

## Request for Use of the Recreation Area Facility

Request for use:

\_\_\_\_\_ Beach area \_\_\_\_\_ Tennis & basketball courts \_\_\_\_\_ Ball field

When: \_\_\_\_\_ to \_\_\_\_\_  
(Date) (Time)

How many people expected ? \_\_\_\_\_

How many vehicles expected ? \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ on site contact person: \_\_\_\_\_

The onsite contact person will be responsible for following all rules and by laws.

Is this event sponsored by the Lyme Recreation Commission? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is this a "for profit function or group"? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, proof of insurance is required. Type of coverage: \_\_\_\_\_

This function may require a detail officer:

Approval of Police Department \_\_\_\_\_

Signature

Approved: \_\_\_\_\_ Not approved: \_\_\_\_\_

Facility use fee and deposit:

Amount attached: deposit \_\_\_\_\_ fee \_\_\_\_\_

Charge for Lifeguards: \$ \_\_\_\_\_

Charge for detail officer: \$ \_\_\_\_\_

Remarks: \_\_\_\_\_

Staff action:

Approved \_\_\_\_\_ disapproved \_\_\_\_\_ referred to Selectmen \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

Board of Selectmen Action (if required):

Approved: \_\_\_\_\_ disapproved: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Selectman)

\_\_\_\_\_  
(Selectman)

\_\_\_\_\_  
(Selectman)