to enable them to be eligible for federal disaster assistance and hazard mitigation funds. Assisted 2 communities with review of National Flood Insurance Program compliance. Assisted Sullivan County communities with process to adopt new floodplain maps to ensure residents' continued eligibility for flood insurance.
- Assisted communities with review of proposed developments.
- Published Elevate the Creative Economy: a planning guide for communities interested in enhancing their "creative economy" as an economic development tool.
- Continued emphasis on informational programs and training for local officials including Law Lecture Series and programs including: People Power: How to get Citizens to Turn

Out, Tune in, and Stay Tuned, How to Combat Sprawl with Simple Zoning Techniques, and Context Sensitive Solutions: What This New Approach to Transportation Planning Means For Your Community.

- Began the CSS (Context Sensitive Solutions) Process with Charlestown and Walpole for Route 12.
- Responded to numerous day-to-day requests from local board members and staff for guidance, data and GIS maps.
- Continued to update our website - [www.uvlsrc.org](http://www.uvlsrc.org) – with information on planning issues and events, and kept library current with the latest technical guidance, planning literature, and sample regulations. Provided information to businesses, residents, libraries, school districts and other area organizations.
- Participated in professional development activities to ensure planning staff stays up-to-date on best practices, emerging topics, GIS, and changes in NH land use law and federal funding programs of benefit to communities.
- Each year we try to address the highest priority needs of the Region, while balancing the varied concerns of both the larger and smaller communities within our area.

We appreciate the high level of participation and support we receive from our communities, and look forward to continuing to serve the needs of the Region in addressing the issues above and others that arise in the future. We count on feedback from the Commissioners appointed by each community, as well as local officials and residents, to ensure that our work program continues to focus on those regional issues that are of the highest priority to you.

Please feel free to contact us at (603) 448-1680 or email me at [cwalker@uvlsrc.org](mailto:cwalker@uvlsrc.org) to share your thoughts.

Christine Walker  
Executive Director

View from bend near  
Marselis Parson's  
house on the CT River.  
(Photo: Carole Bont)



## UPPER VALLEY HOUSEHOLD HAZARDOUS WASTE COMMITTEE ANNUAL REPORT 2007

The Upper Valley Household Hazardous Waste Committee is a volunteer organization whose purpose is to reduce harm to the environment and human health caused by the use and improper disposal of household hazardous waste. The Committee aims to:

- Educate the public to the dangers of hazardous waste.
- Encourage the use of less hazardous products in the home.
- Promote proper disposal of household hazardous waste.
- Support local agencies which reflect/promote our mission.

During 2007 the Committee initiated a program to reduce the use of toxic products in lawn and garden care, hosted booths at the Upper Valley Home Life Exhibition and at the Mascoma Health Initiative, provided volunteers for household hazardous waste collections and continued to maintain a regional website.

**Toxicity Reduction Program** would educate on environmentally safe lawn and garden care through an article in town newsletters or an insert in utility bills. Towns have been contacted and the information will go out winter and spring of 2008. A bookmark size summary of this information was distributed at collections.

**Event Booths** The Household Hazardous Waste Committee's booth at the Upper Valley Home Life Exhibition again focused on non-toxic lawn and garden care and also supplied information on hazardous waste disposal and alternative cleaning recipes. The booth at the Mascoma Health Initiative in Canaan consisted of similar displays and information and gave us exposure in another area of the Upper Valley.

**Household Hazardous Waste Collection Support** The committee provided volunteer support at the Lebanon collections, keeping waiting times short and residents informed. In New Hampshire 1,575 households brought 2,400lbs. of waste to collections in Lebanon, Newport and Sunapee. In Vermont 1,115 households contributed 10,055 gallons of waste. Collections were held in Hartford, Woodstock, Thetford, Vershire, W. Fairlee, Bridgewater, Pomfret, Norwich, Sharon and Strafford.

**Website** [www.uvhhw.org](http://www.uvhhw.org) provides detailed information about:

- when and where this year's collections will be held and who may attend
- what you can and cannot bring
- less toxic recipes for cleaning solutions
- links to other regional authorities

**Funding** A generous grant from the Dorothy Byrne Foundation is supporting our educational work.

The Upper Valley Household Hazardous Waste Committee is made up of volunteers from Upper Valley towns. We invite anyone interested to attend our meetings and become involved.

Margaret Bragg      Hanover, NH  
Jenny DeVost      UVLSRPC  
Charlotte Faulkner      Hanover, NH  
Joy Gaine      Thetford, VT  
John Hurd      GUVSWD

Joyce Noll      Etna, NH  
Lili Paxson      Hanover, NH  
Marjorie Rogalski      Hanover, NH  
Barbara Whitman, Chair      Lebanon, NH



Lyme Transfer Station on a Sunday morning. (Photo: Elise Garrity)

## **ZONING BOARD OF ADJUSTMENT ANNUAL REPORT 2007**

The first step in applying for a zoning permit is to contact the Planning and Zoning Administrator. If the Zoning Ordinance permits the proposed use in the application, the permit is granted by the Administrator. If the proposed use requires a Special Exception or Variance according to the Zoning Ordinance, the applicant is referred to the Zoning Board of Adjustment (ZBA) for a hearing. The ZBA also hears Administrative Appeals if the Applicant does not agree with the Administrator's determination.

The ZBA acts like a court. Its job is to interpret the Zoning Ordinance. Members cannot talk with applicants or even with each other about applications except during a public meeting or hearing. The ZBA does not write the Zoning Ordinance. This is the job of the Planning Board and Lyme residents through public hearings and Town Meeting.

A brochure explaining the permit application and ZBA hearing process is available at the Selectboard office and on the Town's web site.

In 2007, the Zoning Administrator reviewed several dozen building permit applications. Most of these were because of the need for special exceptions to the Zoning Ordinance and all but a few of these were approved. Some applications were withdrawn after initial review by the Board, and some are still pending. Denials of applications were rare.

Permits were for a variety of purposes including the renewal of old permits; adding accessory improvements/structures, building new houses, constructing or replacing septic systems or wells; putting up signs; constructing additions, docks, ponds, or driveways; renovating existing buildings; changing the use of a building; or tearing down buildings.

The ZBA meets on the third Thursday of the month or as needed. Additional meetings are often held during the building season. You are welcome to attend. Hearings are posted at the Town Offices, Nichols Hardware Store, and the Lyme Center Post Office. Abutters and other interest holders are noticed by certified mail, and a notice is published in the Valley News. Applicants and anyone with a question may contact the Planning & Zoning Administrator at 795-2661. Office hours are Wednesday and Friday 9:00 AM – 12:30 PM and other times Tuesday through Friday can be arranged by appointment.

Special recognition goes to Jim Poage for 18 years of service on the ZBA, Walt Swift for 15 years of service on the ZBA, and Ross McIntyre for 11 years of service on the ZBA—a combined total of 44 years of service. The Town is so lucky to have this experience on a volunteer board!

Respectfully Submitted by  
Victoria Davis, Planning & Zoning Administrator  
2000 - 2007

**ZONING BOARD OF ADJUSTMENT  
ANNUAL REPORT 2007**

**TOWN OF LYME FEE SCHEDULE - 2007**

**Building & Zoning Fees:**

Permit Fee	.0025 X (estimated construction cost or \$15)
ZBA Hearing Fee	\$40 (includes mailing)
Copy of Zoning Ordinance	\$4
Copy of Floodplain Ordinance	\$4

**Planning Fees:**

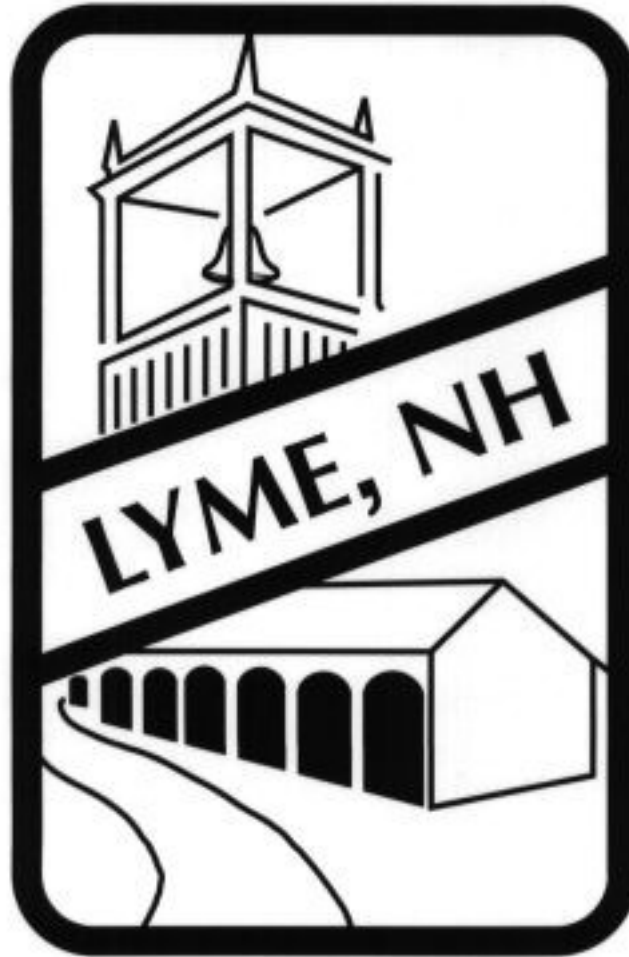
Lot Line Adjustment	\$25	
Merger	\$25	
Boundary Agreement	\$25	
Minor Subdivision:		
Preliminary	\$25	plus \$100 per new lot
Final	\$75	plus \$100 per new lot
Major Subdivision:		
Preliminary	\$75	plus \$100 per new lot
Final	\$100	plus \$200 per new lot
Building Development floor space	\$75	plus \$0.05 per square foot interior
Site Plan Review	\$150	
Copy of Subdivision Regulations	\$4	
Copy of Site Plan Review Reg.	\$4	

**Mailing Fees:** \$3 per notice

Fees include necessary recording at the Grafton County Registry of Deeds and any posted or published legal notices. Note any mailing fees for notice to abutters and other interest holders is additional and charged by the number of required notices.

Additional fees may be imposed by the Board during the review process to cover fees and disbursements for consultants to the Board including engineers, surveyors, attorneys, and community planners.

# TOWN OF LYME



## NARRATIVE REPORTS FOR GRAFTON COUNTY & SUPPORTED OUTSIDE AGENCIES 2007



## THE LYME FOUNDATION ANNUAL REPORT 2007

The Lyme Foundation helps maintain and enhance the quality of life in Lyme, by furthering worthy social, educational, historical and other activities. The Foundation invites proposals from organizations and individuals throughout the year for grants in support of efforts to improve our community's life. Grants are funded by income from the Foundation's endowment, which is supported by Lyme citizens from an annual fund appeal, and special gifts such as bequests and other planned giving.

In addition to the Foundation's endowment for grants to organizations, four funds have been established within the Foundation to recognize individual achievements in Lyme:

- The Louis V. Farrar Memorial Fund (1991) sponsors the annual "Luigi Awards" and cash prizes to students of voice or instrument music at the Lyme School.
- The Breck Whitman Memorial Fund (1994) sponsors similar awards in the field of art.
- The Rachel Miller Fund (1999) provides funding for an annual Lyme Citizen of the Year.
- William and Justine Griffith Memorial Scholarship Fund (2002) provides college scholarships to students from Lyme.

