

**Town of Lyme
CURB CUT APPLICATION**

1. A Curb Cut Permit is required for the first 30 feet of your driveway. Complete this application to receive this permit. A Building & Zoning Permit is also required for the entire driveway. An application for this permit is available from the Planning & Zoning Administrator (795-4639).
2. To obtain your Curb Cut Permit, complete this application. If your proposed driveway is on a difficult site, you may be required to submit engineering or survey plans.
3. Leave your application at the Selectboard Office. The Road Agent and a representative of the Planning Board will then visit your site and review your application by completing the back side of this form.
4. If your applications are approved, a construction permit will be issued to you to build according to the conditions listed during site review on the back of this form.
5. You are required to notify the Road Agent when the driveway is complete (795-4042). The Road Agent must inspect your driveway when it is complete. If it is not finished according to the approved construction plan, you will be required to make corrective measures.

OWNER: NAME: _____
 MAILING ADDRESS: _____
 DAY TIME TELEPHONE: _____

PROPERTY: MAP NUMBER: _____ LOT NUMBER: _____ ROAD FRONTAGE: _____

STREET ADDRESS: _____

PROPOSED CHANGES TO EXISTING ACCESS WAY: _____

Flag the location of your proposed curb cut for inspection and attach a sketch of your proposal including:

1. The location and dimensions of the proposed access way including any apron. Show the angle of intersection between access way and road.
2. Distances to all other access ways and road intersections within 400' and abutting property boundaries.
3. The grade of the first twenty feet (20') and the next ten feet (10') of the access way and if required by the Board, the next seventy feet (70').
4. The location of any culverts, other drainage structures, traffic control devices, and channelization islands to be installed.

Signature of Applicant

Date

CURB CUT PERMIT TO TOWN ROAD
(to be completed by Road Agent and Planning Board representative)

The following conditions must be met AND the information should be provided to your contractor:

Grade of driveway: First 20 feet must be 5% or less and next 10 feet must be 8% or less.

Culvert diameter: _____ Inches
(Culvert must be plastic)

Culvert length: _____ Feet

Sight distance: Left: _____ Feet

Sight distance Right: _____ Feet

Clearing to be done: _____

Other conditions required to be met: _____

Permission is hereby granted for this application.

Road Agent: _____
Signature

Date

Planning Board
Representative: _____
Signature

Date

Date Copy Sent to Applicant

THIS PERMIT EXPIRES AFTER ONE YEAR.