

**Town of Lyme**  
**Winter Operations: Snow Removal and Ice Control Policy**

**Purpose:** The goal of this policy is to provide a guideline for the timely, efficient, and cost-effective winter maintenance, snow removal and ice control operations on the roadways of the municipality for the safety and benefit of Town residents and the motoring public.

**Considerations:** As each storm situation varies, it is important to emphasize that this policy is to be used as a guideline to assist our road crews in making well informed, judgment decisions in the exercise of their snow removal and ice control responsibilities. A rigid application of this policy is impossible given the varying conditions that exist in each storm. No policy could be prepared that could dictate set procedures under all the variants. Other than the identification of a specific location, any attempt to dictate the timing of various winter maintenance operations could create disastrous results.

Traffic volume, roadway grade and posted speed are the primary factors in determining the level of winter maintenance service. It is not possible to maintain a snow or ice-free road or sidewalk surface during a storm. It is the intention of the Town to provide practical, safe access to homes, businesses and municipal facilities as soon as possible following the cessation of the storm.

The judgment of the Road Agent governs the type, quantities and application schedule of materials used to control snow and ice. It is the intent of the Town to use the minimum deicing or anti-icing material needed to restore safe travel conditions as soon as practical following the termination of winter storms. Salting and sanding units are usually equipped with calibrated mechanical spreaders that accurately control the application rates of materials. Employees are instructed in the proper dispensing of the necessary quantity at the appropriate time.

The road system of Lyme is comprised of the following road types:

**Class I and II:** are part of the State of NH highway system and are maintained in accordance with the NH DOT “Snow Removal & Ice Control Policy” by the State Highway Department.

**Class V:** consists of all traveled highways other than Class IV that the town has a duty to maintain regularly. The Town has 12 miles of paved Class V roadways and 39.7 miles of gravel Class V roadways.

**Class VI:** consists of all other existing public ways, including local highways that are discontinued and subject to gates and bars. These roadways are NOT maintained by the Town.

**Private Roads:** consist of privately owned ways and are NOT maintained by the Town.

**I. General Operations:** Snow removal and ice control usually requires the timely application of either chemicals, abrasives or a chemical-abrasive mixture to roadway surfaces in combination with aggressive snow plowing operations. Choice of material is dependent upon the weather and road conditions. Occasionally, conditions such as low temperatures do not require material application. Materials used by the Town of Lyme include the following:

**Sodium Chloride:** The use of sodium chloride (commonly known as salt) combined with snow plowing is the most effective, most economical and safest snow and ice control method currently available. Salt is most effective for melting purposes at temperatures above 20 degrees F., with reduced melting ability as the temperature drops. In general, the purpose of salt is to (1) reduce adherence of snow to pavement, (2) keep the snow in a “mealy” condition and thereby permit nearly full removal by plowing, and (3) prevent the formation of ice or snow ice (hard pack). Salt is not intended to take the place of snowplows. It is economically and environmentally unacceptable to attempt to melt snow accumulations that are plowable. Salt may also be added to sand stockpiles to prevent freezing of the abrasives. Generally, the Town uses approx. 650 tons of salt each season.

**Abrasives:** Abrasives (sand and fine mineral aggregates) are used primarily for immediate traction on hills, curves, intersections, railroad crossings and other areas to increase traction and minimize the use of salt. Sodium chloride may be added to abrasives in amounts dependent upon existing weather conditions. The Town of Lyme uses approx. 3,500 cubic yards of sand each season.

The application of materials or combination of materials is dependent not only on present roadway and weather conditions, but also on anticipated changes in these conditions and fiscal or logistical constraints experienced by the Highway Department. The effects of peak traffic periods, approaching nightfall or daybreak, precipitation type, and predicted end of storm, are considered and evaluated prior to selecting the proper materials and rate of application.

Unpaved roads are usually treated with an application of sand and aggressive plowing operations. Paved roads may be treated with sand, salt, or a mixture of the two in combination with aggressive plowing operations. The sand, salt, or combination mixture is normally spread in one direction, applying the materials as close to the center of the roadway as possible thereby allowing traffic to work the mix in either direction.

**Rates of Application:**

**Paved Surfaces:** generally, an application of sodium chloride is the chemical of choice for most storm situations. Sodium chloride is used to prevent snow pack and ice build-up on the pavement and to aid removal of any build-up that occurs.

**Gravel Surfaces:** an application of sand will be applied to gravel surfaced roads to improve traction. Salt is not used on gravel surfaces because it could cause melting of the frozen gravel base.

<b>Recommended Snow and Ice Treatments</b>			
<b>Conditions</b>	<b>Temperature</b>	<b>Paved Surface</b>	<b>Unpaved Surface</b>
Sleet & Freezing Rain	Variable	Salt and/or abrasive	Abrasive only
Snow	20 degrees and Up	Salt and/or abrasive	Abrasive only
Snow	Below 20 degrees	Abrasive as needed	Abrasive only

There are many additional circumstances which will necessitate modification of these treatments. Some of these circumstances are:

- Rising or falling temperatures
- When pavement is cold and dry and snow is falling, chemicals are not applied. Plowing and treatment of icy spots, if they develop, is recommended.

**II. Treatment Operations:** Plowing operations are generally initiated after two inches of snow have fallen and continue until the storm has ended. Widening and intersection view clearing is performed following the cessation of the storm, as necessary, and is generally done during daylight hours when the best visibility prevails.

For light accumulation snowfalls or snow squalls of short duration, plowing may begin immediately and may include simultaneous salting and/or sanding to provide the desired results quickly and efficiently.