There are also two funds that provide timely and confidential assistance to Lyme residents:

- The Pearl Dimick Fund (1996) with \$200,000 bequeathed to provide financial aid through the Lyme Home Health Agency, the Lyme Congregational Church, the First Baptist Church of Lyme Center and the Lyme School. In addition to a modest amount of direct financial aid, counseling is provided for personal finances, and a high level of confidentiality is maintained.
- The Dorcas Chaffee Memorial Fund (1999) provides the same kind of financial aid as the Pearl Dimick Fund, but with eligibility to anyone with significant past or present ties to Lyme.

### Current Board of Trustees:

Gerry Clancy, Vice Chairman  
Gibb Cornwell, Chairman  
Tom Ketteridge, Treasurer  
Josh Kilham  
Paul Killebrew, Secretary  
Dan Lynch, Chair, Grants

Nini Meyer  
Jane Palmer  
Jennifer Schiffman, Vice Chair, Grants  
Linda Southworth  
Jan Williams, Chair, Pearl Dimick Fund  
Lindy Mather, Admin. Assistant

Note: The Citizen of the Year Award for the fiscal year 2008 (July 1, 2007-June 30, 2008) will be presented at Town Meeting.

## **LYME FOUNDATION'S 2007 CITIZEN OF THE YEAR**

### **LAURA P. DEGOOSH**

“She has a lifelong habit of constancy and loyalty of service to Lyme, and we have been the beneficiaries, time and again, of her quiet but persistent activity...”



Laura DeGoosh was chosen as the Lyme Citizen of the Year in 2007.  
Her award was presented at the 2007 Town Meeting.  
(Photo: Carolyn Bardos)

## UNH COOPERATIVE EXTENSION-GRAFTON COUNTY ANNUAL REPORT FOR LYME 2007

University of New Hampshire Cooperative Extension, Grafton County, has been serving the people of our county in the following ways:

**The Nutrition Connections program**, coordinated by Robin Peters, reached over 100 families in their adult programs and 200 children in their youth programs. The children were from various Head Start programs; local elementary schools; Whole Village Family Resource Center's Child Care Center; the 21<sup>st</sup> Century After School Program; North Country Academy Charter School and the Circle Program's summer camp.

**The Family and Consumer Resources program** Educator, Deb Maes, has worked with a new collaboration in Plymouth that allowed limited resource families to participate in a five-week Making Money Work for You program. In addition, over 400 food service workers participated in either a two-day food safety class or an intensive one day class as part of the Family and Consumer Resources program. Of those attending, over 83% scored 75% or higher on the National Restaurant Association's exam and were certified for five years based on their food safety knowledge. Deb also taught participants in the Grafton County Academy Program nutrition and food budgeting tips, money management, parent education and people-skills as part of their education prior to graduating from the program.

**Nutrient management in the production of forages, vegetables and fruits** continues to be a major focus of the Agricultural Resources program. Nutrient Management Plans on more than 4000 acres of corn and forages were reviewed and updated by Tom Buob, Extension Educator. Through the use of the UNHCE Soil Testing Program farmers were encouraged to maximize the utilization of their on-farm resources to minimize costs and improve profits. Forty producers submitted 160 samples in this process.

**Agricultural Resources programs** continued to expand efforts with vegetable farmers to incorporate more environmentally sound management practices into their overall management schemes, including: drip irrigation, individual row fertigation, and the introduction of disease resistant varieties to reduce pesticide use. The use of floating row covers was promoted and demonstrated to reduce the use of insecticides and encourage earlier production of various vegetable crops. The vegetable produce from the demonstration plots (several tons of tomatoes, squash, cucumbers, etc) was donated to various Senior Centers in the Upper Valley.

**The 4-H Youth Development program** has over 300 members and 110 leaders supporting 23 traditional clubs. Volunteers in the 4-H program provided over 4,000 hours of service in 2006-2007 to support the educational objectives of the program. A 4-H Afterschool group was formed in Littleton. In addition, Kathy Jablonski, 4-H Youth Development Educator, has provided assistance to four community's and their after school programs. One program in Littleton, Project REACH, received a JC Penney 4-H Afterschool Grant. Consultation for grants has been done with several other programs. Statewide training in positive youth development theory has been presented at Plustime, 21<sup>st</sup> Century and Extension sponsored conferences.

This year the **Master Gardener and the 4-H horticulture programs** have been supported by a program associate. The approximately 25 MG's have given hundreds of hours of support to the Grafton County communities. Their showpiece project, the perennial gardens at the county complex, has been coordinating with the County Commissioners. In addition, Dana Karuza Tulp, Volunteer Management Coordinator, coordinated the 4-H summer gardening program for 60 youth and their leaders. A series of 10 workshops, open to 4-Hers and the general public, were held on a variety of horticultural topics throughout the spring and summer months.

Michal Lunak, **Extension Dairy Specialist**, has also been working with local dairy producers on herd management, farm transfer planning, and quality milk production. He also facilitated with a series of bio-security workshops that were co-sponsored by UNH Cooperative Extension and the New Hampshire State Veterinarian. In all, 77 agricultural professionals and 72 producers, youth, and general public participated.

Northam Parr, **Forestry Resources Educator**, spent considerable time assessing the damage from the spring storms and connecting wood lot owners with the correct agencies and providers. The Tree Farm program continues to be supported, including the New Hampshire Tree Farm Field Day. In addition, Northam has worked on sustainable forestry plans with landowners and has facilitated with certified logging professional workshops.

Northam Parr and Michal Lunak serve on the county farm committee to help to develop a sustainability plan for the county farmlands, woodlands, and dairy herd. Deb Maes, Nory Parr and Robin Peters have assisted the communities of Landaff, Rumney and Canaan in their Community Profile work and follow up activities.

UNHCE continues to provide New Hampshire's citizens with research based education, information and technical assistance, enhancing their abilities to make informed decisions strengthening youth, families and communities while sustaining natural resources and improving the economy. Funded through the federal, state and county government and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of the elected volunteer Extension Advisory Council.

For information, please contact our office Monday through Friday, 8:00 a.m. to 4:00 p.m. by calling: 603-787-6944 or emailing: [grafton@ceunh.unh.edu](mailto:grafton@ceunh.unh.edu). You will find current information on our website: [www.extension.unh.edu](http://www.extension.unh.edu)

Respectfully submitted,

Kathleen E. Jablonski, Extension Educator, 4-H Youth Development, and County Office Administrator

**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**  
**ANNUAL REPORT 2007**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program and Volunteer Center (RSVP) and the Grafton County ServiceLink Resource Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2007, 54 older residents of Lyme were served by one or more of the Council's programs offered through the Orford and Upper Valley senior programs:

- Older adults from Lyme enjoyed 669 balanced meals in the company of friends in the senior dining rooms.
- They received 101 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyme residents were transported to health care providers or other community resources on 215 occasions by volunteers or on the Upper Valley Senior Center bus.
- Lyme residents benefited from 79 hours of care in our Upper Valley adult day program and 333.25 hours of care from our adult in-home care program, offering one-to-one companionship and assistance.
- Lyme's citizens also volunteered to put their talents and skills to work for a better community through 295.5 hours of volunteer service.
- The cost to provide Council services for Lyme residents in 2007 was \$15,494.69.
- Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

GCSCC very much appreciates Lyme's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Statistics for the Town of Lyme  
October 1, 2006 to September 30, 2007

During this fiscal year, GCSCC served 54 Lyme residents out of 347 residents over 60,  
2000 Census)

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>x</u>	<u>Unit Cost=</u>	<u>Total cost of service</u>
Congregate/ Home delivered	Meals	770	x	\$6.20	\$4,774.00
Transportation	Trips	215	x	\$9.91	\$2,130.65
Adult Day Service	Hours	79	x	\$18.04	\$1,425.16
Adult In-Home Care	Hours	333.25	x	\$ 21.50	\$7,164.88
Social Services	Half-hours	0	x	\$ 30.99	\$0.00
Activities		96		N/A	
Telephone Reassurance Calls		361		N/A	

Number of Lyme volunteers: 7.      Number of volunteer hours: 295.5

GCSCC cost to provide services for Lyme residents only	\$15,494.69
Request for Senior Services for 2007	\$800.00
Received from Town of Lyme for 2007	\$800.00
Request for Senior Services for 2008	\$800.00

NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2006 to September 30, 2007.
2. Services were funded by Federal and State programs 53%; municipalities, county and United Way 10%; Contributions 10%; In-kind donations 16%; Friends of GCSCC 9%; Other 2%.

## **HEADREST ANNUAL REPORT FOR LYME 2007**

As always Headrest is appreciative for your continued support. Substance abuse is the top health issue in the Upper Valley especially amongst our adolescents. Often times the VT & NH rank among the highest in surveys that were conducted across the United States for the number of people having a substance addiction.

The funds that the citizen of Lyme contributed to Headrest will be used to fund several programs that serves the residents of Lyme along with many other residents of the State of NH. Our Crisis Hotline, Crisis Teenline, and the National Hopeline – 1-800-273-TALK are manned 24 hours a day, seven days a week. Headrest is 1 of 70 national call-in sites for 1-800-273-TALK and we are accredited by the American Association of Suicideology whose headquarters are in Washington, D.C.

Last year we had received a total of 9,250+ calls on our crisis hotlines and this service is funded solely by the local towns & cities (like Lyme), the United Way of the Upper Valley, the United Way of Sullivan County and private donations. Our crisis hotline has been in operation for 37 years.

Our records identify 88 calls were received from individual who identified themselves as residents of the Town of Lyme, and based on the current trends, we would expect the calls received from the Town of Lyme resident will exceed 100 in the next year.

Again, we thank you for your ongoing support and your generous contribution.

Respectfully yours,  
Michael Cryans  
Executive Director



Lone canoe on  
Post Pond.  
(Photo: Allie Farrar)

**VISITING NURSE ASSOCIATION & HOSPICE OF VT AND NH**  
***Home Healthcare, Hospice and Maternal Child Health Services in the Town of Lyme***

The VNA & Hospice is a not-for-profit organization providing home healthcare, hospice, and maternal child health services for over 100 years. Recognizing the importance of caring for people in the comfort of their home, our services are provided to all in need, regardless of ability to pay. Last year, the VNA & Hospice provided over 1.9 million dollars in uncompensated care to individuals. The VNA & Hospice, like the local EMS, police and fire departments, is a vital part of the community's safety net. Town funding is only intended to be a "contribution" towards the full cost of services provided to residents.

Supporting home healthcare is a way to control other town expenses. By keeping Lyme residents out of emergency rooms and hospitals and by reducing the need for relocation to nursing homes, our care offers significant savings in the town's emergency services and other medical costs. VNA & Hospice nurses provide health education, local clinics, and comprehensive compassionate care, from before birth through the end of life.

**Services provided between July 1, 2006 and June 30, 2007:**

**Home Healthcare**

Residents Served: 39  
Home Visits: 869  
Hours of Service: 724.42

**Maternal and Child Health Services**

Residents Served: 1  
Home Visits: 4  
Hours of Service: 6.00

**Hospice Services**

Residents Served: 5  
Home Visits: 26  
Hours of Service: 29.87

**Long Term Care**

Residents Served: 3  
Home Visits: 138  
Hours of Service: 143.93

Additionally, residents made visits to VNA community clinics for foot care, blood pressure screenings, cholesterol testing and flu shots and 5 residents received Family Support Services.

