

Lyme Summer Pond Program Counselor Application

The Lyme Summer Pond Program is hiring volunteer and paid counselor positions for the summer of 2018. Staff is hiring both counselor positions (ages 14+) and volunteer junior counselor positions (ages 12-14). The Pond Program will be run for the following dates: July 9th- 13th, July 16th- 20th and August 6th-10th. Counselor hours are shown below.

If you are interested, please email the attached application to margaretliotramsdn@gmail.com. Feel free to reach out to the Town of Lyme or the Pond Program Coordinator, Margaret Ramsden, with additional questions.

Counselor hours:

8:30am -9:00 am: set-up and organize for the day.

9:00 am – 12:30 pm: Pond Program

12:30 pm – 1:00 pm: Counselor clean up and debrief. Counselors are responsible for staying through 1:00 PM.

Lyme Summer Pond Program
Counselor Application *(to be filled out by the applicant!)*

Name _____

Address _____

Birthday _____ Grade entering in fall _____

Paid (14+) / Volunteer (please circle one)

Parents Name(s) _____

Phone number(s) where parent(s) can be reached during the day:

Email address for applicant _____

Email address for parent _____

Please list any experience that you have had working with young children:

Please list any reasons why you feel you should be hired as a counselor or serve as a volunteer:

Weeks you are available to work/ volunteer **(please circle)**:

Week 1: July 9 – July 13

Week 2: July 16 – July 20

Week 3: Aug 6 – Aug 10

Lyme Summer Pond Program Information for potential Counselors/ Volunteers and parents

Dear Potential Counselors/Volunteers,

The following informational letter outlines the roles and responsibilities of a summer recreation program for counselor/volunteer. Please read carefully and feel free to email or call me with questions (401-533-3251 or margaretelliotramsden@gmail.com).

The Pond Program itself is designed for the young children of Lyme. Counselors are asked to make this the first and foremost priority when they are present at the pond. This counselor position will require a responsible and enthusiastic individual!

The Pond Program will be held 2 weeks in July and 1 weeks in August. Legally, no one under the age of 14 can be paid and will be assigned volunteer status.

Your expectations are as follows:

1. The Pond Program runs from 9:00 AM- 12:30 PM. Please be at the pond no later than 8:30am for morning meetings and ready to swim.
2. Punctuality is key! Failure to be on time without notification to me will result in you being asked to relinquish your duties.
3. The counselors (ages 14+) will be head counselors and in charge of leading specific activities. Volunteer counselors will be expected to lead their group of campers to the activities, assist the head counselors, and encourage the children to play and have fun.
4. Counselors are responsible for providing a safe and enjoyable program for the young children of Lyme.

5. If the weather is rainy, you will receive a call by 7:30 am if the program needs to be cancelled.

*****Volunteers and parents please sign and date the section below and return no later than June 18, 2018. Head Counselors will need to sign and return the form after they are hired! *****

I have read this letter and understand what responsibilities my child must undertake prior to being hired to work or volunteer as a counselor.

Parent Signature _____

Date _____

I have read this letter and understand my responsibilities when hired to work or volunteer as a counselor at the pond this summer.

Student Signature _____

Date _____