



**Lyme Conservation Commission
Meeting Minutes
Monday, October 2, 2017 at 7:00 p.m.
Lyme Center Academy Building**

Present: Blake Allison (Chair), James Munroe, Matt Stevens (Secretary), Meg Sheehan, Tom Colgan

Chair Allison called the meeting to order at 7:00 p.m.

1. Review and Approve Minutes from 2017-09-11

- On motion from M. Sheehan, second from T. Colgan, minutes from the September 11 meeting were approved without further revision.

2. Land Protection and Easements

- **No Items Submitted**

3. Trails and Land Management

- **Holt's Ledge Rare Plant Community Survey Update** – M. Stevens offers that the report should be finished and submitted by the end of the week (10/6/2017). Payment to the contractor will be made upon receipt of invoice.
- **Holt's Ledge 91-A Request Update** – B. Allison reports that a request was made for all public information relating to the Holt's Ledge situation and that he has complied to the full extent on behalf of the Commission. Limited discussion included a reiteration that the Conservation Commission has no management authority at Holt's Ledge unless such authority is conferred by the Select Board at some future date.
- **Chaffee Trail and Bridge Work Update** – B. Allison reports that the boardwalk at Chaffee has been reset and the trail re-opened to public use. Some replacement of boardwalk segments will be necessary in the coming season. Morty Bailey has been engaged to re-set the bridge over Trout Brook with his large excavator sometime this autumn. The Commission will pay \$500 for the work.
- **Town Forest Trail Clearing** – T. Colgan reports that he has cleared the major blowdowns impeding trail access in the Town Forest.
- **Trout Pond Access Road Improvement Update** – Citing an update from L. Larson, B. Alison reports that John O'Brien has re-graded and improved the access road to the Trout Pond Forest (Hardscrabble Lane), which is now passable by most passenger vehicles. The Commission will pay Mr. O'Brien \$550 for the work.



4. Project and Application Review

- **No Items Submitted**

5. Outreach and Education

- **Lyme School Outdoor Classroom Review** – The Commission has yet to schedule a site visit with outdoor classroom teachers to assess the area and discuss future use.

6. Other Business

- **Snelling Family Hewes Brook Car Top Boat Launch Maintenance Reimbursement** – B. Allison reminds Commissioners that the Snellings have maintained (mowed) the boat launch area for many years. On motion from J. Monroe, second from M. Stevens, the Commission votes to provide a \$100 stipend to the Snelling family for their work.
- **2018 Budget Request Review** – B. Allison provides an overview of 2017 expenditures from the Town-approved CC budget. On motion from M. Stevens, second from T. Colgan, the Commission votes to submit a flat budget proposal for 2018.

7. Publicity

- **Lyme Community and Church News Item** – B. Allison will prepare a piece for submission.

8. Adjournment

- On a motion from M. Stevens, second by T. Colgan, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Matthew Stevens".

Matthew Stevens, Secretary.