On behalf of the people we serve in your community, thank you for your continued support.

Sincerely,

Mark Hamilton  
Interim President and CEO



## **WEST CENTRAL BEHAVIORAL HEALTH ANNUAL REPORT FOR LYME 2007**

In FY 2007, West Central Behavioral Health received an appropriation of \$1,785 from the Town of Lyme. We are grateful for this appropriation that enabled us to provide \$25,170 of free or reduced cost mental and behavioral health services to residents of Lyme who are uninsured or underinsured. We are committed to making quality mental health services available regardless of ability to pay to all communities in our service area, ask the cities and towns we serve to help us sustain that commitment to many of our most vulnerable neighbors.

West Central Behavioral Health is the NH designated Community Mental Health Center for Lyme, as well as Sullivan and Southern Grafton Counties. Our mission is: “to promote, preserve, and strengthen the mental health and quality of life for individuals and their communities through the delivery of integrated, comprehensive services.” Our consumers suffer from a range of disorders and illnesses: life threatening severe, chronic mental illness such as psychosis, schizophrenia, and bipolar disorder; all forms of addiction; as well as anxiety, depression, divorce or relationship related stress, and other impairing, but highly treatable, conditions. We work with all ages in outpatient clinics, homes, jails, nursing homes, schools, and residential supported living programs, offering a broad variety of counseling, psychiatric services, case management, and emergency consultations.

Some of the services provided to residents of Lyme this year include:

- 8 Children and their families received 136 therapy sessions at our outpatient clinics in Lebanon, Newport, and Claremont.
- 13 Adult residents received 127 sessions of outpatient counseling for depression, anxiety, addictions, family issues, and other critical issues.
- 6 Residents contacted our Emergency Services, available 24 hours, 7 days a week.
- 10 Residents received 283 sessions of other services such as case management or vocational services.

We hope you will help us provide quality mental health care to all who need it.

Ron Michaud  
Director of Community Relations and Development  
West Central Behavioral Health  
2 Whipple Place, Suite 202,  
Lebanon NH 03766  
(603) 448-0126 phone  
(800) 540-0126 toll-free  
(603) 448-0129 fax

## WISE ANNUAL REPORT FOR LYME 2007

For over three decades WISE has been committed to the mission of empowering victims of domestic and sexual violence to become safe and self-reliant through crisis intervention and support services. WISE also advances social justice through community education, training and public policy. Through the Domestic and Sexual Violence Programs WISE provides 24-hour crisis intervention, advocacy and support services to victim-survivors of domestic and sexual violence. WISE Community Outreach and Youth Violence Prevention program seek to raise community understanding of domestic and sexual violence by working with local services providers and educating middle and high-school aged youth about healthy relationships.

WISE provides a full range of services to Lyme residents through the Domestic & Sexual Violence Programs services including 24-hour crisis line, medical, legal and social services advocacy, emergency shelter, information and referral and facilitated support groups. Our Youth and Community Education program also provides educational violence prevention programming to students and staff in six local school districts including Dresden.

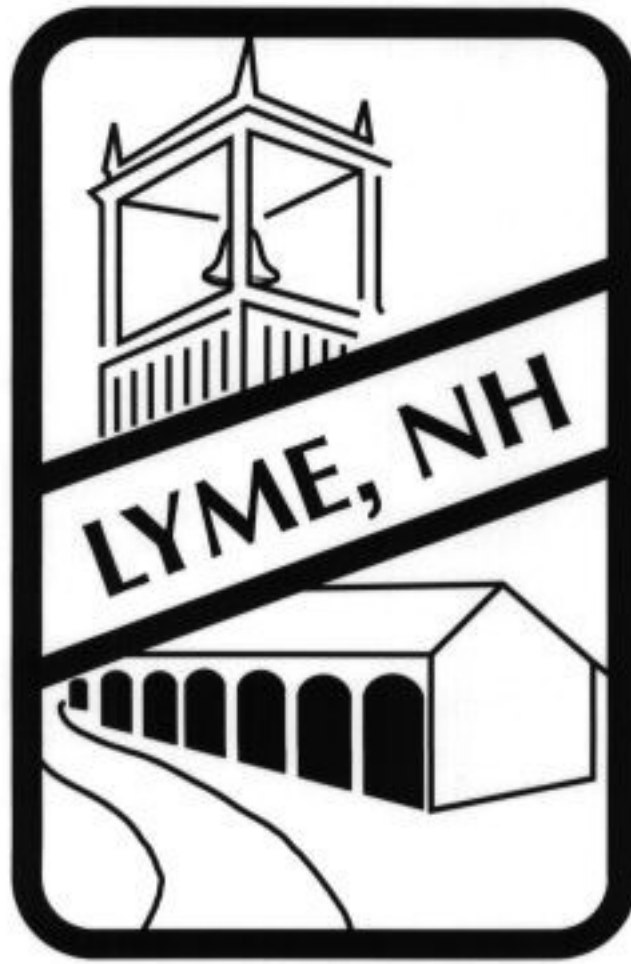
In FY 2007 WISE provided services to 966 new clients and 1047 total clients. 5 of these clients are known to be Lyme residents. We continue to see an increase in the number of victim-survivors accessing WISE services and supports—this year's numbers represent an 8% increase over last year (which increased 40% over the year before).

*The WISE Board of Directors, staff and volunteers would like to thank the residents of Lyme, on behalf of victim-survivors of domestic and sexual violence for your consideration of our funding request and for your past support of our programs and services.*



Porch on Dowd Country Inn.  
(Photo: Carole Bont)

# TOWN OF LYME



## VITAL STATISTICS 2007

# **BIRTHS REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2007**

<b>Date of Birth</b>	<b>Place of Birth</b>	<b>Name of Child</b>	<b>Parents</b>
01-31-2007	Lebanon, NH	Allyson May Nelson	Shawn Nelson & Amber Sharon
03-08-2007	Lebanon, NH	Katherine Isabelle Tullar	Jeramie Tullar & Heather Tullar
04-04-2007	Lebanon, NH	Ella Rose Harvey	Paul Harvey & Kim Harvey
04-10-2007	Lebanon, NH	Daniel James Rush	John Rush & Hope Rush
04-18-07	Lebanon, NH	Zander Orrem Clark	Ryan Clark & Fabienne Stearns
05-18-07	Lebanon, NH	Scott John Billings	John Billings & Mary Billings
10-01-07	Lebanon, NH	Marcus Isaac Burns	Christopher Burns & Tien Burns
11-07-07	Lebanon, NH	Everett Alexander Chang	Robert Chang & Angela Chang
11-17-07	Lebanon, NH	Aidan Milone	Keith Milone & Jelena Milone
12-03-07	Lebanon, NH	Burke Oden Pekala	Joseph Pekala & Kristin Pekala
12-07-07	Lebanon, NH	Sam Jackson	Brian Jackson & Tracy Punshon
12-07-07	Lebanon, NH	Oliver Jackson	Brian Jackson & Tracy Punshon

**MARRIAGES REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2007**

<b>Date of Marriage</b>	<b>Name of Bride and Groom</b>	<b>Residence</b>
06-02-2007	Amy L. Lyons Michael W. Woodward	Lyme, NH Lyme, NH
07-07-2007	Tami M. Dowd Darryl A. Torrey	Lyme, NH Lyme, NH
07-14-2007	Rachel M. Van Houten Niles P. Donegan	Lyme, NH Lyme, NH
08-11-2007	Katherine Devine John Lehet	Canaan, NH Lyme, NH
08-18-2007	Tammy C. Giesing Timothy S. Olsen	Lyme, NH Lyme, NH
08-26-2007	Heather A. Merrill Jason C. Cutts	Lyme, NH Lyme, NH

# DEATHS REGISTERED IN THE TOWN OF LYME FOR THE YEAR ENDING DECEMBER 31, 2007

<b>Date of Death</b>	<b>Place of Death</b>	<b>Name</b>	<b>Name of Mother</b>	<b>Name of Father</b>
02-14-2007	Lyme, NH	Granville Williams	Jean Cramer	Oliver Williams
05-06-2007	Lebanon, NH	Gerard Menard, Jr.	Myrtie Bumps	Girard Menard, Sr.
05-16-2007	Lebanon, NH	Michael Johnson	Carolyn Cabana	David Johnson
06-11-2007	Lebanon, NH	Bernard Tullar, Sr.	Alice Hastings	Charles Tullar
06-16-2007	North Haverhill, NH	Thomas Little, Jr.	May Dady	Thomas Little, Sr.
06-17-2007	Lebanon, NH	Lloyd Nichols	Esther Chaffee	Guy Nichols
06-17-2007	Lyme Center, NH	Jeanette Day	Mary Lund	Guy Brockway
07-02-2007	Lebanon, NH	Vera Pushee	Mildred Gilbert	William Movelle
07-21-2007	Hanover, NH	John Lee	Athena Jones	John Lee
07-23-2007	Lyme, NH	David Webster	Martha Bole	Graham Webster
08-02-2007	Hanover, NH	Olive Trottier	Julia Stevens	John Goodell
08-15-2007	Hanover, NH	Amalia Greenwood	Julia Graeser	Fredrick Wagner
09-11-2007	Lyme Center, NH	Jeanne Cadwallader	Vera Popova	Andrew Burba
09-12-2007	Wilder, VT	Albert Pushee	Inez Clark	Harris A. Pushee



A spring class lets out at the Lyme Congregational Church located next to the Lyme Horsesheds – the longest line of contiguous horsesheds still standing in New England. (Photo: Carole Bont)



Fresh picked blueberries from Super Acres in Lyme. (Photo: Carole Bont)



Jean Smith helps her granddaughter, Eva Schiffman, with creating a "Fairy House" at the Converse Free Library's fairy house workshop. (Photo: Elise Garrity)



Camp Pinnacle's sailing class on Post Pond (Photo: Courtesy of Allan B. Newton)



# ANNUAL REPORT

OF THE

## LYME SCHOOL DISTRICT



### **8<sup>th</sup> Grade Class – 2007**

From Left Bottom Row: Zoli Bardos, Mason Vogt, Jacqueline Gilbert,  
Lucy Gamble, Isaac Dayno, Scout Wallace

From Left Middle Row: Thomas Leonard, Tori Stedman, Max Woods, Mrs. Geoghegan,  
Katy Allen, Galen Robinson, Courtney Mayers

From Left Top Row: Evan Haire, David Waste, Taylor Shiffrin, Hannah Caldwell, Ben Stearns,  
Cole Williams, Nathaniel Brown, Courtney Waterman

## FOR THE YEAR ENDING DECEMBER 2007

**LYME SCHOOL DISTRICT  
SCHOOL BOARD**

	<b>TERM EXPIRES</b>
Kathy McGowan, <b>Vice Chair</b>	2008
Maggie Minnock, <b>Secretary</b>	2008
Mark Schiffman	2008
Audrey Brown	2009
Kevin Kerin	2009
Peter Glenshaw, <b>Chair</b>	2010
Dan Parish	2010