Truck-mounted snowplows and wing plows are utilized to clear roadways and shoulders of frozen precipitation. Storm intensity (generally measured in inches per hour) varies considerably in NH but average major snow storms are approx. one inch per hour. The one-inch per hour intensity rate and the allowable snow accumulation is used in planning the availability of equipment necessary for snow removal operations.

**Treatment Route Priorities:** Traffic volume, roadway grade, accessibility to emergency and community services including school bus routes, special events and major commercial traffic connectors will be of primary focus. (See attached appendix A)

**Treatment Routes:** Are assigned by the Town’s Road Agent in accordance with the guidelines for Treatment Route Priorities.

**Municipal parking areas** are also serviced by the Town’s Highway Department. The Road Agent shall consider the hours of operation and accessibility needs in determining the scheduling of these services. There are no Town maintained sidewalks. The school’s crosswalk and walkway at the school and library are maintained by the school department.

<b>Snow &amp; Ice Management Planning</b>			
<b>Priority Level</b>	<b>Plowing Frequency</b>	<b>Planned Allowable Accumulation</b>	<b>Max. Allowable Accumulation</b>
Level I	2 ½ hours	2" - 3"	3" - 4"
Level II	2 ½ hours	3"	4" - 5"
Level III	4 hours	4"	6"

The preceding table is based on an average accumulation of one inch per hour under optimum conditions (i.e. no traffic tie-ups or accidents, no equipment breakdowns or personnel shortages) and excludes the initial response time. The average maximum depth of snow or other accumulation a motorist may encounter on roadways, except during blizzard conditions and/or heavy wind and drifting conditions, is shown in the right-hand column of the table. During optimal conditions, Level I and II roadways are treated simultaneously within the assigned Treatment Routes.

Frozen precipitation including sleet and the build-up of ice caused by freezing rain are special situations, and not subject to procedures indicated above. When a changeover from snow or sleet to freezing rain is predicted or anticipated, snow and/or sleet may be left on the road surface to capture the freezing rain thereby preventing a glare ice situation which without question is the most treacherous condition that occurs on roadways.

It is the policy of the Lyme Highway Department to perform snow removal and ice control operations in a consistent and impartial manner. There are a few plowing procedures that are frequently misunderstood and are explained as follows:

**Mailboxes and Other Structures within the Right-of-Way:** Occasionally, mailboxes or other devices are damaged by snow plowing operations due to poor visibility, the mailbox being buried in a snow bank or the weight/volume of snow being plowed. This damage is not deliberate and in most cases is unavoidable. The Town of Lyme is not responsible for damage and does not repair, replace or re-erect boxes that are located within the right-of-way. These devices are located within the right-of-way and are the responsibility of the property owner.

In the event of personal property damage, the Town of Lyme will only be responsible to repair or replace damaged property having been in actual contact with the snow removal equipment that is on private property and not within the public right-of-way.

Homeowners may not shovel or plow snow into the roadway or across a public way to the opposite snow bank.

**Widening or Pushing Back Snow Banks:** Following storms with heavy snowfall or when several storms result in substantial snow banking, the Highway Department under the direction of the Road Agent will initiate road-widening procedures. Snow banks may be pushed back, or shelved, using the plow and wing of the grader or other suitable equipment. The purpose of this operation is:

- To provide room for future snow storage
- Reduce or prevent melted snow from running out onto the roadway and creating icing conditions
- Increase safe sight distance at intersections and driveways
- Maintain a uniform line by eliminating protrusions at driveways and intersections.

Unfortunately, there is no way to prevent depositing snow in previously cleaned driveways or walkways.

**III. Authority:** The implementation of all winter maintenance activities for the Town of Lyme is vested with the Road Agent or his/her designee.

This policy is to be used as a guideline to assist our road crews in making well informed, judgment decisions in the exercise of their snow removal and ice control responsibilities.

**IV. Effective:** The Town of Lyme, through it's Board of Selectmen has adopted this Winter Operations Snow Removal and Ice Control Policy –as amended to be effective, DATE January 29, 2009. All residents are encouraged to familiarize themselves with the content as it describes the conditions that one might expect to encounter before, during and following a winter storm event.

## **Appendix A: Priority Level Classifications**

\*indicates roadways that are or have a portion of paved surface

### **Level I**

Baker Hill Road\*(from Dorchester to Pico)  
Goose Pond Road\*  
Pico Road  
Pinnacle Road\*(west of 4-corners)  
River Road\*

### **Level II**

Acorn Hill Road\*  
Baker Hill Road(Pico to Hanover )  
Dorchester Road  
Franklin Hill Road  
Grafton Turnpike\*  
Highbridge Road  
Whipple Hill Road

### **Level III**

Bailey Hill Road  
Bliss Lane  
Breck Hill Road  
Brook Lane  
Canaan Ledge Lane  
Citadel Lane  
Claflin Lane  
Clover Mill  
Culver Hill  
Cutting Hill  
Davis Lane  
Davison Lane  
Derby Lane  
Farm Road  
Flint Hill Road  
Gregory Rd  
Hardscrabble Lane  
Hews Lane  
Isaac Perkins Road  
Lamphire Hill Lane  
Maple Lane  
Market Street\*  
Masa Morey\*  
Orfordville Road  
Pinnacle Road(east of 4-corner)  
Pony Hill Road  
Post Pond Boat Access  
Post Pond Lane  
Pout Pond Lane\*  
Preston Road  
Recordridge Road  
Shoestrapp Road  
Sloan Lane  
Storrs Hill Lane  
Tavern Lane  
Turner Lane  
Washburn Hill Road  
Wilmott Way