**SCHOOL DISTRICT OFFICIALS**

**Moderator** – William B. Waste

**Clerk** – Patricia G. Jenks

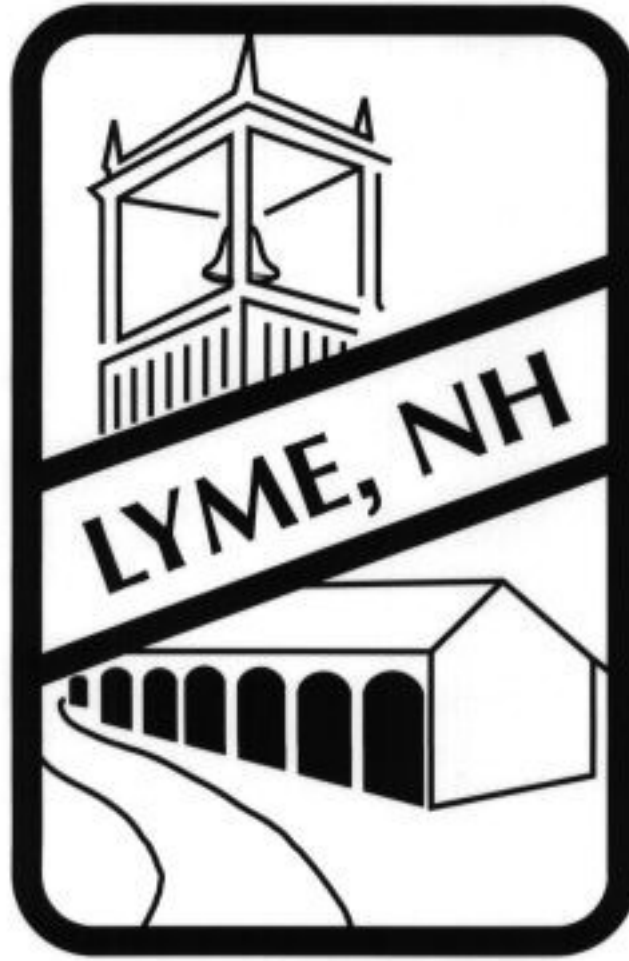
**Treasurer** – Dina Cutting

**Deputy Treasurer** – Andrea Colgan (appointed)

**ADMINISTRATION**

Jeffrey W. Valence	Principal
Mikiko McGee	Director of Special Education
Gordon E. Schnare	Superintendent of Schools

# LYME SCHOOL DISTRICT



WARRANT FOR  
MARCH 6<sup>TH</sup> & MARCH 11<sup>TH</sup>, 2008,  
SCHOOL MEETINGS

**STATE OF NEW HAMPSHIRE**  
**SCHOOL DISTRICT WARRANT**  
**MARCH 6, 2008**

**GRAFTON S.S.**

**SCHOOL DISTRICT OF LYME**

**NOTE: ELECTION OF SCHOOL DISTRICT OFFICERS WILL TAKE PLACE  
AT THE TIME OF THE ELECTION OF TOWN OFFICERS ON TUESDAY,  
MARCH 11, 2008.**

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Lyme Community Gymnasium in Lyme, New Hampshire, on Thursday, March 6, 2008, at 7:00 PM, to act on the following subjects:

**ARTICLE 1.** To hear the reports of Agents, Auditors, Committees, or other officers heretofore chosen, and pass any vote relating thereto.

**ARTICLE 2.** To see if the District will vote to raise and appropriate the amount of Four Million, Three Hundred Ninety-five Thousand, Five Hundred Twenty-six Dollars (\$4,395,526) as an operating budget for the Lyme School District for the 2008 – 2009 school year, as submitted by the Budget Committee. This article does not include the amounts requested in Articles 3 and 4, but does include the amounts included in Article 5. The school board and the budget committee recommend this appropriation.

**ARTICLE 3.** To see if the District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to add to the High School Tuition Fund established at the Lyme School District Meeting on March 9, 1995, for funding high school tuition expenses. The school board and the budget committee recommend this appropriation. (Majority vote required)

**ARTICLE 4.** To see if the district will vote to raise and appropriate up to Fifty Thousand Dollars (\$50,000.00) to be placed in the High School Tuition Fund, established at the Lyme School District Meeting on March 9, 1995, for funding high school tuition expenses, with such amount to be funded from the year end undesignated fund balance available on July 1, 2008. The school board and the budget committee recommend this appropriation. (Majority vote required)

**ARTICLE 5.** To determine and fix the salaries of school district officers as follows: School District Treasurer \$800.00; School District Clerk \$75.00; School District Moderator \$75.00. The amounts in this article are included in Article 2. The school board and the budget committee recommend this appropriation.

**SCHOOL DISTRICT WARRANT**

**STATE OF NEW HAMPSHIRE  
MARCH 11, 2008**

**GRAFTON S.S.**

**SCHOOL DISTRICT OF LYME**

To the inhabitants of the School District of Lyme, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Lyme Community Gymnasium in Lyme, New Hampshire, on Tuesday, March 11, 2008, at 7:00 in the morning to act on the following subjects:

To choose by ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, and two members of the School Board each to serve three years and one member of the School Board to serve for one year.

NOTE: ALL OTHER SCHOOL BUSINESS WILL BE CONDUCTED AT THE SCHOOL DISTRICT MEETING TO BE HELD ON THURSDAY, MARCH 6, 2008, AT 7:00 PM AT THE LYME COMMUNITY GYMNASIUM.

Polls will open at 7:00 AM and will close no earlier than 7:00 PM.

Given under our hands and seals at said Lyme this thirteenth day of February 2008.

**A TRUE COPY ATTEST:**

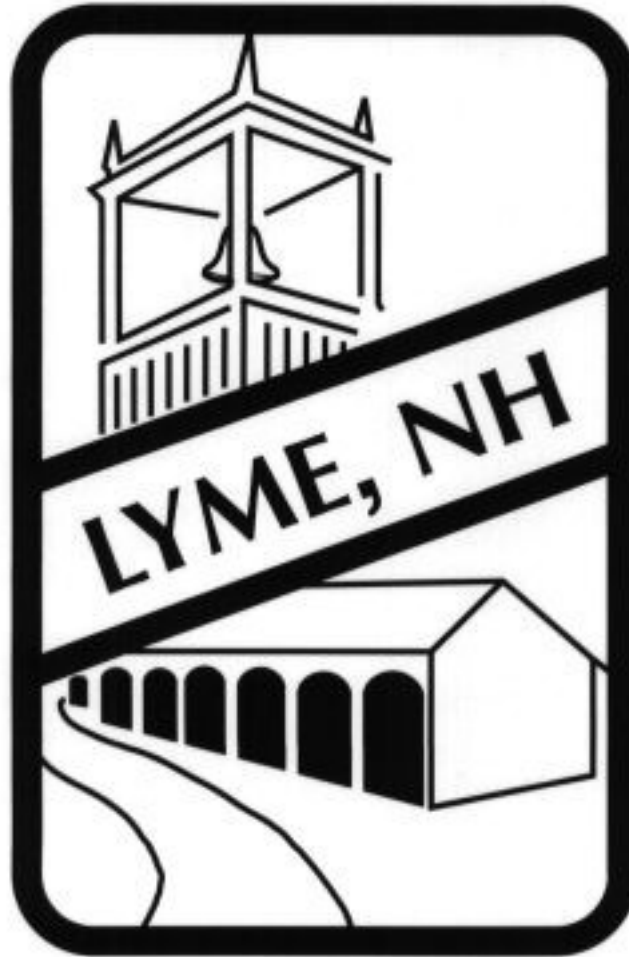
Peter Glenshaw, Chair  
Daniel Parish  
Audrey Brown  
Kevin Kerin  
Mark Schiffman  
Kathleen McGowan  
Margaret Minnock

**School Board, School District of Lyme, New Hampshire**



Emma Yurkosky at the Lyme School Science Fair, shows the results of her experiment for growing things with “Good Fertilizer”. (Photo: Matthew W. Sturdevant, Connecticut Valley Spectator)

# LYME SCHOOL DISTRICT



BUDGET FOR MARCH 6, 2008  
SCHOOL DISTRICT MEETING

# SCHOOL BUDGET FORM

## BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: Lyme NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2008 to June 30, 2009

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

#### BUDGET COMMITTEE

*Please sign in ink.*

*[Handwritten signatures of Budget Committee members]*

*[Handwritten signatures of Budget Committee members]*

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)								
Acct.#	OP Bud. WARR. ART.#	Expenditures for Year 7/1/06 to 6/30/07	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing Fiscal Year		Budget Committee's Approp. Ensuing Fiscal Year		
				RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED	
INSTRUCTION (1000-1999)								
1100-1199	Regular Programs	2,376,480	2,664,134	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
1200-1299	Special Programs	511,515	677,960			2,663,875		2,663,875
1300-1399	Vocational Programs	34,729	20,420			626,178		626,178
1400-1499	Other Programs					41,078		41,078
1500-1599	Non-Public Programs							
1600-1899	Adult & Community Programs							
SUPPORT SERVICES (2000-2999)								
2000-2199	Student Support Services	144,199	155,660	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
2200-2299	Instructional Staff Services	63,203	43,150			168,165		168,165
	General Administration	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
2310 840	School Board Contingency							
2310-2319	Other School Board	14,170	13,784			57,110		57,110
Executive Administration								
2320-310	SAU Management Services			XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
2320-2399	All Other Administration	148,781	160,384			19,384		19,384
2400-2499	School Administration Service	155,436	177,226			158,984		158,984
2500-2599	Business					181,706		181,706
2600-2699	Operation & Maintenance of Plant	218,623	209,083					
2700-2799	Student Transportation	74,816	85,910			216,620		216,620
2800-2999	Support Service Central & Other					86,652		86,652
3000-3999	NON-INSTRUCTIONAL SERVICES	57,431	54,858					
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION					61,699		61,699

1	2	3	4	5	6	7	8	9
	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART.#	Expenditures for Year 7/1/06 to 6/30/07	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year RECOMMENDED	School Board's Appropriations Ensuing Fiscal Year NOT RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year RECOMMENDED	Budget Committee's Approp. Ensuing Fiscal Year NOT RECOMMENDED
Acct.#								

## OTHER OUTLAYS (5000-5999)

5110	Debt Service - Principal		75,000	75,000	75,000		75,000	
5120	Debt Service - Interest		37,598	33,330	31,575		31,575	

## FUND TRANSFERS

5220-5221	To Food Service							
5222-5229	To Other Special Revenue		11,979	10,000	7,500		7,500	
5230-5239	To Capital Projects							
5251	To Capital Reserves (page 4)							
5252	To Expendable Trust (page 4)		14519					
5253	To Non-Expendable Trusts							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	SUPPLEMENTAL							
	DEFICIT							
	Operating Budget Total		3,938,479	4,380,899	4,395,526		4,395,526	

1  
2  
3  
4  
5

\*\*\*INDIVIDUAL WARRANT ARTICLES\*\*

1  
3  
4  
5

Acct#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/___ to 6/30/___	Appropriations Prior Year As Approved by DRA	WARR. ART.#	School Board's Appropriations		Budget Committee's Approp.	
					Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED	Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
INDIVIDUAL ARTICLES RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX		XXXXXXXXXX		XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		11684	7,000	11,000
1600-1699	Food Service Sales		40260	40,458	49,000
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		8779		
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	School Building Aid		22,214	24,295	22,251
3220	Kindergarten Aid				
3230	Catastrophic Aid		0	37,000	15,000
3240-3249	Vocational Aid		27,666	25,000	32,000
3250	Adult Education				
3260	Child Nutrition		506	500	500
3270	Driver Education				
3290-3299	Other State Sources		1,480		
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		4,684	3,900	4,700
4570	Disabilities Programs		47,432	40,447	41,048
4580	Medicaid Distribution				
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve		561	0	0
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES CONT.</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	<b>Voted From Fund Balance</b>		14,519	50,000	50,000
	<b>Fund Balance to Reduce Taxes</b>		0	51,616	0
	<b>Total Estimated Revenue &amp; Credits</b>		179,785	280,216	225,499

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended (from page 3)	4,380,899	4,395,526	4,395,526
Special Warrant Articles Recommended (from page 4)	108,300	200,000	200,000
Individual Warrant Articles Recommended (from page 4)	0	0	0
<b>TOTAL Appropriations Recommended</b>	<b>4,489,199</b>	<b>4,595,526</b>	<b>4,595,526</b>
Less: Amount of Estimated Revenues & Credits (from above)	280,216	223,451	223,451
Less: Amount of Statewide Enhanced Education Tax/Grant	203,784	203,734	203,734
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>4,005,199</b>	<b>4,168,341</b>	<b>4,168,341</b>

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18:                      **\$416,834.00**  
 (See Supplemental Schedule With 10% Calculation)

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
		<b>HIGH SCHOOL</b>			
<b>1130 Regular High School Tuition</b>					
In State HS Tuition	789,062	1,011,096	917,172	960,647	(50,449)
Out of State HS Tuition	423,075	368,705	369,858	370,867	2,162
<u>Voc Ed--Out of State Regular</u>	<u>34,729</u>	<u>20,420</u>	<u>45,642</u>	<u>41,078</u>	<u>20,657</u>
Subtotal, High School Tuition	1,246,866	1,400,221	1,332,672	1,372,592	(27,630)
<b>1230 High School Special Education</b>					
Secondary Sped Salaries	36,071	33,224	30,000	36,048	2,824
Extended Year Tutoring	0	2,000	1,000	2,000	0
Secondary Sped Health Ins.	9,892	15,726	15,726	16,169	443
Secondary Sped Dental Ins.	754	754	1,270	1,305	551
Secondary Sped LDD	88	125	120	125	0
Secondary Sped Social Security	1,996	2,060	1,860	2,235	175
Secondary Sped Medicare	467	482	435	523	41
Secondary Sped Teacher Ret	1229	1,927	1,740	2,091	164
Secondary Sped Unemploy. Comp	0	0	0	0	0
Secondary Sped Workers Comp.	0	179	0	195	15
Contracted Services	2,252	1,000	2,700	9,200	8,200
Legal Expenses	0	1,000	1,000	1,000	0
Non residential Tuition 9-12	69,633	110,000	200,000	190,000	80,000
Residential Tuition, 9-12	103,470	211,700	60,000	0	(211,700)
Travel	13,568	5,000	25,000.00	32,000	27,000
Supplies	0	0	0.00	0	0
Subtotal, HS Sp. Ed.	239,420	385,177	340,851	292,890	(92,287)

## The Lyme School District Proposed Expenditure Budget FY09

[illegible]

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
Consultants for the Play	0	0	0	500	500
Repairs to Equipment	45	1,000	1,500	500	(500)
Repairs to Computer Equipment	984	1,000	1,000	1,500	500
Copier and laminator lease	5,509	8,000	7,500	7,200	(800)
On Line Services	4,924	5,000	5,000	4,100	(900)
General Supplies	27,185	28,000	28,000	27,000	
Text Books	5,357	8,579	5,500	6,000	(2,579)
Software	2,323	3,000	3,000	3,000	0
Furniture	1,636	1,000	484	1,671	671
Equipment	0	627	627	600	(27)
Computer Equipment	12,313	10,000	11,720	22,000	12,000
Subtotal, 1100 Regular Education	1,164,342	1,284,333	1,283,781	1,332,361	49,028
<b>1200 Special Education</b>					
Sp. Ed. Teacher Salaries	163,363	131,083	215,702	135,014	3,931
Sp. Ed. Aides Salaries	27,598	76,702	0	98,960	22,258
Ext. Year Program, Tutors	1,544	4,000	3,058	4,000	0
Sp. Ed. Health Insurance Buyback	920	1,195	1,195	845	(350)
Sp. Ed. Health Insurance	30,314	36,498	36,498	38,639	2,141
Sp. Ed. Dental Insurance	2,332	2,704	2,705	2,721	17
Sp. Ed. Life/Disability Insurance	612	838	853	1,040	202
Sp. Ed. Social Security	11,566	12,883	13,374	14,762	1,879
Special Ed. Medicare	2,705	3,013	3,128	3,452	439
Sp. Ed. Teacher Retirement	4,663	7,603	7,603	7,831	228
Sp. Ed. Unemployment Compensation	0	308	352	490	182
Sp. Ed. Workers Compensation	0	1,122	1,165	534	(588)
Assessment/Case Management	16,385	3,000	8,000	3,000	0



## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
Pre-school consultants	0	0	1,000	5,000	5,000
Legal Expenses	152	1,000	1,000	1,000	0
Sp. Ed. Repairs (grant)	1,480	0	0	0	0
Pre School Tuition	4,420	4,500	4,500	10,000	5,500
Travel	637	2,000	2,000	1,200	(800)
Supplies	2,128	2,000	2,000	2,300	300
Books	0	784	784	800	16
Special Ed. Software	0	0	0	300	300
Special Ed. Furniture	0	150	150	0	(150)
Computer Equipment	1,276	1,400	1,400	1,400	0
Subtotal, 1200 Special Education	272,095	292,783	306,467	333,288	40,505
Subtotal, Instruction	1,436,130	1,577,115	1,590,248	1,665,649	89,534
	Student Support Services				
2120 Guidance					
Salaries	29,723	30,993	30,993	31,922	929
Guid Health Ins.	6,690	7,180	7,180	7,379	199
Guid. Dental Ins.	417	415	415	426	11
Guid. LDD	102	122	122	122	0
Guidance Social Security	1,686	1,922	1,922	1,979	58
Guidance Medicare	394	449	450	463	13
Guidance Retirement	1,105	1,798	1,798	1,851	54

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or (-)"
Guidance Unemployment	0	0	0	0	0
Guidance Workers Comp.	0	167	168	172	5
Supplies	0	<u>200</u>	<u>90</u>	<u>0</u>	<u>(200)</u>
Subtotal, 2120 Guidance	40,117	43,245	43,138	44,314	1,069
<b>2130 Health Services</b>					
Nurse's Salary	40,470	42,198	42,198	43,464	1,266
H.S. Health Insurance	11,648	12,581	12,581	12,935	354
H. S. Dental Insurance	0	1,016	1,016	1,044	28
H. S. LDD	149	112	112	112	0
H.S. Social Security	2,169	2,616	2,617	2,695	78
H.S. Medicare	507	612	612	630	18
H.S. Retirement	0	2,447	2,448	2,521	73
Unemployment Compensation	0	44	44	44	0
Workers compensation	0	228	228	235	7
Consultants	0	300	300	300	0
Repairs to Equipment	0	190	202	200	10
Supplies	1,046	850	850	850	0
Emergency Equipment	<u>525</u>	<u>800</u>	<u>800</u>	<u>700</u>	<u>(100)</u>
Subtotal, 2130 Health Services	56,514	63,994	64,008	65,730	1,735
<b>2140 Psychological Services</b>					
Psych Services Social Security	371	744	744	744	0
Psych Services Medicare	87	174	174	174	0
Psychological Services	<u>14,716</u>	<u>12,000</u>	<u>12,000</u>	<u>15,000</u>	<u>3,000</u>
Total, Psychological Services	15,174	12,918	12,918	15,918	3,000

# The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
<b>2150 Speech Services</b>					
Speech Services Social Security	418	0	350	500	500
Speech Services Social Security	98	0	100	100	100
Speech Therapy	19,347	20,000	20,000	25,000	5,000
Extended Year Program, Speech	0	800	800	900	100
Subtotal, Speech Services	19,863	20,800	21,250	26,500	5,700
<b>2160 Physical/Occupational Therapy</b>					
OT/PT Services Social Security	678	732	732	732	0
OT/PT Services Medicare	158	171	171	171	0
Occupational and Physical Therapy	11,337	11,000	11,000	12,000	1,000
Extended Year Program, PT/OT	0	800	800	800	0
Subtotal, PT/OT Services	12,173	12,703	12,703	13,703	1,000
<b>2190 Other Student Services</b>					
Neurological exams, visions exams, etc.	359	2,000	2,000	2,000	0
Subtotal, Student Support Services	144,199	155,660	156,017	168,165	12,505
<b>2210 Improvement of Instruction</b>					
Teacher Stipends	0	0	676	4,800	4,800
Substitutes for Professional Dev.	0	0	52	2,500	2,500
SS for Prof. Development	0	0	0	0	0
Medicare for Prof. Development	0	0	0	0	0

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
Tuition Reimbursement/Conferences	13,969	13,000	13,000	14,000	1,000
Incentives for Teacher Excellence	830	2,500	2,500	2,500	0
S. Staff Reimbursement – Conf.	430	500	500	500	0
Curriculum Development	1,620	4,000	4,000	5,500	1,500
Curriculum Coach	0	0	0	10,000	10,000
Wellness Program	599	750	750	750	0
Supplies	0	1,000	1,000	1,000	0
Professional Library/Publications	0	600	600	600	0
Subtotal, Improvement of Instruction	17,448	22,350	23,078	42,150	19,800
<b>2220 Library/Media</b>					
Library Salaries	8,423	18,000	12,155	13,500	(4,500)
Insurance Buyback	0	0	310	310	310
Library Social Security	522	1,116	1,116	837	(279)
Library Medicare	122	261	261	196	(65)
Library Unemployment	0	0	0	44	44
Library Workers Comp	0	0	0	73	73
Library Consulting Services	36,688	0		0	0
Library Supplies	0	1,423	500	0	-1,423
Subtotal, Library/Media	45,755	20,800	14,342	14,960	(5,840)
Subtotal, Staff Support Services	63,203	43,150	37,420	57,110	13,960

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
	School Board/Administration				
<b>2310 School Board</b>					
School District Salaries	2,000	2,075	2,075	2,075	0
School Board Social Security	133	129	129	129	0
School Board Medicare	31	30	30	30	(0)
Contracted Services	40	0	850	0	0
Performance Bonuses	0	0	0	3,000	3,000
Legal	1,041	1,000	1,000	1,200	200
Audit	4,500	5,000	5,000	7,000	2,000
Advertising	3,322	2,100	3,000	2,500	400
School Board Expenses	93	350	600	350	0
NHSBA Dues, NHMA fee	3,010	3,100	2,989	3,100	0
Subtotal, School Board	14,170	13,784	15,673	19,384	5,600
<b>2320 SAU Administration</b>					
SAU Salaries	104,293	108,948	106,110	107,462	(1,486)
SAU Health Insurance	14,560	15,726	15,726	16,169	443
SAU Dental Insurance	404	1,270	1,270	1,305	35
SAU Disability Insurance	216	182	178	254	72
SAU Social Security	6,133	6,755	6,755	6,663	(92)
SAU Medicare	1,434	1,580	1,580	1,558	(22)
SAU Staff Retirement	2,740	3,769	3,774	4,142	373
Sped Coordinator Retirement	951	1,490	1,490	1,063	(427)
SAU Unemploy. Comp.	0	88	88	88	0
SAU Workers Comp.	0	588	871	580	(8)
Payroll Service	2,493	2,663	2,663	2,700	37
Professional Services	1,791	2,500	2,500	2,000	(500)
Repairs	902	825	825	900	75

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or (-)"
Office Rent	6,600	6,900	6,900	7,200	300
Telephone	1,365	1,500	1,500	1,400	(100)
Internet Connection	600	600	600	600	0
Postage	704	800	800	800	0
Travel	394	1,000	1,000	1,000	0
Hiring/Pre-employment expenses	156	650	650	650	0
	0				
Supplies	1,727	1,500	1,501	1,500	0
Software	30	0	50	0	0
Furniture	38	0	0	300	300
Equipment	402	0	0	0	0
Computer Equipment	698	400.00	350	0	(400)
SAU Dues and Fees	150	650.00	547	650	0
Subtotal, SAU Administration	148,781	160,384	157,728	158,984	-1,400
<b>2400 School Administration</b>					
School Administration Salaries	108,507	120,413	123,414	123,888	3,475
Health Ins.	21,670	23,405	23,406	24,750	1,345
Dental Insurance	1,675	1,674	1,674	1,720	46
Disability Insurance	298	329	335	329	0
School Admin.Social Security	6,439	7,466	7,652	7,681	215
School Administration Medicare	1,506	1,746	1,790	1,796	50
Secretary's Retirement	2,169	3,183	2,781	3,266	83
Principal's Retirement	2,886	4,872	5,046	5,018	146
School Admin Unempl. Comp.	0	88	88	88	0
Sch. Admin. Workers Comp.	0	650	667	669	19
Principals Office Staff Development	70	1,500	1,250	1,250	(250)
Telephone	2,443	2,700	2,700	2,700	0
Postage	1,138	1,500	1,500	1,300	(200)

# The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or "-"
Substitute Service	1,339	1,800	1,800	1,800	0
Printing and Binding	300	1,000	1,000	500	(500)
Principal's Travel	0	500	500	500	0
Supplies	3,182	2,500	2,500	2,500	0
Software	1,389	1,500	1,500	1,500	0
Dues/Fees	<u>425</u>	<u>400</u>	<u>400</u>	<u>450</u>	<u>50</u>
Subtotal, 2400 School Administration	155,436	177,226	180,003	181,706	4,480
Subtotal, SB/Administration	317,651	351,394	353,404	360,074	8,680
		Maintenance			
2600 Building/Grounds Services					
Salaries--Custodians	58,499	60,901	62,341	64,211	3,310
Summer Custodian Help	657	720	0	800	80
Custodial Substitutes	1,192	500	3,000	500	0
Health Insurance	19,616	21,185	21,186	23,151	1,966
Disability Insurance	251	231	231	231	1
B & G Social Security	3,683	3,865	3,866	3,981	116
B & G Medicare	861	904	904	931	27
Custodian Retirement	2,204	2,961	2,961	3,050	89
B/G Unemploy. Comp.	0	133	133	134	1
B/G Workers Comp.	0	2,213	2,214	2,279	66
Trash Collection	2,726	2,600	2,600	2,900	300
Snow Removal	8,523	1,000	1,000	1,500	500
Contracted Services/Repairs	20,488	25,000	25,000	25,000	0
Grounds Upkeep	1,131	1,500	1,500	1,500	0
Building Renovations	27,610	10,000	20,237	0	(10,000)

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or (-)"
Building Insurance	8,669	9,000	8,239	9,000	0
Custodial Travel	323	200	200	400	200
Supplies	9,526	10,500	10,500	10,500	0
Propane	1,339	550	1,400	1,300	750
Electricity	24,359	27,000	27,000	27,000	0
Fuel	24,381	25,120	25,120	35,000	9,880
Gasoline/Diesel	40	200	200	250	50
Furniture	2,215	2,000	2,739	2,000	0
New Equipment	330	800	800	1,000	200
Subtotal, 2600 Building Services	218,623	209,083	223,371	216,620	7,537
		<b>Transportation</b>			
<b>2700 Transportation</b>					
Parent Transportation (salaries)	6,464	6,465	6,465	6,659	194
Parent Transportation Soc. Sec.	401	401	401	413	12
Parent Transportation Medicare	94	94	94	97	3
Parent Transportation Unempl. Comp.		36	36	37	1
Parent Transportation, Workers Comp.	0	230	230	236	7
Field Trips	4,110	5,500	5,500	5,500	(0)
Bus Lease	60,570	68,000	64,440	66,695	(1,305)
Parent Transportation	3,177	3,685	3,685	4,016	331
Fuel Charge	0	1,500	1,500	3,000	1,500
Subtotal, 2700 Transportation	74,816	85,910	82,351.00	86,652	742



## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08 Food Service	Projected 08	Budget 09	"+" or (-)"
<b>3100 Food Service</b>					
Food Service Salaries	22,032	22,723	23,823	24,023	1,299
Food Service Substitutes	0	500	500	500	0
Food Service Health Insurance	5,439	5,828	5,828	6,138	311
Food Service Dental Insurance	405	404	404	415	11
Food Service Life/LDD	110	108	110	100	(8)
Food Service Social Security	1,052	1,409	1,447	1,489	81
Food Service Medicare	246	329	340	348	19
Food Service Unemployment Comp	0	72	72	0	(72)
Food Service Workers Comp	0	735	735	735	0
Food Service Repairs	200	250	250	250	0
Food Service Supplies	3,029	2,000	2,000	2,500	500
Food	24,918	20,000	22,000	25,000	5,000
Food Service Equipment	0	500	500	200	(300)
<b>Total, Food Service</b>	57,431	54,858	58,009	61,699	6,841
<b>5100 Debt Service</b>					
Bond Interest	37,598	33,330	33,330	31,575	(1,755)
Principal	75,000	75,000	75,000	75,000	0
Subtotal, Debt Service	112,598	108,330	108,330	106,575	(1,755)

## The Lyme School District Proposed Expenditure Budget FY09

Description	Actual 07	Budget 08	Projected 08	Budget 09	"+" or (-)"
<b>5200 Lyme School Transfer Funds</b>					
Building Maintenance Trust Fund	0	0	0	0	0
Food Services	11,979	10,000	10,000	7,500	(2,500)
Subtotal, Transfer Funds	11,979	10,000	10,000	7,500	-2,500
<b>Total, Elementary School</b>	<b>2,437,674</b>	<b>2,595,500</b>	<b>2,619,150</b>	<b>2,730,044</b>	<b>135,544</b>
<b>Total Lyme Budget (Pre-K-12)</b>	<b>3,938,480</b>	<b>4,489,199</b>	<b>4,400,973</b>	<b>4,595,526</b>	<b>107,327</b>

The Lyme School District  
Proposed Revenue Budget  
FY 09

Account	Description	Actual FY '07	Budget FY '08	Projected FY '08	Budget 09	+ (-)	%
<b>1100 Revenue From Local Sources</b>							
	Fund Balance Forw	14,519	101,616	\$101,616	\$50,000	(\$51,616)	
1111	Revenue from Proj	3,011,976	3,300,409	\$3,300,409	3,502,855	\$202,446	6.13%
1510	Interest on Investm	11,684	7,000	\$7,000	11,000	\$4,000	
1600	Food Service Sales	40,260	40,458	\$45,000	\$49,000	\$8,542	
1920	Contributions and	0	0	\$29,460	\$0	\$0	
1990	Other Local Rever	<u>8,779</u>	<u>0</u>	<u>\$4,000</u>	<u>\$0</u>	<u>\$0</u>	
	Subtotal	3,072,699	3,347,867	\$3,385,869	\$3,562,855	\$214,988	6.42%
<b>3000 Revenue from State Sources</b>							
3100	State Adequacy Gi	194,032	203,734	203,734	203,734	\$0	0.00%
3105	State Taxes (Estim	656,129	704,840	\$704,840	663,438	(\$41,402)	-5.87%
3210	Building Aid	22,214	24,295	\$24,295	22,251	(\$2,044)	
3230	Catastrophic Aid	0	37,000	\$37,000	15,000	(\$22,000)	
3240	Voc-Tech Tuition	27,666	25,000	\$25,000	32,000	\$7,000	
3260	State Food Reimb	506	500	\$500	\$500	\$0	
3290	Other State Incom	<u>1,480</u>	<u>0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
	Subtotal	902,027	995,369	\$995,369	\$936,923	(\$58,446)	-5.87%
<b>4000 Revenue From Federal Sources</b>							
4260	Child Nutrition	4,684	3,900	\$3,900	\$4,700	\$800	
4500	Special Education	45,598	39,399	\$39,399	\$40,000	\$601	
4501	Sp. Education Gra	1,835	1,048	\$1,048	\$1,048	\$0	
4580	Medicaid Distribut	0	0	\$0	\$0	\$0	
4590	Other Federal Rev	0	0	\$0	\$0	\$0	
4810	Federal Forest Res	<u>561</u>	<u>0</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$561)</u>	
	Subtotal	52,678	44,347	\$44,347	\$45,748	\$1,401	3.16%
<b>5000 Other Revenue</b>							
5252	Revenue from Cap	0	0	\$0	\$0	\$0	
	Transfers from Exj	<u>11,979</u>	<u>0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
	Subtotal	11,979	0	\$0	\$0	\$0	
<b>Consolidated Tot</b>		<b>4,053,902</b>	<b>4,489,199</b>	<b>4,527,201</b>	<b>4,595,526</b>	<b>106,327</b>	<b>2.37%</b>

# LYME SCHOOL DISTRICT



## MINUTES FOR MARCH 8<sup>TH</sup> & MARCH 13<sup>TH</sup>, 2007, SCHOOL MEETINGS

**SCHOOL DISTRICT ANNUAL MEETING  
MINUTES  
MARCH 8, 2007**

Moderator Bill Waste called this meeting to order at 7:00 PM in the Lyme School Community Gymnasium. Representing the Lyme School Board were: Peter Glenshaw, Kathleen McGowan, Mary Beth Beck, Julie McCutcheon, Kevin Kerin and Audrey Brown.

Representing school administration were:  
Jeffrey Valence, Principal and Gordon Schnare, Superintendent of Schools.

Mr. Valence introduced a group of students for the Lyme School who led attendees in the Pledge of Allegiance. Attendees numbered well over 100.

**ARTICLE 1.** To hear the reports of Agents, Auditors, Committees, or other officers heretofore chosen, and pass any vote relating thereto. The Moderator asked if there were any additions or corrections. Seeing none he declared the reports, including the minutes of the 2006 School District Meeting, accepted.

**ARTICLE 2.** Brian Cook made the motion that the District vote to raise and appropriate the amount of Four Million, Three Hundred Eighty Thousand, Eight Hundred Ninety-nine Dollars (\$4,380,899) as an operating budget for the Lyme School District for the 2007 – 2008 school year, as submitted by the Budget Committee. This article does not include the amounts requested in Articles 3, 4, and 5, but does include the amounts included in Article 6.

**SECONDED**

School board Chairman Peter Glenshaw provided a brief explanation on the budget. He then introduced Martha Rich, Headmaster at Thetford Academy. Ms. Rich and Superintendent Schnare were given “voice without vote” for purposes of offering explanation and/or supporting information during this meeting.

Ms. Rich explained about Thetford’s plan for a large renovation and expansion at the Academy which was voted for at the annual town meeting there.

Peter Glenshaw went on to thank attendees for coming to this meeting and presented a detailed slideshow outlining budget considerations. Points in favor of the proposed budget include Lyme student’s good standardized scores, the School’s strategic plan, the committed staff and outstanding community support.

Analysis indicated that enrollment is creeping up. Currently there are 289 students enrolled at various schools in the area. 186 attend the Lyme School.

Comparative studies were presented. (See attached)

It is estimated that the cost per pupil to attend Lyme School is \$12,300.00.

There was considerable discussion about the significant potential increase to property taxes if school costs keep increasing as dramatically as they are.

Comments were made by Donna and John Andersen, Mary Lou Robinson, Ross McIntyre, Dan Parish, Stan Rosenberg, Jim Argentati, Lee Larson and Barbara Roby concerning the large budget and ways to cut spending . Responses were given by Peter Glenshaw and Kathleen McGowan for the School Board, Barney Brannen for the Budget Committee and Richard Jones for the Board of Selectmen.

Lee Larson offered an **AMENDMENT to Article 2, reducing the amount requested by \$100,000.00, from the current request of \$4,380,899.00 to \$4,280,899.00.**

**Motion to amend Article 2 was SECONDED.**

Peter Glenshaw pointed out that to cut the budget would mean program cuts within the school.

Tony Ryan made the motion to **CALL THE QUESTION**, ending debate. This motion was **VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**Moderator Waste called for a voice vote on the proposed amendment. THE MODERATOR FOUND THE AMENDMENT WAS DEFEATED BY VOICE VOTE.**

**Richard Jones called for a paper ballot on Mr. Larson's amendment to Article 2.**

**Moderator Waste asked if there were 6 others supporting this request for paper ballot.**

**A show of hands supported this request. MEETING PROCEEDED TO PAPER BALLOT.**

Registered voters were instructed to proceed to the Ballot Clerks to be checked off as they obtained paper ballots.

Yes/No ballots were distributed and deposited in a box with the Moderator.

**The proposed amendment to reduce the budget by \$100,000 FAILED.**

**YES 45**

**NO 62**

The results of this paper ballot vote brought the meeting back to the original motion as presented by Brian Cook.

**Article 2, as originally stated was voted in the AFFIRMATIVE BY VOICE VOTE.**

**ARTICLE 3.** Brian Cook made the motion that the District vote to raise and appropriate the sum of Twenty-five Thousand Dollars (\$25,000.00) to add to the Reserve Fund established at the Lyme School District meeting on March 8, 1984, under the provisions of RSA 35:1-b to meet unanticipated special education expenses.

**Motion was SECONDED and VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**ARTICLE 4.** Brian Cook made the motion that the District vote to raise and appropriate the sum of Thirty-three Thousand, Three Hundred Dollars (\$33,300.00) to add to the High School Tuition Fund established at the Lyme School District Meeting on March 9, 1995.

**Motion was SECONDED and VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**ARTICLE 5.** Brian Cook made the motion that the District vote to raise and appropriate up to Fifty Thousand Dollars (\$50,000.00) to be placed in the High School Tuition Fund, established at the Lyme School District Meeting on March 9, 1995, for funding high school tuition expenses, with such amount to be funded from the year end undesignated fund balance available on July 1, 2007.

**Motion was SECONDED and VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**ARTICLE 6.** Brian Cook made the motion that the District determine and fix the salaries of school district officers as follows: School District Treasurer \$800.00; School District Clerk \$75.00; School District Moderator \$75.00. The amounts in this article are included in Article 2. The school board and the budget committee recommend this appropriation.

**Motion was SECONDED and VOTED IN THE AFFIRMATIVE BY VOICE VOTE.**

**ARTICLE 7.** To transact any other business that may legally come before this meeting.

Moderator Bill Waste recognized Peter Glenshaw who wished to offer appreciation to out-going school board member Julie McCutcheon. Ms. McCutcheon was given a round of applause for her efforts.

This meeting was adjourned at 9:05 PM.

Patricia Jenks, School District Clerk

**LYME SCHOOL DISTRICT  
RECORD OF ELECTION OF OFFICERS  
MARCH 13, 2007**

To choose by ballot a Moderator, a Clerk, and a Treasurer, each to serve one year, two members of the School Board, each to serve three years.

**OFFICERS ELECTED**

**MODERATOR**

Bill Waste

**TREASURER**

Dina Cutting

**CLERK**

Patricia G. Jenks

**SCHOOL BOARD**  
Two Years

Peter Glenshaw  
Dan Parish

Respectfully submitted,  
Patricia G. Jenks, School District Clerk

2006 May Day  
on Lyme Common.  
5th Graders dance  
around the Maypole.  
(Photo: Elise Garrity)





# LYME SCHOOL DISTRICT



## Lyme Plain School 5<sup>th</sup>-8<sup>th</sup> Grade (Ca. 1954)

Back row, left to right: Priscilla LaMott, Inez Reed,  
Mary Waterbury, Nancy Hart, Bruce Bartells, Becky Piper, Phil Elder, Donald Hart

Middle Row, left to right: RoseMarie Movelle, Sarah Balch, Linda Piper,  
Marilyn Balch, Albert Cole, Alfred Balch, Mary Hart, Alinda Hart, Wanita Balch

First Row, left to right: Bob Sanborn, Ralph Pike, Ronnie Balch, Ray LaRoque, John Wing

Teacher: Charlotte Perkins

# 2007 NARRATIVE REPORTS

## LYME SCHOOL PRINCIPAL ANNUAL REPORT 2007

In the School Board's report on the school budget you will note the goals that have been set for the school and its administrators. These goals range from establishment of programs to controlling the costs that would fund the programs. Across the country, towns are struggling to balance the cost of education with the new demands that our world has placed upon it. When costs rise, we might ask, "Is this program really necessary? Do students need to know French? Why do we have art, band, computers?" And we might be inclined to point to a time when these programs did not exist and point to individuals of that era who were, nevertheless, successful and productive citizens.

*"What the best and wisest parent wants for his own child, that must the community want for all its children."*  
—John Dewey

This quote, which has appeared annually in this report for the last decade or so, speaks to the central premise of public education that so many of us have directly benefited from. For the 100 years that the Lyme School has educated its students, it has strived to prepare them for the point in history and the economy they would inhabit. In those 100 years much has changed about the world we all live in. Consider the last 25 years—the explosion of technology, the Internet, and the broadening influence of the world's economy on our local and national economy. As time passes, the skills and information our children need expands. Technology, which 15 years ago seemed unique and novel, is now an ubiquitous aspect of life and work and students must understand how to use it. Americans are beginning to understand that teaching students foreign languages is not merely a useful social skill or beneficial intellectual pursuit, but an economic necessity, as more of our economy and job availability are driven by global markets.

While these new skills are a necessity for our children, the skills many of us were taught remain critically important. Without critical thinking skills—the ability to evaluate, analyze, and solve problems—the substance of what one wishes to communicate, regardless of the language needed to communicate it, is diminished. Without nurturing children's creativity, a computer is little more than a digital typewriter, only capable of producing familiar or mundane thoughts. Students who do not learn how to work well with others face challenges as their lives become increasingly entwined with the lives of others, especially when those relationships are with people of different cultural backgrounds (even today, your neighbors are likely to have grown up in a different town, state, region, or country).

As the world we live in changes, it is the responsibility of our schools to adapt and prepare our current students for success in the world they will inhabit—and which some of them will lead—as adults. This has been the challenge of public education since its inception. Many of us benefited from the towns and taxpayers and schools that shouldered this responsibility and had the foresight to be good stewards of our education. When today's students reach adulthood, they will be asked to perform different skills using different devices than we, as adults, do today. They will, in turn, assume the responsibility of educating their neighbors' children for their future, just as we do today. What connects us is that we all share in this experience of education,

that we all face challenges in adulthood that were rare to the world in our youth, and that we all can share in the knowledge that appropriate public education is central to our strength as a nation and society.

Jeff Valence  
*Principal, Lyme School*



Ashley Bryan for Read Across America. (Photo: Elise Garrity)

## **LYME SCHOOL DISTRICT TOWN REPORT 2006-2007**

### **Summary**

This has been an exciting year for the Lyme School. In addition to welcoming our new principal, Jeff Valence, we are pleased to see an increase in our elementary student population (growing from 170 to 186) as well as some of the highest scores in the Upper Valley for reading, writing and math in the NECAP standardized tests. We are in the midst of preparing a second five-year strategic plan for the Lyme School, which will be ready by June 2007, and remain grateful for the consistent and enthusiastic support we receive from parents, teachers, staff, and citizens of Lyme.

### **Proposed 2007/2008 Expense Budget**

A number of significant nondiscretionary items are driving the budget increase this year. The nondiscretionary increase is \$339,000 or 8.4% of the total budget increase. The discretionary increase is \$24,000 or 0.6% of the total budget increase, and an additional \$94,000 or 2.3% is being added to our reserve accounts for special education and high school tuition.

### **High School Tuition**

Total high school tuition costs will increase by about \$102,000. While the total number of high school students is flat, more students than last year are expected to attend Hanover High School (HHS). The tuition increase is estimated to be 8% for Hanover and 6.75% for Thetford.

### **High School Special Education**

A major increase in the high school budget is \$136,000 for additional out-of-district placements for students needing special education.

### **Health Insurance**

Health insurance costs will rise 8% over last year's rates. In addition, some additional employees have elected to take health insurance this year. This results in an increase of \$46,000.

### **New Hampshire Retirement**

New Hampshire retirement costs will increase about \$30,000 due to required employer contributions. For teachers, the rate is 5.8% of teachers' gross salaries. This is an unprecedented 2% increase brought about by a shaky stock market in 2001-2002. Teachers contribute 5% of their gross salary and the state contributes 3.13% to the retirement fund. Retirement payments are made on behalf of the other employees also.

### **Special Education Aide**

In order to meet the educational requirements for a Lyme student, a special education aide has been hired this year and will be required for next fiscal year at a cost of \$24,000.

### ***Budget Overview***

#### **High School Expenses**

The high school portion of the budget represents 40% of the budget and is expected to increase about \$238,000. This increase was explained above.

#### **Elementary School Expenses**

The elementary school and administration budgets represent 60% of the budget and will increase by \$219,000. Items of note other than mentioned above:

- Teachers' salaries: Per the negotiated agreement, the teachers receive an annual increase of the Northeast Urban Consumer Price Index monthly average from October 2005 through September 2006 plus  $\frac{1}{4}\%$ . This results in a 4.27% increase. There are very small FTE (full-time equivalent) increases this year: 0.05 of additional math; 0.2 of additional French and 0.5 of additional social studies, offset by a 0.53 decrease in a 5<sup>th</sup> grade position. This net additional 0.22 FTE of time is to accommodate the larger population in middle school.
- Building renovations were reduced \$10,000 due to the tight budget.
- Food service operations have been improving. The menu is set based upon the highest selling lunches, resulting in close to 100 lunches sold daily. A \$10,000 deficit is budgeted, which is a \$4,000 improvement over the 2006/07 budget and almost a \$10,000 improvement over actual 2005/06.

#### **Trust Funds**

We believe it is prudent to allocate funds to the high school trust reserve on an annual basis and have allocated up to \$50,000 in surplus from the budget for this purpose. In previous years, our practice has been to include at least two unexpected students in enrollment estimates and account for them in our operating budget. Going forward, we wish to use the trust fund for "phantom students" and have allocated an additional \$33,000 to the trust for this purpose.

The School Board believes that it has the fiduciary responsibility to maintain an adequate balance in the special education reserve for unexpected costs and has allocated an additional \$25,000 to this fund.

## REPORT OF THE HEAD OF SCHOOL THETFORD ACADEMY 2007

Over the past year, people at our school have been wearing blue buttons that say “*Thetford Academy: Building for Kids.*” This is most obviously a reference to our plans for construction and renovation: if all goes well, we’ll break ground for the first phase of our project this spring. That’s very exciting, but “building for kids” goes beyond bricks and mortar. The Academy is moving forward with two other projects that will also have a significant impact on the quality of education at TA. These initiatives have been less visible in our communities, but they have the potential to change the culture of the institution, just as brand-new buildings transform its landscape.

**Academic standards:** One of these projects is a new set of standards for graduation. Developed over the last three years, they will be offered to the Class of 2012 next fall as a pilot program. The new standards will raise the bar on what it will take to earn a diploma at the Academy. Our premise is that whether they are work-bound or college-bound, all students must master vital skills to engage productively in the demanding world of the 21<sup>st</sup> century. They should achieve proficiency in skills essential to lifelong learning: writing, reading, investigation, expression, reasoning and problem solving. Our standards will also challenge students to demonstrate an active commitment to community service and citizenship, and develop responsibility and reflection in their work habits. Students will still receive credits and grades, as they do now, and will work toward achieving the standards through their regular coursework.

As they do so, students will take charge of their education through the creation of Personal Learning Plans, refined each year in consultation with faculty and advisors. These individual plans will help students formulate goals, document progress, and prepare to leave high school with a clear vision for the future. This system, recommended as one of Vermont’s “High Schools on the Move” reform strategies, is also being developed at a few other schools around New England. We’re enthusiastic about the opportunity we have to make this a foundation of our own reform efforts, and look forward to working with students and families as we carry out our design.

**Professional development:** Of course, high performing teachers are crucial to high performance learning. Thetford Academy’s teachers have committed to continuous improvement through new kinds of professional development. With major grants from the Vermont Center of the National School Reform Faculty over the past three years, the Academy has been exploring innovative methods to help teachers collaborate in their work. The efficiency gained in this approach has yielded more time for teaching as well as improved instruction: TA has added two extra school days to its calendar at no increased cost because we now use inservice time differently. With a new Dean of Students (Mary Bronga, who came from Westshire School) and a new Director of Special Education (Torrelee Fisher-Sass from the Richmond School), we have been able to re-organize administrative duties for more attention to curriculum and instruction. In practice, this means that as “Head Learner” I get to spend much more time with students and teachers in classrooms. That, too, has been an exciting and rewarding change.

**Facilities:** As for more traditional bricks and mortar, we do expect to build in that way too. In January this year, the Board of Trustees unanimously approved a phased building plan to address Thetford Academy's critical infrastructure needs. Phase I will complete construction of the new gym, providing enhanced physical education facilities, and a thorough renovation and expansion of the science wing's classrooms, laboratories, and greenhouse. With the construction of the new gym, the main floor of Anderson Hall will become available to accommodate the drama program (currently housed in the science wing) and a student center/cafeteria.

The two-step approach was born out of financial necessity and was not our first choice; we would have preferred to complete the entire project as presented to our partner towns last year. In consideration of our current borrowing constraints, however, the first phase that begins this spring will be capped at \$8 million (instead of the original projection of \$10.6 million). It is important to note that while new construction and renovation will be focused on the gym and science building, all areas targeted by our original plan, including food service, a student center, and performing arts, will have enhanced space. All programs will also have dedicated space, to eliminate crowding and overlapping uses.

The Academy remains committed to privately funding 30% of the cost of the project: approximately \$2.4 million. Sources for over half that amount have been identified, even before the launch of the capital fundraising campaign. Pledges and donations of more than \$360,000 have been secured, including a generous \$10,000 donation from the Alumni Association. The sale of two Academy properties currently on the market and income from the Academy's endowment will provide additional private funding.

**Partnership:** Finally, I'm pleased to report the adoption last June of a renewed partnership agreement with the Town School District of Lyme, guaranteeing admission to TA for all Lyme students who choose our school as ninth-graders. We're grateful to Maggie Minnock for her work as the representative to our Board of Trustees, particularly her help with organizing a new Parent Council. The partnership agreement commits us to further work on connections that will promote quality education for Lyme students. Your community continues to send us terrific kids, well prepared and ready to learn. We appreciate that most of all.

Martha Jane Rich  
Head of School

**LYME SCHOOL DISTRICT  
INSTRUCTIONAL STAFF  
AS OF JANUARY 1, 2008**

**Instructional Staff**

Marcia L. Campbell	Grade 2
Kate Cook	Differentiation Specialist
Bonnie L. Cornell	Grade 5/6
Penny A. Cove	Special Education
Lisa M. Damren	Physical Education & Health
Steven R. Dayno	Grade 4
Betsy Eaton	Town/School Librarian
Nancy Fleming	Kindergarten
Marguerite E. Franks	Computer Coordinator
Frances Gardent	Art
Priscilla Geoghegan	Language Arts & Social Studies, Grades 7 & 8
Laurie Hanks	School Psychologist
Phyllis Kadlub	Instrumental Music
Sharon Longacre	Grade 1
Mikiko McGee	Special Education Director
Susanne Merrill	Math, Grades 5-8
Kathleen Monroe	Speech Pathologist
Jane Officer	French, Grades 5-8; Social Studies, Grade 6
Skip Pendleton	Science, Grades 5-8
Kathleen K. Ragonese	Music; Language Arts & Social Studies,
Grade 6	
Helen D. Skelly	Home School Counselor; Algebra
Robert Terry	Grade 7 Social Studies
Elaine M. White	Special Education
Jennifer J. Wilcox	Grade 3

**Medical Staff**

Janet Papirmeister	Nurse
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## 2007 LYME SCHOOL EIGHTH GRADE GRADUATES

Anna Allen	Galen Robinson
Zoltan Bardos	Taylor Shiffrin
Nathaniel Brown	Benjamin Stearns
Hannah Caldwell	Tori Stedman
Isaac Dayno	Mason Vogt
Lucy Gamble	Scout Wallace
Jacqueline Gilbert	David Waste
Evan Haire	Courtney Waterman
Jocelyne La Voie	Cole Williams
Thomas Leonard	Maxwell Woods
Courtney Mayers	

## 2007 LYME DISTRICT HIGH SCHOOL GRADUATES

### Hanover

Ryan Barlow  
Karl Cunningham  
Mara Eagle  
Thomas Forward  
Tyler Haire  
Justin Husband  
Derek Krater  
James Mayers  
Frances Mulligan  
Shauna Mulvihill  
Michael Wilmot

### Hartford

Darren Cole-Henry  
Julie Hewitt

### Lebanon

Sandra Woods

### St. Johnsbury

Jennifer Ryan

### Thetford

Alexandra Ball  
Adam Gernhard  
Joe Henderson  
Anna Lornitzo  
Alexander Meyer  
Tyler Murdoch  
Adam Piper  
Mirinda Pushee  
Molly Rondeau  
Alaina Smith

## LYME HIGH SCHOOL STUDENTS AS OF OCTOBER 1, 2007

Hanover High School	55
Hartford High School	1
Lebanon High School	1
Rivendell Academy	3
St. Johnsbury Academy	1
Thetford Academy	25
OOD	2
Total	88

**LYME SCHOOL DISTRICT  
COMPARATIVE YEARLY ENROLLMENTS**

**For October First of Each Year**

<b>YEAR</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>SPEC</b>	<b>TOTAL</b>
1987	26	24	17	21	16	17	15	15	11	19	17	33	21	4	256
1988	22	29	25	18	23	19	17	17	14	11	19	18	28	4	264
1989	19	28	27	23	17	26	19	20	14	15	10	16	21	3	258
1990	25	20	26	25	20	16	24	19	20	14	17	8	17	4	255
1991	21	28	19	24	24	21	15	22	20	16	15	17	11	2	255
1992	21	24	29	25	24	23	23	16	25	19	17	14	21	2	283
1993	20	20	25	31	17	21	25	21	17	24	18	16	14	1	270
1994	14	16	22	24	33	17	21	24	27	17	25	19	18	5	282
1995	30	16	21	23	25	33	16	20	25	22	18	24	18	4	295
1996	15	32	18	22	24	23	32	16	23	25	18	23	21	3	295
1997	14	19	31	21	21	23	23	33	17	24	21	16	18	4	285
1998	10	15	18	30	18	23	23	22	32	17	22	18	16	5	269
1999	17	14	15	19	29	19	25	24	23	30	20	23	23	3	284
2000	21	17	13	14	18	28	18	24	24	22	33	21	20	3	276
2001	19	21	13	14	15	18	26	18	24	23	28	25	23	3	270
2002	9	22	23	17	12	17	16	27	19	25	25	24	30	2	268
2003	19	10	22	27	15	17	16	18	27	24	27	25	23	2	272
2004	13	20	14	22	29	15	18	17	16	28	24	23	28	0	267
2005	20	15	18	14	23	29	13	22	17	20	28	23	25	0	267
2006	19	21	16	19	16	26	30	17	20	22	18	25	25	2	276
2007	18	20	19	18	19	15	27	26	16	20	24	16	26	2	266

## PHOTOS 2007

Photos in the Town Report are courtesy of the following people: Anne Baird, Alfred Balch, Carolyn Bardos, Carole A. Bont, Simon L. Carr, Luane Clark, Dina D. H. Cutting, Victoria Davis, Julia Elder, Allie Farrar, Elise A. Garrity, Joan Goldburgh, Richard G. Jones, Jessica Lahey, Lyme Historians, Inc., Margaret Menard, Lyme School Photographer, Earl Strout, Matthew W. Sturdevant, of the Connecticut Valley Spectator and Fran Tullar. Thank you very much for sharing them with us.

**Most of the photos are labeled in the report. However, for those that are not labeled here is some information.**

Cover: We regret that we cannot remember which generous person let us scan in this old photo of the River Landing Farm. We thank him/her profusely. (Make yourself known.)

Dedication: This photo of Albert Pushee and Bernard Tullar was taken by Colin Robinson while both men were acting in their capacity as Supervisors of the Checklist.

In Memoriam:

- ❖ Jeannette E. Day (Julia Elder)
- ❖ Warren P. Goldburgh (Joan Goldburgh)
- ❖ Amalia W. "Pat" Greenwood (Earl F. Strout)
- ❖ Gerard "Sonny" Menard (Margaret Menard)
- ❖ Albert Pushee (Dina D. H. Cutting)
- ❖ Dorothy O. "Dot" Trottier (Luane Clark)
- ❖ Bernard W. Tullar, Sr. (Fran Tullar)

History Committee Report: Photos of Old Home Day in Lyme Center (Simon L. Carr)

Pond Report: Photos of children (Torey Cutting)

Pond Report: Old Photos of Post Pond from Camp Pinnacle Collection (Allan B. Newton)

Town of Lyme  
Office of Selectmen  
38 Union Street  
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**Little Town Meeting**  
Tuesday, March 4, 2008, 7:00 PM

**School Meeting**  
Thursday, March 6, 2008, 7:00 PM  
Business Meeting

**Town Meeting – Elections & Official Ballots Only**  
Tuesday, March 11, 2008, 7:00 AM – 7:00 PM  
Official Ballot Issues  
Election of Town & School Officers  
Zoning Amendments

**Town Meeting – Business Meeting**  
Tuesday, March 11, 2008, 9:00 AM